

# **Grant Writing Webcast Information**

# TESTING SESSION PRIOR TO LIVE CONFERENCE

Please click on the link below to see if you can join the Testing Session before your live conferences scheduled for August 7th and 8th.

### Join the meeting now:

- 1. http://www.mymeetings.com/nc/join.php?sigKey=mymeetings&i=SW403521&p=test&t=c
  - a. This link will support a test run to test the compatibility of your computer with the Live Meeting software.
- 2. Enter the required fields.
- 3. Indicate that you have read the Privacy Policy.
- 4. Click on Proceed.

If you have never attended a Live Meeting session before you will be prompted to install the software on your machine.

# There are two options available:

- **Option A:** Accept, Install and Join-this option requires administrative rights to download the Live Meeting software on your computer.
  - If you can download software to your computer; this link will download everything you will need to be connected to all Live Meeting webcast
- **Option B**: Accept and Use *this option requires only java to access the Live Meeting* session.
  - If you cannot add software to your computer; use this option. This will allow you access without downloading software.

Note: If you can join this "TEST" Live Meeting session, you will have no problem joining the Real Sessions on August 7th and August 8th.

\*\*\* Should you need assistance please contact the Product Help Desk at 800-857-8777 option 3.

# **AUGUST 7<sup>th</sup> LIVE MEETING CONFERENCE DETAILS:**

Date: August 7th Time: 1:00 PM ET

**Duration: 1 HR & 30 MIN** 

Participants can access the net & audio portion 30 minutes prior to its scheduled start time:

#### **A:** Access to the Net Conference:

# For Participants:

URL: https://www.mymeetings.com/nc/join/

- Conference number: PW9295356
  Audience passcode: MICHAEL
- 3. Enter the required fields.
- 4. Indicate that you have read the Privacy Policy.
- 5. Click on Proceed.

#### **B:** Access to the Audio Portion:

Toll Free Number: 888-566-1821 Participant Passcode: MICHAEL

\*\*\* Should you need assistance please contact the Product Help Desk at 800-857-8777 option 3.

# **AUGUST 8th LIVE MEETING CONFERENCE DETAILS:**

Date: August 8th Time: 1:00 PM ET

**Duration: 1 HR & 30 MIN** 

Participants can access the net & audio portion 30 minutes prior to its scheduled start time:

#### **A:** Access to the Net Conference:

# For Participants:

URL: https://www.mymeetings.com/nc/join/

- Conference number: PW9295411
  Audience passcode: MICHAEL
- 3. Enter the required fields.
- 4. Indicate that you have read the Privacy Policy.
- 5. Click on Proceed.

#### **B:** Access to the Audio Portion:

Toll Free Number: 888-566-1821 Participant Passcode: MICHAEL

\*\*\* Should you need assistance please contact the Product Help Desk at 800-857-8777 option 3.