



# FOIA & Data Call

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TIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

### **Content**

- FOIA Introduction
- FOIA Lead Time
- FOIA Resources
- FOIA Point of Contacts
- Data Call
- Data Call Lead Time
- Conclusion



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### FOIA Introduction

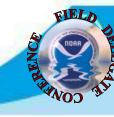
• Enacted in 1966, and taking effect on July 5, 1967, the FIOA provides that any person has a right, enforceable in court, to obtain access to federal agency records, except to the extent that such records or portions of them are protected from public disclosure by one of the 9 exemptions or by 1 of 3 law enforcement record exclusions.



### FOIA Lead Time

• Standard Lead Time established by FOIA is 20 business days from the day the request is received by the FOIA Office that actually maintains the records.

• If more time is needed, a 10-30 day extension can be requested in writing (see resources for templates).



### FOIA Resources

- NOAA FOIA Office Website:
  - <a href="http://www.rdc.noaa.gov/~foia/">http://www.rdc.noaa.gov/~foia/</a>
- NOAA AGO FOIA Website (Templates):
  - http://www.ago.noaa.gov/ago/acquisition/foia\_processing.cfm
- DOJ FOIA Website:
  - http://www.foia.gov/index.html





# FOIA Line Office POC

- NWS: David Murray (301) 713-1698
- NMFS: Mike Justen (301) 713-1364 x 147
- NOS: Nikki Ndubisi (301) 713-3070 x 169
- NESDIS: Barbara Brooks (301) 713-9286
- OAR: Marie Covard (301) 713-1183





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# FOIA Staff Office POC

- OMAO: Debora Barr (301) 713-7614
- USAO: Brian Taggart (202) 482-3565
- LA: Velna Bullock (202) 482-5833
- IA: Elizabeth Mclanahan (202) 482-6196
- OC: Scott Smullen (202) 482-6090
- GC: Evangeline Davis: (301) 713-9661
- WFM: Rosa Sorrell (301) 713-6312
- CAO: Lydia Kenlaw (301) 713-0836 x 184
- AGO: Shem Yusuf (816) 823-3895



### Data Calls

• Data Calls are generated to provide detailed information to the requesting unit. The information is used to complete reports for DOC, Congress, as well as internal auditing.

• Templates should not be reformatted when submitting your response.



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### Data Call Lead Time

- When establishing our internal response time, each office is given the maximum time feasible to respond to the POD.
- It is imperative that submission deadlines are met so the requested information can be compiled and reported punctually.





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### **Conclusion**

