eRA Commons Version 3.5.1.4 Release Notes

New Features

xTrain

Termination of Appointments and Fellowships Enabled for Change of Institution

Changes to xTrain now enable the termination of appointments and fellowships when a change of institution occurs. The *Termination Notice* screen and the PDF reflect the new institution name, new project title (if applicable), and new Business Official (BO) name. In addition, the **Select BO** drop-down box on the *Termination Notice* screen includes the names of BOs in the new institution.

2271 Report Displays Role Record Based on Profile Data

The PDF version of the 2271 report copies profile information to the role record when the appointment electronic and has not been submitted (i.e., is either *In-Progress PI* or *In-Progress Trainee* status).

Administrative Supplements

New Sorting Feature for Administrative Supplement Status Hitlist

The information displayed on the *Administrative Supplement Status* screen hitlist now is sortable. Select the arrows on the following column headings to sort the information: **Accession Number**, **Grants.gov Tracking #**, **Date of Submission**, or **Request Status**.

Financial Conflict of Interest (FCOI)

New Error Message for Subrecipient Report Field

A new error message has been added to FCOI. When the user saves the report without first selecting one of the required **Subrecipient Report** radio buttons (either **Yes** or **No**), this new message displays as follows:

Please indicate if this is a subrecipient report.

Research Performance Progress Report (RPPR)

New Feature for Providing Progress Report Additional Materials (PRAM) for RPPRs with Non-Compliant Publications

The Progress Report Additional Materials (PRAM) feature has been added to Commons to provide a means for the grantee to enter, review, and submit information in response to specific requests from NIH for additional materials following the submission of an RPPR with non-compliant publications. At this time, this feature will be used exclusively to submit information regarding NIH Public Access Compliancy.

Organizations can provide evidence of compliance on the PRAM screen and submit it to the agency. PD/PIs (or PD/PI Delegates) initiate PRAM by selecting the **PRAM** link on the *Commons Status Result – List of Application* screen. Once initiated, the PD/PI can route the PRAM to the organization's SO for approval. The SO (or PI with *Submit Progress Report* authority) can then submit the PRAM.

The initiation, routing, viewing, viewing of route history, and submission steps are similar to those of the RPPR and are outlined in the updated *NIH Research Performance Progress Report (RPPR) Instruction Guide* (see Section 5.10) located at
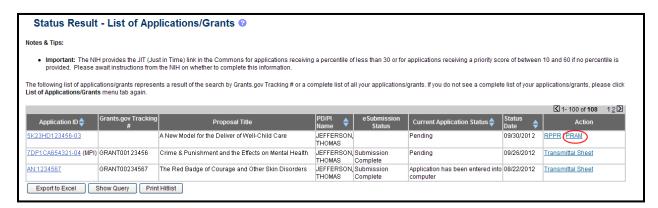http://grants.nih.gov/grants/rppr/rppr_instruction_guide.pdf.
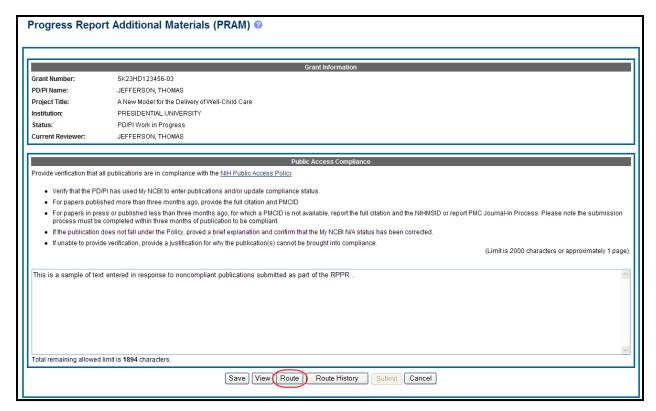

Figure 1: PRAM Link on Status Result Screen

Figure 2: PD/PI View of PRAM Screen

Known Issues

Nothing to Report Option Incorrectly Enabled for Fellowship and Career Awards on RPPR

On the RPPR question **G.2 Responsible Conduct of Research** (within section **G. Special Reporting Requirements**), the option **Nothing to Report** is incorrectly enabled for a Fellowship or Career Award (Fs and Ks). It is a requirement for Fellowships and Career Awards to provide a response to this question, and therefore the **Nothing to Report** option should <u>not</u> be used for these types of awards.

eRA is aware of this issue and will be disabling this field for Fellowships and Career Awards as soon as possible.

Fixes

xTrain Termination Notice Displays the Institution of the Latest Support Year

Previously, if a change of institution occurred for a grant, the old institution name appeared on the *Termination Notice* screen and PDF in xTrain.

Resolution

The *Termination Notice* now displays the institution name of the latest support year of the project.

xTrain Corrected to Allow Users to Continuously Accept Appointments

Previously, when a user attempted to accept multiple appointments during a single xTrain session, the screen for reviewing the appointment was bypassed, and xTrain directly displayed the screen for providing comments instead.

Resolution

This issue has been resolved. For all appointments being accepted within a single xTrain browser session, the review screen always displays for each appointment.

Fixed xTrain Issue of Missing PDF

Previously, when a user submitted appointments for multiple trainees during one xTrain browser session, the PDF for some of the appointments was not generated.

Resolution

This issue has been resolved. PDFs will generate for all trainee appointments submitted during an xTrain browser session.

Fixed xTrain Issue of Incorrect Email Sent to a Trainee

Previously, when a user accepted multiple appointments in a single xTrain session, some Trainees were receiving the accepted appointment email communications for other Trainees.

Resolution

This issue has been fixed.

PD/PI Electronic Signature Displays on 2271 Form PDF

The electronic signature of the PD/PI was missing from the 2271 Form PDF after the appointment was submitted to agency.

Resolution

This issue has been fixed.

xTrain 2271 PDF Filename Corrected

Previously, reverting an accepted appointment back to its prior state and then re-accepting the appointment caused the 2271 PDF to be generated with a filename of *Null*.

Resolution

This issue has been resolved. In this scenario, the 2271 PDF now generates with the proper filename.

Corrected an RPPR Error Message for Inclusion Enrollment

Previously, when inclusion enrollment was not submitted for an RPPR, an incorrect error message was displayed indicating that the RPPR failed one or more business validations and to contact the Program Official.

Resolution

The error message has been corrected. When inclusion enrollment information is omitted, the message displayed after checking for errors is as follows: *An answer is required.*

RPPR Inclusion Enrollment Data Link Fixed

Previously, the **Click here** link under question G.4.b of the RPPR was not functioning correctly. When selected, an error displayed indicating that the website was not found.

Resolution

This has been resolved. The **Click here** link now opens the *NIH Research Performance Progress Report (RPPR) Instruction Guide.*

Publications Associated with the RPPR Now Display on the PDF

Previously, publications marked as being associated with the RPPR in the **All Publications associated with this project in My NCBI** table in **Section C.1 Publications** on the RPPR in Commons were not included on the PDF version of the report.

Resolution

This issue has been resolved. The PDF version of the report now includes the missing information.

NIH Public Access Policy Link Corrected in RPPR Email Communication

The **NIH Public Access Policy** link, included in email communications for an RPPR submitted with compliance issues, pointed to the wrong website.

Resolution

This issue has been resolved. Clicking on the **Public Access Policy** link within these emails now opens the site http://publicaccess.nih.gov.

Submitted RPPR Email Communication Sent to PI, SO, & AO

The PI, SO, and AO of an organization were not receiving the email communication generated when an RPPR was submitted to NIH.

Resolution

This issue has been resolved. The PI, SO, and AO receive email communication when the RPPR is submitted.