



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO
OPNAVINST 1500.72G
N3/N5
22 JUN 2010

OPNAV INSTRUCTION 1500.72G

From: Chief of Naval Operations

Subj: NAVY POLITICO-MILITARY FELLOWSHIPS, GRADUATE EDUCATION
PROGRAMS, AND COMMUNITY SPONSORSHIP

Ref: (a) BUPERSINST 1560.20C
(b) OPNAVINST 1520.24C
(c) NAVADMIN 195/07
(d) MILPERSMAN Article 1214-010
(e) DoD Directive 1322.23 of 22 February 2005
(f) NAVPGSCOLINST 1520.1H (NOTAL)
(g) NAVPERS 15839I
(h) OPNAVINST 1520.23B
(i) DoD Instruction 1322.10 of 29 April 2008
(j) MILPERSMAN Article 1520-010
(k) NAVPGSCOLINST 1550.1E (NOTAL)
(l) DoD Instruction 1322.06 of 15 November 2007

Encl: (1) Sample Application
(2) Sample Curriculum Vitae

1. Purpose. To provide guidance on the management of the Navy's politico-military (Pol-Mil) education, utilization, and community sponsorship programs. This encompasses extensive guidance on the background, eligibility, institutions, policies, application and selection procedures, and responsibilities for the Navy's Pol-Mil fellowships and graduate education programs. These programs include the Federal Executive Fellowship (FEF), Secretary of Defense Corporate Fellowship (SDCFP), Arthur S. Moreau (ASM), and the Pol-Mil Masters (PMM) programs discussed in or governed by references (a) through (l). This instruction is a complete revision, combining and expanding two older instructions, and should be reviewed in its entirety.

2. Cancellation. OPNAVINST 1500.72F and OPNAVINST 1520.34C.

3. Pol-Mil Community Sponsorship. The Navy requires and benefits from a cadre of educated, experienced Pol-Mil

specialists who can serve in a number of critical strategic planning, national security decision-making, and international engagement roles on major staffs throughout the world. The Deputy Chief of Naval Operations (Operations, Plans, and Strategy) (CNO (N3/N5)) is the program sponsor for the Pol-Mil community and its associated education and fellowship programs. Effective management of this program ensures the Navy has a sufficient number of experienced and educated personnel who have all been properly designated, and an appropriate number of billets identified for them to fill. The principal means of identifying Pol-Mil subspecialists will be the Additional Qualification Designation (AQD) of 240 (Pol-Mil).

4. Pol-Mil Fellowship and Education Programs. The Navy sponsors a number of superb Pol-Mil fellowship and education opportunities. While a number of these programs are mentioned in this instruction, four specific programs are specifically managed through this instruction.

a. FEF Program

(1) Background. The FEF program was established in 1971 to give officers an opportunity to increase their understanding of policy development and national security decision making at the highest levels of government by participating as fellows at select non-profit research organizations (think tanks) and academic institutions. Equipped with this experience, fellows will subsequently be available to fill Navy and Joint billets in strategy, planning, and national security affairs that will leverage their expertise. Assignments to the FEF program may not exceed 1 year and usually commence in August. Additionally, fellows are expected to provide a conduit between CNO (N3/N5) and their host institution, both by informing their colleagues on Navy positions and by conveying outside perspectives to the Navy's strategic planners. For specific policies and application procedures on the FEF program, refer to paragraphs 5 and 7 respectively.

(2) Eligibility. All active duty O4-O6 unrestricted line officers and officers with 160X, 161X, 163X, 171X, and 172X designators. Officers are encouraged to apply as soon as eligible to maximize their opportunity for repeat utilization tours.

(3) Report Requirement. Officers participating in the FEF program will be uniquely situated to benefit from the expertise resident at their institutions. Understanding and incorporating this "outside perspective" is critically important to the Navy as it continues to adapt and refine itself to meet the strategic challenges of today and tomorrow. Each fellow will be required to research and write a paper related to strategy and or policy. CNO (N3/N5) will provide the specific guidelines and criteria at the outset of the academic year. Emphasis will be placed on generating a product that will contribute to the development or refinement of Navy strategy and policy.

(4) Institutions. A variety of institutions will be used to meet specific Navy needs. These may include, but are not limited to:

(a) The American Enterprise Institute (AEI) for Public Policy Research - Washington, DC - <http://www.aei.org>. Requirements: 04-06; balanced operational/staff experience, graduate degree preferred, and TOP SECRET clearance required. Nominee will be interviewed prior to start of the fellowship year.

(b) The Atlantic Council of the United States (ACUS) - Washington, DC - <http://www.acus.org>. Requirements: 04-06; balanced operational/staff experience, graduate degree in national security affairs, international relations, or strategy required.

(c) The Brookings Institution - Washington, DC - <http://www.brookings.edu>. Requirements: 04-06; balanced operational/staff experience, graduate degree in national security affairs, international relations, or strategy required, and research experience preferred.

(d) The Center for New American Security (CNAS) - Washington, DC - <http://www.cnas.org>. Requirements: 04-05; balanced operational/staff experience, background or graduate degree in national security affairs, international relations, or strategy required.

(e) Center for Strategic and International Studies (CSIS) - Washington, DC - <http://www.csis.org>. Requirements:

04-06; balanced operational/staff experience, graduate degree in national security affairs, international relations, or strategy required, and research experience preferred.

(f) Weatherhead Center, Harvard University - Cambridge, MA - www.wcfia.harvard.edu. Requirements: 04-06; balanced operational/staff experience, graduate degree preferred.

(g) Hudson Fellowship, St. Antony's College, Oxford University - Oxford, UK - <http://www.sant.ox.ac.uk>. Requirements: 05 (post command preferred) or 06; balanced operational/staff experience, graduate degree in national security affairs, international relations, or strategy required. The Hudson fellow may also participate in the All Soul's College "Changing Character of War" seminar series. Both the primary and alternate Navy nominees will interview with an admissions committee at Oxford. The officer not selected will be offered one of the other FEF positions. In unusual circumstances, the Hudson fellow may be placed at a college other than St. Antony's if the area of study merits this. The Hudson fellowship begins in October and ends the following September.

(h) Hoover Institute, Stanford University - Palo Alto, CA - <http://www.hoover.org>. Requirements: 04-06; balanced operational/staff experience and either a graduate degree or experience in national security affairs, international relations, strategy, policy, or Pol-Mil affairs required.

(i) The Rand Corporation - Arlington, VA - <http://www.rand.org>. Requirements: 04-06; balanced operational/staff experience required.

(j) Johns Hopkins University/Advanced Physics Laboratory - Laurel, MD - <http://www.jhuapl.edu>. Requirements: 04-06; balanced operational/staff experience and national security affairs education or experience required.

b. SDCFP

(1) Background. The SDCFP was established in 1994 to foster innovation in the Services by providing future senior officers with first-hand experience in the strategic management practices of innovative American corporations, such as European

Aeronautic and Defence and Space Company North America and the National Cash Register Corporation. Officers participating in this program will utilize their experiences to improve innovation and strategic planning in the Navy in subsequent shore tours. The Office of the Secretary of Defense (OSD) typically chooses the corporation(s) to host fellows in April following the fellowship selection board, which normally convenes in October/November. Assignments to SDCFP will be for 1 year, commencing the summer following selection to include a 1-month indoctrination at the National Defense University, normally held in July. For specific policies and application procedures on the SDCFP program, refer to paragraphs 5 and 7 respectively.

(2) Eligibility. All active duty officers, O5-O6, whose performance demonstrates flag officer potential. Related graduate education and staff experience preferred.

c. PMM Program

(1) Background. The PMM program was developed to educate naval officers in Pol-Mil affairs and strategic planning through graduate education at elite civilian institutions (CIVINS). Officers selected for this program must carry a full academic load year-round, including summer sessions. Assignments to the PMM program vary in length according to degree and institution but range from 1 to 2 years, usually commencing during the summer session or fall term of the academic year. The 1-year students should expect to serve an immediate follow-on tour in an N5 (Office of the Chief of Naval Operations (OPNAV) or Navy component commander) or J5 (Joint Staff or combatant commander) billet. Candidates should express preference for 2-year programs if they are considering future pursuit of a doctoral degree (PhD). For specific policies and application procedures on the PMM program, refer to paragraphs 5 and 7 respectively.

(2) Eligibility. All active duty O3-O5 unrestricted line officers and officers with the 161x, 163x, 171x, and 172x designators who have not already participated in a Department of Defense funded graduate education program. Officers having earned a degree through the tuition assistance program are an

exception and are eligible. Junior officers completing their division officer tour and department heads going into their shore tour are strongly encouraged to apply.

(3) Institutions. The institutions involved in this program represent the very best American universities that concentrate in national security studies.

(a) Georgetown University - Washington, DC - <http://ssp.georgetown.edu>. One-year Master of Arts (MA) in the Security Studies Program at the Edmund A. Walsh School of Foreign Service.

(b) Harvard University - Cambridge, MA - <http://www.ksg.harvard.edu>. Two-year Master in Public Policy, or a 2-year Master in Public Administration in International Development, or a 2-year Master in Public Administration, or a 1-year mid-career Master in Public Administration at the John F. Kennedy School of Government.

(c) Johns Hopkins University - Washington, DC - <http://www.sais-jhu.edu>. Two-year MA in International Relations, or a 1-year Master of International Public Policy at the Paul H. Nitze School of Advanced International Studies.

(d) Stanford University - Stanford, CA - <http://ica.stanford.edu>. One-plus year MA in International Policy Studies or International Relations at the School of Humanities and Sciences International Comparative Area Studies Division.

(e) Tufts University - Medford, MA - <http://fletcher.tufts.edu>. Two-year MA in Law and Diplomacy, or a 1-year MA at the Fletcher School.

d. ASM Program for Post-Masters Study

(1) Background. The ASM program for post-masters study in international relations and strategy was developed to support the Navy's requirement for officers who are extremely knowledgeable in the formation and conduct of foreign policy, strategic planning, and decision-making processes at the highest level of government. Admiral Moreau actively promoted the professional development of naval officers, and he believed that

upon becoming operational experts, naval officers should expand their understanding of strategic thinking and decision-making throughout the government. Officers with demonstrated superior performance and potential for future contributions to the Navy in the Pol-Mil arena will be selected to pursue post-masters education leading to a 2000N subspecialty code. Following completion of this education, ASM program graduates will be used in important Joint or interagency billets or in Pol-Mil billets of high value to the Navy. For specific policies and application procedures on the ASM program, refer to paragraphs 5 and 7 respectively.

(2) Eligibility. This program is available to active duty O4(sel)-O5 unrestricted line officers. Officers must already possess a master's degree in a Pol-Mil subspecialty and have demonstrated superior performance, exceptional leadership, proven academic achievement, and clear potential for professional growth. ASM program participation will be 12 months, and acceptance of teaching or research assistantships is not permitted under this program. The ASM program is especially suitable for candidates seeking to complete a PhD or to achieve an "all but dissertation" status, and consideration will be given to applicants who present an education plan that would allow them to complete all requirements of a PhD short of a dissertation. Previous PMM program graduates returning to the same institution would also receive additional consideration. Participants still completing their dissertation following their ASM year may be detailed to a billet that allows them to remain active in the strategy arena, but also provides dedicated research and writing time.

(3) Institutions. Same as listed in subparagraph 4c3.

e. Other Programs That Produce Pol-Mil Subspecialists but Are Governed by Other Navy Instructions

(1) Council on Foreign Relations (CFR) Fellowship. The Chief of Naval Operations selects a fellow to serve at the CFR headquarters in New York City for 1 year beginning each September. The CFR fellowship provides an opportunity to broaden the officer's understanding of foreign relations through study and active participation at the CFR and allows the Navy insight into the CFR's studies and programs. CFR fellows who

complete/have completed a degree in national security studies (earning the 2XXXXP subspecialty code) will be eligible for the 240 AQD.

(2) White House Fellowship (WHF) Program. Naval officers have the opportunity to apply for and be selected to the WHF program. This is a 1-year program that begins each September, which offers fellows the opportunity to work directly for Cabinet-level officials throughout the Executive Branch. Graduates of this program will receive the 233 AQD and, if they have completed a national security studies degree (earning the 2XXXXP subspecialty code), will be integrated into the Pol-Mil subspecialty community and will be eligible to fill billets coded with the 240 AQD. Reference (a) provides program and application guidance.

(3) Olmsted Scholar. The Olmsted Scholarship program is sponsored by the George and Carol Olmsted Foundation, and is a 2- to 3-year program that immerses an officer in a foreign culture. The officer attends a foreign university for 2 years following language study in country and/or at the Defense Language Institute (if required). Olmsted scholars will earn the 219 AQD and, if they complete a degree in national security affairs (earning the 2XXXXP subspecialty code), they will be integrated into the Pol-Mil subspecialty community and will be eligible to fill billets coded with the 240 AQD. Reference (b) provides program and application guidance.

(4) Joint Chiefs of Staff (JCS) Intern Program. Officers who complete a tour as a JCS intern and have completed a national security studies degree (earning the 2XXXXP subspecialty code) are eligible for the 240 AQD.

(5) 2XXXXP Degrees Earned Through Voluntary Graduate Education Program (VGEP) and Immediate Graduate Education (IGE). Under VGEP, selected officers start graduate education during their final year at the Naval Academy and earn a master's degree within 7 months of graduation. Under IGE, selected officers start graduate education immediately upon graduation and commissioning through the Naval Academy and Naval Reserve Officers' Training Corps. VGEP and IGE participants who complete a degree in national security studies and earn the 2XXXXP subspecialty code will be eligible for the 240 AQD.

5. Specific Policies for Pol-Mil Fellowship and Education Program Graduates

a. Service Obligation

(1) FEF and SDCFP. Officers participating in either of these programs may not resign or retire while assigned to the fellowship and will agree, in writing, to remain on active duty upon completion or termination of the fellowship for a period of three times the duration of the fellowship. This obligation is governed by statute and may not be waived. This obligation can be served concurrently with any other service obligation.

(2) PMM and ASM. Per reference (c), officers participating in a master's or post-master's degree program will agree, in writing, that upon completion or termination of the education program, they will obligate themselves to serve on active duty for 3 years. Officers participating in a PhD program will agree, in writing, that upon completion or termination of the education program, they will obligate themselves to serve on active duty for a period of three times the duration of education program up to a maximum of 5 years. This obligation can be served concurrently with any other service obligation.

b. Subspecialty. Officer subspecialty codes are administered per reference (d). Officers completing non-degree programs contained in this instruction shall apply for award of a 2000-series, national security studies, subspecialty code; such codes are not automatically granted. The procedures for applying for a subspecialty code can be found at the following Web site: <https://navprodev.bupers.navy.mil/nss/information/>. Officers participating in degree programs must have a Naval Postgraduate School (NAVPGSCOL) approved education plan prior to commencing studies. The education plan must meet educational skill requirements (ESRs) for a Navy subspecialty code. Upon graduation, those officers shall have their institution forward an official transcript to the NAVPGSCOL CIVINS programs director for forwarding and consideration by Navy Personnel Command (NAVPERSCOM) Distribution Management, Allocation, Resources, and Procedures Division (PERS-45) for award of a subspecialty.

(1) FEF and SDCFP Programs. Officers completing these programs will be eligible for the 2000S subspecialty code denoting professional experience related to national security studies. In addition, officers will be awarded the 240 AQD.

(2) PMM and ASM Programs. Officers completing these degree programs shall arrange for their institution to forward their official transcripts to the NAVPGSCOL CIVINS program manager. The CIVINS program manager will confirm execution of the approved education plan to support award of the 2000P subspecialty code for completion of a masters degree related to national security studies, or a 2000N or 2000D subspecialty code for post-master's study as applicable. Students shall, prior to commencement of studies, verify that their degree plan meets the ESRs of the 2000 subspecialty code. In addition, officers will be awarded the 240 AQD.

c. Fitness Reports (FITREPs)

(1) FEF. Officers participating in this program will receive not-observed (NOB) FITREPs for continuity purposes. Director, Strategy and Policy (OPNAV (N51)) will be the reporting senior on all FITREPs. At the end of the FEF academic year, each fellow will be responsible for obtaining a letter from his or her institution, normally signed by the program director or an immediate supervisor that documents performance and involvement throughout the course of the year. This institution letter will be forwarded as an attachment to the final detaching FITREP.

(2) SDCFP. Per reference (e), OSD will complete FITREPs for officers completing the SDCFP program.

(3) PMM and ASM. Officers participating in this program will receive NOB FITREPs for continuity purposes. Per reference (f), at institutions where a Navy Reserve Officer Training Corps (NROTC) unit is established, the commanding officer (CO) of the NROTC unit is the regular reporting senior for officer students. The reporting senior at institutions without an NROTC unit will be the command for which students have reported for administrative purposes while in a duty under instruction status.

d. Program Reviews

(1) FEF. OPNAV (N51) will conduct a thorough program review a minimum of once every 2 years. This program review will be collaborative in nature and involve stakeholders and input from Deputy Chief of Naval Operations (Manpower, Personnel, Training, and Education) (CNO (N1)), NAVPGSCOL, and Naval Education and Training Command (NETC). Results of the program review will then be forwarded to CNO (N3/N5) for review/approval and incorporation into subsequent updates of this instruction, annual naval administrative messages (NAVADMINS), or Program Objective Memorandum process for resourcing, as appropriate. The review addresses, but is not limited to:

(a) Institution memoranda of agreement, additions, or deletions.

(b) Review of the core skill requirements (CSR).

(c) Modification of program requirements and rationale.

(d) Program funding issues.

(e) Subspecialty or AQD utilization issues.

(2) SDCFP. OSD will review program institutions and requirements annually.

(3) PMM and ASM. As 2XXX-series subspecialty code major area sponsor, OPNAV (N51) will conduct a curriculum review a minimum of once every 2 years. This curriculum review will be conducted in coordination with representation from the NAVPGSCOL CIVINS Department and the NAVPGSCOL School of International Graduate Studies. The sponsor will forward the results of the curriculum review to the Director, Training and Education Division (OPNAV (N15)) for approval via CNO (N3/N5) and the NAVPGSCOL director of programs. Updates will be incorporated into subsequent NAVADMINS and policy documents as appropriate. The review addresses, but is not limited to:

(a) Institution memoranda of agreement, additions, or deletions.

(b) Review of the ESRs and CSRs, to include mapping of courses to ESRs.

(c) Modification of program requirements.

(d) Program funding issues.

6. Management of the Pol-Mil Community. Successful community sponsorship encompasses developing the methods for educating future officers, identifying the officers with proper experience and education, and maintaining the billet structure to effectively utilize these skills.

a. Utilization of Pol-Mil Specialists

(1) General Utilization. The officers participating in the FEF, ASM, PMM, SDCFP, and CFR programs will be eligible for, and sought to fill, billets assigned with the Pol-Mil fellowship 240 AQD. Per reference (g), volume 1, the 240 AQD can also be filled by officers who have obtained a graduate degree earning the 2XXXI or 2XXXP subspecialty code under the VGEP or IGE. In addition to officers with the 240 AQD, those officers who have the 2XXXI/P subspecialty code and have earned the 219 (Olmsted), 221 (Rhodes Scholar), 231 (JCS intern), or 233 (White House fellow) AQDs will be fully integrated into the Pol-Mil subspecialty community and eligible to fill 240 AQD-coded billets.

(2) Specific Policies for FEF and SDCFP. Officers completing either of these programs must serve at least one tour in a validated 2XXX-coded billet as soon as possible but not later than the second subsequent tour. Exceptions to this rule must be approved by NAVPERSCOM with CNO (N3/N5) concurrence. This policy will not be waived for personal preference.

(3) Specific Policies for PMM and ASM. Per reference (h), officers who have received Navy-funded graduate education will serve in a validated 2XXX-coded billet requiring a master's or post-master's degree as soon as possible but not later than the second subsequent shore tour following graduation. Exceptions to this policy must be approved by Assistant

Commander, Navy Personnel Command for Career Management (PERS-4) with CNO (N3/N5)'s concurrence. This policy will not be waived for personal preference.

b. Identification of Pol-Mil Subspecialty Billets.

Ensuring the right billets are coded and filled with 240 AQD holders (i.e., Navy Pol-Mil subspecialists) will allow for an appropriate distribution of these highly talented, educated officers. These positions will require the experience and education gained through these Pol-Mil programs. Having a pool of billets identified and coded for the 240 AQD provides a demonstrable career path for those serving as Pol-Mil subspecialists or participating in a Pol-Mil fellowship or education program and developing a national security affairs skill set. The 240 AQD-coded billets will predominantly reside on:

- (1) Major Navy staffs (OPNAV and Navy component commanders);
- (2) Interagency staffs (National Security Staff, State Department, Department of Homeland Security, Department of Energy);
- (3) Pentagon staffs (OSD and Joint Staff); and
- (4) Combatant commander staffs.

7. Application and Selection Procedures for Fellowship and Education Programs

a. Application. Annually, CNO (N3/N5) will release a NAVADMIN that solicits applications for the FEF, SDCFP, PMM, and ASM programs. The NAVADMIN may include program updates to best meet Navy requirements. It will typically be released in June to give interested officers adequate time to submit applications for the October/November selection board. Officers interested in applying to the programs contained in this instruction should follow the examples contained in enclosures (1) and (2). Officers interested in more than one program must specify which programs they are applying for, in order of preference, in the subject line of their application. Officers should indicate

their desire for selection to their detailers and in the remarks section of the officer preference and personal information card. Completed applications should be submitted to both addresses below:

Navy Personnel Command
Customer Service Center (PERS-00R)
Politico-Military Fellows Selection Boards
5720 Integrity Drive
Millington, TN 38055-0000

Office of the Chief of Naval Operations
Attn: (OPNAV N51)
2000 Navy Pentagon, Room 4C453
Washington, DC 20350-2000

b. Additional requirements for PMM and ASM Packages.
Letters of application must include the following information:

(1) A description of any undergraduate and graduate degrees obtained including majors/minors and primary focus areas.

(2) Certification that the officer meets the test/entrance requirements of the schools to which he or she plans to apply (e.g., foreign language proficiency).

(3) Universities to which applications have been or will be made and the current status of those applications.

(4) Projected rotation date.

(5) A proposed education plan, degree objective, major field of study, and area of research/thesis development, if known. A NAVPGSCOL approved education plan will be required prior to commencement of studies. Subsequent changes must be approved by NAVPGSCOL prior to execution.

(6) Subspecialty code(s) held and significant utilization tours accomplished.

(7) Copies of any published articles or papers.

(8) Agreement not to resign or request separation or retirement from the service during the period of study and to serve on active duty for the required period of obligated service.

(9) Graduate Record Examination (GRE)/Graduate Management Admissions Test (GMAT) scores. Officers should submit the type of scores required by the school to which they will apply.

c. Selection. The Fellowship Program Selection Board will be convened annually in October/November by NAVPERSCOM. Selection will be based on career performance, academic qualifications, promotion potential, specific program requirements, overall fleet requirements, needs of the Navy, and availability of billets. Officers selected for any of the programs contained in this instruction will be required to accept or decline within 14 days of the release of the selection board results. Any time thereafter, selectee-initiated requests to decline an assignment will be handled on a case-by-case basis, but normally will not be approved unless there are extenuating circumstances. Openings will be filled by alternates per their order of selection by the selection board and individual program requirements. Alternates will also have 14 days to accept or decline. Similarly, alternate selectee-initiated requests to decline an assignment will be handled on a case-by-case basis, but normally will not be approved unless there are extenuating circumstances.

8. Responsibilities

a. CNO (N3/N5)

(1) Serve as Pol-Mil subspecialty program manager and primary program sponsor for the FEF, SDCFP, PMM, and ASM programs.

(2) Issue policy guidance for the Pol-Mil community and its associated education/fellowship programs through annual notices, instructions, and other correspondence as necessary.

(3) Evaluate the Pol-Mil community management in terms of officer production, education and experience; proper

designation of personnel as Pol-Mil specialists; and distribution of personnel to billets identified as requiring Pol-Mil specialists.

(4) Determine on a biennial basis which institutions will participate in the FEF program and submit tuition and temporary additional duty travel costs associated with each fellowship to Commander, NETC.

(5) Act as Fellowship Selection Board sponsor.

(6) Draft and release annual NAVADMIN soliciting FEF, SDCFP, ASM, and PMM program applications.

(7) Annually, in September/October, conduct a review of the previous academic year's FEF, PMM, and ASM programs that evaluates cost of execution, program utilization, and any fiscal surpluses/constraints that might affect future execution of the program.

(8) As the 2XXX series subspecialty major area sponsor, conduct a biennial curriculum review in coordination with NAVPGSCOL.

(9) As the 2XXX series subspecialty major area sponsor, conduct a 5-year long range plan in coordination with NAVPGSCOL.

b. OPNAV (N51)

(1) Serve as administrator of the FEF, ASM, and PMM programs.

(2) Serve as reporting senior for officers assigned to the FEF program.

(3) Notify respective institutions of selections made by the Fellowship Program Selection Board. Maintain a dialogue with institutions throughout the year.

(4) Conduct a program orientation for the FEF program fellows and for the PMM and ASM program selectees.

(5) Provide guidance, criteria, and final review for the FEF research paper requirement.

(6) Review the list of personnel who have earned the 240 AQD and ensure their records are correctly annotated.

(7) Biennially review the list of billets assigned the 240 AQD with respective placement officers and coordinate utilization or follow-on assignments for officers recently attaining the 240 AQD.

c. CNO (N1)

(1) Establish policy and guidance to identify, validate, and allocate the Navy's officer subspecialty billets requiring graduate education.

(2) Establish annual quota plans for fellowships and graduate education.

(3) Serve as resource sponsor for FEF, SDCFP, PMM, and ASM programs.

d. Commander, NAVPERSCOM

(1) Convene FEF, SDCFP, PMM, and ASM selection boards annually.

(2) Assign selected officers as directed by the results of the selection board and per annual quota plans.

(3) Establish and direct officer assignment practices to achieve utilization of Pol-Mil subspecialists to identified billets, particularly ensuring that personnel participating in FEF, SDCFP, PMM, and ASM programs are placed in re-utilization tours as rapidly as possible.

e. Commander, NETC

(1) Execute the FEF budget to pay tuition and educational travel expenses.

(2) Annually, in September/October, provide FEF budget execution for tuition and educational travel expenses to OPNAV (N15) and CNO (N3/N5).

f. President, NAVPGSCOL

(1) Act as academic coordinator for the PMM and ASM programs and maintain approved curricula per reference (h).

(2) Per reference (h), supervise all officers enrolled in fully-funded graduate education via the designated reporting and administrative senior officers to include monitoring academic performance, approving individual education plans, approving major field of study changes in coordination with the graduate education branch, and projecting student load.

(3) Approve education plans for degree programs. Assist in development of plans that meet CSRs and ESRs for a national security studies subspecialty code.

(4) Annually, in September/October, provide PMM and ASM budget execution information to OPNAV (N15) and CNO (N3/N5).

9. Review. CNO (N3/N5) will review this instruction biannually.

10. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per Secretary of the Navy Manual 5210.1 of November 2007.



R. A. SPICER
Rear Admiral, U.S. Navy
Assistant Deputy Chief of Naval
Operations (Operations, Plans,
and Strategy)

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OPNAVINST 1500.72G
22 JUN 2010

SAMPLE APPLICATION PACKAGE

SECOND ENDORSEMENT on LCDR D. J. Barber, USN, XXX-XX-0000/XXXX

From: Commander, Navy Personnel Command (PERS-4XX) (Detailer)
To: Commander, Navy Personnel Command (PERS-00R)

Subj: SUMMARY OF (FELLOWSHIP/GRADUATE EDUCATION) ASSIGNMENT
IMPACT ON COMMUNITY AND INDIVIDUAL CAREER ICO LCDR BARBER

1. Current Tour Impact: (Provide comments on impact to current tour if selected).
2. Overall Individual Career Impact: (provide comments on impact to overall career if selected).
3. Projected Rotation Date/Relief Concerns: (Provide PRD and comments on relieving process if selected).
4. Needs of Community Impact: (Provide comments on impact to the community manning if selected).

I. M. DETAILER
CAPT USN

(ALL FIELDS REQUIRED)

Enclosure (1)

SAMPLE APPLICATION PACKAGE

FIRST ENDORSEMENT on LCDR D. J. Barber, USN, XXX-XX-0000/XXXX

From: Commander Officer, USS UNDERWAY (DD-XXX)
To: Commander, Navy Personnel Command (PERS-00R)
Via: Commander, Navy Personnel Command (PERS-4XX) (Detailer)

Subj: COMMANDING OFFICER ENDORSEMENT ICO LCDR D. J. BARBER,
USN, XXX-XX-0000/XXXX

1. (CO's recommendation and comments).
2. If selected for this program, LCDR Barber will be rotating XX months early. I (intend/do not intend) to make this officer available without the benefit of a qualified relief.

(CO'S ENDORSEMENT MUST INCLUDE A STATEMENT OF PROJECTED ROTATION DATE AND INTENTION TO MAKE AVAILABLE WITHOUT REGARD TO RELIEF)

I. M. SALTY

OPNAVINST 1500.72G
22 JUN 2010

From: LCDR Donald J. Barber, USN, XXX-XX-0000/XXXX
To: Commander, Navy Personnel Command (PERS-00R)
Via: (1) Commanding Officer, USS UNDERWAY (DD-XXX)
(2) Commander, Navy Personnel Command (PERS-4XX)
(Appropriate Detailer Code)

Subj: APPLICATION FOR ACADEMIC YEAR XX-XX FEDERAL EXECUTIVE
FELLOWSHIP AND OR SECRETARY OF DEFENSE CORPORATE
FELLOWSHIP, AND OR ARTHUR S. MOREAU PROGRAM, AND OR
POLITICO-MILITARY MASTERS PROGRAM

Encl: (1) Curriculum Vitae
(2) Biography
(3) Copy of most recent academic transcript (PMM
applicants only)
(4) Copy of GRE or GMAT scores (PMM applicants only)

1. PERSONAL STATEMENT TO THE BOARD (EXAMPLE BELOW)

The (FEF/SDCFP/PMM/ASM Program) is a great opportunity to excel. My extensive (Pol-Mil, operational experience, staff background, etc) make me an ideal candidate for (this/these) program(s).

2. Should you accept me, I rank my (choices/degree programs) as follows:

(STATEMENT MUST INCLUDE: RANKING OF PROGRAMS APPLYING FOR (IF MULTIPLE), RANKING OF FELLOWSHIP INSTITUTIONS, AND OR UNIVERSITY/DEGREE PROGRAMS IN ORDER OF PREFERENCE)

3. I understand that, if selected for a fellowship program, I am obligated to serve on active duty for a period of three times the length of the (fellowship/graduate education opportunity). In the case of graduate education, the obligation for a master's and postmaster's degree program is 3 years. For PhD programs, the obligation is three times the length of the education program up to a maximum of 5 years. Obligation will begin upon completion or termination of the (fellowship/graduate education opportunity) and will be served concurrently with other service obligations.

4. I understand that upon completion of my (fellowship/graduate education), I am obligated to complete an immediate utilization tour in a validated 2XXX-coded subspecialty billet unless this

is superseded by an operational commitment or the needs of my community. If I am unable to complete an immediate utilization tour, I will do so no later than the second subsequent shore tour following my participation in the (fellowship/graduate education opportunity).

5. I understand that if offered a (fellowship/graduate education) opportunity, I have 14 days to commit. Once committed, my acceptance is irrevocable and selectee initiated requests to decline will not normally be approved.

6. I understand that if offered a (fellowship/graduate education) opportunity, I should expect my assignment to begin Jul (SDCFP)/Aug (FEF/PMM/ASM) of next year. My projected rotation date (PRD) is XXX which is (at)/(xx months before)/(xx months after) the (fellowship/academic year) start date. If offered a (fellowship/graduate education) opportunity, my assignment depends on my present command's willingness to make me available and the willingness of my detailee to assign me to a (fellowship/graduate education program).

7. I understand that if offered a graduate education opportunity, I must have a NAVPGSCOL approved education plan prior to commencement of studies. Any subsequent changes must be approved by NAVPGSCOL before execution.

D. J. BARBER
LCDR USN

PARAGRAPHS 3 - 6 (AND 7 IF APPLYING FOR EDUCATION PROGRAMS) MUST BE MADE VERBATIM WITH APPROPRIATE SELECTIONS MADE FOR THE INDIVIDUAL APPLICANT

SAMPLE CURRICULUM VITAE

Lieutenant Commander D. J. Barber, USN
XXX-XX-0000/1110
Chief of Naval Operations
Navy Strategy Branch (OPNAV N513)
2000 Navy Pentagon
Washington, D.C. 20007

Work Phone Number:
Home Address:
Home Phone Number:
Email Address:

Present Position:
Action Officer, Navy Strategy Branch (OPNAV N513)

Educational Background
University of California at Berkeley, Berkeley, CA, 1995-1999
-- B.A. in Political Science, Magna Cum Laude
Naval Postgraduate School, Monterey, CA, 2002-2004
-- M.S. in National Security Affairs, Strategic Planning,
Graduated with Distinction

Military Education:
As appropriate

Professional Background:
1999 Commissioned NROTC UCAL Berkeley
1999-2001 USS DDG, Main Propulsion Assistant
2001-2002 USS MSO, Executive Officer/Navigation
2002-2004 Naval Postgraduate School
2004 SWOS
2004-2006 USS DDG, Operations Officer
2006-2007 USS CG, Operations Officer
2007 Staff Plans Officer OPNAV Staff, Strategy
 Branch (N513) Washington, D.C.

Professional Qualifications:
- Qualified and Screened for XO/CO Afloat
- Qualified TAO, SWO, EOOW
- Proven Subspecialty in Politico-Military/Strategic
Planning (2000S)
- Member Phi Beta Kappa Honor Society

Awards:

Navy Commendation Medal with "V"

Navy Achievement Medal

Publications/Articles/Papers: (If applicable)

Other Relevant Experience:

Subspecialty and Other Future Shore Assignment Goals:

Biography: (OPEN FORMAT SUMMARY OF CAREER ON SEPARATE PAGE)

SAMPLE