

Instructions For Completing SF-424 R&R Other Project Information Form

1. Are Human Subjects Involved? Yes / No

If activities involving human subjects are planned at any time during the proposed project at any performance site, check yes. Check yes, even if the proposed project is exempt from Regulations for the Protection of Human Subjects. If activities involving human subjects are not planned at any time during the proposed project at any performance site, select no and skip the rest of block 1. This field is required.

1.a If YES to Human Subjects

Is the Project Exempt from Federal regulations? Yes/No

Yes: If the project is exempt from Federal regulations, check Yes. If yes, check the appropriate exemption number.

No: If the project is not exempt from Federal regulations, check No.

Exemption Number:

Select the appropriate exemption number from 1, 2, 3, 4, 5, 6

If human subject activities are exempt from Federal regulations, provide the exemption numbers corresponding to one or more of the exemption categories. The six categories of research that qualify for exemption from coverage by the regulations are defined in the Common Rule for the Protection of Human Subjects. These regulations can be found at: <http://ohrp.osophs.dhhs.gov/humansubjects/guidance/45cfr46.htm>

If no, Is the IRB review Pending? Yes / No

If IRB review is pending, check Yes. If IRB review is not pending, check No.

IRB Approval Date:

Enter the latest Institutional Review Board (IRB) approval date (if available). Leave blank if Pending.

Human Subject Assurance Number:

Enter the approved Federal Wide Assurance (FWA), Multiple Project Assurance (MPA), Single Project Assurance (SPA) Number or Cooperative Project Assurance Number that the applicant has on file with the Office for Human Research Protections, if available. If the applicant has a FWA number, enter the 8-digit number. Do not enter the FWA before the number.

2. Are Vertebrate Animals Used? Yes / No

If activities involving vertebrate animals are planned at any time during the proposed project at any

performance site, check yes. If no, skip the rest of block 2.

2.a. If YES to Vertebrate Animals

Is the IACUC review Pending? Yes / No

Indicate if an Institutional Animal Care and Use Committee (IACUC) review is pending.

Yes: Indicate if an Institutional Animal Care and Use Committee (IACUC) review is pending.

No: Indicate if an Institutional Animal Care and Use Committee (IACUC) review is pending. Click No, if no review is pending.

IACUC Approval Date:

Enter the latest IACUC approval date (if available). Leave blank if Pending.

Animal Welfare Assurance Number

Enter the Federally approved assurance number, if available.

3. Is proprietary/privileged information included in the application? Yes / No

Patentable ideas, trade secrets, privileged or confidential commercial or financial information, disclosure of which may harm the applicant, should be included in applications only when such information is necessary to convey an understanding of the proposed project. If the application includes such information, check yes and clearly mark each line or paragraph on the pages containing the proprietary/privileged information with a legend similar to: "The following contains proprietary/privileged information that (name of applicant) requests not be released to persons outside the Government, except for purposes of review and evaluation." This field is required.

4.a. Does this project have an actual or potential impact on the environment? Yes / No

Indicate if this project has an actual or potential impact on the environment? Click no here if this is not the case. This field is required.

4.b. If yes, please explain:

Explanation of the actual or potential impact on the environment.

4.c. If this project has an actual or potential impact on the environment, has an exemption

been authorized or an environmental assessment (EA) or environmental impact statement (EIS) been performed? Yes / No

If this project has an actual or potential impact on the environment, has an exemption been authorized or an environmental assessment (EA) or environmental impact statement (EIS) been performed? - Check yes or no.

4.d. If yes, please explain:

Enter additional details about the EA or EIS

5. Is the research performance site designated, or eligible to be designated, as a historic place? Yes / No

If any research performance site is designated or eligible to be designated as a historic place, if Yes, check the Yes box and then provide an explanation in the box provided in 5.a. Otherwise, check the No box. This field is required.

5.b. If yes, please explain:

If you checked the Yes box indicating any performance site is designated, or eligible to be designated, as a historic place, provide the explanation here.

6.a. Does this project involve activities outside the U.S. or partnership with International Collaborators? Yes / No

Indicate whether this project involve activities outside of the United States or partnerships with international collaborators. Check yes or no. This field is required.

6.b. If yes, identify countries:

Enter the countries with which international cooperative activities are involved.

6.c. Optional Explanation:

Optional Explanation – Enter an explanation for involvement with outside entities (optional).

7. Project Summary/Abstract

The Project Summary must contain a summary of the proposed activity suitable for dissemination to the public. It should be a self-contained description of the project and should contain a statement of objectives and methods to be employed. It should be informative to other persons working in the same or related fields and insofar as possible understandable to a scientifically or technically literate lay reader. This Summary must not include any

proprietary/confidential information. Please click the add attachment button to the right of this field to complete this entry.

8. Project Narrative

Provide Project Narrative in accordance with the announcement and/or agency-specific instructions. Please click the add attachment button to the right of this field to complete this entry.

9. Bibliography & References Cited

Provide a bibliography of any references cited in the Project Narrative. Each reference must include the names of all authors (in the same sequence in which they appear in the publication), the article and journal title, book title, volume number, page numbers, and year of publication. Include only bibliographic citations. Applicants should be especially careful to follow scholarly practices in providing citations for source materials relied upon when preparing any section of the application. To attach a document for Bibliography and References Cited, click "Add Attachment".

10. Facilities & Other Resources

This information is used to assess the capability of the organizational resources available to perform the effort proposed. Identify the facilities to be used (Laboratory, Animal, Computer, Office, Clinical and Other). If appropriate, indicate their capacities, pertinent capabilities, relative proximity and extent of availability to the project. Describe only those resources that are directly applicable to the proposed work. Provide any information describing the Other Resources available to the project (e.g., machine shop, electronic shop) and the extent to which they would be available to the project. Please click the add attachment button to the right of this field to complete this entry.

11. Equipment

List major items of equipment already available for this project and, if appropriate identify location and pertinent capabilities. Please click the add attachment button to the right of this field to complete this entry.

12. Other Attachments

Attach a file to provide any other project information not provided above or in accordance with the announcement and/or agency-specific instruction.