

# SAMPLE

DEPARTMENT OF THE ARMY  
U.S. ARMY HUMAN RESOURCES COMMAND  
1 RESERVE WAY  
ST. LOUIS, MO 63132-5200

AHRC-PDZ-B  
ORDERS X-XX-XXXXXX

24 MAR 2005

DOE JOHN SMITH  
STREET ADDRESS  
CITY, ST ZIP CODE

SFC 000 00 0000  
ARMY NATIONAL GUARD

YOU ARE ORDERED TO ACTIVE DUTY UNDER PROVISION OF SECTION 12301 (D), TITLE 10 UNITED STATES CODE FOR THE PERIOD SHOWN PLUS THE TIME NECESSARY TO TRAVEL. YOU WILL PROCEED FROM YOUR HOME OR CURRENT LOCATION IN TIME TO REPORT FOR DUTY ON THE DATE SHOWN BELOW. UPON COMPLETION OF THIS DUTY, UNLESS SOONER RELEASED, YOU WILL RETURN TO YOUR HOME AND UPON ARRIVAL BE RELEASED FROM ACTIVE DUTY.

RPT TO: CONUS REPL CENTER W0VH5C FT BLISS TX 79916  
REPORT DATE/TIME: 03 APR 2005 RPT NLT THAN 0730.  
ASG TO: 152 EN BN CO C WPAWC0 LOCKPORT G1 NY 14094  
ATT TO: USAED GULF REGION W6EXAA APO AE 09335  
DUTY AT: BAGHDAD, IRAQ  
PERIOD OF ACTIVE DUTY: 181 DAYS INCLUDING ACCUM LEAVE END DATE: 30 SEP 2005  
PURPOSE: PFI, PROJECT ENGINEER PFI05-013

ADDITIONAL INSTRUCTIONS: EARLY REPORTING NOT AUTH. SM WILL BE ORDERED TO TTAD TO PERFORM SPECIAL WORK IN CURRENT RESERVE GRADE UP 10 USC 12314. TDY IN EXCESS OF 139 DAYS AUTH AS MISSION ESSENTIAL IAW JFTR CH 7, PAR G, PARA U71504D(E). YOU WILL RETURN TO THE PLACE OF INITIAL ENTRY ON AD FOR OUTPROCESSING/REFRAD. SURE PAY IS MANDATORY. BRING DOCUMENTATION TO AUTH SURE PAY TO THE BANK (SF 1199). PERDIEM AUTH IAW JFTR. THIS IS AN UNACC TOUR. MVMT OF HHG AND DEP NOT AUTH. BRING COPIES OF MARRIAGE CERT, DIVORCE DECREE, BIRTH CERT OF NATURAL CHILDREN OR DOCUMENTATION OF DEPENDENCY/CHILD SPT, FAMILY CARE PLAN, WILLS, POWER OF ATTORNEY & OTHER DOCUMENTS AFFECTING PAY STATUS. ID CARD AND TAGS RQD TO BE ON PERSON WHILE ON GOVT ORDERS. PANO DENTAL X-RAYS OR SF 603 AND HIV SCREEN RQD IF NOT CURRENT. PAY STATUS REPORTED IN DJMS-RC A24 TRANS MUST BE O (ALPHA CHAR). ALL OFCL TVL MUST BE ARRANGED THRU CARLSON TVL OR NEAREST SATO. TICKETS PURCH AT OWN EXPENSE WILL NOT BE REIMB W/O REQ JUSTIFICATION. YOU & YOUR DEPNS, AS YOUR AGENTS, AUTH PX/COMM/THEATRE AND MED CARE DURING THE PERIOD OF THIS ORDER. NON TEMP STORAGE OF HHG AUTH. STORAGE OF ONE POV AUTH. EXCESS BAGGAGE AUTH NTE 4 BAGS. SUBMIT TVL CLAIM TO DFAS-IN/CONTINGENCY TVL, DEPT 3900, 8899 E 56TH ST, INDIANAPOLIS, IN 46249-3900; FAX 317/510-4351-3966; DSN 699. GOVT QTRS/MESS WILL BE USED IF AVAIL WHEN TVL IS TO MIL INSTL OR YOU MUST OBTAIN STMT OF NON-AVAIL. TRAVELER USE CBA TO PURCHASE TRANSPORTATION TICKETS. ATTACHED FOR UCMJ, ADMIN, AND PAY. SM ISO OEF/OIF/ONE. MDC:1AE5. ALL FUNDS REIMBURSABLE UNDER MIPR# W915WE50755969 DTD 16 MAR 05.

# SAMPLE

FOR ARMY USE: AUTHORITY: 10 USC 12301 (D) AND 12314  
ACCT CLAS: XXXXXXXX PAEM XXXXXX AND TRAVEL/PER DIEM CHARGE TO:  
XXXXXXXXXXXX

MDC: N/A HOR: SAME AS SNL PMOS/SSI: 21B4  
SEX: M PPN: N/A COMP: ARNG RES GR: SFC  
DORRES: XX XXX XX PEBD: XXXX SCTY CL: NO CLEARANCE

FORMAT: 162  
FOR THE COMMANDER:

JACK A. NICHOLSON  
LTC , GS  
Director, Military Personnel

DISTRIBUTION:  
Indiv Con (10)  
Field MPRJ (1)  
G1 (1)  
ASA(FM&C) (1)  
DCSRM Budget 54<sup>th</sup> ID (1)  
Unit of Assignment (5)  
Losing Bde (1)  
Finance Office (1)