

# VetSuccess.gov

VETSUCCESS.gov

to

TRACKS

#### Home

#### About the VR&E Program

5 Tracks to Employment

How to Apply

**Online Self Help** 

Small Business Resources

**Vocational Educational** Counseling

Partners

- RESOURCES
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### Introduction

The purpose of this web site is to present information about the services that the Vocational Rehabilitation and Employment (VR&E) program provides to veterans with service-connected disabilities.

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### VR&E Program Introductory Videos

#### Introduction to VR&E

- Re-Employment

Play All

ployment

Reemployment

Independent Living Services

\* Self-Employment

\* Rapid Access To Employment

**Employment Through Long Term Service** 

Rapid Access to Employment

## User Guide - 5T-V1

(DRAFT) **Vocational Rehabilitation & Employment Service** Washington, D.C.

www.VetSuccess.gov





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#### Using the VetSuccess.gov Website

#### **OVERVIEW**

- VetSuccess.gov is a comprehensive integrated Intra/Internet-based data network that will improve the effectiveness and efficiency of a virtual one stop employment center.
- Developed to enhance program management capabilities through state of the art tracking and reporting capabilities.
- Capable of managing and simplifying employment services activities used by veterans, VR&E staff, and other Service Providers.
- VetSuccess.gov provides users with:
  - Nationwide accessibility
  - Self-service capability
  - Reporting capability
  - Online program orientation and resource capabilities
  - Online case management
  - Online job readiness resources
  - Integrated service delivery and training





#### <u>Home</u>

- The Home link contains employment driven resources and information about the services that the Vocational Rehabilitation and Employment (VR&E) program provides to veterans with service-connected disabilities.
- The User <u>does not</u> have to Log-In to access any of the resources, information and/or associated links contained under the Home link.







#### <u>Home</u>

• On the Home link, the user can view a description of each of the 5-Tracks by clicking on the desired Track.







#### About the VR&E Program

- This link provides the user with knowledge of the VR&E program in a Q&A format. Questions includes:
  - What Is the Chapter 31 Vocational Rehabilitation and Employment Program?
  - Who is Eligible for VR&E Services?
  - How is Entitlement Determined?
  - What is a Rehabilitation Plan?







#### **5 Tracks to Employment**

- This link provides the user with a brief description on each of the 5 tracks:
  - Re-Employment
  - Rapid Access to Employment
  - Self-Employment
  - Employment Through Long Term Services
  - Independent Living
- It also contains other benefits that VA can provide while pursuing one of the five tracks.







#### **<u>5 Tracks to Employment</u>**

• This link also allows the user to watch a video on each of the 5 Tracks. Be sure to check the Save Button Settings after you choose the Media Player and Connection speed.







#### **<u>5 Tracks to Employment</u>**

• After you have selected your media player and connection speed the page will update and list the Introductory Videos available. Each video includes a scenario on how the track might apply to you.

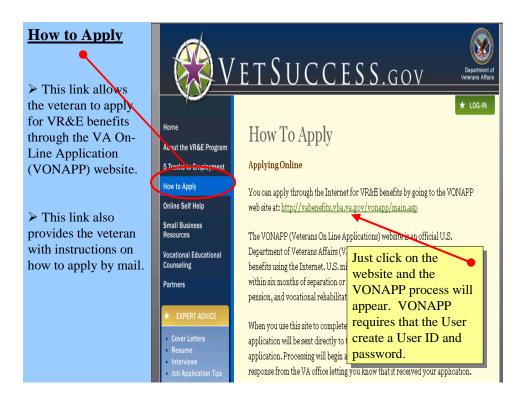






#### **How to Apply**

- Just click on the website and the VONAPP process will appear.
- VONAPP requires that the user create a User ID and password.
- VONAPP allows the veteran:
  - To apply for VR&E benefits through the VA On-Line Application (VONAPP) website;
  - Provides instructions on how to apply by mail

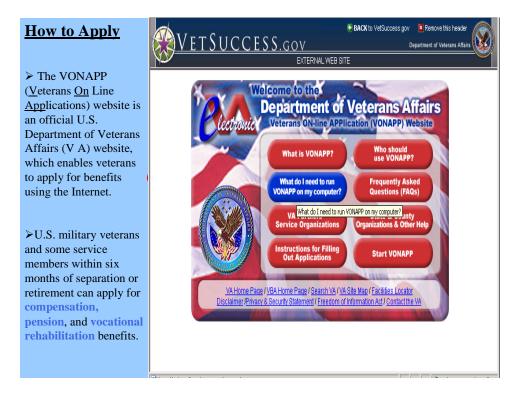






#### **How to Apply**

- The VONAPP (Veterans On Line Applications) website is an official U.S. Department of Veterans Affairs (VA) website, which enables veterans to apply for benefits using the Internet.
- VONAPP allows U.S. military veterans and some service members within six months of separation or retirement to apply for compensation, pension, and vocational rehabilitation benefits.
- VONAPP also has a link to VA Form 10-10EZ, Application for Health Benefits.







#### **Online Self Help**

- This link provides the user with many resourceful websites to include:
  - My Health<u>e</u>Vet
  - Veterans On-Line Application Website
  - Military to Civilian Transferable Skills Identifier (TSI)
  - About VA
  - USA Jobs
  - Veterans Health Administration
  - Occupational Outlook Handbook







#### **Online Self Help**

- This link also contains many resourceful (DOL) websites which include:
  - Advanced Distributed Learning
  - America's Job Bank
  - The Job Accommodation Network (JAN)
  - CareerOneStop
  - Employment & Training Administration







#### **Small Business Resources**

- This link provides the user:
  - Websites offered by the Small Administration and by the Department of Veterans Affairs
  - Resources for individuals who are interested in self-employment or for veterans who are already self employed







#### Vocational Educational Counseling

- VR&E can provide a wide range of vocational and educational counseling services to service members still on active duty, as well as veterans and dependents who are eligible for one of VA's educational benefit programs.
- Assistance may include the following:
  - Interest and aptitude testing
  - Occupational exploration
  - Setting occupational goals
  - Locating the right type of training program
  - Exploring educational or training facilities, which might be utilized to achieve an occupational goal.







#### **Partners**

- This link contains several VR&E partners and their Internet sites. Partners provide a variety of important services in combination with the VA Vocational Rehabilitation and Employment program that can help with adjustment to disability in the work place, enhance self-awareness, and connect people to employers.
- Here are a few partners that can be found under the Partner link:
  - Department of Labor
  - Department of Defense
  - The Home Depot
  - Army Materiel Command
  - Helmets to Hardhats
  - YMCA
  - Goodwill Industries







#### **Expert Advice**

- The Expert Advice Tab provides a list of helpful links that can help with the preparation and application process for employment.
- Here are the helpful links listed under the Expert Advice Tab:
  - Cover Letters
  - Resume
  - Interviews
  - Job Application Tips

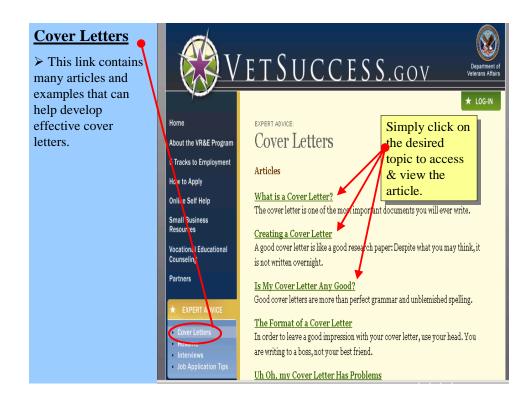






#### **Cover Letters**

- This link contains many articles and examples regarding effective cover letters.
- Here are a few of the articles listed under Cover Letters:
  - What is a Cover Letter?
  - Creating a Cover Letter
  - Is My Cover Letter Any Good?
  - The Format of a Cover Letter







#### **Resume**

- This link contains articles and advice on how to develop effective resumes.
- Here are just a few of the articles listed under the Resume link:
  - Resume Do's and Don'ts
  - What Goes in the Resume?
  - Don't Forget these...
  - An Artfully Shaped Explanation of Your Life

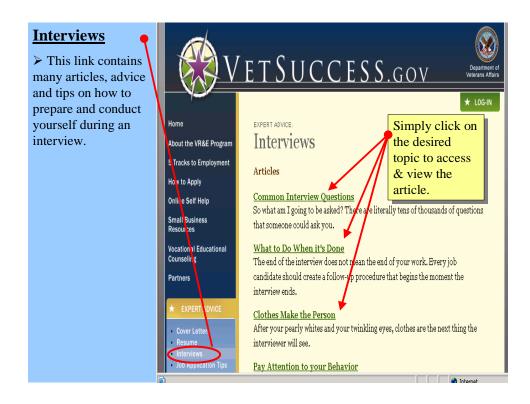






#### **Interviews**

- This link contains articles, advice and tips on how to prepare and conduct yourself during an interview.
- Here are just a few of the articles listed under the Interviews link:
  - Common Interview Questions
  - What to Do When it's Done
  - Clothes Make the Person







#### **Job Application Tips**

• This link contains many articles, guides and information to complete a through and effective job application.







#### **Job Application Tips**

- One of Guides under Job Application Tips, "About.com", provides resources in the following areas:
  - Applying for a Job
  - Completing a Job Application
  - Employment Applications
  - Online Job Applications
  - Applying via email and mail
  - Includes samples and templates







#### **Resources**

- The Resources link provides many resources, tools and information that can assist the user in identifying transferable skills and making career decisions.
- Here are the helpful links listed under Resources:
  - VocRehab.com (TSA)
  - Military Transferable Skills Identifier
  - Occupation Profiles
  - Industry Profiles
  - State Information
  - The Labor Market
  - Employment Links
  - Career Sites







#### VocRehab.com (TSA)

- VocRehab.com's Internet Transferable Skills Analysis (WebTSA) is the easiest and most comprehensive career report on the Internet.
- The reports that are generated from VocRehab.com are comprehensive, provide incredible in-depth analysis and flexibility.







#### VocRehab.com (TSA)

- VR&E staff can generate TSA reports through VocRehab.com if they have an assigned password.
- There are five (5) simple steps to gain access and generate TSA reports from the VocRehab.com homepage:
  - Step 1 Select "Veterans Project"







#### VocRehab.com (TSA)

• Step 2 – Select "Veterans TSA Log In"

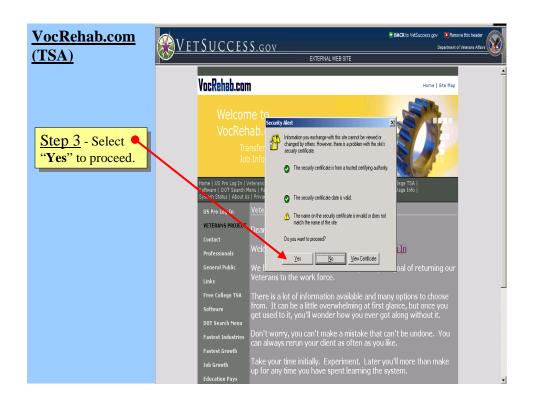






#### VocRehab.com (TSA)

• *Step 3* – Select "Yes" to proceed.







#### VocRehab.com (TSA)

- *Step 4* Type your Assigned Password;
- Step 5 Then Select "Please Log In"

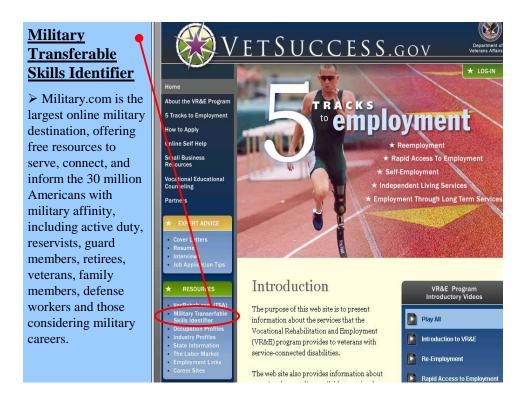
<u>VocRehab.com</u> (TSA)	EXTERNAL WEB SITE	BACK to VetSuccess gov Z Remove this header Department of Veterans Affairs
<u>Step 4</u> – Type your Assigned Password.	VocRehab.com	<u>.</u>
Step 5 - Then select " <b>Please</b> Log In".	VocRehab.com     The leader in Internet Transferable Skills Technology     o   VocRehab Home     * All data transmitted to and from this site is secure *     Six certicate	





#### **Military Transferable Skills Identifier**

• Military.com is the largest online military destination, offering free resources to serve, connect, and inform the 30 million Americans with military affinity, including active duty, reservists, guard members, retirees, veterans, family members, defense workers and those considering military careers.

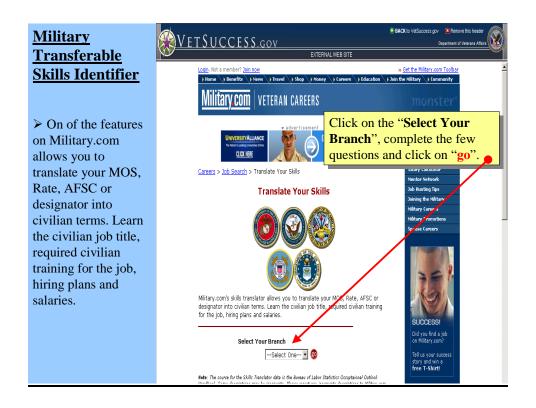






#### Military Transferable Skills Identifier

• One of the features on Military.com allows you to translate your MOS, Rate, AFSC or designator into civilian terms. Learn the civilian job title, required civilian training for the job, hiring plans and salaries.







#### **Occupation Profiles**

• This link identifies the nature, conditions and employment details for hundreds of occupations.

• It also identifies the required training for the occupations, the outlook, earnings, related occupations, sources and other significant points.

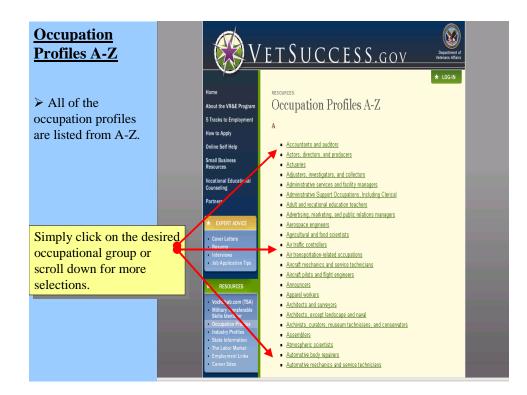






#### **Occupation Profiles**

- All of the occupation profiles are listed from A-Z.
  - Simply click on the desired occupational group or scroll down for more selections.







#### **Industry Profiles**

• Similar to the Occupation Profiles, the Industry Profiles link identifies the nature, conditions, employment details, training, outlook, earnings, related occupations and sources for many different *industry* profiles.







#### **Industry Profiles**

- All of the industry profiles are listed from A-Z.
  - Simply click on the desired occupational group or scroll down for more selections.



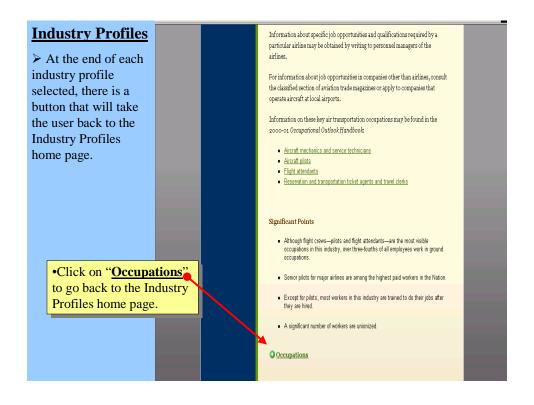




#### **Industry Profiles**

• At the end of each industry profile selected, there is a button that will take the user back to the Industry Profiles home page.

• Click on "<u>Occupations</u>" to go back to the Industry Profiles home page.







#### **State Information**

• Selecting this link will hyperlink you to **CareerOneStop**.



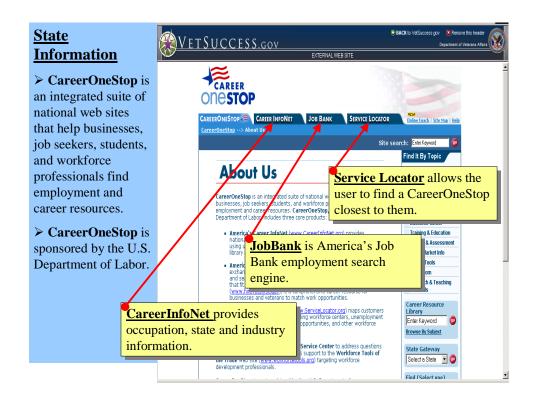




#### **State Information**

• **CareerOneStop** is an integrated suite of national web sites that help businesses, job seekers, students, and workforce professionals find employment and career resources.

- **CareerOneStop** is sponsored by the U.S. Department of Labor.
  - <u>CareerInfoNet</u> provides occupation, state and industry information.
  - JobBank is America's Job Bank employment search engine.
  - <u>Service Locator</u> allows the user to find a CareerOneStop closest to them.







#### The Labor Market

• Selecting this link will hyperlink you to the **Labor Market Information Center**, which is a site on CareerOneStop's website.



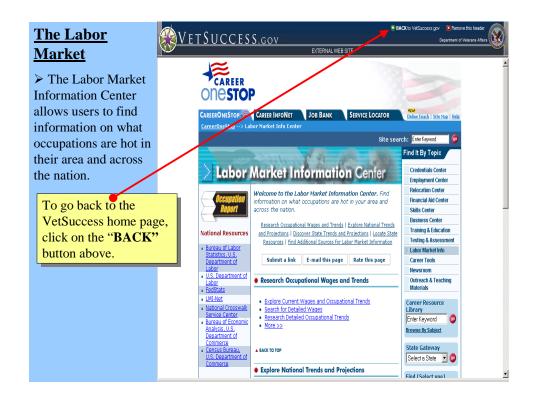




#### The Labor Market

• The Labor Market Information Center allows users to find information on what occupations are hot in their area and across the nation.

• To go back to the VetSuccess home page, click on the "**BACK**" button above.







#### **Employment Links**

- This link contains the following resources:
  - General News and Information
  - Industry Related Sites
  - Internship Related Sites
  - Salary Information
  - Career Center Websites



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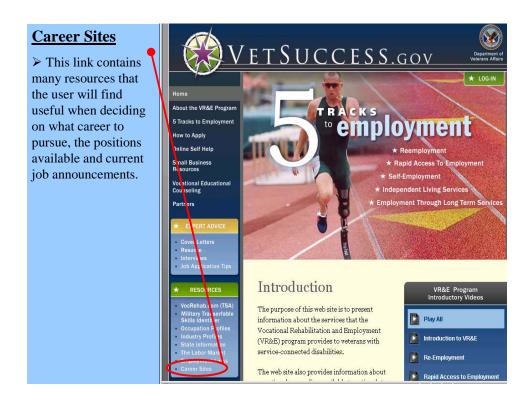






#### **Career Sites**

• This link contains many resources that the user will find useful when deciding on what career to pursue, the positions available and current job announcements.







#### **Career Sites**

• Career Sites offers a general category of career occupations and the job sites that are offering employment opportunities in that particular career field.

• Simply click on the desired career site.







#### **Career Sites**

- Here is an example page from the Environmental Jobs and Careers selection.
- Note the many great resourceful websites:
  - Job Postings
  - Openings in Federal Employment
  - Salary surveys, resume resources & more career resources
  - Environmental employers by state
  - Directory of Government Agencies

