## Description of Possible Errors PATH Annual Report

NOTE: In the notation of the error, the letter refers to the Table in which the error occurs and the number refers to the item number (or letter) in that table. An explanation of what the error means is included in the following tables.

| TABLE A <br> Budget Information <br> Error Notation <br> A1>0 <br> A1>=A2+A3 <br> The number entered for item A1 must be greater than zero. It must also be a <br> whole number. <br> A5<=A4 <br> The amount entered in A1 must be equal to or greater than the sum of the <br> amounts entered in A2 (federal funds) and A3 (matching funds). <br> If A6=9 then A60 < > "" <br> The number of FTEs must be equal to or less than the number entered in item <br> A4. There are instructions in the Annual Report Guide to compute FTEs.Specify the organization type in which the PATH program operates if it does <br> not fall into one of the categories (a-h) in Item A6. Use the box to the right. |  |
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| TABLE B <br> Persons Served |  |
| :---: | :---: |
| Error Notation | Explanation |
| B1>0 | The number entered for item B1 must be greater than zero. |
| $B 2 b<=B 2 a$ | The number in item B2b must be equal to or less than the number in item B2a. |
| $B 2 \mathrm{c}=\mathrm{B} 2 \mathrm{a}-\mathrm{B} 2 \mathrm{~b}$ | The number in item B2c must be equal to the number in item B2a minus the number in itemB2b. |
| B2d< $=$ B2C | The number in item B2d must be equal to or less than the number in item B2c. |
| B3>0 | The number entered for item B3 must be greater than zero. |
| $B 4=B 2 \mathrm{c}+\mathrm{B} 3$ | The number in item B4 must be equal to the number in item B2c added to the number in B3. |
| B2b < $=$ B3 | The number in item B2b must be equal to or less than the number in B 3 . |
| B3 $<=$ B1 | The number in item B3 must be equal to or less than the number in item B1. |


|  | TABLE C <br> Services Provided |
| :---: | :---: |
| Error Notation | Explanation |
| Ca1<=B3 | For any service in Table C that is $100 \%$ or partially PATH funded, the number of clients served must be equal to or less than the number entered in item B3. |
| Cb1<=B3 |  |
| Cc1<= 33 |  |
| Cd1<=B3 |  |
| Ce1<=B3 |  |
| Cg1<=B3 |  |
| Ch1<=B3 |  |
| Ci1 $1<=$ B3 |  |
| Cj11<=B3 |  |
| $\mathrm{C} 221<=\mathrm{B} 3$ |  |
| $\mathrm{C} 331<=$ B3 |  |
| Cj41<=B3 |  |
| Cj51<=B3 |  |
| $\mathrm{Cj} 61<=$ B3 |  |
| Cj71<=B3 |  |
| If ( $\mathrm{Ca=3}$ or 4) then $\mathrm{Ca} 1=0$ | For any service in Table $C$ that is not PATH -funded or not provided, enter ZERO for the number of clients served. |
| If (Cb=3 or 4) then $\mathrm{Cb} 1=0$ |  |
| If (Cc=3 or 4) then Cc1=0 |  |
| If ( $\mathrm{Cd}=4$ ) then $\mathrm{Cd} 1=0$ |  |
| If ( $\mathrm{Ce}=3$ or 4 ) then $\mathrm{Ce} 1=0$ |  |
| If ( $\mathrm{Cf}=3$ or 4) then $\mathrm{Cf} 1=0$ |  |
| If ( $\mathrm{Cg}=3$ or 4) then $\mathrm{Cg} 1=0$ |  |
| If (Ch=3 or 4) then Ch1=0 |  |
| If ( $\mathrm{Ci}=3$ or 4) then $\mathrm{Ci} 1=0$ |  |
| If ( $\mathrm{Cj}_{\mathrm{j}}=3$ or 4 ) then $\mathrm{Cj} 11=0$ |  |
| If ( $\mathrm{Cj} 2=3$ or 4 ) then $\mathrm{Cj} 21=0$ |  |
| If ( $\mathrm{C} j 3=3$ or 4 ) then $\mathrm{Cj} 31=0$ |  |
| If (Cj4=3 or 4) then $\mathrm{Cj} 41=0$ |  |
| If ( $\mathrm{C} j 5=3$ or 4 ) then $\mathrm{Cj} 51=0$ |  |
| If ( $\mathrm{Cj} 6=3$ or 4 ) then $\mathrm{Cj} 61=0$ |  |
| If ( $\mathrm{Cj} 7=3$ or 4) then $\mathrm{Cj} 71=0$ |  |


| TABLE C <br> Voluntary Outcome Measures |  |
| :---: | :---: |
| Error Notation | Explanation |
| If (CK1aea = "Actual" or "Estimated") then (and CK1a > 0 and CK1a <= B3) | For any service in the Voluntary Outcome Measures that is Estimated or Actual, the number of clients Assisted or Attained must be greater than zero and less than or equal to B3 |
| If (CK1bea = "Actual" or "Estimated") then (CK1b > 0 and Ck1b <= B3) |  |
| $\begin{aligned} & \text { If (CK2aea = "Actual" or "Estimated") } \\ & \text { then (CK2a > } 0 \text { and Ck2a <= B3) } \end{aligned}$ |  |
| $\begin{aligned} & \text { If (CK2bea = "Actual" or "Estimated") then } \\ & \text { (CK2b > } 0 \text { and Ck2b <= B3) } \end{aligned}$ |  |
| If (CK3aea = "Actual" or "Estimated") then (CK3a > 0 and Ck3a <= B3) |  |
| If (CK3bea = "Actual" or "Estimated") then (CK3b > 0 and Ck3b <= B3) |  |
| If (CK4aea = "Actual" or "Estimated") then (CK4a > 0 and Ck4a <= B3) |  |
| If (C4bea = "Actual" or "Estimated") then (CK4b > 0 and Ck4b <= B3) |  |
| If (C5aea = "Actual" or "Estimated") then (CK5a > 0 and Ck5a <= B3) |  |
| If (C5bea = "Actual" or "Estimated") then (CK5b > 0 and Ck5b <= B3) |  |
| Ck1aNotRep = "On" Ck1a $=0$ | For any service in the Voluntary Outcome Measures, if Not Reporting is selected, the number of clients served must be zero. |
| Ck1bNotRep = "On" Ck1b $=0$ |  |
| Ck2aNotRep = "On" Ck2a $=0$ |  |
| Ck2bNotRep = "On" Ck2b $=0$ |  |
| Ck3aNotRep = "On" Ck3a $=0$ |  |
| Ck3bNotRep = "On" Ck3b $=0$ |  |
| Ck4aNotRep = "On" Ck4a = 0 |  |
| Ck4bNotRep = "On" Ck4b = 0 |  |
| Ck5aNotRep = "On" Ck5a = 0 |  |
| Ck5bNotRep = "On" Ck5b = 0 |  |


| TABLE D Demographics |  |
| :---: | :---: |
| Error Notation | Explanation |
| $D 1 a+D 1 b+D 1 c+D 1 d+D 1 e+D 1 f+D 1 g+D 1 h=B 3$ | For each item in Table D, the total of the sub-categories in each item must equal the number entered in B3. For example, if you entered 39 in B3, then the entries under gender must add up to 39. The one exception is item D8 - see below. |
| D2a+D2b+D2c=B3 |  |
| D3a+D3b+D3c+D3d+D3e+D3f+D3g+D3h=B3 |  |
| $D 4 a+D 4 b+D 4 c+D 4 d+D 4 e+D 4 f=B 3$ |  |
| D5a+D5b+D5c=B3 |  |
| D6a+D6b+D6c=B3 |  |
| D7a+D7b+D7c+D7d+D7e+D7f+D7g+D7h+D7i+D7j=B3 |  |
| D8a+D8b+D8c+D8d+D8e+D8f=D7a+D7b | The number entered for item D8 should equal item D7a plus item D7b. |

