

## OIG Recovery Act Plan Overview — FY 2010

<b>OIG Name:</b>	U.S. Department of Commerce, Office of Inspector General
<b>OIG Broad Recovery Act Goals:</b>	The overall goals of the Commerce OIG's oversight of the American Recovery and Reinvestment Act of 2009 (Recovery Act) include: (1) execute a risk-based oversight approach to target OIG activities on higher risk programs and Department processes; (2) identify effective OIG program oversight activities to assess whether agencies meet Recovery Act objectives in the areas of (a) prompt and fair award and distribution processes; (b) accurate, timely, and transparent recipient funds reporting; (c) authorized use of funds with measures to prevent instances of fraud, waste, error, and abuse; (d) funded projects avoiding unnecessary delays and cost overruns; and (e) programs meeting specific goals; (3) focus OIG activities on establishing adequate preventive measures while ensuring detection controls are in place; (4) investigate complaints in accordance with the IG Act and special whistleblower provisions outlined in the Recovery Act; and (5) implement clear, accurate, and timely reporting of OIG oversight activity results through progress reports and audit and evaluation reports provided to Department management, Congress, and the public.
<b>OIG Broad Training and Outreach Recovery Act Goals:</b>	The overall goals of the Commerce OIG's outreach activities include: (1) provide consultation to the Commerce Recovery Act Steering Committee and other working groups where the OIG staff serve as advisory members; (2) implement training programs and workshops across the Department to help strengthen: (a) fraud awareness and detection programs; (b) unique Recovery Act grant and contract processing procedures as required under provisions of the act; and (c) specialized expertise required in the oversight of certain technical programs (e.g., broadband, construction management); (3) facilitate open communications within the Department on Recovery Act activities so that OIG receives timely notice when the Department identifies unusual trends or off-track processing (allowing for more expedient problem-solving); and (4) provide proactive review of program operational procedures to assess and advise on the appropriate balance of preventive and detective controls.
<b>OIG Recovery Act Risk Assessment Process:</b>	OIG completed inherent risk assessments for each Commerce program by analyzing four areas: <b>strategic program, operations, legal and compliance, and fraud risk</b> . Inputs to our process included Recovery Act, Office of Management and Budget guidance, bureau risk assessment documentation, bureau spend and program plans, and information from OIG, external audit, and Department A-123 processes. These helped OIG determine <b>high, medium, or low risk</b> —by program and by risk category. The oversight plan generally gives higher-risk program areas greater focus, which may include outreach activities such as training programs and workshops, up-front pre-review of program materials, operational processing reviews, program activity monitoring, or scheduled audits. Lower-risk program areas generally receive a lesser focus, which could limit oversight to review of operational procedures, performance monitoring, and select verification of operational results.
<b>OIG Staff Dedicated to Recovery Act Oversight:</b>	13 staff members (current); will increase up to 40 FTE (mix of contractor and full time OIG staff).
<b>OIG Recovery Act Funds:</b>	\$16 million
<b>Expiration Date of OIG Recovery Act Funds:</b>	\$6 million expires in 2013; \$10 million does not expire.
<b>OIG Recovery Act Funds Allocated to Contracts:</b>	Yes
<b>Purpose of Recovery Act Contracts:</b>	Contractors will supplement OIG staff and provide specialized expertise for workshop training or review of pre-award, administration, and performance measurement activities for certain technical programs.
<b>Types of Recovery Act Contracts Awarded to Date:</b>	Workshop training, system database development. Future contractor support on specific audits is to be determined.
<b>Link to OIG Recovery Act Work Plan:</b>	<a href="http://www.oig.doc.gov/recovery/">www.oig.doc.gov/recovery/</a>

**Department of Commerce OIG FY 2010 Recovery Act Work Plan**

Agency	Program Area	Recovery Act Funds Associated w/Program Area	Type of Review	Entity Performing Review	Project Title	Background	Objective(s)	Review Included on Prior Recovery Act Plan (Y/N)	Expected Quarter Work Begins	Expected Quarter(s) Reports Issued	Expected Number of Reports
Commerce	All programs	\$7.9 billion	Performance	OIG Staff	Program Measurement Review	A review of performance measurement for certain higher-risk programs to evaluate the adequacy of metrics, policies and procedures, documentation, and reporting plans.	To provide up-front feedback to bureau management on certain Recovery Act programs' performance measures, performance monitoring plans, and performance reporting.	Yes	FY 2010 Q1	FY2011 Q2	TBD
NOAA, NIST	NOAA habitat restoration and NIST science building construction grants	\$167 million and \$180 million	Performance	OIG Staff	Pre-award Notification Operational Review	Evaluation encompasses the solicitation and pre-award phases for two Recovery Act programs: (1) NOAA's \$167 million competitive financial assistance program to promote marine and coastal habitat restoration and (2) NIST's \$180 million competitive grant program for construction of research science buildings.	To evaluate solicitation and pre-award processes to determine whether the bureaus awarded grants competitively, in accordance with Department requirements.	Yes	FY 2009 Q3	FY 2010 Q1	1
Commerce	All programs	\$7.9 billion	Other	OIG Staff	Anti-Fraud, Grant, Contract Outreach	As part of the OIG outreach program, OIG staff will continue to provide overviews of Recovery Act requirements, fraud indicators, and best practices in grant and contract management to agency staff and select Recovery Act grant program applicants and recipients.	To help strengthen Department programs and facilitate open communications with management and staff regarding program controls.	Yes	FY 2010 Q1	FY 2010 Q4	TBD
Commerce	All programs	\$7.9 billion	Other	OIG Staff	Contract and Grant Staffing and Qualification Survey	The survey assesses the qualifications of Department grant and contracting officials for those agencies receiving Recovery Act funds.	To compile training and other qualification data provided from Department agencies receiving Recovery Act funds.	No	FY 2009 Q3	FY 2010 Q1	1
Commerce	All programs	\$7.9 billion	Administrative / Financial	OIG Staff	Evaluation of Agency Reporting Integrity Under the ARRA	This project evaluates IT controls related to data integrity, completeness, and accuracy for those agency source/feeder and ancillary systems that provide data or data elements for reporting on Recovery.gov.	To assess the effectiveness of controls surrounding agency reporting and ensure controls are working as designed in order to provide complete accurate and timely reporting on Recovery.gov.	No	FY 2009 Q4	FY 2010 Q1	1
Commerce	All Programs	\$7.9 billion	Administrative / Financial	OIG Staff	Agency Processes for Performing Limited Data Quality Reviews Under the ARRA	This audit examines the agency processes for performing limited data quality reviews of expenditure information reported by Recovery Act fund recipients.	To identify whether agencies (1) have a process in place to identify material omissions or significant reporting errors in quarterly recipient reporting submissions and (2) have communication and follow-up procedures to ensure recipients make timely and appropriate changes to data based on agency reviews.	No	FY 2009 Q4	FY 2010 Q1	1
NTIA	NTIA, Broadband Technology Opportunities Program (BTOP)	\$4.7 billion	Combination	OIG Staff	Review of NTIA's Processes for the Broadband Technology Opportunities Program (BTOP)	This evaluation of BTOP pre-award activities includes NTIA organizational staffing, contractor management, pre-award operations, and systems processing.	To (1) assess how effectively NTIA is implementing the BTOP program, including management controls, contractor oversight, and program office staffing; (2) evaluate NTIA proposal pre-award review measures to ensure an effective and fair application and award process; and (3) evaluate the integrity and reliability of the online application system.	No	FY 2009 Q4	FY 2010 Q1	1
Commerce	Various higher-risk programs	TBD	Combination	OIG Staff	Agency Anti-Fraud Program Controls	This audit of program office monitoring controls will focus on program oversight and follow up on fraud indicators.	To provide proactive feedback to bureau management on their proposed Recovery Act program anti-fraud monitoring, operational follow up, and reporting.	No	FY 2010 Q2	FY 2011 Q4	TBD
Commerce	All programs	\$7.9 billion	Other	OIG Staff	State and Local Government Outreach	As part of the OIG outreach program, OIG staff will interact with state and local government staff to communicate Commerce Recovery Act activities in their areas.	To help strengthen Commerce programs by informing state and local government staff of activities occurring in their areas; to increase the scrutiny on DOC contract and grant awardees/recipient operations.	No	FY 2010 Q1	FY 2010 Q2	TBD
Commerce	Various higher-risk contract programs	TBD	Combination	OIG Staff	Contract Competitive Awards	This audit will assess contract office procedures and practices relating to the selection of cost-type or fixed-price contracts and when high risk contract types are used, the justification for the decision.	To assess contract office operations and how they promote competition and help ensure the most cost-effective agreement in place to obtain government services.	No	FY 2010 Q2	FY 2010 Q3	1
Commerce	Various higher-risk construction programs	TBD	Combination	OIG Staff	Construction Compliance Audit	This audit of construction programs will assess whether the projects are compliant with various Recovery Act requirements and other provisions (e.g., Buy American, National Environmental Policy Act, performance bonds, contingencies).	To determine whether construction activities are conducted in accordance with Recovery Act and government construction requirements.	No	FY 2010 Q4	FY 2011 Q1	1
NTIA	NTIA, BTOP	\$4.7 billion	Combination	OIG Staff	BTOP Post-Award Audit	This audit of post-award activities will assess whether effective monitoring processes are in place to monitor grants.	To assess the steps NTIA is taking to oversee recipient implementation of grant funds, to include reviews of recipient project reporting, NTIA site visit processes, and technical assistance provided to recipients.	No	FY 2010 Q2	FY 2010 Q3	1

Census	Census	\$1 billion	Combination	OIG Staff	Review of 2010 Partnership Program and ARRA Spending	The review will monitor Recovery Act expenditures, including staffing levels, and assess the effectiveness of the partnership specialist and new Recovery Act assistant positions employed in the 2010 Decennial Census.	To assess the steps that Census is taking to effectively staff and manage the Recovery Act-funded partnership programs.	No	FY 2009 Q4	FY 2010 Q4	1
Census	Census	\$1 billion	Combination	OIG Staff	Evaluation of the 2010 Group Quarters Validation (GQV) Operation's Impact on Producing High-Quality Address List	The review will assess the results of the 2010 Decennial Census GQV Operation.	To assess the quality of the final group quarters list for coverage and geographic accuracy, as well as monitor GQV expenditures associated with the Recovery Act.	No	FY 2009 Q4	FY 2010 Q2	1