Office of Citizen Services and Innovative Technologies GSA Federal Citizen Information Center



# 2012 CONSUMER ACTION HANDBOOK





BE A SMARTER CONSUMER





**USA**.gov/consumer

### CONTRIBUTORS

# The Federal Citizen Information Center would like to express its gratitude to the partners listed below who helped make possible the publication of the *2012 Consumer Action Handbook*:

American Cleaning Institute American Express Company American Financial Services Association Education Foundation Bridgestone Retail Operations, LLC The Colgate-Palmolive Company Consumer Product Safety Commission Department of Veterans Affairs Federal Deposit Insurance Corporation Federal Trade Commission Financial Industry Regulatory Authority General Services Administration Government Printing Office Kellogg Company LeadingAge Mozilla Firefox National Futures Association The Procter & Gamble Company Securities and Exchange Commission Society of Consumer Affairs Professionals International THE WHITE HOUSE WASHINGTON

December 9, 2011

Welcome to the Consumer Action Handbook.

Each day, families across America navigate complex decisions, from buying a home or car to paying off a loan or using a credit card. That is why protecting American consumers remains a top priority for my Administration. With new credit card rules and the Dodd-Frank Wall Street Reform and Consumer Protection Act, we have taken concrete steps to empower the American consumer. We understand how crucial it is for consumers to be able to make the best choices for their families, and these commonsense reforms will protect both consumers and our economy as a whole.

The annual handbook published by the General Services Administration provides clear and practical information to help Americans make informed consumer decisions. From information on using credit wisely and preventing identity theft to filing a consumer complaint, this guide brings you the latest information about your consumer rights and responsibilities.

I encourage you to take full advantage of this valuable resource.





GSA Administrator

January 2012

Welcome to the 2012 edition of the Consumer Action Handbook. The U.S. General Services Administration's (GSA) Office of Citizen Services and Innovative Technologies updates this resource annually to help you be an informed consumer.

As we all become busier and balance more responsibilities, it's very important to get reliable information quickly and easily. This Handbook helps you do just that, by combining valuable consumer information from across many Government agencies into one practical book. A variety of topics, such as retirement, funding college education, online safety, and energy efficient appliances are all covered here. This same information can also be found online at USA.gov.

The Handbook is just one way that GSA strives to make access to Government information easy. To get answers to all your Government questions, visit USA.gov and GobiernoUSA.gov, or phone 1-800-FED-INFO (333-4636). You can also download or order this Handbook and other printed Government resources at the new Publications.USA.gov.

Sincerely,

Martha Johnson

Martha Johnson Administrator



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## TIPS FOR USING This handbook

This everyday guide to being a smart shopper is full of helpful tips about preventing identity theft, understanding credit, filing a consumer complaint, and more. Use the margins to make notes, write questions, or record other useful information. The information and resources you'll need are arranged as follows:

#### PART I—BE A SAVVY CONSUMER

Read this section for advice before you make a purchase. To quickly locate specific topics and information, look in the Table of Contents and Index (p. 147).

#### PART II—FILING A COMPLAINT

Turn to this section for suggestions on resolving consumer problems. The sample complaint letter on page 57 will help you present your case.

#### PART III—KEY INFORMATION RESOURCES

Look here for a list of public resources and contact information.

#### PART IV—CONSUMER ASSISTANCE DIRECTORY

Here you'll find contact information for corporate offices, consumer organizations, trade groups, government agencies, and more.

#### **VISIT US ONLINE**

A searchable version of this *Handbook* is available online at USA.gov and in Spanish at GobiernoUSA.gov. You can also order or download an electronic version of th *Handbook* and hundreds of other consumer publications at

Publications.USA.gov



As a savvy consumer, you should always be on the alert for shady deals and scams. To avoid becoming a victim, keep these things in mind:

- 1. A deal that sounds too good to be true usually is! Be wary of promises to fix your credit problems, low-interest credit card offers, deals that let you skip credit card payments, work-at-home job opportunities, risk-free investments, and free travel.
- 2. Don't share personal information with someone you don't know or trust. Learn how to recognize fraud.
- 3. Beware of payday and tax refund loans. Interest rates on these loans are usually excessive. A cash advance on a credit card may be a better option.
- 4. Read and understand any contract or legal document you are asked to sign. Do not sign a contract with blank spaces or where the terms are incomplete.
- 5. Get estimates from several contractors for home or car repairs. Make sure the estimates are for the exact same repairs for a fair comparison.
- 6. When paying for your purchases, watch the cash register screen. If you think the price that has been charged is incorrect, speak up.
- 7. Before you buy, make sure you understand and accept the store's refund and return policies, especially for services and facilities that charge monthly fees.
- 8. Don't buy under stress. Avoid making big-ticket purchases during times of duress (e.g., coping with a death or debt).
- 9. When shopping online, look for the padlock icon in the bottom corner of your screen or a URL that begins with "https" to ensure that your payment information is transmitted securely.
- 10. If you are having difficulty making payments on loans, notify your lender immediately so that you can work out a payment plan.

### PART I: BE A SAVVY CONSUMER

## **BUYER BEWARE**



#### **BEFORE YOU BUY**

To avoid problems and make better decisions, use this checklist BEFORE you make a purchase:

- Decide in advance exactly what you want and what you can afford.
- Do your research. Ask family, friends, and others you trust for advice based on their experience. Gather information about the seller and the item or service you are purchasing.
- Review product test results and other information from consumer experts. See general resources in Part III (p. 58) or check the *Handbook* index (p. 147) for specific information.
- Get advice and price quotes from several sellers.



### CHECK HERE For recalls

- www.recalls.gov lists government-initiated recalls from federal agencies.
- www.nhtsa.gov lists recalls and safety information on vehicles and equipment.
- www.fsis.usda.gov lists recalls that involve meat, poultry, or processed egg products.
- www.fda.gov lists recalls that involve food, medicines, medical devices, cosmetics, biologics, and pet food.
- Report incidents and safety concerns with consumer products, search for incidents, reported by others at **Saferproducts.gov**.
  - Make sure that the seller has all appropriate licenses. Doctors, lawyers, contractors, and other service providers must register with a state or local licensing agency (p. 112).

- Check out a company's complaint record with your local consumer affairs office (p. 112) and Better Business Bureau (p. 66).
- Get a written copy of guarantees and warranties.
- Get the seller's refund, return, and cancellation policies.
- Ask whom to contact if you have a question or problem.
- Read and understand any contract or legal document you are asked to sign. Make sure there are no blank spaces. Insist that any extras you are promised be put in writing.
- Consider paying by credit card. If you have a problem, you can dispute a charge made on your credit card (p. 11).
- Don't buy on impulse or under pressure. This includes donating to charity.

## SERVICE CONTRACTS AND EXTENDED WARRANTIES

Service contracts or "extended warranties" can add hundreds to your purchase price and are rarely worth the cost. Some duplicate warranty coverage you get automatically from a manufacturer or dealer. Ask these questions before you agree to one of these contracts:

- Does the dealer, the manufacturer, or an independent company back the service contract?
- How are claims handled? Who will do the work, and where will it be done?
- What happens to your coverage if the dealer or administrator goes out of business?
- Do you need prior authorization for repair work?
- Are there any situations when coverage can be denied? You may not have protection from common wear and tear, or if you fail to follow recommendations for routine maintenance.

#### **PRODUCT SAFETY RECALLS**

Before you buy a used vehicle or other second-hand product, check to be sure it hasn't been recalled for safety reasons. Some recalls ban the sale of an item, while others ask consumers to return the item for replacement or repair. Sometimes, a seller provides a part that reduces the danger of using the product.

If you're buying a product for a child, be especially vigilant. Each year, there are about 300 recalls of children's products such as toys, clothing, cribs, and costume jewelry. Visit the websites in the "Check Here for Recalls" box for the latest safety recalls. Download the app from Recalls.gov onto your mobile phone to stay informed about recalled products while you are on the go. You can also sign up for free e-mail notifications at www.cpsc.gov/ cpsclist.aspx.

### QUICK TIPS FOR AVOIDING FRAUD

There are many varieties of consumer frauds, but the most common ones are variations of fake check scams, credit repair, free trips offers, and sweepstakes. Here are some tips to help you avoid being a victim:

- Don't give out personal information. Be suspicious of anyone you don't know who asks for your Social Security number, birthdate, credit card number, bank account number, password, or other personal data.
- **Don't be intimidated**. Be suspicious of calls or e-mails that want you to provide or verify personal information immediately. Tell them you're not interested and hang up or don't reply to the e-mail.
- **Monitor your accounts.** Review bank and credit card statements carefully, and report unauthorized transactions to your financial institution immediately.
- **Use a shredder.** Tear or shred credit offers you receive in the mail, bank statements, insurance forms, and other papers with personal information.

#### **IDENTIFYING AND STOPPING FRAUD**

Look for these warning signs to avoid fraud:

- You are asked for your bank account or credit card number.
- Someone you don't know offers you the chance to receive a credit card, loan, prize, lottery, or other valuable item, but asks you for personal data to claim it.
- The solicitation looks like a government document and suggests that contest winnings or unclaimed assets are yours for a small fee. (The government doesn't solicit money from citizens.)
- Someone you don't know asks you to send money or money orders to claim a prize, lottery, credit card, loan, or other valuable offer.
- An unknown caller claiming to be a lawyer or in law enforcement offers to help you get your money back (for a fee).
- The deal is only good "for today" or a short time.
- A "repair person" suddenly finds a dangerous defect in your car or home.
- You are given little or no time to read a contract.
- A sale item is suddenly unavailable, but a "much better item" is available for slightly more money.
- Someone is trying to scare you into purchasing credit protection plans.

To learn more about avoiding identity theft and fraud, go to page 41.

#### **AFTER YOU BUY**

Even careful buyers can run into unforeseen problems later on. To minimize them, follow these steps after you buy:

- Save all papers that come with your purchase. Keep all contracts, sales receipts, canceled checks, owner's manuals, and warranty documents.
- Read and follow product and service instructions. The way you use or take care of a product might affect your warranty rights.

## BANKING



#### ATM/DEBIT CARDS

With a debit card and personal identification number (PIN), you can use an Automated Teller Machine (ATM) to withdraw cash, make deposits, or transfer funds between accounts. Some ATMs charge a fee if you are not a member of the ATM network or are making a transaction at a remote location.

Retail purchases can also be made with a debit card. You enter your PIN or sign for the purchase. Although a debit card looks like a credit card, the money for the purchase is transferred immediately from your bank account to the store's account. When you use a debit card, federal law does not give you the right to stop payment. You must resolve the problem directly with the seller.

If you suspect your debit card has been lost or

### **PROTECT YOUR PIN**

Beware of "shoulder surfers." Be suspicious of anyone lurking around an ATM or watching over your shoulder while you use your card. Some thieves even put a device over the card slot of an ATM to read the magnetic strip and record your PIN; this is known as "skimming". If you suspect criminal activity, walk away and use a different ATM.

### **BEFORE YOU SWIPE YOUR DEBIT CARD**

Although both credit cards and debit cards are easy ways to pay for your purchases, debit cards have some different levels of consumer protection and potential for consumer fees. Debit cards are directly connected to your bank account, so when you swipe your card, make sure that you have the money in your account to pay immediately. If you don't have enough money in your account,



your bank may "lend" you the money and pay the overage. However, it may charge you up to \$35 for this courtesy, even if the dollar amount the bank covered was small. Some banks also charge you a monthly fee for making purchases with your debit card.

Debit cards don't offer as much protection against fraudulent use, or if your card is lost or stolen. Also, if you need to dispute a purchase, you are in a weaker

position because the merchant already has the money and will only return it if you win the dispute.

Another fact to keep in mind is that when you use your debit card to make reservations for hotels or rental cars, a hold is placed on your card (and your checking account), which can affect your other pending transactions. Even if the hold is removed, it may take as long as a week until the funds are available to you again.

> stolen, call the card issuer immediately. While federal law limits your liability for a lost or stolen credit card to \$50, your liability for unauthorized use of your ATM or debit card can be much greater, depending on how quickly you report the loss.

- If you report a debit card missing before it is used, you are not responsible for any unauthorized withdrawals.
- Your liability is limited to \$50 if you report the loss within two business days after you realize your debit card is missing and to \$500 if you report the loss between two and 60 days.
- If you have not reported an unauthorized use of a debit or ATM card within 60 days after your bank mails the statement documenting the unauthorized use, you could lose all the money in your bank account as well as the unused portion of your line of credit established for overdrafts.

Check the policies of your card issuer. Some offer more generous limits on a voluntary basis.

Federal Reserve rules give debit and ATM card users additional protections covering overdrafts. Generally, banks cover your overdrafts by charging you a fee or offering an overdraft protection plan, similar to a line of credit. If your bank pays overdrafts, you have the option to opt in to this service for most ATM and debit card transactions. Banks must disclose this option, the amount of the overdraft fee, and the customer's right to cancel this service. For more information, go to www.federalreserve.gov/consumerinfo.

#### **PREPAID CARDS**

Prepaid cards issued by banks and other government-regulated organizations offer consumers a way to make payments and conduct other financial transactions. There are plenty of situations where a prepaid card might be the most convenient choice, but be sure you understand the key terms and conditions BEFORE you buy.

Many cards carry protections similar to credit and debit cards. To obtain these benefits, you must follow the instructions for registering and activating your card. Be sure to record your card information, including the customer service telephone number listed on the back of the card in a separate place, so you can get a replacement if yours is lost or stolen.

If you have a problem with a prepaid card, first contact the customer service number. If the problem still isn't resolved, you may want to file a complaint with the proper authorities:

- For cards issued by retailers, contact the FTC (p. 106). You may also file a complaint with your local consumer protection office (p. 112).
- For cards issued by national banks, contact the Office of the Comptroller of the Currency (p. 104).
- For cards issued by state banks, contact the FDIC (p. 106) or state banking authority (p. 126).

#### SAVINGS AND CHECKING

When it comes to finding a safe place to put your money, there are a lot of options. Savings accounts, checking accounts, certificates of deposit (CD), and money market accounts are popular choices. Each has different rules and benefits that fit different needs. When choosing the one that is right for you, consider:

**Minimum deposit requirements.** Some accounts can only be set up with a minimum dollar amount. If your account goes below the minimum, the bank may not pay you interest on the money you deposited and you may be charged extra fees.

**Limits on withdrawals**. Can you take money out whenever you want? Are there any penalties for doing so?

**Interest**. How much (if anything) is paid and when? Daily, monthly, quarterly, yearly? To compare rates offered locally to those from financial institutions around the nation, visit www.bankrate.com.

BANKING

### **BEWARE: CASH TOP-UP SCAMS**

Cash top-up cards can be a convenient way to transfer money to other accounts. They are not designed to be used directly with retailers or online merchants; rather they are used to reload money on accounts that you control, such as your debit card.

Unfortunately, scammers know the ease and convenience of using these cards. They persuade you to share your top-up card number directly with them instead of using a wire or escrow service. However, if you send the top-up number you'll be left without the merchandise you were promised or your money. To protect yourself from these scams:

- Guard your top-up card like it is cash.
- Be wary of advertisements where you are asked to pay with a cash top-up card.
- Don't share your top-up card number with someone you don't know, even if a merchant asks you to e-mail it to them.
- Never use these cards to pay taxes or fees on lottery or sweepstakes winnings. It's likely that you haven't won anything.

**Deposit insurance**. Make sure your bank is a member of the Federal Deposit Insurance Corporation (FDIC). This agency protects the money in your checking and savings accounts, certificates of deposit (CDs), and IRA accounts up to \$250,000. For more information, see page 106 or visit www.fdic.gov.

**Credit unions.** A credit union is a nonprofit, cooperative financial institution owned and run by its members. Like the FDIC does for banks, the National Credit Union Share Insurance Fund (NCUSIF) insures a person's savings up to \$250,000.

**Convenience**. How easy is it to put money in and take it out? Are there branches or ATMs close to where you work and live? Can you bank by phone or Internet?

If you are considering a checking account or another type of account with check-writing privileges, add these items to your list of things to think about:

**Number of checks**. Is there a maximum number of checks you can write per month without incurring a charge?

**Account and check fees**. Is there a monthly fee for the account or a charge for each check you write?

**Debit card fees**. Are there fees for using your debit card?

**Holds on checks.** Is there a waiting period for checks to clear before you can withdraw the money from your account?

**Overdrafts**. If you write a check for more money than you have in your account, what happens? You may be able to link your checking account to a savings account to protect yourself.

**Bounced checks**. It's your responsibility to have sufficient funds in your account to cover checks that you write. Your bank will charge you for insufficient funds. Bounced checks can also blemish your credit record, so you may want to talk to your bank about overdraft protection.

## UNSOLICITED CHECKS AND CREDIT OFFERS

If you cash an unsolicited check you've received in the mail, you could be agreeing to pay for products or services you don't want or need. In addition, those "guarantees" for credit cards or loans, without consideration of credit history, are probably a scam. Legitimate lenders never guarantee credit. For more information on how to identify fraudulent solicitations, visit www.ftc.gov.

Legitimate offers of credit often come in the form of "convenience checks," which credit card companies enclose with your monthly statement. However, these convenience checks may carry higher fees, a higher interest rate, and other restrictions. If you don't want the checks, be sure to shred them to protect yourself from "dumpster divers" and identity thieves.

#### Contact the proper regulatory agency below.

Type of Institution	Regulatory Agency
State-chartered banks and trust companies	Federal Deposit Insurance Corporation (p. 106) and state banking authorities (p. 126)
Banks with National in the name or N.A. after the name	Office of the Comptroller of the Currency, U.S. Department of the Treasury (p. 104)
Federal savings and loans and Federal savings banks	Office of the Comptroller of the Currency, Department of the Treasury (p. 104)
Federally chartered credit unions	National Credit Union Administration (p. 107)
State-chartered banks that are members of the Federal Reserve System	Federal Reserve System (p. 106)

Dumpster divers sift through trash in search of your personal information.

## CARS



Whether you are buying or leasing a vehicle, these tips will help you get the best deal and avoid problems:

- Decide what kind of vehicle best suits your needs and budget.
- Check out the seller. For car dealers, check with your state or local consumer protection agency (p. 112) and Better Business Bureau (p. 66). If you're buying from an individual, check the title to make sure you're dealing with the vehicle's owner.
- Take a test drive. Drive at different speeds and check for smooth right and left turns. On a straight stretch, make sure the vehicle doesn't pull to one side.
- Handle trade-ins and financing separately from your purchase to get the best deal on each. Get a written price quote before you talk about a trade-in or dealer financing.
- Shop in advance and compare financing options at your credit union, bank, or finance company. Look at the total finance charges and the Annual Percentage Rate (APR), not just the monthly payment.
- Read and understand every document that you are asked to sign.
- Don't take possession of the car until all paperwork is final.
- Choose an auto insurance policy that is right for you (p. 28).

### **GOVERNMENT FUEL ECONOMY WEB PAGES**

- www.epa.gov/emissweb is a green vehicle guide that can help you identify vehicles that are fuel-efficient and have cleanrunning engines.
- www.fueleconomy.gov compares the miles-per-gallon ratings of different vehicle models manufactured since the mid-1980s.
- www.fueleconomy.gov/feg/savemoney.shtml calculates annual fuel estimates.

Be wary of gas-saving automotive devices or gas or oil additives.

#### **BUYING A NEW CAR**

Do your research first and compare vehicles. Four key resources that offer vehicle performance, service, and safety information are: *Consumer Reports* (www.consumerreports.org), *Motor Trend* (www.motortrend.com), *Car and Driver* (www.caranddriver.com), and Edmunds automotive books and network (www.edmunds.com).

- Research the dealer's price for the car and options. It's easier to get the best price when you know what the dealer paid for a vehicle. The dealer invoice price is available on a number of websites and in printed pricing guides. *Consumer Reports* offers the wholesale price: this figure factors in dealer incentives from a manufacturer and is a more accurate estimate of what a dealer is paying for a vehicle.
- Find out whether the manufacturer is offering rebates that will lower the cost. For more information, visit www.carsdirect.com and www.autopedia.com/html/Rebate.html.
- Get price quotes from several dealers. Find out if the amounts quoted are the prices before or after rebates are deducted.
- Avoid low-value extras such as credit insurance, extended warranties, auto club memberships, rustproofing, and upholstery finishes. You do not have to purchase credit insurance in order to get a loan. See Service Contracts and Extended Warranties (p. 2).
- Hybrid-electric cars are becoming popular among consumers interested in fuel economy and reducing their negative impact on the environment. These cars combine the benefits of gasoline engines and electric motors and can be configured to achieve different objectives such as improved fuel economy, increased power, or additional auxiliary power. Tax breaks may also be available for qualifying vehicle purchases. For more information about hybrids, electric vehicles, alternative fuels, and tax incentives, visit www.fueleconomy.gov.

#### **BUYING A USED CAR**

- Learn what rights you have when buying a used car. Contact your state or local consumer protection office (p. 112).
- Find out in advance what paperwork you will need to register a vehicle. Contact your state's motor vehicle department. See www.usa.gov/Topics/ Motor\_Vehicles.shtml.
- Check prices of similar models using the NADA Official Used Car Guide (www.nadaguides.com) published by the National Automobile Dealers Association (p. 65) or the Kelley Blue Book



(www.kbb.com). These guides are usually available at local libraries.

- Research the vehicle's history. Ask the seller for details concerning past owners, use, and maintenance. Next, find out whether the car has been damaged in a flood, involved in a crash, been labeled a "lemon," or had its odometer rolled back. The vehicle identification number (VIN) will help you do this.
- Your state motor vehicle department can research the car's title history. Inspect the title for "salvage," "rebuilt," or similar notations.
- The National Highway Traffic Safety Administration's (NHTSA) website (www.nhtsa.gov) lists VINs of its crash-test vehicles and will let you search an online database of manufacturer service bulletins.
- The websites www.carfax.com and www.autocheck.com sell information on the history of vehicles gathered from state motor vehicle departments and other sources. These reports are helpful but do not guarantee that a vehicle is accident-free.
- The Center for Auto Safety (www.autosafety.org) provides information on safety defects, recalls, and "lemons" as well as service bulletins.
- Make sure any mileage disclosures match the odometer reading on the car.
- Check the warranty. If a manufacturer's warranty is still in effect, contact the manufacturer to make sure you can use the coverage.
- Ask about the dealer's return policy. Get it in writing and read it carefully.
- Have your mechanic inspect the car. Talk to the seller and agree in advance that you'll pay for the examination if the car passes inspection, but the seller will pay if significant problems are discovered. A qualified mechanic should

check the vehicle's frame, tires, air bags, and undercarriage as well as the engine.

• Examine dealer documents carefully. Make sure you are buying—not leasing—the vehicle. Leases use terms such as "balloon payment" and "base mileage" disclosures.

#### DEALER VERSUS PRIVATE-PARTY PURCHASES

In general, buying a used car from a dealer is a safer option because you are dealing with an institution, which means you are better protected by law. The Federal Trade Commission (FTC) requires dealers to post a Buyer's Guide in the window of each used car or truck on their lot. This guide specifies whether the vehicle is being sold "as is" (in the current condition of the vehicle, without a warranty) or with a warranty, and what percentage of repair costs a dealer will pay under the warranty. Keep in mind that private sellers generally have less responsibility than dealers do for defects or other problems. FTC rules do not apply to private-party sales.

Expect to pay higher prices at a dealer than if you buy from an individual. Many dealers inspect their cars and provide an inspection report with each one. However, this is no substitute for your own inspection. Some dealers provide limited warranties, and most sell extended warranties. Watch out for dealer warranties that are "power train" warranties only, and not "bumper-to-bumper," full-coverage warranties. It's best to compare warranties that are available from other sources.

Some dealers provide "certified" cars. This generally means that the cars have had a more thorough inspection and come with a limited warranty. Prices for certified cars are generally higher. Be sure to get a list of what was inspected and what is covered under the warranty.

Purchasing a car from a private seller may save you money, but there are risks. The car could be stolen, damaged, or still under a finance agreement. If a private seller lies to you about the condition of the vehicle, you may sue the individual if you have evidence and you can find him or her. An individual is very unlikely to give a written warranty.

#### **FINANCING**

Most car buyers today need some form of financing to purchase a new vehicle. Many use direct lending, that is, a loan from a finance company, bank, or credit union. In direct lending, a buyer agrees to pay the amount financed, plus an agreed-upon finance charge, over a specified period. Once a buyer and a vehicle dealership enter into a contract to purchase a vehicle, the buyer uses the loan proceeds from the direct lender to pay the dealership for the vehicle. Another common form is dealership financing, which offers convenience, financing options, and sometimes special, manufacturer-sponsored, lowrate deals. Before you make a financing decision, it's important to do your research:

- Decide in advance how much you can afford to spend and stick to your limit.
- Get a copy of your credit report and correct any errors before applying for a loan.
- Check buying guides to identify price ranges and best available deals.

More information about vehicle financing, deciding what you can afford, and consumer protections is available at www.ftc.gov/bcp/menus/consumer/ autos/finance.shtm.

#### LEASING

When you lease, you pay to drive someone else's vehicle. Monthly payments for a lease may be lower



### CHOOSE A Safe Vehicle

Crash tests can help you determine how well a vehicle will protect you in a crash. Here are different organizations that perform crash tests and rate vehicles:

- The National Highway Traffic Safety Administration Each year, NHTSA (www.nhtsa.gov) crashes vehicles headon into a wall and bashes them broadside to test their ability to protect their occupants. NHTSA focuses on evaluating vehicle restraints such as air bags and safety belts.
- The Insurance Institute for Highway Safety A different test by the IIHS (www.hwysafety.org) uses offset-frontal car crashes to assess the protection a vehicle's structure provides.
- **Consumers Union** Published by CU, the annual auto issue of *Consumer Reports* (www.consumerreports.org) rates vehicles in terms of overall safety. Its safety score combines crash test results with a vehicle's accident avoidance factors—emergency handling, braking, acceleration, and even driver comfort.

To find out whether a manufacturer has recalled a car for safety defects, contact NHTSA (p. 104). If a vehicle has been recalled, ask the dealer for proof that the defect has been repaired. Used vehicles should also have a current safety inspection sticker if your state requires one.

than loan payments, but at the end of the lease you do not own or have any equity in the car. To get the best deal, follow these points of advice in addition to the general suggestions for buying a car (p. 6):

- To help you compare leasing versus owning, the Consumer Leasing Act requires leasing companies to give you information on monthly payments and other charges. Check out www.leaseguide.com and www.leasecompare.com for information on leases and current deals.
- Consider using an independent agent rather than the dealer; you might find a better deal. Most financial institutions that offer auto financing also offer leasing options.
- Ask for details on wear and tear standards. Dings that you regard as normal wear and tear could be billed as significant damage at the end of your lease.
- Find out how many miles you can drive in a year. Most leases allow 12,000 to 15,000 miles a year. Expect a charge of 10 to 25 cents for each additional mile.
- Check the manufacturer's warranty. It should cover the entire lease term and the number of miles you are likely to drive.
- Ask the dealer what happens if you give up the car before the end of your lease. There may be extra fees for doing so.
- Ask what happens if the car is involved in an accident.
- Get all of the terms in writing. Everything included with the car should be listed on the lease to avoid your being charged for "missing" equipment later.

The Federal Reserve System offers a consumer guide to auto leasing at www.federalreserve.gov/pubs/leasing.

## RECALLS, "LEMON" LAWS, AND SECRET WARRANTIES

Sometimes a manufacturer makes a design or production mistake on a motor vehicle. A service bulletin notifies the dealer of the problem and how to resolve it. Because these free repairs are not publicized, they are called "secret warranties." The National Highway Traffic Safety Administration (www.nhtsa.dot.gov) maintains a database of service bulletins filed by manufacturers.

If you have a problem with a vehicle that is a safety hazard, check whether the manufacturer has recalled your vehicle. Go to

www-odi.nhtsa.dot.gov/recalls/recallsearch.cfm or call NHTSA at 1-800-424-9393. You should report hazards that aren't listed to your dealer, the manufacturer of the vehicle (p. 63), and NHTSA. If a safety-related defect exists, the maker must fix it at no cost to you—even if your warranty has expired.

If you have a vehicle with a unique problem that just never seems to get fixed, you may have a "lemon." Some states have laws concerning "lemons" that require a refund or replacement if a problem is not fixed within a reasonable number of tries or you haven't been able to use your vehicle for a certain number of days. Contact your state or local consumer protection office (p. 112) to learn whether you have such protections and what steps you must take to get your problem solved. If you believe your car is a "lemon":

- Give the dealer a list of the problems every time you bring it in for repairs.
- Get and keep copies of the repair orders listing the problems, the work done, and the dates that the car was in the shop.
- Contact the manufacturer, as well as the dealer, to report the problem. Check your owner's manual or the directory for the auto manufacturer (p. 63).

The Center for Auto Safety (p. 109) gathers information and complaints concerning safety defects, recalls, service bulletins, and state "lemon" laws.

#### RENTING

Federal law does not cover short-term car and truck rentals, but some state laws do. Contact your state or local consumer protection office (p. 112) for information or to file a complaint.

- Ask what the total cost will be after all fees are included. There may be an airport surcharge or drop-off fees, insurance fees, fuel charges, mileage fees, taxes, additional-driver fees, underage-driver fees, and equipment rental fees (for items such as ski racks and car seats).
- Ask whether the rental company checks the driving records of customers when they arrive at the counter. If so, you could be rejected, even if you have a confirmed reservation.
- Check in advance to be sure you aren't duplicating insurance coverage. If you're traveling on business, your employer may have insurance that covers accidental damage to the vehicle. You might also have coverage through your personal auto insurance, a motor club membership, or the credit card you use to reserve the rental.
- Carefully inspect the vehicle and its tires before renting.
- Check refueling policies and charges.
- Ask the rental company whether a deposit is required. If so, ask for a clear explanation of the deposit refund policies and procedures.

#### REPAIRS

Whenever you take a car to the repair shop:

- Choose a reliable repair shop. Family, friends, or an independent consumer-rating organization should be able to help you. Look for shops that display various certifications that are current. You should also check out the shop's record with your state or local consumer protection office (p. 112) or Better Business Bureau (p. 66).
- Describe the symptoms. Don't try to diagnose the problem.
- Make it clear that work cannot begin until you have an estimate (in writng, preferably) and you give your okay. Never sign a blank repair order. If the problem can't be diagnosed on the spot, insist that the shop contact you for authorization once the trouble has been found.
- Ask the shop to return the old parts to you.
- Follow the warranty instructions if a repair is covered under warranty.
- Get all repair warranties in writing.
- Keep copies of all paperwork.

Some states, cities, and counties have special laws that deal with auto repairs. For information on the laws in your state, contact your state or local consumer protection office (p. 112). A consumer guide to auto repair is available at www.ftc.gov/bcp/ edu/pubs/consumer/autos/aut13.shtm.

#### **CAR REPOSSESSIONS**

When you borrow money to buy a car or truck, the lender can take your vehicle back if you miss a payment or in some other way violate the contract. You should also be aware that the lender:

- Can repossess with cause without advance notice.
- Can insist you pay off the entire loan balance in order to get the repossessed vehicle back.
- Can sell the vehicle at auction.
- Might be able to sue you for the difference between the vehicle's auction price and what you owe.
- Cannot break into your home or physically threaten someone while taking the vehicle.

If you know you're going to be late with a payment, talk to the lender to try to work things out. If you and the lender reach an agreement, be sure to get the agreement in writing. Contact your state or local consumer protection office (p. 112) to find out whether your state gives you any additional rights.

## CREDIT



Like everything else you buy, it pays to comparison shop for credit. For up-to-date interest rate reports on mortgages, auto loans, credit cards, home equity loans, and other banking products, visit www.bankrate.com. The Equal Credit Opportunity Act protects you when dealing with anyone who regularly offers credit, including banks, finance companies, stores, credit card companies, and credit unions. When you apply for credit, a creditor may not:

- Ask about or consider your sex, race, national origin, or religion.
- Ask about your marital status or your spouse unless you are applying for a joint account or relying on your spouse's income, or you live in a community property state (Arizona, California, Idaho, Louisiana, Nevada, New Mexico, Texas, Washington, or Wisconsin).
- Ask about your plans to have or raise children.
- Refuse to consider public assistance income or regularly received alimony or child support.
- Refuse to consider income because of your sex or marital status or because it is from part-time work or retirement benefits.

#### You Have the Right to:

- Have credit in your birth name, your first name and your spouse/partner's last name, or your first name and a combined last name.
- Have a co-signer other than your spouse if one is necessary.
- Keep your own accounts after you change your name or marital status or if you retire, unless the creditor has evidence that you are unable or unwilling to pay.
- Know why a credit application is rejected—the creditor must give you the specific reasons or tell you where and how you can get a copy of the credit report it used to determine its rejection, if you ask within 60 days.

- Have accounts shared with your spouse reported in both of your names.
- Know how much it will cost to borrow money.

For additional information on credit, see Buying a Home (p. 23) and Cars (p. 6). Other sources of information include the HUD Housing Counseling Clearinghouse at 1-800-569-4287, the FTC (p. 106), and the National Consumer Law Center (p. 110). You have the right to a FREE annual Credit Report (see "FREE CREDIT REPORTS" box, p. 13).

#### **CREDIT CARDS**

Chances are, you've received "pre-approved" credit card offers in the mail. Examine the fine print carefully before you accept any offer for a credit or charge card. Look for:

- The Annual Percentage Rate (APR). If the interest rate is variable, how is it determined, and when can it change?
- **The periodic rate**. This is the interest rate used to figure the finance charge on your balance each billing period.
- **The annual fee**. While some cards have no annual fee, others expect you to pay an amount each year for being a cardholder.
- **The grace period**. This is the number of days you have to pay your bill before finance charges start. Without this period, you may have to pay interest from the date you use your card or the date the purchase is posted to your account.
- The finance charges. Most lenders calculate finance charges using an average daily account balance, which is the average of what you owed each day in the billing cycle. Look for offers that use an adjusted balance, which subtracts your payment from your beginning balance. This method usually has the lowest finance charges. Check whether there is a minimum finance charge.
- **Other fees**. Ask about fees when you get a cash advance, make a late payment, or go over your credit limit. Some credit card companies also charge a monthly fee.

# CONSUMER FINANCIAL PROTECTION BUREAU

The Consumer Financial Protection Bureau (CFPB) is now up and running. This agency has authority to set clear rules for banks, mortgage companies, payday lenders, credit card lenders, and other financial service firms. Contact the CFPB to file credit card or mortgage complaints. For more information go to www.consumerfinance.gov. The Fair Credit and Charge Card Disclosure Act requires credit and charge card issuers to include this information on credit applications. The Federal Trade Commission (p. 106) offers a wide range of free publications on credit and consumer rights at www.ftc.gov. The Federal Reserve Board (p. 106) provides a guide to choosing a credit card and credit protection laws at

#### www.federalreserve.gov/consumerinfo.

#### **Comparing Cards**

- Bank Rate (www.bankrate.com) provides free credit card tips and information.
- Consumer Action (www.consumer-action.org) features credit card surveys of interest rates, fees, and other terms from dozens of credit cards as well as free brochures and guides on choosing and using credit cards.
- Card Trak (www.cardtrak.com) lists credit cards and offers e-mail newsletters for consumers, answers to frequently asked questions, and online credit card calculators.
- Card Ratings (www.cardratings.com) lists and reviews credit cards, and offers tips and credit card calculators.

#### Complaints

To complain about a problem with your credit card company, call the number on the back of your card or try to resolve it or with the CFPB (p. 96). If you fail to resolve the issue, ask for the name, address, and phone number of its regulatory agency. See the chart on page 5 to find the best federal or state regulatory agency to contact.

To complain about a credit bureau, a department store that offers credit, or other Federal Deposit Insurance Corporation (FDIC)-insured financial institution, write to the agency's Consumer Response Center (p. 106). You may also file a complaint with the FTC at www.ftc.gov.

#### **Credit Card Billing Disputes**

Under the Fair Credit Billing Act, you have the right to dispute charges on your credit card that you didn't make, are incorrect, or are for goods or services you didn't receive.

- Send a letter to the creditor within 60 days of the statement date of the bill with the disputed charge.
- Include your name and account number, the date and amount of the disputed charge, and a complete explanation of why you are disputing the charge.

To ensure it's received, send your letter by certified mail, with a return receipt requested.

• The creditor or card issuer must acknowledge your letter in writing within 30 days of receiving it and conduct an investigation within 90 days. You

do not have to pay the amount in dispute during the investigation.

- If there was an error, the creditor must credit your account and remove any fees.
- If the bill is correct, you must be told in writing what you owe and why. You must then pay it, along with any related finance charges.

If you don't agree with the creditor's decision, file an appeal with the Consumer Financial Protection Bureau (p. 96).

#### **CREDIT REPORTS AND SCORES**

A credit report contains information on where you work and live, how you pay your bills, and whether you've been sued or arrested, or have filed for bankruptcy. Consumer Reporting Agencies (CRAs) gather this information and sell it to creditors, employers, insurers, and others. The most common type of CRA is the credit bureau. There are three major credit bureaus: Equifax: 1-800-685-1111 or www.equifax.com or fraud alert 1-888-766-0008; Experian: 1-888-397-3742 or www.experian.com; TransUnion: 1-800-916-8800 or www.transunion.com or fraud alert 1-800-680-7289.

#### FICO

The information in your credit report is used to calculate your FICO score, a number generally between 300 and 850. The acronym stands for Fair, Isaac and Company. The higher your score, the less risk you pose to creditors. A high score, for example, makes it easier for you to obtain a loan, rent an apartment, or lower your insurance rate. Your FICO score is available from www.myfico.com for a fee. Free credit reports do not contain your credit score, although you can purchase it when you request your free annual credit report through www.annualcreditreport.com.

#### **Tips for Building a Better Credit Score**

- Pay your bills on time. Delinquent payments and collections negatively impact your score.
- Keep balances low on credit cards and other "revolving credit." High outstanding debt lowers your score.
- Apply for, and open, new credit accounts only as needed. Don't open an account just to have a better credit mix; it probably won't raise your score.
- Pay off debt instead of moving it around. Owing the same amount, but having fewer open accounts, may lower your score.

You don't rebuild your credit score; you rebuild your credit history. Time is your ally in improving credit. There is no "quick fix" for a bad credit score, so be suspicious of any deals that offer you a fast, easy solution.

### CARD ACT PROTECTIONS FOR CONSUMERS

The Credit Card Accountability Responsibility and Disclosure (CARD) Act brought about sweeping protections for consumers. Among other things, your credit card company must comply with the rules below:

#### Fees

- Cannot change rates or fees without sending you a notice 45 days in advance in most cases.
- Must give you the option of rejecting a fee increase, but be aware that the credit card company may close your account if you reject the fee increase and may require a higher monthly payment.
- Cannot charge you a late payment fee of more than \$25, regardless of how much you owe—unless one of your last six payments was late or the credit card company can justify a higher fee based on the cost of late payments.
- Cannot charge a late payment fee that is greater than your minimum payment.
- Cannot charge you an inactivity fee for not using your card.
- Cannot charge you more than one fee for a single late payment or any other violation of your cardholder agreement.
- Cannot charge you over-the-limit transaction fees unless you opt in, stating that you want to allow transactions that take you over your credit card limit. If the credit card company allows the transaction without your opt in, it cannot charge you a fee.
- Can impose only one fee per billing cycle for transactions that take you over your credit limit if you opt in to over-the-limit transactions. You can revoke your opt in at any time.

• Cannot impose annual fees, application fees, or other charges that total more than 25% of your initial credit limit; this does not apply to late fees or other penalties.

#### Payments

- Has to tell you how long it will take to pay off your balance if you make only minimum payments.
- Must mail or deliver your credit card bill at least 21 days before your payment is due.
- Must apply any payments above the minimum required amount to the balance with the highest interest rate, if you have more than one rate.

#### Interest Rates

- Cannot increase your rate for the first 12 months after you open an account unless you have a variable interest rate or an introductory rate; you are more than 60 days late paying your bill; or you are in a workout agreement and don't make payments as arranged.
- Cannot charge higher rates for purchases made before you receive notice of a new rate.
- Cannot use the double-cycle billing method when calculating interest; interest can only be charged on balances within the current billing cycle.
- Cannot increase your Annual Percentage Rate (APR) without explaining why it is doing so. If your credit card company increases your APR, it generally must re-evaluate that rate increase every six months. Under some circumstances, it may have to reduce your rate after the evaluation.

What's more, a credit card company can grant credit cards to consumers under age 21 only if they can show they are able to make payments or have a cosigner for the card. More information about CARD Act protections is available from www.federalreserve.gov/creditcard.

#### **Negative Information in Your Credit Report**

Negative information concerning your use of credit can be kept in your credit report for seven years. A bankruptcy can be kept for 10 years, and unpaid tax liens for 15 years. Information about a lawsuit or an unpaid judgment against you can be reported for seven years or until the statute of limitations runs out, whichever is longer. Inquiries remain on your report for two years.

Anyone who denies you credit, housing, insurance, or a job as a result of a credit report must give you the name, address, and telephone number of the credit reporting agency (CRA) that provided the report. Under the Fair Credit Reporting Act (FCRA), you have the right to request a free report within 60 days if a company denies you credit based on the report. If there is inaccurate or incomplete information in your credit report:

- Contact the CRA and the company that provided the information.
- Tell the CRA in writing what information you believe is inaccurate. Keep a copy of all correspondence.

Under the Fair Credit Reporting Act, the information provider is required to investigate and report the results to the CRA. If the information is found to be incorrect, it must notify all nationwide CRAs to correct your file. If the investigation does not solve your dispute, ask that your statement concerning the dispute be included in your file. A notice of your dispute must be included whenever the CRA reports the negative item.

### **FREE CREDIT REPORTS**

You can request a free credit report once a year from the three major credit reporting agencies— Equifax, Experian, and TransUnion. You may want to request your credit reports one at a time, every four months, so you can monitor your credit throughout the year without having to pay for a report. (If you ask the credit bureaus directly, they will charge you a fee to obtain your report.) To order your free report, you must go through www.annualcreditreport.com or call 1-877-322-8228.

If the information is accurate, only time, hard work, and a personal debt repayment plan will improve your credit report. Credit repair companies advertise that they can erase bad credit for a hefty fee. Don't believe it. Under the Credit Repair Organizations Act, credit repair companies can't require you to pay until they have completed promised services. They must also give you:

- A copy of the "Consumer Credit File Rights Under State and Federal Law" before you sign a contract.
- A written contract that spells out your rights and obligations.
- Three days to cancel without paying any fees.

Some credit repair companies promise to help you establish a whole new credit identity. You can be charged with fraud if you use the mail or telephone to apply for credit with false information. It is also a federal crime to make false statements on a loan or credit application, to give a false Social Security Number, or to obtain an Employer Identification Number from the Internal Revenue Service under false pretenses. If you have lost money to a credit repair scam, contact your state or local consumer affairs office (p. 112).

#### **DEALING WITH DEBT**

The Fair Debt Collection Practices Act applies to those who collect debts owed to creditors for personal, family, and household debts—these include car loans, mortgages, charge accounts, and money owed for medical bills. A debt collector is someone hired to collect money you owe.

Within five days after a debt collector first contacts you, the collector must send you a notice that tells you the name of the creditor, how much you owe, and what action to take if you believe you don't owe the money. If you owe the money or part of it, contact the creditor to arrange for payment. If you believe you don't owe the money, contact the creditor in writing and send a copy to the collection agency with a letter telling it not to contact you.

### BE ALERT: 'CREDIT REPAIR' SCAMS

Beware! Before you sign up for fee-based credit repair services, beware. Many of the promised services are either illegal or are ones you can do for free by yourself. Before you sign up to work with these companies, here are some tidbits to keep in mind:

- A credit repair company must give you a copy of the "Consumer Credit File Rights under State and Federal Law" before you sign a contract.
- The company cannot perform any services until you have signed a written contract and completed a three-day waiting period, during which time you can cancel the contract without paying any fees.
- The company cannot charge you until it has completed the promised services, according to the Credit Repair Organizations Act.
- It is illegal to erase timely and accurate negative information contained in your credit history.
- Suggestions that you create a new credit history (also called file segregation) by requesting an Employer Identification Number from the IRS are also illegal.
- You can solve your own credit challenges by requesting a free copy of your credit report through www.annualcreditreport. com, and by working with creditors to dispute incorrect information.

A debt collector may not:

- Contact you at unreasonable times, for example, before 8 am or after 9 pm, unless you agree.
- Contact you at work if you tell the debt collector your employer disapproves.
- Contact you after you write a letter telling the collector to stop, except to notify you if the collector or creditor plans to take a specific action.
- Contact your friends, relatives, employer, or others, except to find out where you live and work.
- Harass you with repeated telephone calls, profane language, or threats to harm you.
- Make any false statement, or claim that you will be arrested.
- Threaten to have money deducted from your

paycheck or to sue you, unless the collection agency or creditor intends to do so and it is legal.



### **DEBT COLLECTION E-MAILS**

Third party debt collection agencies can use e-mail as a means for contacting you to collect a debt. However, your privacy could be compromised if e-mails with sensitive information (social security number, account numbers) are intercepted. If you agree to accept e-mail from a debt collection agency, ask that all e-mails are encrypted.

To file a complaint, contact your state or local consumer protection agency (p. 112) and the Federal Trade Commission (p. 106).

#### **Out-of-Control Debt**

Counseling services are available to help people budget money and pay bills. Credit unions, extension offices, military family service centers, and religious organizations are among those that may offer free or low-cost credit counseling.

Local, nonprofit agencies that provide educational programs on money management and help in developing debt payment plans operate under the name Consumer Credit Counseling Service (CCCS). They are members of the National Foundation for Credit Counseling (NFCC), an organization that supports a national network of credit counselors.

Typically, a counseling service will negotiate lower payments with your creditors, and then make the payments using money you send to it each month. The cost of setting up this debt-management plan is paid by the creditor, not you. Ask these questions to find the best counselor for you:

- What services do you offer? Look for an organization that offers budget counseling and money management classes as well as a debt-management plan.
- Do you offer free information? Avoid organizations that charge for information or make you provide a lot of details about your problem first.
- What are your fees? Are there set-up and/or monthly fees? A typical set-up fee is \$10. If you're paying a lot more, you could be the one being set up.

### LOST AND STOLEN CREDIT CARDS

Immediately call the card issuer when you suspect a credit or charge card has been lost or stolen. Once you report the loss or theft of a card, you have no further responsibility for unauthorized charges. In any event, your maximum liability under federal law is \$50 per card.

- How will the debt-management plan work? What debts can be included in the plan, and will you get regular reports on your accounts?
- Ask whether the counselor can get creditors to lower or eliminate interest and fees. If the answer is "yes," contact your creditors to verify this.
- Ask what happens if you can't afford to pay. If an organization won't help you because you can't afford to pay, go somewhere else for help.
- Will your counselor help you avoid future problems? Getting a plan for avoiding future debt is as important as solving the immediate debt problem.
- Ask for a contract. All verbal promises should be in writing before you pay any money.
- Are your counselors accredited or certified? Legitimate credit counseling firms are affiliated with the National Foundation for Credit Counseling (p. 145) or the Association of Independent Consumer Credit Counseling Agencies (p. 143).

Check with your local consumer protection agency (p. 112) and the Better Business Bureau (p. 66) to see whether any complaints have been filed about the counseling service you're considering.

If you have concerns about approved credit counseling agencies or credit counseling providers, please contact the U.S. Trustee Program, visit www.usdoj.gov/ust, or call 202-514-4100.

#### Personal Bankruptcy

Bankruptcy generally is considered the debt management option of last resort because the results are long-lasting and far-reaching. The Bankruptcy Abuse and Prevention Act of 2005 established more stringent rules for consumers and attorneys.

The filing process may be difficult for debtors:

- Debtors must file documents, including itemized statements of monthly net income, proof of income (pay stubs) for the last 60 days, and tax returns for the preceding year (four years for Chapter 13 bankruptcies).
- Debtors must take a pre-filing credit counseling and post-filing education course to have debts discharged.
- Debtors face increased filing fees, plus fees for credit counseling/education.
- The bankruptcy petition and process are complicated, so it's very difficult to file without an attorney.

### **BEWARE: OFFERS TO SKIP A PAYMENT**

If your credit company invites you to skip a monthly payment without a penalty, it is not doing you a favor. You will still owe finance charges on your unpaid balance, and interest could be adding up on any purchases you make after the due date you skipped.

The filing process for lawyers:

- An attorney's signature on a petition certifies that the attorney has performed reasonable investigation into circumstances giving rise to the petition.
- Attorneys must carefully review documents such as tax returns and pay stubs as well as ask clients for credit reports.
- Attorneys are more apprehensive about sanctions.

#### LOANS

#### Home Equity Loans

A home equity loan could be a smart way to pay off high-interest debt or pay for home repairs. But consider carefully before taking out a home equity loan. If you are unable to make payments on time, you could lose your home.

Home equity loans can be either a revolving line of credit or a lump sum. Revolving credit lets you withdraw funds when you need them. A lump sum

### PAYDAY AND TAX REFUND LOANS

Payday loans are illegal in some states. Changes in the law for payday lenders have also made payday loans illegal for members of the military. With a typical payday loan, you might write a personal check for \$115 to borrow \$100 for two weeks, until payday. The Annual Percentage Rate (APR) in this example is 390%! If you can repay the loan quickly, it may not appear such a bad deal. But if you can't pay off the loan quickly, that relatively small loan can grow into a major debt. At 390% interest, a \$100 loan will become \$490 in a year and \$2,401 in two years.

Another high-cost way to borrow money is a tax refund loan. This type of credit lets you get an advance on a tax refund—for a fee. APRs as high as 774% have been reported. If you're short of cash, avoid both of these loans by asking for more time to pay a bill or seeking a traditional loan. A cash advance on your credit card may cost less.

is a one-time, closed-end loan for a particular purpose, such as remodeling or tuition. Apply for a home equity loan through a bank or credit union first. These loans are likely to cost less than those offered by finance companies.

Please see the Housing section (p. 23) for helpful information about buying, leasing, renting, or repairing a home.

#### Installment Loans

Before you sign an agreement for a loan to buy a house, a car, or other large purchase, make sure you fully understand all of the lender's terms and conditions, including:

- The dollar amount you are borrowing.
- The payment amounts and when they are due.
- The total finance charge, including all interest and fees you must pay to get the loan.
- The Annual Percentage Rate (APR), the rate of interest you will pay over the full term of the loan.
- Penalties for late payments.
- What the lender will do if you can't pay back the loan.
- Penalties if you pay the loan back early.

The Truth in Lending Act requires lenders to give you this information so you can compare different offers.

## FINANCING YOUR EDUCATION



#### **PAYING FOR COLLEGE 101**

There's no way around it. A college education can be expensive. The cost of education after high school depends on several factors including the college you choose. Once you've narrowed your college choice, contact the school(s) to find out how much the total cost will be and what scholarships and types of financial aid are available.

High schools often hold free seminars on choosing and paying for college. The U.S. Department of Education's website, www.studentaid.ed.gov

### **BEWARE: SCHOLARSHIP AND FINANCIAL AID SCAMS**

Scholarships and financial aid do not require up-front fees. While there are legitimate companies that will help guide you through the financial aid and college application process for a fee, disreputable companies may ask you for money up front and provide nothing in return. Red flags to watch out for include the following:

- A "money-back guarantee" to secure a scholarship. Don't believe it. Unscrupulous companies attach conditions that make it impossible to get the refund.
- "Secret scholarships." If a company claims to have inside knowledge of scholarship money, it's lying. Information on scholarships is freely available to the public. Ask your librarian or school counselor.
- Telling students they've been selected as "finalists" for awards. If a company asks for an up-front fee, head for the nearest exit.
- Asking for a student's checking account to "confirm eligibility." If a company wants bank account information or your credit card number to confirm or reserve a scholarship, it's a scam.
- Quoting a relatively small "monthly" or "weekly" fee, then asking for authorization to debit your checking account for an unspecified length of time. Ongoing fees are a sure sign of a scam.
- Unsolicited offers. Whether it's an e-mail or phone call, or it arrives in your mailbox, if you didn't request the information, ignore the offer.

provides information on preparing for and funding education beyond high school with details on the federal aid programs and how to apply for federal student aid. Another source of information on financial assistance is www.finaid.org. Both sites offer calculators to help you determine how much school will cost, how much you need to save, and how much aid you will need.

Many state governments have created programs to make it easier for families to save for their child's education. Visit www.collegesavings.org for links to information on the various state programs, such as 529 plans.

#### **STUDENT FINANCIAL AID**

Student financial aid is available from a variety of sources, including the federal government, individual states, colleges and universities, and other public and private agencies and organizations.

### **COLLEGE ACCREDITATION**

You can check a school's accreditation with the Department of Education at www.ope.ed.gov/accreditation or search the Council for Higher Education Accreditation's database at www.chea.org/search.

### **FEDERAL STUDENT AID**

- You can order many helpful publications at www.edpubs.gov, or by calling 1-800-433-3243.
- The U.S. Department of Education's federal student aid website, www.studentaid. ed.gov.
- The U.S. Department of Labor's Occupational Outlook Handbook, www.bls.gov/oco, provides information on various careers and their earning potential.
- The National Association of Student Financial Aid Administrators provides *Cash for College* with advice, tips, and information on financing your education at www.nasfaa.org.

The four basic types of college aid are:

- **Grants**. Gift aid that does not have to be repaid and is generally awarded according to financial need.
- Work-Study. The Federal Work-Study Program (FWS) is a federally funded source of financial assistance used to offset financial education costs. Students who qualify earn money by working while attending school. The money does not have to be repaid.
- **Loans**. Funds are borrowed and must be repaid with interest. As a general rule, federal student loans have more favorable terms and interest rates than traditional consumer loans.
- Scholarships. Offered by the school, local/ community organizations, private institutions, and trusts. Scholarships do not have to be repaid and are generally awarded based on specific criteria.

#### Applying for Aid

You must complete and submit a *Free Application for Federal Student Aid* (FAFSA<sup>SM</sup>) to apply for federal student aid. FAFSA on the Web<sup>SM</sup> is the quickest and easiest method of applying. Go to www.fafsa.gov to apply.

#### Federal Student Aid Information Center

The Federal Student Aid Information Center (FSAIC) can answer your federal student financial aid questions and can give you all the help you need for free. You can also use the FSAIC automated response system to find out whether your FAFSA<sup>SM</sup> has been processed and to request a copy of your Student Aid Report (SAR). For FSAIC contact information, see page 97.

#### Federal Loan Program Repayment Information

 Public Service Loan Forgiveness Programoffers forgiveness for outstanding federal loans for individuals working full time in public service jobs.

• Income-Based Repayment Plan- helps to make repaying education loans more affordable for low-income borrowers.

Both programs offer generous benefits, but the rules may seem complex, so it is important to get all of the details. For more information on these programs as well as other repayment options:

- U.S. Department of Education/Federal Student Aid: www.studentaid.ed.gov/repaying.
- National Association of Student Financial Aid Administrators: www.nasfaa.org.



Times have changed for job searching, and numerous websites are now available that post jobs for private industry. Many companies also offer a way to apply online. However, these sites and new methods do not replace traditional and proven jobhunting approaches such as networking, personal contacts, business organizations, and interviewing.

#### **EMPLOYMENT AGENCIES**

If you're looking for a job, you may come across ads from employment agencies that promise wonderful opportunities. While some companies honestly want to help you, others are more interested in taking your money. Be wary of:

- Promises to get you a job and a guaranteed income.
- Up-front fees, even when you are guaranteed a refund if you are dissatisfied.
- Employment agencies whose ads read like job ads.
- Promotions of "previously undisclosed" government jobs. All federal jobs are announced to the public at www.usajobs.gov.

Get a copy of the employment agency contract and review it carefully before you pay any money. Check

with your local consumer protection agency (p. 112) and the Better Business Bureau (p. 66) to see whether any complaints have been filed about a company.

The Federal Trade Commission (p. 106) investigates businesses that fraudulently advertise employment openings and guarantee job placement. Contact the FTC if you have a complaint.

#### **WORK-AT-HOME COMPANIES**

Not all work-at-home opportunities deliver on their promises. Some classic work-at-home schemes are medical billing, envelope stuffing, and assembly or craftwork. Ads for these businesses say, "Be part of one of America's Fastest-Growing Industries. Earn thousands of dollars a month from your home!" Legitimate work-at-home program sponsors should tell you, in writing, what's involved in the program they are selling. Here are some questions you might ask a promoter:

- What tasks will I have to perform? (Ask the program sponsor to list every step of the job.)
- Will I be paid a salary, or will my pay be based on commission?
- Who will pay me?
- When will I get my first paycheck?
- What is the total cost of the work-at-home program, including supplies, equipment, and membership fees? What will I get for my money?

The answers to these questions may help you determine whether a work-at-home program is appropriate for your circumstances and whether it is legitimate.

#### Multi-Level Marketing

Some multi-level marketing plans are legitimate; however, others are illegal pyramid schemes. In pyramids, commissions are based on the number of distributors recruited. Most of the product sales are made to these distributors, not to consumers in general. The underlying goods and services, which vary from vitamins to car leases, serve only to make the schemes look legitimate. Most people end up with nothing to show for their money except the expensive products or marketing materials they were pressured to buy.

If you're thinking about joining what appears to be a legitimate multi-level marketing plan, take time to learn about the plan:

- What is the company's track record?
- What products does it sell?
- Does it sell products to the public at-large?
- Does it have the evidence to back up the claims it makes about its product?

EMPLOYMENT

### **BEFORE YOU APPLY FOR A JOB**

Are you in the market for a new job? If so, remember that potential employers aren't just reading your resumé; they are also reviewing your social media profiles, blogs, pictures, and videos. In 2011, the FTC ruled that background investigation companies can keep your social media history for as long as seven years. Even if you clean up your profiles, companies can still have access to older content that you posted publicly. To err on the side of caution:

- Use the privacy settings to manage who has access to your profile.
- Refrain from making defamatory comments about current or past employers.
- Avoid making statements that are discriminatory or demonstrate intolerance.
- Untag yourself in pictures or posts that are inappropriate.
- Is the product competitively priced?
- Is it likely to appeal to a large customer base?
- How much does it cost to join the plan?
- Are monthly minimum sales required to earn a commission?
- Will you be required to recruit new distributors to earn your commission?

#### **Net-Based Business Opportunities**

The Federal Trade Commission says that many Internet business opportunities are scams that promise more than they can possibly deliver. The companies lure would-be entrepreneurs with false promises of big earnings for little effort. Some tips for finding a legitimate opportunity:

- Consider the promotion carefully.
- Study the business opportunity's franchise disclosure document.
- Get earnings claims in writing and compare them with the experience of previous franchise and business opportunity owners.
- Visit previous franchise and business opportunity owners in person, preferably at their places of business.
- Check out the company with the local consumer protection agency (p. 112) and Better Business Bureau (p. 66). See whether there have been any complaints.
- If the business opportunity involves selling products from well-known companies, verify the relationship with the legal department of the

company whose merchandise you would promote.

- Consult an attorney, accountant, or other business advisor before you put any money down or sign any papers.
- Take your time. Promoters of fraudulent business opportunities are likely to use high-pressure sales tactics to get you to buy in. If the business opportunity is legitimate, it will still be around when you're ready to decide.

#### UNEMPLOYMENT

The government's Unemployment Insurance Program provides benefits to eligible workers who become unemployed through no fault of their own and who meet other eligibility requirements. Each state administers its own program under federal guidelines. Eligibility requirements, benefit amounts, and length of benefits are determined by the states. For more information, go to www.dol.gov/dol/topic/ unemployment-insurance/index.htm.

## **FOOD AND NUTRITION**



#### **HEALTHY FOOD CHOICES**

To help you make healthy food choices, the federal government posts dietary guidelines at www.health.gov/dietaryguidelines. Federal regulations also require many foods to identify fat content, fiber, and nutrients on their labels.

#### **FOOD SAFETY**

Food safety in the home revolves around three main functions: food storage, food handling, and cooking. Most experts agree that practicing a few simple rules focused on cleaning, separating, cooking, and chilling can prevent most food-borne illness in the home. The website www.foodsafety.gov is your gateway to government food safety information, including publications you can download or request. You can also visit www.recalls.gov for the latest food safety alerts and recalls. For more information, here are some additional resources:

- Centers for Disease Control and Prevention (p. 99).
- FDA's Food Information and Seafood Hotline, 1-888-SAFEFOOD (723-3366).
- Partnership for Food Safety Education at www.fightbac.org.
- American Cleaning Institute at www.cleaninginstitute.org.
- U.S. Department of Health and Human Services (p. 98).
- USDA Food Safety and Inspection Service, www.fsis.usda.gov.
- USDA Meat and Poultry Hotline, 1-888-674-6854.

#### **GROCERY SHOPPING**

As the cost of food continues to rise, it can be a challenge to make healthy food choices and stay within your food budget. Here are some tips to help you get the most from your grocery budget:

- Take an inventory of the food you already have in your home. Plan your meals for the week, keeping in mind what you already have in your pantry.
- Make a shopping list and stick to it.
- Eat BEFORE going to the grocery store to avoid making impulse purchases. When you are hungry, everything looks good.
- Compare unit prices (cost per ounce or pound) to determmine if you are getting the best deal.
- Buy the generic store brand versions of foods.
- Take advantage of store loyalty savings programs, as well as clipping coupons and online discounts. Only take advantage of the deal if you know you will eat the discounted item. It's not a deal if the food goes to waste.
- Shop the perimeter of the store for nutrient dense foods. Processed and packaged foods tend to be more expensive.
- Visit your local farmer's market to find fresh produce. Arrive early to get the best selection or late to get the best deals. Fresh food spoils quickly so don't buy more than you can eat or freeze. Find your local farmers market at search.ams.usda.gov/farmersmarkets
- Shop for foods that are in season. When the supply is plentiful, the prices tend to be lower.
- Bring sturdy canvas bags and transport your food. Some stores offer discounts to customers for bringing their own bags.
- Reuse leftovers for lunch or casseroles.

For more grocery shopping tips visit www.extension.org and www.choosemyplate.gov.

### FOOD FOR THOUGHT

Check out these resources for advice, tips, and information on food shopping and nutrition:

- U.S. Department of Agriculture (p. 96).
- U.S. Food and Drug Administration (p. 100).
- Nutrition.gov (www.nutrition.gov).
- MedlinePlus (click on F for Food or N for Nutrition at www.nlm.nih.gov/medlineplus).
- Center for Nutrition Policy and Promotion (www.choosemyplate.gov).

## **GOING GREEN**



"Going Green," a relatively new term, means practicing an environmentally friendly and ecologically responsible lifestyle as well as making decisions to help protect the environment and sustain natural resources. There are lots of reasons to consider going green—too much trash, greenhouse gases, air and water pollution, damage to the ozone layer, and saving money. For example, switching all the light bulbs in a home from conventional incandescent light bulbs to compact fluorescent light (CFL) bulbs could save about \$40 over the life of the bulb. Other examples include:

- Turning your thermostat down two degrees in winter and up two degrees in summer.
- Making sure your walls and ceilings are well insulated.
- Replacing bathroom and kitchen faucets with low-flow models.

### **BEWARE: GREEN MARKETING CLAIMS**

You have probably seen products with labels claiming that they are "eco-friendly", "all-natural", or "made from recycled materials". The challenge with these statements is that there is no clear definition of these terms. Here are some tips to help you sort through green marketing:

- Look for specific (ex. "contains 75% postconsumer recycled materials") rather than vague statements about environmental impact.
- Determine whether the green marketing claims apply to the packaging, the product, or both.
- Beware of fake third-party certification. Visit Consumer Reports' website
   www.greenerchoices.org/eco-labels to find reliable environmental labels.

For more information about environmental advertising, contact the FTC (p. 106).

#### **BUYING GREEN**

Buying environmentally friendly products is also an important step in going green. Many such products can be identified by the Energy Star Logo at www.energystar.gov or the Green Good Housekeeping Seal of Approval at www. goodhousekeeping.com/product-testing/history.

You can also choose to buy organic or locally produced food and eco-friendly clothing. For more information about national standards covering organic food, go to the U.S. Department of



Agriculture's Agricultural Marketing Service at http://www.ams.usda. gov/AMSv1.0/nop. There are no national standards for organic clothing, but some fabrics to consider include organic cotton,

bark cloth, bamboo, and organic wool.

#### **REUSING AND RECYCLING**

Other good ways to go green include reusing products, instead of throwing them away, and recycling items made of materials such as glass, metal, plastic, or paper.

It is estimated that 75% of our waste is recyclable, and most of the U.S. population has access to curbside or recycling programs. It is easy to safely dispose of many products. Others, such as car batteries, cell phones, televisions, paints, oils, and solvents, require special handling. Many of these products can be donated or recycled through local government recycling centers and hazardous household item collection days, charitable organizations, or even electronics retailers. For more information about safely disposing of products that contain hazardous ingredients, visit the Environmental Protection Agency's (EPA) website: www.epa.gov/epawaste.

Many utility companies now offer curbside recycling programs that provide U.S. households with a responsible and convenient way to recycle materials. To locate information on recycling services and efforts in your area, call the Earth 911 toll free hotline, 1-800-CLEANUP (253-2687) or visit www.earth911.org.

## HEALTH CARE



Thousands of resources are now available to help you make health care decisions. Be wary of websites sponsored by companies that are trying to sell you a particular treatment. It's better to contact reputable associations or visit sites run by government agencies and recognized organizations such as the Mayo Clinic or the American Medical Association (AMA). This information should complement, not replace, what you receive from a doctor. Here are some sites that are generally recognized as reliable information sources:

- HealthFinder.gov and MedlinePlus (www. medlineplus.gov) provide information on health issues, health care programs, and organizations.
- Mayo Clinic (www.mayoclinic.com) and American Medical Association (www.ama-assn.org) offer an index of diseases and much more.
- Medical Library Association (www.mlanet.org) links to websites suggested by librarians.
- National Institute of Mental Health (www.nimh.nih.gov) provides information on

research about understanding and treating mental illness.

• Substance Abuse and Mental Health Services Administration (www.samhsa.gov) provides information on prevention, treatment, and recovery from substance abuse or mental health issues.

For information on health care plans or the 2010 Affordable Care Act, see page 28.

#### **CHOOSING A DOCTOR**

When searching for a primary care doctor, dentist, specialist, or other health care professional:

- Find out whether the health care professional is licensed in your state. A state or local occupational and professional licensing board will be able to give you this information.
- Research whether the health care professional is board-certified in the appropriate specialty. Visit www.ama-assn.org and www.abms.org for more information.
- Ask how often the health care professional has done the procedure you need and his or her success rate. You may be able to find some of this information on the Internet. For example, the Centers for Disease Control and Prevention (CDC) reports the success rates and number of procedures performed by fertility clinics at www.cdc.gov. Some states also collect and post data on the success of heart-bypass surgery.
- Check whether there have been any complaints or disciplinary actions taken. Visit www.docboard. org and www.healthcarechoices.org for more information.

There are also pay-for-use sites with similar information, including www.Docinfo.org and www.checkbook.org.

Visit www.healthfinder.gov for more advice on identifying providers.

#### Filing a Complaint

If you have a complaint about the medical services you received from a physician, you may file a complaint with your State Medical Board. For a complete directory from the Federation of State Medical Boards, visit www.fsmb.org/directory\_smb. html. You can also call the Federation at 817-868-4000 get the phone number of your state medical board.

#### **CHOOSING A HEALTH CARE FACILITY**

Report cards on the Internet can help you compare health care facilities. Three private websites that rate hospitals based on information collected from Medicare records and other sources are www.usnews.com, www.checkbook.org, and www.healthgrades.com. The Joint Commission (p. 145)accredits hospitals as well as nursing homes and other health care organizations. Specially trained investigators assess whether these organizations meet set standards. At www.jointcommission.org you can check on a local facility, including how it compares with others. The Joint Commission also accepts consumer complaints. You can post a complaint on its website.

If you are looking for a nursing home or other assisted-living facility, these organizations can help:

- Nursing Home Compare, operated by the U.S. Department of Health and Human Services, will help you compare the facilities in many states. Go to www.medicare.gov/nhcompare/home.asp or call 1-800-MEDICARE (633-4227).
- Eldercare Locator (www.eldercare.gov) provides information and referral services for those seeking local and state support resources for the elderly (p. 99).
- LeadingAge (www.leadingage.org) is a trade group that represents many nonprofit facilities that serve and support the elderly (p. 145).
- The Assisted Living Federation of America (www.alfa.org) represents both for-profit and nonprofit assisted-living facilities; call 703-894-1805 (p. 143).
- The Commission on Accreditation of Rehabilitation Facilities (www.carf.org) gives its seal of approval to qualifying facilities; call 1-888-281-6531 (p. 143).

## Naming a Durable Power of Attorney for Health Care

A durable power of attorney for health care (sometimes called a durable medical power of attorney) specifies the person you've chosen to make medical decisions for you. It is activated when you're unconscious or unable to make medical decisions, or when you have otherwise specified. You need to choose someone who meets the legal requirements in your state for acting as your agent. State laws vary, but most states disqualify anyone

### **EXAMINE YOUR LOCAL MEDICAL FACILITIES**

Get statistics on medical facilities at these sources:

- www.hcup.ahrq.gov is a free online query system that provides access to national-, regional-, and state-level health statistics and information.
- www.usa.gov offers information on health facilities in your area and health by age group.
- www.aha.org is the website of the American Hospital Association.

### MEDICAL IDENTITY THEFT

Medical identity theft can occur when someone steals your personal information number to obtain medical care, buy medication, or submit fake claims to your insurer or Medicare in your name. In order to prevent medical identity theft, you can:

- Guard your Social Security, Medicare and health insurance idenfication numbers. Only give your number to your physician or other approved health care providers.
- Review your explanation of benefits or Medicare Summary Notice to make sure that the claims match the services you received. Report questionable charges to your health insurance provider or Medicare.
- Request and carefully review a copy of your medical records for inaccuracies and conditions that you don't have.

If you believe that you have been a victim of medical identity theft, file a complaint with the FTC at 1-877- 438-4338 or

https://ftccomplaintassistant.gov. If you suspect that you have been the victim of Medicare fraud, contact the Department of Health and Human Services' Inspector General at 1-800-447-8477 or by e-mail at HHSTips@oig.hhs.gov.

For more information about Medicare fraud, visit **www.stopmedicarefraud.gov**.

under the age of 18, your health care provider, or employees of your health care provider.

The person you name as your agent must:

- Be willing to speak and advocate on your behalf.
- Be willing to deal with conflict among friends and family members, if it arises.
- Know you well and understand your wishes.
- Be willing to talk with you about these issues.
- Be someone you trust with your life.

#### **PRESCRIPTION DRUGS**

Pharmacies may charge widely different prices for the same medicine, so it is a good idea to comparison shop:

- Ask your physician and pharmacist whether a generic drug may be appropriate. Generics usually cost less than brand-name drugs. Many insurance companies use a multi-tier co-payment plan for prescription drugs. Be sure to ask before filling the prescription.
- Consider using a mail-order or online pharmacy, especially if you will be taking a drug for a long time; they often charge less.

An increasing number of consumers are replacing a trip to the pharmacy with a trip on the Internet. While there are online pharmacies that provide legitimate prescription services, there are also some questionable sites that make buying medicines online risky. Do business only with a licensed U.S. pharmacy. Check with the National Association of Boards of Pharmacy to determine whether the site is licensed and in good standing. Visit www.nabp.net or call 847-391-4406.

An online pharmacy should offer you access to a registered pharmacist who can answer any questions you might have about drug interactions, side effects, and other safety precautions. Be wary of sites that:

- Sell medications without a prescription.
- Sell medications not approved by the FDA.
- Advertise quick cures.
- Tell stories of "amazing results."

If you suspect a site is not a licensed pharmacy, report it and any complaints to the Food and Drug Administration (p. 100) at www.fda.gov/Safety/ ReportaProblem/ucm059315.htm.

Want to know the side effects of a particular medication? Curious whether a drug has been approved by the Food and Drug Administration? For answers to these questions and other information on approved prescription and over-the-counter and discontinued drugs, visit www.accessdata. fda.gov/scripts/cder/drugsatfda. For general drug information, you can also contact the FDA (p. 100).

#### MEDICARE PRESCRIPTION DRUG COVERAGE

Medicare offers prescription drug coverage to help you get the prescription drugs you need. Everyone with Medicare can join a drug plan to get this coverage. If you aren't sure whether a drug plan is approved by Medicare, call 1-800-MEDICARE (633-4227). Look for the "Medicare Approved" seal on drug discount cards to make sure you are getting the best deal.



Like other insurance, if you decide not to enroll in a drug plan when you are first eligible, you may pay a penalty if you choose to join later. If you have limited income and resources, you may get extra help to cover prescription drugs for little or no cost. For more information, contact the Centers for Medicare & Medicaid Services (p. 100).

## HOUSING



The U.S. Department of Housing and Urban Development (HUD) funds housing counseling agencies throughout the country. These organizations can give you advice on buying a home, renting, defaults, foreclosures, credit issues, and reverse mortgages. To contact the agency nearest you, call 1-800-569-4287 or visit www.hud.gov. Homeowners with problems that could result in default of their mortgage or foreclosure on their property are encouraged to contact a HUDapproved housing counseling agency immediately.

If, in your housing search, you believe you are being discriminated against on the basis of your race, color, nationality, religion, sex, familial status, or disability, contact HUD's Office of Fair Housing and Equal Opportunity (p. 101).

#### **BUYING A HOME**

Buying a home is one of the most complex financial decisions you'll ever make. In addition to the financial and legal issues involved, real estate agents and lenders may not be acting in your best interest.

- Real estate agents represent the seller, not the buyer. Consider hiring a buyer's agent who works for you, not for the seller.
- Get prices on other homes. Knowing the price of other homes in a neighborhood will help you avoid paying too much.
- Have the property inspected. Use a licensed home inspector to carefully inspect the property before agreeing to buy it.

#### Mortgages

When shopping for a home mortgage, make sure you obtain all of the relevant information:

- Research current interest rates. Check the real estate section of your local newspaper, use the Internet, or call at least six lenders for information.
- Check the rates for 15-year, 20-year, and 30-year mortgages. You may be able to save thousands of dollars in interest charges by getting the shortest-term mortgage you can afford.
- Ask for details on the same loan amount, loan term, and type of loan from multiple lenders so that you can compare the information. Be sure to get the Annual Percentage Rate (APR), which takes into account not only the interest rate, but also points, broker fees, and other credit charges expressed as a yearly rate.
- Ask whether the rate is fixed or adjustable. The interest rate on adjustable-rate mortgages (ARMs) can vary a great deal over the lifetime of the mortgage. An increase of several percentage points might raise payments by hundreds of dollars per month.
- If a loan has an adjustable rate, ask when and how the rate and loan payment could change.
- Find out how much of a down payment is required. Some lenders require 20% of the home's purchase

### **BEFORE CHOOSING A LENDER, DO YOUR RESEARCH**

- Get recommendations: Ask friends and family members for suggestions, especially if they've obtained a loan recently.
- Check credentials: Mortgage bankers are regulated by your state's department of banking or division of real estate. Check with the one appropriate to your state to see whether a lender is in good professional standing. Mortgage brokers may or may not be state regulated. If not, check with the local chapter of the Mortgage Bankers Association of America or the Better Business Bureau (p. 66) to see whether your mortgage banker's record is clean.
- **Do your homework**: Learn about typical mortgages and ask a question when something looks amiss; a broker may be trying to pad closing costs or other fees at your expense.
- **Be cautious online**: There are plenty of attractive deals online, but first make sure you're dealing with a reliable broker or lender.

price as a down payment. But many lenders now offer loans that require less. In these cases, you may be required to purchase private mortgage insurance (PMI) to protect the lender if you fall behind on payments.

- If PMI is required, ask what the total cost of the insurance will be. How much will the monthly mortgage payment be when the PMI premium is added, and how long you will be required to carry PMI?
- Ask whether you can pay off the loan early and whether there is a penalty for doing so.

There is a long list of sources for mortgages loans: mortgage banks, mortgage brokers, banks, thrifts and credit unions, home builders, real estate agencies, and Internet lenders.

For more information on home buying and mortgages, visit www.hud.gov. Other good sources include the Mortgage Bankers Association at www.homeloanlearningcenter.com and the National Association of Realtors at www.realtor.org.

#### **Mortgage Transfers**

CFPB rules help mortgage borrowers by requiring that mortgage companies notify them when their loans are transferred to another company. Before the new rules, if your loan was sold or transferred

from your current lender to a new lender, the new lender did not have to tell you that it acquired your loan. The new rules ensure that you know who owns your loan, which is important information if you have guestions or payment disputes or want to discuss loan modifications.

Under the new rules, the company that takes over your loan must send you a notice within 30 days of acquiring it. Even with a new loan owner, the company that "services" or handles your loan might not change and you might continue to send your mortgage payments to the same address. If that loan servicer changes, you will receive a separate notice.

For more information about servicing companies, read the Federal Trade Commission's publication, Mortgage Servicing: Making Sure Your Payments Count at

www.ftc.gov/bcp/edu/pubs/consumer/homes/rea10. shtm.

#### **AVOIDING FORECLOSURE**

If you miss your mortgage payments, foreclosure may occur. This is the legal means your lender can use to repossess your home. If you owe more than your property is worth, a deficiency judgment is pursued. Both foreclosures and deficiency judgments have a negative impact on your future

#### mortgage products available. Below are pros and cons of some of the mortgage products you want to consider: Type of Mortgage Cons Pros No surprises. Interest rate stays the same over Fixed-rate mortgage If interest rates fall, you could be stuck paying the entire term, usually 15, 20, or 30 years. a higher rate. Adjustable-rate (ARM) or Usually offers a lower initial rate of interest than After an initial period, rates fluctuate over variable-rate mortgage fixed-rate loans. the life of the loan. When interest rates rise, generally so do your loan payments. FHA (Federal Housing Allows buyers who may not qualify for a home The size of your loan may be limited. Administration) loans loan to obtain one with a low down payment. VA loan Guaranteed loans for eligible veterans, active The size of your loan may be limited. duty personnel, and surviving spouses. Offers competitive rates, low or no down payments. Usually a fixed-rate loan with relatively low **Balloon** mortgage After an initial period, the entire balance of payments for a fixed period. the loan is due immediately. This type of loan may be risky for some borrowers. After an initial period, the balance of the loan Interest-only loan Borrower pays only the interest on the loan in monthly payments for a fixed term. is due. This could mean higher payments, paying a lump sum, or refinancing. Reverse mortgage Allows seniors to convert equity in their homes Subject to aggressive lending practices and false advertising promises, particularly by to cash; you don't have to pay back the loan and lenders that prey on seniors. Check to make sure the loan is Federally insured. interest as long as you live in the house.

Fixed-rate and adjustable-rate mortgages are the two main types of mortgages, but there is a wide variety of other

### **MORTGAGE REFINANCING**

Consider refinancing your mortgage if you can get a rate that is at least one percentage point lower than your existing mortgage rate and if you plan to keep the new mortgage for several years. When comparing mortgages, don't forget to include the extra fees you must pay for the new mortgage. You may be able to get some fees waived if you are able to refinance with your current mortgage holder.

credit. You should avoid foreclosure if at all possible.

#### These steps can help:

- Do not ignore the letters from your lender. If you're having problems making your payments, call or write to your lender's Loss Mitigation Department immediately. Explain your situation. Be prepared to provide financial information, such as your monthly income and expenses. Without this information, the lender may not be able to help.
- Stay in your home for now. You may not qualify for assistance if you abandon your property. For example, the Hope for Homeowners program offers 30-year, fixed-rate mortgages only to owneroccupiers.
- Contact a HUD-approved housing counselor. Call 1-800-569-4287 or TDD 1-800-877-8339 for the housing counseling agency nearest you. These agencies are valuable resources.
- Contact Making Home Affordable for help. Call 1-888-995-4673 to talk to a HUD-approved credit counselor who will guide you through your options for free.

HUD counselors frequently have information on services and programs offered by government agencies as well as private and community organizations that could help you. The housing counseling agency may also offer credit counseling. These services are usually free of charge.

For more information, resources are available at the following agencies:

- The U.S. Department of Housing and Urban Development (p. 101).
- The Federal Trade Commission (p. 106).

Additional advice, resources, and tips for homeowners can be found under Home Equity Loans (p. 15), Insurance (p. 29), and Home Improvement and Repairs (p. 25).

#### **MOVING COMPANIES**

Not all moving companies are the same. Although many are legitimate, some attempt to take advantage

of their clients. Follow these guidelines to help you choose the right mover:

**Get a written estimate from several movers.** Be wary of very low estimates. Some companies use the low price to get a contract and later ask for more money before they will remove your belongings from their truck.

**Make sure the mover has an operating license.** For moves from one state to another, visit www.protectyourmove.gov to verify a mover's license. For moves within a state, check your state, county, or local consumer affairs agency (p. 112).

**Make sure the mover has insurance.** If furniture is damaged during the move, the mover's insurance should cover it. Ask how to file a complaint if there are limits to the coverage.

**Check the mover's track record.** Contact your state or local consumer protection agency (p.112) or Better Business Bureau (p. 66) to see whether there is a history of complaints.

If you have a dispute with a moving company, you can file a complaint with the Federal Motor Carrier Safety Administration by calling 1-800-832-5660 or by visiting www.fmcsa.dot.gov.

#### HOME IMPROVEMENT AND REPAIRS

Home improvements and repairs can cost thousands of dollars and are the subject of frequent complaints.

### BEWARE OF FORECLOSURE RESCUE SCAMS—HELP IS FREE!

- Beware of anyone who asks you to pay a fee in exchange for a counseling service or modification of a delinquent loan.
- Scam artists often target homeowners who are struggling to meet their mortgage commitment or are anxious to sell their homes. Recognize and avoid common scams.
- Assistance from a HUD-approved housing counselor is free. Visit www.makinghomeaffordable.gov or call 1-800-569-4287.
- Beware of people who pressure you to sign papers immediately or who try to convince you that they can "save" your home if you sign or transfer the deed to your house over to them.
- Do not sign over the deed to your property to any organization or individual unless you are working directly with your mortgage company to forgive your debt.

### **MORTGAGE & FORECLOSURE SCAMS**

- Lease-back or rent-to-buy scams: You are asked to transfer the title to your home "temporarily" to the scam artist who promises to obtain better financing for your mortgage and allow you to stay in your home as a renter with the option to purchase the home back. However, if you do not comply with the terms of the rent-to-buy agreement, you will lose your money and be evicted like any other tenant.
- Fake "government" modification programs: These scams claim to be affiliated with the government or require that you pay high fees in order to benefit from government modification programs. Remember that you do not have to pay any fees to participate in government-approved programs. Some frauds may even use words like "Federal" or "government-approved" or acquire website names that make consumers think they are associated with the government.

When selecting a contractor:

- Get recommendations and references. Talk to friends, family, and others who have used the contractor for similar work.
- Get at least three written estimates. Insist the contractors come to your home to evaluate what needs to be done. Be sure the estimates are based on the same work so that you can make meaningful comparisons.
- Check contractor complaint records with your state or local consumer protection agency (p. 112) or Better Business Bureau (p. 66).
- Make sure the contractor meets licensing and registration requirements. Your state or local consumer protection agency (p. 112) can help you find out what the necessary requirements are.
- Get the names of suppliers and ask them whether the contractor makes timely payments.
- Contact your local building inspection department to check for permit and inspection requirements. Be wary if the contractor asks you to get the permit; it could mean the firm is not licensed.
- Be sure your contractor is insured. The contractor should have personal liability, property damage, and workers' compensation insurance for workers and subcontractors. Also check with your insurance company to find out whether you are covered for any injury or damage that might occur.
- Insist on a written contract that states exactly what work will be done, the quality of materials that will be used, warranties, timetables, the names of any subcontractors, the total price of the job, and the schedule of payments.

- **Refinance fraud:** The scam artist offers to be an intermediary between you and your mortgage lender to negotiate a loan modification. The scam artist may even instruct you to make payments directly to him or her, which the scammer will send to the lender. However, the scam artist will not forward the payments to your lender and you could still lose your home.
- "Eliminate your debt" claims: Some companies may make false legal claims that you are not required to repay your mortgage or that they know of "secret laws" that can eliminate your debt. Do not believe these claims.
- **Refinance scams:** You are encouraged to sign "foreclosure rescue" loan documents to refinance your loan. In reality, you have surrendered ownership of your home because the loan documents are actually deed transfer documents. You may falsely believe that your home has been saved from foreclosure until you receive an eviction notice months or even years later.
  - Try to limit your down payment. Some states have laws limiting the amount of down payment required.
  - Understand your payment options. Compare the cost of getting your own loan versus contractor financing.
  - Don't make a final payment or sign a final release until you are satisfied with the work and know that subcontractors and suppliers have been paid. Some state laws allow unpaid subcontractors and suppliers to put a lien on your home for bills the contractor failed to pay.
  - Pay by credit card when you can. You may have the right to withhold payment to the credit card company until problems are corrected (see p. 11).

#### Be especially cautious if the contractor:

- Comes door-to-door or seeks you out.
- Just happens to have material left over from a recent job.
- Offers you discounts for finding other customers.
- Quotes a price that's out of line with other estimates.
- Pressures you for an immediate decision.
- Can only be reached by leaving messages with an answering service.
- Drives an unmarked van.
- Has out-of-state license plates.
- Asks you to pay for the entire job up front.

With most home improvements, federal law gives you three business days to cancel without penalty. See 3-Day Cooling-Off Rule (p. 43). Of course, you would be liable for any benefit already received. State laws may also provide some protection. And remember, if you finance home improvements with a home equity loan (p. 15) and don't make your payments, you could lose your home.

#### **RENTING/LEASING**

A lease is an agreement that outlines the obligations of the owner and the tenants of a house or apartment. It is a legally binding document that courts will generally uphold in legal proceedings, so it is important for you to know the exact terms of the lease agreement before you sign it. Some things to look for in a lease:

- Clauses that allow the landlord to change the terms of the lease after it is signed.
- Requirements/responsibilities of the tenants to do routine repairs such as lawn maintenance, cleaning, or notification about repairs.
- Restrictions that would prevent you from living normally or comfortably in the home.
- Term of the lease and any important dates such as when the rent is due or garbage pickup days.

Read the lease carefully and discuss anything you don't understand or any issues you might have. All landlord responsibilities should be clearly stated. Always get a copy of the signed lease to keep in your records. Any clause or terms in the agreement affects ALL parties who sign.

Tenants who lease or rent property are protected by the Fair Housing Act. If you think your rights have been violated, you may write a letter to or call the HUD office nearest you (p. 101). You have one year after the alleged violation to file a complaint with HUD, but you should file as soon as possible.

Each state has its own set of tenant rights, laws, and protections. For a state-by-state directory, visit www.hud.gov/local. You can also find available public housing at www.hud.gov. The agency (p. 101) offers several housing assistance programs for tenants and landlords as well as information on rights of residents and displaced tenants.

#### **Ten Tips for Renters**

- 1. The best way to win over a prospective landlord is to be prepared by bringing a completed rental application with you; written references from previous landlords, employers, friends, and colleagues; and a current copy of your credit report.
- 2. Carefully review all of the important conditions of the tenancy before you sign.
- 3. To avoid disputes or misunderstandings with your landlord, get everything in writing.
- 4. Ask about your privacy rights before you sign the lease.

### MAKING HOME AFFORDABLE

The Making Home Affordable Program offers opportunities to modify or refinance your mortgage to make your monthly payments more affordable. It also includes the Home Affordable Foreclosure Alternatives Program for homeowners who are interested in a short sale or deed-in-lieu of foreclosure. Visit www.makinghomeaffordable.gov or call 1-888-995-HOPE (4673).

- 5. Know your rights to live in a habitable rental unit—and don't give them up.
- 6. Keep communication open with your landlord.
- 7. Purchase renters' insurance to cover your valuables.
- 8. Make sure the security deposit refund procedures are spelled out in your lease or rental agreement.
- 9. Learn whether your building and neighborhood are safe, and what you can expect your landlord to do if they aren't.
- 10. Know when to fight an eviction notice and when to move. Unless you have the law and provable facts on your side, fighting an eviction notice is usually shortsighted.

## **INSURANCE**



General sources of insurance information include the American Council of Life Insurers (p. 142), the Insurance Information Institute (p. 144), the National Association of Insurance Commissioners (p. 145), and your state insurance department (p. 130). You can also visit www.insure.com.

When buying insurance, whether it's home, life, auto, rental, or other:

• Find out whether your state insurance department (p. 130) offers any information concerning insurance companies and rates. This is a good

### INSURANCE

way to get a feeling for the range of prices and the lowest-cost providers in your area.

- Check several sources for the best deal. Try getting quotes online, but be aware that many online services may provide prices for just a few companies. An independent insurance agent who works with several insurers in your local area may be able to get you a better deal.
- Make sure the insurance company is licensed and covered by the state's guaranty fund. The fund pays claims in case the company defaults. Your state insurance department (p. 130) can provide this information.
- Check the financial stability and soundness of the insurance company. Ratings from A.M. Best (www.ambest.com), Standard & Poor's (www.standardandpoors.com), and Moody's Investors Services (www.moodys.com) are available online and at most public libraries.
- Research the complaint record of the company. Contact your state insurance department (p. 130), or visit the website of the National Association of Insurance Commissioners (www.naic.org), which has a database of complaints filed with state regulators.
- Find out what others think about the company's customer service. Consumers can rate homeowner insurance companies at www.jdpower.com/insurance.
- Once you pay your first insurance premium, make sure you receive a written policy. This tells you that the agent forwarded your premium to the insurance company. If you don't receive a policy within 60 days, contact your agent and the insurance company.

If you suspect fraud, call the National Insurance Crime Bureau's hotline at 1-800-835-6422. For more information, check out www.insurancefraud.org.

#### **AUTO INSURANCE**

The requirements for auto insurance vary from state to state. Check with your state insurance regulator (p. 130) to learn more about individual requirements as well as insurers you may be considering for your policy.

To get the best coverage at the best price, get several quotes from insurance companies. It may save you hundreds of dollars a year. Other ways to reduce your insurance premium are:

- Raise your deductible on collision and comprehensive coverage. If you have an older car, you might want to drop this coverage altogether.
- Take advantage of discounts. You may be eligible for a discount based on the number of miles you drive; your age (turning 25 or 50); your good

grades if you are a student; your driving record (no moving vehicle violations or accidents in three years); or if you've taken a safe-driving course. You might also be able to get discounts if you insure more than one vehicle, insure your vehicle and your home with the same company, have anti-theft devices, or have safety features such as air bags or anti-lock brake system.

You can also find valuable information about car ownership in the Cars section (p. 6).

#### **DISABILITY INSURANCE**

Disability can be more disastrous financially than death. If you are disabled, you lose your earning power, but you still have living expenses and often huge expenses for medical care. When purchasing disability insurance, ask:

- How is disability defined? Some policies consider you disabled if you are unable to perform the duties of any job. Better plans pay benefits if you are unable to do the usual duties of your own occupation.
- When do benefits begin? Most plans have a waiting period after an illness before payments begin.
- How long do benefits last? After the waiting period, payments are usually available until you reach age 65, though shorter or longer terms are also available.
- What dollar amount is promised? Can benefits be reduced by Social Security disability and workers' compensation payments? Are the benefits adjusted for inflation? Will the policy provider continue making contributions to your pension plan so you have retirement benefits when the disability coverage ends?

For more information on disability insurance, visit www.iii.org and www.ahip.org.

#### **HEALTH INSURANCE**

#### More Coverage, More Choices

The 2010 Affordable Care Act puts in place comprehensive health insurance reforms that will roll out over several years. Some new provisions are already in place; most changes will take affect by 2014. The law puts into place comprehensive health insurance reforms that will hold insurance companies more accountable and will lower health care costs, guarantee more health care choices, and enhance the quality of health care for all Americans. Major provisions affecting consumers include:

- Coverage for seniors who hit the Medicare Prescription Drug "donut hole," including a rebate for those who reach the gap in drug coverage;
- Expanded coverage for young adults, allowing

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them to stay on their parents' plan until they turn 26 years old;

- Small-business tax credits to help these companies provide insurance coverage to their workers; and
- Providing access to insurance for uninsured Americans with pre-existing conditions.

For more information about the law, go to www.healthcare.gov.

#### **Group Policies**

Many consumers have health care coverage from their employers. Others have medical care paid through a government program such as Medicare (p. 100), Medicaid (p. 100), or the Veterans Health Administration (p. 104).

If you have lost your group coverage from an employer as the result of unemployment, death, divorce, or loss of "dependent child" status, you may be able to continue your coverage temporarily under the Consolidated Omnibus Budget Reconciliation Act (COBRA). You, not the employer, pay for this coverage. When one of these events occurs, you must be given at least 60 days to decide whether you wish to purchase the coverage.

Some states offer an insurance pool to residents who are unable to obtain coverage because of a health condition. To find out if a pool is available in your state, check with your state department of insurance (p. 130).

Most states also offer free or low-cost coverage for children who do not have health insurance. Visit www.insurekidsnow.gov or call 1-877-KIDS-NOW (543-7669) for more information.

#### **HEALTH CARE PLANS**

When purchasing health insurance, your choices will typically fall into one of three categories:

• Traditional fee-for-service health insurance

### MEDICARE BENEFICIARIES

Medicare beneficiaries can compare HMO programs at www.medicare.gov and www.medicarenewswatch.com.

plans are usually the most expensive choice, but they offer you the most flexibility when choosing health care providers.

- Health Maintenance Organizations (HMOs) offer lower co-payments and cover the costs of more preventive care, but your choice of health care providers is limited. The National Committee for Quality Assurance evaluates and accredits HMOs. You can find out whether one is accredited in your state by calling 1-888-275-7585. You can also get this information, as well as report cards on HMOs, by visiting www.ncqa.org.
- **Preferred Provider Organizations (PPOs)** offer lower co-payments like HMOs, but give you more flexibility when selecting a provider. A PPO gives you a list of providers you can choose from.

#### WARNING: If you go outside the HMO or PPO network of providers, you may have to pay a portion or all of the costs.

When choosing among different health care plans, you'll need to read the fine print and ask lots of questions, such as:

- Do I have the right to go to any doctor, hospital, clinic, or pharmacy I choose?
- Are specialists such as eye doctors and dentists covered?
- Does the plan cover special conditions or treatments such as pregnancy, psychiatric care, and physical therapy?
- Does the plan cover home care or nursing home care?
- Will the plan cover all medications my physician may prescribe?
- What are the deductibles? Are there any co-payments?
- What is the most I will have to pay out of my own pocket to cover expenses?
- If there is a dispute about a bill or service, how is it handled? In some plans, you may be required to have a third party decide how to settle the problem.

#### HOMEOWNERS'/RENTERS' INSURANCE

You may be able to save hundreds of dollars a year on homeowners' insurance by shopping around. You can also save money by following these tips:

· Consider a higher deductible. Increasing your

### INSURANCE

deductible by just a few hundred dollars can make a big difference in your premiums.

- Ask your insurance agent about discounts. You
  may be able to get a lower premium if your home
  has safety features such as dead-bolt locks,
  smoke detectors, an alarm system, storm shutters,
  or fire-retardant roofing material. Persons over 55
  years of age or long-term customers may also be
  offered discounts.
- Insure your house, NOT the land under it. After a disaster, the land is still there. If you don't subtract the value of the land when deciding how much homeowners' insurance to buy, you will pay more than you should.
- Don't wait until you have a loss to find out whether you have the right type and amount of insurance.
- Make certain you purchase enough coverage to replace what is insured. "Replacement" coverage gives you the money to rebuild your home and replace its contents. An "Actual Cash Value" policy is cheaper but pays the difference between your property's worth at the time of loss minus depreciation for age and wear.
- Ask about any special coverage you might need. You may have to pay extra for computers, cameras, jewelry, art, antiques, musical instruments, stamp collections, etc.
- Remember that flood and earthquake damage are not covered by a standard homeowners' policy. The cost of a separate earthquake policy will depend on the likelihood of earthquakes in your area. Homeowners who live in areas prone to flooding should take advantage of the National Flood Insurance Program (p. 101).
- If you are a renter, do not assume your landlord carries insurance on your personal belongings. Purchase a separate policy for renters.

#### LIFE INSURANCE

Your need for life insurance will change with changes in your life. For example, the arrival of children usually triggers a sharp increase in the amount you will need. As children grow older and leave the nest, you will probably need less protection.

Term life insurance policies are the least costly. They pay death benefits but have no cash value if you decide to stop making payments. As the word "term" suggests, these policies are in effect for a specific period—one year, or until you reach a certain age are common. Visit www.accuquote.com for online comparisons of term life insurance.

Whole life, universal life, and other cash value policies combine a long-term savings and investment product with life insurance. Canceling

these policies after only a few years can more than double your life insurance costs.

#### LONG-TERM CARE INSURANCE

Medical advances have resulted in an increased need for nursing home care and assisted living. Most health insurance plans and Medicare severely limit or exclude long-term care. Here are some questions to ask when considering a separate longterm care insurance policy:

- What qualifies you for benefits? Some insurers say you must be unable to perform a specific number of the following activities of daily living: eating, walking, getting from bed to a chair, dressing, bathing, using the restroom, and remaining continent.
- What type of care is covered? Does the policy cover nursing home care? What about coverage for assisted-living facilities that provide less client care than a nursing home? If you want to stay in your home, will it pay for care provided by visiting nurses and therapists? What about help with food preparation and housecleaning?
- What will the benefit amount be? Most plans are written to provide a specific dollar benefit per day. The benefit for home care is usually about half the nursing home benefit, but some policies pay the same for both forms of care. Other plans pay only for your actual expenses.
- What is the benefit period? It is possible to get a policy with lifetime benefits, but this can be very expensive. Other options for coverage are from one to six years. The average nursing home stay is about 2.5 years.
- Is the benefit adjusted for inflation? If you buy a policy prior to age 60, you face the risk that a fixed daily benefit will not be enough by the time you need it.
- Is there a waiting period before benefits begin? A 20- to 100-day period is not unusual.

#### **OTHER INSURANCE**

- **Travel Insurance.** There are four kinds of travel insurance: Travel Cancellation Insurance, Baggage or Personal Effects Coverage, Emergency Medical Coverage, and Accidental Death. One helpful website is www.insuremytrip.com. See page 47 for additional insight on travel concerns and problems.
- Identity Theft Insurance. This type of insurance provides reimbursement to crime victims for the cost of restoring their identity and repairing credit reports. Some companies now include this as part of their homeowners' insurance policy. Others sell it as a stand-alone policy. Ask your homeowner policy company for information.

- International Health Care Insurance. A policy that provides health coverage no matter where you are in the world. The policy term is flexible so you can purchase it only for the time you will be out of the country. Contact your current health care provider for coverage information.
- Liability Insurance. Insurance for what the policyholder is legally obligated to pay because of bodily injury or property damage caused to another person. Search online or ask your personal insurance agent for more information.
- **Umbrella Insurance**. A policy that supplements the insurance you already have for home, auto, and other personal property. Umbrella insurance can help cover costs that exceed the limits of other policies.

## INTERNET



#### **CHOOSING SERVICE PROVIDERS**

To connect your computer to the Internet, you'll need an Internet Service Provider (ISP). Some ISPs are large and well known, while others are literally one-person operations. Some companies limit their service to providing Internet access only. Others, such as a telephone or cable company, may offer Internet access as part of a larger package of services. You may also have access to fiberoptic service in your community. It is important to compare service providers and options to make sure you are getting what you want and the best deal possible to meet your needs.

If you have limited Internet expertise, you may want to start with one of the well-known ISPs. They usually offer user-friendly startup software. This software often includes features such as a browser, instant messaging, parental controls, and pop-up blockers. Many also offer 24-hour tech support. Of course, all of this convenience results in higher monthly user fees. Once you are comfortable with how the Internet works, you may decide you don't need the "extras" and can switch to a lower-cost ISP. Whatever your present level of expertise, you will want to consider these factors when selecting a provider:

- **Speed**. If all you want to do is check e-mail and read web pages, a dial-up connection may be enough. But most people also want to download music or television shows or watch videos. For these, you will need a faster connection with broadband access, such as a digital subscriber line (DSL), a cable modem, or satellite.
- **Availability**. For dial-up service, is there a local phone number or a toll free number for access?
- Wireless access. Can you get a wireless connection for other computers in your home?
- **E-mail**. How many e-mail accounts come with the service? What will be the storage limit on your mailbox? How many days does the ISP keep your mail before deleting it?
- Website space. Do you want to create a personal website? If so, find out whether your provider offers web space and software to create your page.
- **Software**. Is any software required to activate the service? How do you get it? What is the capacity of this software? Can you use whatever browser or e-mail program you'd like?

### **BUNDLING AND OTHER PROMOTIONS**

Do you want to get Internet, telephone, and TV service from the same provider? Buying a bundle of services from one provider can be a good deal, but it could make it more difficult to change providers for any one service if you're tied into a long-term contract.

Special promotions such as introductory pricing may be enticing, but read the fine print. The promotion price probably does not include taxes or the cost of extra equipment or fees. Ask the provider to explain all the one-time, recurring, and special charges, including taxes and fees. Get all promises in writing. Ask when the special promotions end and what the post-promotion cost will be. Also find out whether you have to install any special equipment and whether the provider will help troubleshoot on the phone if you have any problems.

Some deals are available only online or by phone. Even if you have to order online, call the provider first to ask questions. When you are online, review any frequently asked questions, minimum system requirements, and fine-print terms and conditions. Read the entire customer service agreement and print a copy for your records. For more information, go to www. ftc.gov/bcp/consumer.shtm. For help deciding on the best values from Internet, telephone, and TV service providers; filing a complaint; or learning more about consumer protections, go to www.reboot.fcc.gov/consumers.

### **PROTECTING CHILDREN ONLINE**



The Children's Online Privacy Protection Act requires commercial websites to obtain parental consent before collecting, using, or disclosing personal information from children under age 13. For more information, contact the FTC (p. 106) or visit www.ftc.gov.

- **Support**. What kinds of support are available phone, e-mail, chat, etc.? What are the hours of support? Are there any additional charges for support?
- **Special features**. What services are provided for spam blocking, virus protection, instant messaging, and chat rooms?
- **Terms of service**. Is there a limit to the number of hours per month you can use the service?
- **Cost**. What is the monthly fee for the service? Are there any additional equipment or set-up fees?

#### WIRELESS COMPUTING

Going wireless provides you with freedom to use your computer in multiple locations, without dragging cables and cords with you. However, the privilege of increased freedom comes with the danger of increased vulnerability. Wireless internet requires that you have access to a wireless network via a wireless router. It is important that you secure your network so that strangers can't use your network without your knowledge (also known as "piggybacking"). In addition, computer hackers could use your network to access personal information you save or send from your computer. This is particularly important if you conduct financial transactions online. These reasons highlight the importance of taking steps to secure your wireless network. If you use the wireless ("Wi-Fi") network at bookstores, airports or other public places, there are other precautions you should take to protect your privacy.

At home:

- **Turn on encryption.** When you buy a wireless router, it is important to turn on the encryption feature. This scrambles information that you send over the Internet so that other people cannot access it.
- **Rename your router.** Change the name from the default to something only you would know.

- **Change the password.** Routers come with a standard password. Create a new smart one with a mix of letters, numbers, and special characters. For help creating passwords, see page 41.
- Turn off your router when you are not using it.

On public wireless networks:

- **Don't assume that the network is secure.** Most public wireless networks don't encrypt information you send. Avoid sending private information from public locations.
- Use encrypted websites. If you must send sensitive information from a public network, make certain that URL starts with "https" ("s" means secure). Look for that on every page you visit.
- **Log out** of sites after you finish using them rather than using "remember me" features. It is better to deal with the hassle of logging in again than giving away your login credentials to someone else on the network.

For more information about wireless computing visit www.onguardonline.gov.

#### **ONLINE FILE SHARING**

Every day, millions of computer users share files online. Whether it's music, games, video, or software, peer-to-peer (P2P) file sharing allows users to share all kinds of content. To share files, you download special software that connects your computer to an informal network of other computers running the same software. The software is often free and easy to access.

However, file sharing can have a number of risks. For example, when you are connected to file sharing programs, you could unknowingly allow others to copy private files you never intended to share. You could download material that is protected by copyright laws and find yourself mired in legal issues; you could download a virus or facilitate a security breach; or you could unwittingly download pornography labeled as something else.

### **BEWARE: SCAREWARE**

If you've ever received a "security alert" stating that malicious software was found on your computer it may have been scareware. These messages will persuade you that your computer is infected with a virus that you can only eliminate by purchasing and installing specific software. Don't follow that advice; shut down your browser without clicking in the message. If you believe that your computer is infected, you should run a scan using a known anti-virus software. For more information about scareware and protecting your computer, visit www.onguardonline.gov.

### SOCIAL NETWORKING

Social networking sites such as Facebook, Twitter, LinkedIn, craigslist, and others continue to gain popularity. These sites make it easy to re-connect, stay in touch, and even do business. But recent reports involving privacy concerns and crimes should make users more careful about the information they share. Some tips to consider to protect your privacy and safety include:

- Make your contact information private.
- Limit who can search your profile from Internet search engines.
- Manage who can view your images; untag photos if necessary.
- Create separate lists to manage who can see the information you've posted.
- Be careful about who can see your status updates.
- Refrain from telling people where you are at any specific time.
- Be cautious about arranging meetings in person with online acquaintances.

To secure the personal information stored on your computer, the FTC suggests that you:

- Set up the file-sharing software very carefully.
- Be aware of spyware. Use a good anti-spyware program.
- Close your connection when you're not using it.
- Use an effective anti-virus program and update it regularly.
- Talk with your family about file sharing.

For more information on P2P, visit www.onguardonline.gov.

#### **ONLINE COPYRIGHT ISSUES**

Quite simply, it's illegal to make or download unauthorized copies of software. Whether you are casually making a few copies for friends, lending disks, distributing and/or downloading pirated software via the Internet, or buying a single software program and then installing it on 100 computers, you are committing a copyright infringement. It doesn't matter whether you make money doing it or not. If you or your company is caught copying software, you may be held liable under both civil and criminal law.

If the copyright owner brings a civil action against you, the owner can seek to stop you from using its software immediately and can also request monetary damages. The copyright owner can sue For more information go to:

- Federal Communications Commission: www.reboot.fcc.gov/consumers
- Federal Trade Commission: www.onguardonline.gov
- GetNetWise: www.getnetwise.org
- Internet Keep Safe Coalition: www.ikeepsafe.org
- i-SAFE: www.i-safe.org
- National Center for Missing & Exploited Children: www.missingkids.com.
- National Crime Prevention Council: www.ncpc.org; www.mcgruff.org
- National Cyber Security Alliance: www.staysafeonline.org
- Wired Safety: www.wiredsafety.org

To file a complaint about fraudulent, deceptive, or unfair business practices, or for additional information, visit www.ftc.gov or call 1-877-382-4357; TTY: 1-866-653-4261.

for as much as \$150,000 for each program copied. In addition, the government can prosecute you criminally for copyright infringement. If convicted, you can be fined up to \$250,000, or sentenced to jail for up to five years, or both.

For more information, visit www.cybercrime.gov, a site sponsored by the U.S. Department of Justice (p. 102), or www.bsa.org, a site on online piracy issues managed by the Business Software Alliance.

#### **PREVENTING ONLINE FRAUD**

The Internet gives you easy access to information, entertainment, financial offers, and countless other services. The flip side, however, is that it can leave you vulnerable to online scammers, identity thieves, and criminals. To guard against Internet fraud, follow these tips:

- Know your seller. If you don't, do some research.
- **Company websites** often provide information in a section called "About Us." Some online sellers participate in programs, such as BBBOnLine, that help resolve problems. Look for a logo or endorsement seal on the company website; this is an indication, but not a guarantee, of the seller's reliability.
- Check with state and/or local consumer offices.
- Another way to check online sellers is to look for other consumers' comments. Some Internet auction sites post ratings of sellers based on

See page 51 for tips to write a social media will.

## INTERNET

comments from buyers. Beware of too many glowing stories that might have been placed by sellers themselves.

- **Protect your personal information**. Don't provide it in response to an e-mail, a pop-up, or a website you've linked to from an e-mail or web page.
- **Take your time** and resist any urge to "act now" to keep your account open or take advantage of a special offer.
- Use anti-virus and anti-spyware software, as well as a firewall, and update them all regularly. Make sure your operating system and web browser are set up properly, and update them regularly as well.
- **Protect your passwords**. Don't share your passwords with anyone. Memorize them.
- **Back up important files**. Copy them onto another computer or a removable hard drive such as a flash memory stick.

Learn whom to contact if something goes wrong online. Report suspected fraud to your bank, credit card company, or relevant authority.

The FTC (p. 106) provides tips to help secure your computer, guard against Internet fraud, and protect your personal information. Visit www.onguardonline.gov for more information. To keep up to date with the latest computer threats, sign up for alerts from the Department of Homeland Security at www.uscert.gov.

Here are some other sources on protecting yourself and your family while using the Internet:

- GetNetWise (www.getnetwise.org) is a public service sponsored by Internet industry corporations and public interest organizations to help ensure that Internet users have safe, constructive, and educational or entertaining online experiences.
- Internet Keep Safe Coalition
  - (www.ikeepsafe.org) is a coalition of governors/ first spouses, law enforcement, the American Medical Association, the American Academy of Pediatrics, and other associations dedicated to helping parents, educators, and caregivers by providing tools and guidelines to teach children the safe and healthy use of technology.
- National Cyber Security Alliance (www.staysafeonline.org) is a nonprofit organization that provides tools and resources to empower home users, small businesses, and schools, colleges, and universities to stay safe online.
- **Staysafe (www.staysafe.org)** is an educational site intended to help consumers understand the positive aspects of the Internet and how to

manage a variety of safety and security issues that exist online.

• Wired Safety (www.wiredsafety.org) is an Internet safety and help group comprised of unpaid volunteers around the world that provides education, assistance, and awareness on all aspects of cybercrime and abuse, privacy, security, and responsible technology use. Wired Safety is the parent group of www.teenangels.org, FBI-trained teens and preteens who promote Internet safety.

#### Phishing Continues to Be a Problem

"Phishing" is the use of fraudulent e-mail designed to steal identities as well as vital personal information such as credit card numbers, bank account PINs, and passwords. Phishing e-mails often ask you to verify this type of information. Legitimate companies never ask for your password or account number via e-mail. If you're not sure, call the company directly.

#### Don't Take the Bait

Don't reply to e-mail messages that claim your credit card information or other personal information needs to be updated. They may even threaten to disable your account. Don't believe it!

#### **SPAM**

E-mail spam is not just unwanted; it can be offensive. Pornographic spam causes many consumer complaints. Decrease the number of spam e-mails you receive by making it difficult for spammers to get and use your e-mail address:

- Don't use an obvious e-mail address, such as JaneDoe@isp.com. Instead use numbers or other digits, such as Jane4oe6@isp.com.
- Use one e-mail address for close friends and family and another for everyone else. Free addresses are available from Yahoo!, Gmail, and Hotmail. You can also get a disposable forwarding address from www.spammotel.com. If an address attracts too much spam, get rid of it and establish a new one.
- Don't post your e-mail address on a public web page. Spammers use software that harvests text addresses. Substitute "janedoe at isp.com" for the "janedoe@isp.com," or display your address as a graphic image, not text.
- Don't enter your address on a website before you check its privacy policy.
- Uncheck any checked boxes. These often grant the site or its partners permission to contact you.
- Don't click on an e-mail's "unsubscribe" link unless you trust the sender. This action tells the sender you are there.

- Never forward chain letters, petitions, or virus warnings. All could be a spammer's trick to collect addresses.
- Disable your e-mail "preview pane." This stops spam from reporting to its sender that you've received it.
- Choose an Internet Service Provider (ISP) that filters e-mail. If you get lots of spam, your ISP may not be filtering effectively.
- Use spam-blocking software. Web browser software often includes free filtering options. You can also purchase special software that will accomplish this task.
- Report spam. Alert your ISP that spam is slipping through its filters. The Federal Trade Commission also wants to know about "unsolicited commercial e-mail." Forward spam to spam@uce.gov. For more information, visit www.ftc.gov/spam.

## INVESTING



If you have a financial goal in mind, such as saving for retirement, paying for college, or buying a new house, then you have some homework to do before you invest your money. What is your tolerance for risk? What do you want to invest in: stocks, bonds, mutual funds? Do you want to open an IRA or buy an annuity? Does your employer offer a 401(k)? You must investigate before you invest—and remember, every investment involves some degree of risk. Most securities are not insured by the Federal government if they lose money or fail, even if you purchase them through a bank or credit union that offers Federally insured savings accounts. Make sure you have answers to all of these questions before you invest:

• How quickly can you get your money back? Stocks, bonds, and shares in mutual funds usually can be sold at any time, but there is no guarantee you will get back all the money you paid for them. Other investments, such as limited partnerships, certificates of deposit (CDs), or IRAs, often restrict your ability to cash out your holdings.

- What can you expect to earn on your money? While bonds generally promise a fixed return, earnings on most other securities go up and down with market changes. Keep in mind that just because an investment has done well in the past, there is no guarantee it will do well in the future.
- What type of earnings can you expect? Will you get income in the form of interest, dividends, or rent? Some investments, such as stocks and real estate, have the potential for earnings and growth in value. What is the potential for earnings over time?
- How much risk is involved? With any investment, there is always the risk that you won't get your money back or the earnings promised. There is usually a trade-off between risk and reward—the higher the potential return, the greater the risk. The Federal government insures bank savings accounts and backs up U.S. Treasury securities (including savings bonds). See FDIC on page 106 and the chart on page 5 for regulatory information. Other investment options are not protected.
- Are your investments diversified? Some investments perform better than others in certain situations. For example, when interest rates go

### **BEWARE: INVESTMENT FRAUD**

Deceptive pitches for investments often misrepresent or leave out facts in order to promote fantastic profits with little risk. No investment is risk-free, and a high rate of return means greater risk. Before investing, get written information such as a prospectus or annual report. Beware if a salesperson:

- Encourages you to borrow money or cash in retirement funds to invest.
- Pressures you to invest immediately.
- Promises quick profits.
- Says the disclosure documents required by Federal law are just

a formality.

- Tells you to write false information on your account form.
- Sends material with typos or misspellings or not printed on letterhead.
- Does not send your money promptly.
- Offers to share inside information.
- Uses words such as "guarantee," "high return," "limited offer," or "as safe as a CD."
- Uses the phrase, "this investment is IRA-approved."
- Claims that "off-shore investments are tax-free and confidential."

### INVESTING

up, bond prices tend to go down. One industry may struggle while another prospers. Putting your money in a variety of investment options can help to reduce your risk.

• Are there any tax advantages to a particular investment? U.S. Savings Bonds are exempt from state and local taxes. Municipal bonds are exempt from Federal income tax and, sometimes, state income tax as well. For special goals, such as paying for college and retirement, tax-deferred investments are available that let you postpone or even eliminate paying income taxes.

For more information about investing, check out the Securities and Exchange Commission's (SEC) website: www.investor.gov. Be sure to note specific tips at http://investor.gov/avoid-fraud/get-the-factsthe-secs-roadmap-to-saving-and-investing. The SEC requires public companies to disclose financial and other information to help you make sound decisions. View the text of these files at www.sec.gov/edgar.shtml, or call the SEC toll free Investor Information Service at 1-800-732-0330 to obtain free publications and investor alerts, or to learn how to file a complaint.

The Financial Industry Regulatory Authority (FINRA) also provides up-to-date market data and information for a wide range of stocks, bonds, mutual funds, and other securities through its Market Data Center at www.finra.org/marketdata.

The following companies rate the financial condition of corporations and municipalities issuing bonds. Their ratings are available online and at many public libraries:

- Standard & Poor's (www.standardandpoors.com)
- Moody's Investors Services (www.moodys.com)

For ratings of mutual funds, consult personal finance magazines such as *Kiplinger's Personal Finance, Money, Consumer Reports, Smart Money*, and *Worth.* To compare expenses, use the Financial Industry RegulatoryAuthority (FINRA) Mutual Fund Expense Analyzer at

https://apps.finra.org/fundanalyzer/1/fa.aspx.

#### **ONLINE TRADING**

Stocks can now be bought and sold with a mouse click from a wide range of online brokers, often with low transaction fees. However, the price of some stocks can instantly go from high to low. Online trading is quick and easy, but online investing takes time. Before you trade, ask questions and learn how to limit losses in this fast-moving marketplace by:

- Knowing what you're buying.
- Understanding why you're buying or selling.

Type of Investment	What is It?	Risk Level
Traditional IRA	Traditional IRA is a personal savings plan that gives tax advantages for savings for retirement. Investments may include variety of securities. Contributions may be tax-deductible; earnings are not taxed until distributed.	Risk levels vary according to the holdings in the IRA.
Roth IRA	A personal savings plan where earnings that remain in the account are not taxed. Investments may include a variety of securities. Contributions are not tax-deductible.	Risk levels vary according to the holdings in the IRA.
Money Market Funds	Mutual funds that invest in short-term bonds. Usually pay better interest rates than a savings account but not as much as a certificate of deposit (CD).	Low risk.
Bonds and Bond Funds	Also known as fixed-income securities because the income they pay is fixed when the bond is sold. Bonds and bond funds invest in corporate or government debt obligations.	Low risk.
Index Funds	Invest in a particular market index such as the S&P 500 or the Russell 2000. An index fund is managed passively and mirrors the performance of the designated stock or bond index.	Risk level depends on which index the fund uses. A bond index fund involves a lower risk level than an index fund of emerging markets overseas.
Stocks	Stocks represent a share of a company. As the company's value rises or falls, so does the value of the stock.	Medium to high risk.
Mutual Funds	Invest in a variety of securities, which may include stocks, bonds, and/ or money market securities. Costs and objectives vary.	Risk levels vary according to the holdings in the mutual fund.

• Being aware of how quickly trading changes during fast markets.

#### FINANCIAL BROKERS AND ADVISORS

When selecting a broker or investment advisor, research the person's education and professional history as well as the firm the person works for. Ask:

- Has the person worked with others who have circumstances similar to yours?
- Is the person licensed in your state? Your state securities regulator (p. 134) lists individuals and firms that are registered in your state. Ask if the regulatory office has any other background information. You can find out how to reach your state securities regulator by visiting www.nasaa.org.
- Has the person had any run-ins with regulators or received serious complaints from investors? Call your local state securities regulator or the SEC (p. 107). You can also check out www.finra.org/brokercheck or call FINRA at 1-800-289-9999 to find licensing, employment, and disciplinary information.
- How is the person paid? Is it an hourly rate, a flat fee, or a commission that depends on the investments you make? Does the person get a bonus from his or her firm for selling you a particular product?
- What are the fees for setting up and servicing your account?

## Additional organizations that could be helpful are:

- The Commodity Futures Trading Commission (CFTC) provides consumer alerts and advisories. Visit www.cftc.gov/ConsumerProtection. The Commission oversees the Reparations Program that resolves disputes between commodity customers and commodity professionals. You can institute "reparations" proceedings against commodity professionals registered with the Commission if they violate the anti-fraud or other provisions of the Commodity Exchange Act. To ask a question, report information, or submit a complaint, contact the CFTC (p. 108).
- Both the North American Securities Administrators Association and the National Futures Association (p. 146) can offer helpful information.

#### **INVESTING IN GOLD**

Many financial experts recommend buying gold as part of a balanced portfolio. Some suggest buying only a small amount because values can fluctuate; others recommend heavier investments.

There are a number of ways to invest in gold; common ones include bullion, certificates, and

coins. Most people depend on an investment advisor or company to help them choose. Make sure the person or company you choose is licensed

with your state securities administrator (p. 134).

Also be aware that the U.S. Mint's American Eagle Gold Bullion Coins are the only gold coins guaranteed by the U.S. government in terms of purity, weight, If you need more information or have an investment advisor problem that you are unable to resolve directly, you can contact the SEC (p. 107) or FINRA (p. 144).

and content. They're available from precious metal or collectible coin dealers, certain banks, and brokerage houses. If you're considering investing in gold, do your homework first. Check the U.S. Mint website at www.usmint.gov.

Another useful source for information on protecting yourself against scam artists touting coins and precious metals as safe investments to hedge against bad economic times is www.ftc.gov/bcp/ edu/pubs/consumer/alerts/alt186.shtm.

#### **RETIREMENT PLANNING**

Part of smart investing is planning for retirement. The average American spends 20 years in retirement, but less than half of Americans calculate how much they need to save for their retirement years. Regardless of your age, it's never too early or too late to start.

The three major components of a retirement portfolio are generally benefits from pensions, savings and investments, and Social Security.

If you are still working and your employer offers a plan, find out how it works. If your employer has a 401(k) type plan and offers to put some money in if you do (called a match), this should be the first place that you save. Make sure you understand how a job change might affect your employer-based retirement plan and what your options are for saving that money. If you switch jobs before you are fully vested, you may lose a significant amount of money.

As you approach retirement, there are many factors to consider. Experts advise that you will need about 80% of your pre-retirement income in your retirement years. The exact amount, of course, depends on your individual needs. For example:

- · How old do you plan to be when you retire?
- Will your spouse or partner retire when you do?
- Where do you plan to live? Will you downsize, own, or rent?
- Do you expect to work part time?
- Will you have the same medical insurance you had while working? Will coverage change?
- Do you want to travel or pursue a new hobby that might be costly?

## PHONES

• If you have a financial advisor, talk to him or her about your plans.

#### For more information go to:

- AARP: www.aarp.org
- American Savings Education Council: www.asec.org
- Certified Financial Planner Board of Standards: www.cfp.net
- Investopedia: www.investopedia.com/university/retirement
- Department of Labor: www.dol.gov/ebsa
- The Investor's Clearinghouse: www.investoreducation.org
- MyMoney.gov: www.mymoney.gov
- Securities and Exchange Commission: www.sec.gov
- Social Security Administration: www.socialsecurity.gov

## **PHONES**



The choices for phone service have never been greater. Most consumers are now able to buy local and long-distance phone service from their telephone company, cable or satellite TV provider, or Internet service provider. Services such as voice mail, call waiting, caller ID, and wireless service may be offered as a package deal or sold separately. Before you buy, compare services and prices, and think about what you really need:

- Whom do you call most often?
- What time of day or day of the week do you call?
- Do you want to get messages? If so, do you need voice mail or will an answering machine do?
- Do you want call waiting and/or caller ID?
- How important is it for you to have your phone with you when you are away from home?

Find out how each company prices its services. Are there minimum use, time-of-day, or distance requirements; flat monthly fees; or special plans?

### **BEWARE: CALLER ID SPOOFING**

Scammers have adopted the practice of Caller ID spoofing to obtain personal information from consumers. In this fraud, someone calls you using a false name and phone number for the Caller ID screen. During the call, the scammer describes an urgent scenario, such as the cancellation of an account. The caller may say you can avoid the cancellation if you provide your bank account or credit card number to pay the company. If you give the sensitive information, he can use it to steal your identity, or use your bank accounts.

You can prevent being a victim of caller ID spoofing. Don't give out personal information on an incoming call. Hang up and call the customer service phone number printed on your statement, the company's website or in the phonebook.

Report caller ID spoofers to the Federal Communications Commission at fcc.gov/complaints or 1-888-225-5322.

For example, wireless service may be cheaper than regular local service if you don't make many calls. Make sure you're comparing prices on similar plans and features. Understand that many service providers offer contracts for specific periods. Read the fine print and ask questions if there is anything you're not clear about.

The FCC (p. 105) offers consumer information about choosing a long-distance carrier, understanding new phone fees and taxes, and more at www. fcc.gov/cib. The National Consumers League also maintains a web page (http://nclnet. org/technology/88-telecommunications/228understanding-your-phone-bill) to help you understand phone charges and recognize fraud.

#### **SLAMMING AND CRAMMING**

"Slamming" occurs when a phone company illegally switches your phone service without your permission. If you notice a different company name on your bill or see phone charges that are higher than normal, take action:

- Contact the company that slammed you and ask to be switched back to your original company. Tell the company you are exercising your right to refuse to pay charges.
- Report the problem to your original company and ask to be enrolled in your previous calling plan. If you're unable to resolve your complaint, contact the FCC (p. 105).

"Cramming" occurs when companies add charges to your phone bill without your permission. These charges may be for services such as voice mail, ringtones, or club memberships. You may not notice these monthly charges because they are relatively small, \$5 to \$30, and look like your regular phone charges.

## Take These Steps to Avoid Slammers and Crammers:

- Block changes to your phone service. Ask your telephone service provider if it offers a blocking service, which usually requires the company to notify you before making any changes to your service.
- **Read the fine print** on contest entry forms and coupons. You could be agreeing to switch your phone service or to buy optional services.
- Watch out for impostors. Companies could falsely claim to be your regular phone company and offer some type of discount plan or change in billing. They may also say they are taking a survey or they may pretend to be a government agency.
- Beware of "negative option notices." You can be switched or signed up for optional services unless you say "NO" to telemarketers.
- Examine your telephone bill carefully, including pages that show the details, and look for suspicious charges.

Your phone service cannot be shut off for refusal to pay for unauthorized services. For help, contact your local or state consumer protection agency (p. 112), state public utilities commission (p. 138), or the FCC (p. 105).

#### **CELL PHONES**

Before you sign a contract and choose a plan and a company that meets your needs, you should ask these types of questions:

Where can you make and receive calls? Most providers now offer a choice of local, regional, or national plans. A local plan offers low-cost options if most of your calls are near your home. Regional plans cover a larger geographic area—sometimes several states. If you call outside the area covered by these plans, you will pay long-distance and roaming charges in addition to the airtime used. National plans are the most expensive, but they let you use your phone anywhere in the country for a single perminute price.

**How frequently will you use the phone?** If you just want a phone for emergencies, an economy plan with a few minutes a month may be all you need. On the other hand, if you are going to be a heavy user, a plan with several free hours and the lowest airtime rate is a wiser choice. If you plan to use texting, pick

### **APPS FOR YOUR SMARTPHONE**

"Apps", short for applications, are tools that help you accomplish tasks or find information when you are on the go. Apps are designed to work on smart phones and may be downloaded or accessed using your phone's web browser. Some apps are designed for specific platforms (Android, Blackberry, or iPhone), so make sure that you purchase apps that are compatible with your phone's software requirements.

While some apps are free, many of them do charge a small fee. Before you click "download", keep in mind that the cost of your purchases are automatically deducted from your bank account or charged to your credit card or phone bill. Keep track of the amount of money that you spent on apps, to avoid shock when you receive your bill.

Visit **Apps.usa.gov** to download free apps from the government. Look for some of the consumer apps for product recalls, fuel economy, food safety, nutrition, and health information.

a plan that will meet your needs and avoid surprises on your bills. Most services allow you to upgrade a plan without an added one-time charge.

**Is a family plan option available?** Instead of individual cell phone plans for each member of the family, you can share one cellular service plan and a pool of monthly usage minutes among several phones. The cost of the additional numbers per month is usually less than if you purchased individual accounts.

**Is there a trial period?** Many people experience "dead spots" where a cell phone doesn't work. A trial period lets you test your service and try the features of the phone without incurring a termination fee.

**Know your options.** Make sure you are only buying the options or features you really need. It is always easier to upgrade a plan later if you feel you need another feature.

What if you want to cancel your service? Most providers have a penalty. This is a concern if you have to move out of the area covered by your plan.

### **BUNDLING, PROMOTIONS, AND DEALS**

For information about bundling Internet, telephone, and TV service, along with special promotions and deals, see Bundling and Other Promotions on page 31.

#### **SMART PHONES**



Smart phones are like miniature computers; they provide basic phone functions, along with advanced features, including browsing the Internet, accessing e-mail, interacting on online social networks, listening to music, watching videos, uploading pictures, and managing your calendar. They also allow use of a QWERTY keyboard to facilitate texting and e-mailing. (The keys are arranged the same way they would be on your computer keyboard.)

When shopping for a smart phone, consider these tips:

- Consider the shape and size of the phone.
- Make sure you can easily use the keypad to make calls or send messages.
- Do you need to access the Internet with your phone? If so, ask whether a data plan is required and how much it costs; compare options carefully. Data plans govern use and costs associated with mobile access for e-mail, text messaging, web browsing, social networking, and other applications.
- Take advantage of special pricing and promotions.
- Learn the return and cancellation policies.
- Be wary of buying phone insurance, which may sound tempting, but consumer groups generally advise against it.

Since smart phones are like miniature computers, many of the same privacy and safety concerns apply; however, unlike computers, these devices do not have anti-virus software to protect your phone from malware attacks. For more information on how to protect yourself from these concerns, see the Online Privacy (p. 42) and Internet (p. 31) sections.

#### **PAY-AS-YOU-GO PLANS**

If you want cell phone service only for emergencies or aren't sure how much you will actually use a cell phone once you get it, you may want to consider a prepaid cell phone before you commit to a long-term wireless contract. With a prepaid cell phone, there is no contract to sign and no monthly bill to worry about. You will know exactly how much you spend. The downside of prepaid plans is that you pay more

### **BEWARE: GPS ENABLED APPS**

GPS enabled apps on mobile phones make it easy to share your fun adventures through social media. Some apps let others know your general vicinity, while others allow you to virtually "check in" at your favorite places so that you can earn free merchandise. Beware: this same information in the wrong hands can make you vulnerable to stalking, home burglary, or worse. Take advantage of the privacy settings on these apps and only share your location with people that you know and trust.

per minute, and, if you don't use the phone for an extended period, you may lose the money in your account.

#### VolP

Voice over Internet Protocol (VoIP) phone service is an option for anyone with a broadband Internet connection. Most telephone and cable companies offer VoIP service, as do private companies. Some VoIP services only work using special phones, while other services allow you to use a traditional phone through an adaptor. For more information on whether VoIP is right for you, visit www.ftc.gov.

For help deciding on the best values from telephone, TV, and Internet service providers; filing a complaint; or learning more about consumer protections, go to www.reboot.fcc.gov/consumers.

# PRIVACY PROTECTION & IDENTITY THEFT



Identity thieves steal your personal information to commit fraud. They can damage your credit status and cost you time and money to restore your good name. To reduce your risk of becoming a victim, follow these tips:

PRIVACY

#### **Tips for Preventing Identity Loss**

- Don't carry your Social Security card in your wallet or write your number on your checks. Only give out your SSN when absolutely necessary.
- Protect your PIN. Never write a PIN on a credit/debit card or on a slip of paper kept in your wallet.
- Watch out for "shoulder surfers." Use your free hand to shield the keypad when typing your passwords on computers and at ATMs.
- **Collect mail promtptly.** Ask the post office to put your mail on hold when you are away from home for more than a day or two.
- Pay attention to your billing cycles. If bills or financial statements are late, contact the sender.
- Keep your receipts. Ask for carbons and incorrect charge slips as well. Promptly compare receipts with account statements. Watch for unauthorized transactions.
- **Tear up or shred** unwanted receipts, credit offers, account statements, expired cards, etc., to prevent "dumpster divers" (see page 5) from getting your personal information.
- Store personal information in a safe place at home and at work. Don't leave it lying around.
- **Don't respond to unsolicited requests** for personal information in the mail, over the phone, or online.
- **Install firewalls** and virus-detection software on your home computer.
- Check your credit report once a year. Check it more frequently if you suspect someone has gained access to your account information. See Credit Reports (p. 11).

#### **REPORTING IDENTITY THEFT**

If you suspect or become a victim of identity theft, follow these steps:

- **Report it to your financial institution.** Call the phone number on your account statement or on the back of your credit or debit card.
- **Report the fraud to your local police.** Keep a copy of the police report, which will make it easier to prove your case to creditors and retailers.
- Contact the credit-reporting bureaus (p. 11) and ask them to flag your account with a fraud alert, which asks merchants not to grant new credit without your approval.

If your identity has been stolen, you can use an ID Theft affidavit to report the theft to most of the parties involved. All three credit bureaus and many major creditors have agreed to accept the affidavit. Request a copy of the document by calling toll free 1-877-ID-THEFT (438-4338) or visit www.ftc.gov/idtheft. You can also use this website to file a complaint with the FTC.

The FTC also publishes a series of publications about the importance of personal information privacy. To download copies, go to www.ftc.gov or request free copies of brochures by calling 1-877-FTC-HELP (382-4357).

#### **PROTECTING YOUR PRIVACY**

Getting a credit card approved, transferring money from one account to another, renewing your driver's license, getting a prescription from your doctor at your local pharmacy: think about how easily and quickly you can do these things today. A downside of this convenience is that there are more opportunities for your personal information to be changed, stolen, or reported inaccurately. To help protect your privacy, follow these tips:

- Look for privacy statements on websites, sales materials, and forms you fill out. If a website claims to follow a set of established voluntary standards, read the standards. Don't assume it provides the level of privacy you want.
- Ask what information will be collected and how it may be used.
- · Be selective in what you put on warranty

### **CREATE SECURE PASSWORDS**

In an effort to protect your privacy and personal information, many websites require you to login with a username and password to access your account. The number of passwords that you need on a daily basis can be overwhelming. It is tempting to use the same password across several sites. However to get the most protection available, you should use different passwords on each site and change your passwords periodically. The goal for creating passwords is to strike a balance between being something that is easy to remember, yet random and unique.

Some general tips for creating a secure password include:

- Use a mix of uppercase and lowercase letters, numbers, and special characters.
- The longer the password, the better it is.
- Don't use your name, birthday, license plate, favorite sports teams or other facts that are easily guessed.
- Create a password based on a phrase. For example "A stitch in time saves nine" can be translated into the password "Ast!Ts9", where each character represents a word in the phrase.
- If you must use the same password on several websites, add a prefix or suffix. For example, use "Ast!Ts9:4bnk" for your bank account and "Eml: Ast!Ts9" for your email account.

See page 22 for tips to prevent medical identity theft.

### **BEWARE: E-MAIL BREACH**

Do you ever share your e-mail address with your favorite retailer to be notified of sales, coupons, and new arrivals? What happens if the company's e-mail database is hacked? You should receive a notice from the company to let you know about the data breach. After that, you may see an increase in phishing e-mail you receive. Your best advice is to "do nothing": don't respond or verify personal information. For more detailed information, see the "Phishing Continues to Be a Problem" section (p. 34).

> registration forms. The company only needs the purchase date, model/serial numbers, and how you can be contacted if there is a product recall. You can ignore questions not related to your purchase, such as your income and hobbies.

• Discuss privacy with others in your home. Everyone, even children, should understand what information is not appropriate to share on the phone, while using a computer, and in other situations.

Check with your state or local consumer agency (p. 112) to find out whether any state laws help protect your privacy. Some companies and industry groups have also adopted voluntary policies that address privacy concerns.

#### **FINANCIAL PRIVACY**

The Federal Deposit Insurance Corporation (p. 106) and other federal regulators require banks, insurance companies, brokerage firms, and certain businesses that share financial information to tell you their privacy policies. They must give you this information when you open an account and at least once every year. This includes:

- The kinds of information being collected.
- How the confidentiality and security of this information will be protected.
- What types of businesses may be provided this information.

If a business is going to share the information with anyone outside its corporate family, it must also give you the chance to "opt out" or say no to information sharing. Even if you don't opt out, your account numbers may not be shared with third parties for marketing purposes.

Your credit information has additional privacy protections under the Fair Credit Reporting Act. Only people with a legitimate business need can get a copy of your report. An employer can only get your report with your written consent. For more information on your rights under this federal law and to find out how you can get a copy of your credit reports, see Credit Reports and Scores on page 11.

#### **MEDICAL PRIVACY**

Personal information you give to your doctor is shared with insurance companies, pharmacies, researchers, and employers based on specific regulations. The privacy of your health records is protected by federal law (the Health Insurance Portability and Accountability Act, also known as HIPAA), which:

- Defines your rights over your health information.
- Sets rules and limits on who is allowed to receive and/or see your health information.

The U.S. Department of Health and Human Services, Office for Civil Rights (www.dhhs.gov/ocr or 1-800-368-1019) is an excellent resource for complete details and advice about the HIPAA ruling. Along with fact sheets and educational materials, the Office for Civil Rights provides a listing of resources for consumers, providers, and advocates.

The Medical Information Bureau (MIB) is a data bank used by insurance companies that collects and shares information. You can request a copy of your file by writing to MIB, Inc., 50 Braintree Hill Park, Suite 300, Braintree, MA 02184-8734 or call toll free 1-866-692-6901 (TTY: 1-866-346-3642). There is a fee to obtain a copy of your file.

If you believe that a person, agency, or organization covered under the HIPAA Privacy Rule violated your health information privacy rights or committed another violation of the Privacy Rule, you may be able to file written complaints with the Department of Health and Human Services, Office for Civil Rights (p. 98).

For more information on how the federal government protects your personal health information, visit the Department of Health and Human Services, Office for Civil Rights website at www.hhs.gov/ocr/privacy.

#### **ONLINE PRIVACY**

In addition to following the general advice on protecting your privacy, make sure you only use websites with acceptable privacy policies.

- Look for a privacy policy statement or seal that indicates the site abides by privacy standards. Take time to read how your privacy is protected.
- Look for signals that you are using a secure web page. A secure site encrypts or scrambles personal information so it cannot be easily intercepted. Signals include a screen notice that says you are on a secure site, a closed padlock or unbroken key in the bottom corner of your screen, or the first letters of the Internet address you are viewing changes from "http" to "https."

Another threat to your privacy is spyware, which is sneaky software that rides its way onto computers when you download screensavers, games, music, and other applications. Spyware sends information about what you're doing on the Internet to a third party, usually to target you with pop-up ads. Browsers like Internet Explorer and Firefox, and search engines like Google and Bing, enable you to block pop-ups. You can also install antispyware to stop this threat to your privacy. For more information, see the Internet section on page 31.

## **SMART HOME SHOPPING**



Late delivery, shipment of wrong or damaged items, and hidden costs are common home shopping complaints. To avoid problems and resolve them more easily, follow the advice in the "Before You Buy" checklist (p. 2). In addition:

- Be wary of post office boxes and sellers in other countries. It may be difficult to find the seller to resolve a problem later.
- Know the total price. Make sure it includes all charges, shipping, handling, insurance, and taxes. Coupons and other discounts should be properly deducted.
- Make sure you are clear on what you are buying. Watch for words such as "refurbished," "reconditioned," "closeout," or "discontinued."
- Use your credit card, debit card, or bank account number for payment only, never to prove your identity.
- Keep a record of your purchase. Save any information the seller gives you, such as product description, delivery date, cancellation policy, privacy policy, warranties, and order confirmation numbers.
- Keep track of your order. If it's late, you have the right to cancel and demand a refund.

#### YOUR RIGHTS: SHOPPING FROM HOME

When you order something by mail, phone, fax, or computer, the Federal Trade Commission (FTC) requires the company to:

- Ship the merchandise within the time promised, or if no specific delivery time was stated, within 30 days of receiving your order.
- Notify you if the shipment cannot be made on time and give you the choice of waiting longer or getting a refund.
- Cancel your order and return your payment if the new shipping date cannot be met, unless you agree to another delay.

If you cancel, your money must be refunded within seven days (or your account must be credited within one billing cycle if you charged the order). The company can't substitute a store credit. If you applied for a charge account with the merchant at the same time that you placed your order, the company has an extra 20 days to ship the merchandise to allow time for processing your application.

These FTC rules only apply to the first shipment of magazine subscriptions or other merchandise that you receive repeatedly. Orders for services (for example, photo finishing), sale of seeds and growing plants, collect-on-delivery (C.O.D.) orders, and transactions, such as books and music clubs, are covered by a different FTC rule. There could also be laws or regulations in your state that apply. Report suspected violations to your state or local consumer protection agency (p. 112) and to the FTC (p. 106).

#### YOUR RIGHTS: 3-DAY COOLING-OFF RULE

This federal law, which dates back to 1972, was intended to protect consumers in their homes during door-to-door sales pitches or at sales in temporary business locations. According to the FTC, the 3-Day Cooling-Off Rule does NOT apply to the purchase of new automobiles or items sold online. It only applies when a company is selling something that costs \$25 or more at a location other than its regular place of business.

To comply with the 3-Day Cooling-Off Rule, a seller must inform buyers of their right to cancel the sale and receive a full refund within three business days.

Be aware that there are situations in which the Cooling-Off Rule does not apply:

- You made the purchase entirely by mail or telephone.
- The sale was the result of prior contact you had at the seller's permanent business location.
- You signed a document waiving your right to cancel.

## SMART SHOPPING

- Your purchase is not primarily for personal, family, or household use.
- You were buying real estate, insurance, securities, or a motor vehicle.
- You can't return the item in a condition similar to how you received it.
- You bought arts or crafts at a fair, shopping mall, civic center, or school.

Remember, if you paid by credit card and are having difficulty getting your refund, you may also be able to dispute the charge with your credit card company under the Fair Credit Billing Act. See Credit Card Billing Disputes (p. 11).

#### **ONLINE SHOPPING**

Online shopping websites often offer great deals, variety, and convenience. But consumers need to be careful and make informed decisions about their purchases. Some tips for shopping safely online:

- Stick to websites that are known or recommended.
- Compare prices and deals, including free shipping, extended service contracts, or other offers.
- Search for online coupons, known as promo codes, which may offer discounts or free shipping. Some sites offer promo codes for coupons to be

### **ONLINE AND GROUP COUPONS**

In addition to the traditional coupons found in newspapers, coupons can also be found online. Online coupons come in a variety of forms; they can be found on manufacturers' websites and on dedicated coupon websites. Coupons are also available on social media websites for becoming a fan of a product, or for sharing your email address with the company.

Group coupons are another online saving tool. Here's how they work: local companies offer reduced prices for things like spa services, gourmet meals, and outdoor adventures through a third party company. If interested, you pay the third party company to take advantage of the deal. Group coupons allow you to try new experiences, by reducing the trial cost. Since your ultimate goal when using a coupon is to save money, follow some guidelines to that you get your money's worth from group coupons. Ask yourself "Am I really going to use this?" If the answer is "no", don't buy it. A coupon isn't really a deal if you don't use it. Read the terms and conditions of the deal for expiration dates and scheduling appointments with the actual business.

used in bricks-and-mortar stores.

- Get a complete description of the item and parts included, and the price, including shipping, delivery time, warranty information, return policy, and complaint procedure.
- Before you finalize the order, make sure the quantity and total price are correct; don't buy 11 items when you only meant to buy one.
- Pay with a credit card. Federal law protects you if you need to dispute charges, but it doesn't apply to debit cards, checks, cash, money orders, or other forms of payment.



• Use a secure browser. Look for an address that starts with "https" rather than "http." Also look for a closed padlock icon, usually in the lower right-hand corner of the screen.



• Print your purchase order with details of the product and your confirmation number.

For more information, go to www.onguardonline.gov.

#### **ONLINE AUCTIONS AND SELLERS**

Many people sell items on the Internet through auctions, classified ads, news groups, and chat rooms. Review the Internet section (p. 31) for safe shopping online as well as the general tips on shopping from home (p. 43).

- Check how the auction works. Can you cancel a bid? Don't assume that the rules used by one auction site apply to another. Some sites offer step-by-step instructions that will take you through the bidding process.
- Find out what protections you have. Does the site provide free insurance or guarantees for items that are not delivered or are not what the seller claimed?
- Follow the strategies used in any auction. Learn the value of the item before you begin bidding, then establish your top price and stick to it.
- Don't bid on an item you don't intend to buy. If you're the highest bidder, you have bought it.
   Auction companies often bar those who back out of a deal from future bidding.
- If the seller can't accept payment by credit card, use an escrow service. A third party holds your money until you get your purchase and approve

release of your payment to the seller. There is a small fee, but the peace of mind is worth it.

For more tips, check out the Federal Trade Commission's *Internet Auctions: A Guide for Buyers and Sellers* at http://ftc.gov/bcp/edu/pubs/consumer/ tech/tec07.shtm.

## TELEMARKETING & UNWANTED MAIL



What can you do about the growing pile of unwanted mail in your mailbox and unwelcome telemarketers on your phone? Actually, there's a lot you can do:

- Tell companies you do business with to remove your name from customer lists they rent or sell to others. Look for information on how to opt out of marketing lists on sales materials, order forms, and websites.
- Use the services provided by the Direct Marketing Association (p. 144) to remove your name from most national telemarketing, mail, and e-mail lists.
- Call the credit reporting agencies' notification system at 1-888-567-8688. This will reduce the number of unsolicited credit and insurance offers you get. All three major credit bureaus participate in this program.
- Under U.S. Postal Service (USPS) rules, it is illegal to send mail that looks like it is from a government agency when it isn't. It is also illegal to send mail that looks like a bill when nothing was ordered, unless it clearly states that it is not a bill. Report violations of this rule to the USPS (p. 108).

#### NATIONAL DO NOT CALL REGISTRY

The federal government's Do Not Call Registry allows you to permanently restrict telemarketing calls by registering your phone number at www.donotcall.gov or by calling 1-888-382-1222. If you receive telemarketing calls after your number has been in the national registry for three months, you can file a complaint using the same web page and toll free number.

Placing your number on this national registry will stop most telemarketing calls, but not all of them. Calls that are still permitted include those from political organizations, charities, telephone surveyors, and some organizations with which you have a relationship.

#### **PRE-RECORDED MESSAGES**

Pre-recorded sales calls or robocalls are illegal. Companies cannot transmit these messages to consumers who have not agreed, in writing, to accept such messages. Pre-recorded calls may only be made to residential telephone numbers in the following cases:

- Emergency calls needed to ensure your health and safety.
- Non-commercial calls.
- Calls that don't include any unsolicited advertisements.
- Calls by, or on behalf of, tax-exempt nonprofit organizations.
- Calls for which you have given prior consent.
- Calls from entities with which you have an established business relationship.

If you receive pre-recorded telemarketing calls but have not agreed to get them, file a complaint with the FTC at www.donotcall.gov or by calling 1-888-382-1222.

#### **TELEMARKETING SALES CALLS**

A Federal Trade Commission rule defines what telemarketers can and cannot do when making a sales call. Callers must:

- Provide the seller's name.
- Disclose that the call is a sales call.
- Tell you exactly what they're trying to sell.
- Disclose the total cost and other terms of sale

### **OPTING OUT**

Tired of unwanted e-mail filling up your inbox? You can opt out of most unsolicited e-mail lists by going to the "unsubscribe" button, usually found at the bottom of the message. Some senders make the button difficult to find, so you may have to do some searching.

In addition, the Direct Marketing Association lets you opt out of receiving unsolicited commercial mail from many national companies for three years. You can register with this service for a small fee, but your registration only applies to organizations that use the association's Mail Preference Service. To register go to www.dmachoice.org.

## TRAVEL

before you make any payment for goods or services.

• Tell you if they don't allow refunds, exchanges, or cancellations.

If a prize is involved, the caller must give you the odds of winning, inform you that no purchase is necessary, and tell you how to get instructions for entering without buying anything.

- It's illegal for telemarketers to:
- Misrepresent what they're offering.
- Call before 8 am or after 9 pm.
- Threaten, intimidate, or harass you, or call again if you ask them not to.

This FTC rule applies even when you receive a call from a telemarketer in another state or country. It also applies when you make a call to a company in another state or country in response to a mail solicitation.

The rule generally does not apply when you call to order from a catalog or in response to an ad on television or radio, or in a magazine or newspaper. It also does not apply to solicitations you receive by fax or e-mail. Beware that certain types of businesses, including nonprofit organizations, investment brokers and advisors, and banks and financial institutions, are exempt from the rule.

In addition, telemarketers are not allowed to use auto dialers to reach cell phones.

If you get a phone call from someone who says he or she is with your bank and/or credit company and the person asks you to provide or confirm any personal information:

- Do NOT answer any questions.
- Hang up immediately.
- Call your bank or credit company directly and describe what happened.



Whether reserving a hotel room, buying plane tickets, or making other travel arrangements, these

tips will help you get the deal you've been promised:

- Plan as far ahead as you can. Special deals on hotel rooms and airline seats often sell out very quickly.
- **Be flexible in your travel plans.** Hotels usually offer better rates on days when they expect fewer guests. Once you get a fare quote from an airline, ask if you can save money by leaving a day earlier or later, by taking a different flight on the same day, or by using a different airport. Changing planes during your trip is sometimes cheaper than a nonstop flight.
- Check out the seller. Ask tour operators and travel agents whether they belong to a professional association, then check to see if they are members in good standing. Contact your state or local consumer protection agency (p. 112) and the Better Business Bureau (p. 66) to find their complaint history.
- **Comparison shop.** Determine the complete cost of the trip in dollars, including all service charges, taxes, processing fees, etc.
- Beware of unusually cheap prices and freebies. It could be a scam, and you could end up paying more than the cost of a regular package tour.
- Make sure you understand the terms of the deal. If you hear you've won a free vacation, ask if you have to buy something in order to get it. If the destination is a beach resort, ask the seller how far the hotel is from the beach. Then ask the hotel.
- Ask about cancellation policies. You may want to look into trip insurance for added protection. The website www.insuremytrip.com offers pricing and policy information on plans from different companies and describes the different forms of policies available.
- Insist on written confirmations. Ask for written proof of reservations, rates, and dates.
- Pay by credit card. It's not unusual to make a deposit or even pay in full for travel services before the trip. A credit card gives you the right to dispute charges for services that were misrepresented or never delivered. If a travel agent or service provider says you can't leave for at least two months, be very cautious—the deadline for disputing a credit card charge is 60 days and most scam artists know this. (See Credit Card Billing Disputes, page 11).

In some states, travel sellers must be registered and insured. Advance payments for travel must be placed in an escrow account until services are provided. Prizes or "free" gifts may also be regulated. Contact your state or local consumer protection agency (p. 112) to find out about your rights and how to file complaints. The American Society of Travel Agents (p. 143) will also help resolve disputes with member agents.

#### **RESOLVING AIR TRAVEL PROBLEMS**

No matter how well you plan, you might encounter these common air travel hassles.

#### **Delayed and Canceled Flights**

Airline delays caused by bad weather, traffic control problems, and mechanical repairs are hard to predict. If your flight is canceled, most airlines will rebook you on the earliest flight possible to your destination, at no additional charge. If you're able to find a flight on another airline, ask the first airline to endorse your ticket to the new carrier. This could save you a fare increase, but there is no rule requiring the airline to do this.

Each airline has its own policies about what it will do for delayed passengers; there are no federal requirements. If your flight is delayed or canceled, ask the airline whether it will pay for meals or a phone call. Contrary to what many people believe, airlines are not required to do so.

#### **Delayed or Damaged Bags**

If your bags aren't on the conveyor belt when you arrive, file a report with the airline before you leave the airport:

- Insist the airline fill out a form and give you a copy, even if personnel say the bag will be on the next flight.
- Get the name of the person who filled out the form and a phone number.
- Confirm that the airline will deliver the bag to you without charge when it's found.

Some airlines will give you money to purchase a few necessities. If they don't provide you with cash, ask what types of articles are reimbursable and keep all receipts.

If a suitcase arrives damaged, the airline will usually pay for repairs. If an item can't be fixed, the airline will negotiate to pay you its depreciated value. The same is true for belongings packed inside a suitcase. Of course, airlines may refuse to pay for damage if it was caused by your failure to pack something properly rather than by the airline's handling.

#### Lost Bags

If your bag is declared officially lost, you will have to submit a second, more detailed form within a time period set by the airline. The information on the form is used to estimate the value of your lost belongings. Airlines can limit their liability for delay, loss, and damage to baggage; however, they must prominently display a sign that explains the limit.

### AIRLINE FEES

Many airlines charge extra fees for checked baggage, advance seat assignments, meals, and other services. The Department of Transportation has ruled that an airline must prominently disclose all potential fees on their websites. The airline must also refund baggage fees if they lose your baggage. Airlines are also required to include all government taxes and fees in the advertised price. For more information, go to **airconsumer.dot.gov/subjects.htm**.

According to the Office of Aviation Consumer Protection and Enforcement (http://airconsumer.ost. dot.gov/SA\_Baggage\_Limits.htm), the maximum an airline pays on lost bags and their contents is limited to \$3,300 per passenger on domestic flights, and approximately \$1,500 per passenger for unchecked baggage on international flights. See www.thetravelinsider.info/travelaccessories/ lostbaggagerights.htm for more information on maximum liability, including special rates that change on a daily basis.

If the airline's offer doesn't fully cover your loss, check your homeowners' or renters' insurance to see if it covers losses away from home. Some credit card companies and travel agencies also offer optional or even automatic supplemental baggage coverage.

On those trips when you know you're carrying more than the liability limits, you may want to ask about purchasing "excess valuation" from the airline when you check in. Of course, there is no guarantee the airline will sell you this protection. The airline may refuse, especially if the item is valuable or breakable.

#### **Overbooked Flights**

Selling more tickets than there are seats is not illegal. Most airlines overbook their flights to compensate for "no-shows." If there are more passengers than seats just before a plane is scheduled to depart, you can be "bumped" or left behind against your will. Whether you are bumped or not may depend on when you officially checked in for your flight, so try to arrive early. The U.S. Department of Transportation requires airlines to ask people to give up their seats voluntarily, in exchange for compensation. Airlines decide what to offer volunteers, such as money, a free trip, food, or lodging.

Federal rules protect you if you are "bumped" on most flights within the United States and on outbound international flights. Passengers who are involuntarily bumped are protected under Federal Aviation Administration guidelines (www.faa.gov). If you volunteer to be bumped, your agreement with the airline is not regulated and will depend on negotiating at the gate. TRAVEL

The airline must give you a written statement describing your rights, as well as the airline's boarding priority rules and criteria. If the airline is not able to get you to your final destination within two hours of your original arrival time, you may be entitled to a maximum of \$800 compensation if they are delayed (i.e. over two hours for domestic and over four hours for international ) from their original arrival time. The amount depends on the price of the ticket and the length of the delay. To receive this payment, you must have a confirmed reservation. You must also meet the airline's deadlines for ticketing and check-in. An airline may offer you a free ticket on a future flight in place of a check, but you have the right to insist on a check.

#### **Tarmac Delays**

Under new federal rules, U.S. airlines operating domestic flights must allow passengers to deplane after a tarmac delay of three hours. The only exceptions allowed are for safety or security, or if air traffic control advises the pilot otherwise. Carriers are also required to provide adequate food and drinking water within two hours of being delayed on the tarmac; they must also maintain operable lavatories and, if necessary, provide medical attention.

There are other protections as well, such as prohibiting airlines from scheduling chronically delayed flights. For more information, go to www.airconsumer.ost.dot.gov, and search for Airline Passenger Protections.

### **CHECK BUS SAFETY RECORDS**

Some travelers have turned to commercial buses as an inexpensive option for traveling long distances. Before planning a trip on a commercial bus or hired motorcoach, you should research the company's record. The Federal Motor Carrier Safety Administration (FMCSA) recommends that you contact the company and ask these questions:

- Do the drivers hold valid Commercial Driver's Licenses with a "passenger" endorsement?
- Does the company comply with the Department of Transportation's drug and alcohol testing requirements for drivers?
- · Does the company conduct safety inspections of their buses?

You can find more information on interstate travel safety and use the FMCSA's (p. 104) bus safety database at www.fmcsa.dot.gov/safety-security/pcs/Index.aspx. If you would like to file a safety complaint call 1-888-368-7238.

#### PASSPORTS

A valid U.S. passport is required to enter and leave most foreign countries. The Passport Services Office provides information and services to American citizens about how to obtain, replace, or change a passport. To obtain a passport for the first time, you need to go in person to one of 7,000 passport acceptance facilities located throughout the United States with:

- Two photographs of you taken within the last six months.
- Proof of U.S. citizenship.
- A valid form of photo identification (such as a driver's license).

Acceptance facilities include many federal, state, and probate courts; post offices; some public libraries; and a number of county and municipal offices. There are also 24 regional passport agencies, and one Gateway City Agency, that serve customers who are traveling within two weeks (14 days), or who need foreign visas for travel. Appointments are required in such cases.

All American citizens must now have a valid U.S. passport to re-enter the country, regardless of what nations they have been visiting while traveling. For more information on how to get a new passport, visit www.travel.state.gov/passport.

#### **TRAVEL SAFETY**

Several federal agencies offer advice and information on the Internet that can help you have a safe trip. For advice on:

- Airline, highway, and rail safety information: Check out the U.S. Department of Transportation (p. 103) at www.dot.gov. Look up crash-safety reports on cars or find out how weather is affecting air travel and road conditions.
- **Safe travel by air, land, and sea**: Contact the Transportation Security Administration (p. 101) at www.tsa.gov/travelers. It posts tips on dealing with airline security checks, traveling with kids, and warnings on prohibited items.
- What to do before, during, and when you return from a trip overseas: Visit the U.S. Department of State (p. 103) at www.state.gov/ travel. You can also get warnings on locations to avoid and what to do in an overseas emergency.
- Health-related travel information: Consult the Centers for Disease Control and Prevention (p. 99) at www.cdc.gov/travel. Research vaccination requirements, find information on how to avoid illnesses caused by food and water, and review inspection scores on specific cruise ships.

TV



Many changes have taken—and are continuing to take—place in the industry. Savvy consumers need to keep up with new rules, products, and services to make sure they are getting the best quality and taking advantage of the best offers.

#### CABLE

You can start with a basic lineup of channels and go from there. The more channels you want, the more it will cost. You may want to consider video on demand so you can order movies and sports events and watch them when you like (usually within a 24-hour window). You can also buy a bundle of services that includes digital TV, digital phone, and broadband Internet access at discounted rates. Bear in mind, however, that you may be asked to sign a contract for bundled services.

#### SATELLITE

This requires a dish that's mounted outside (service requires an unobstructed view of the satellite) and a receiver that's placed by your television. Satellite TV may offer more channels than cable TV, and you can add a digital video recorder to record shows for viewing later. One downside to satellite TV is occasional interference during periods of rain or snow. Check with your satellite TV provider for channel options and prices. As with cable TV, you may be asked to sign a contract for a package of services.

#### **INTERNET TV**

If you have a high-speed Internet connection, you're already able to watch thousands of videos on your computer. But movies and TV shows are also available and becoming more prevalent as large online companies start distributing TV programming.

#### **TV OPTIONS**

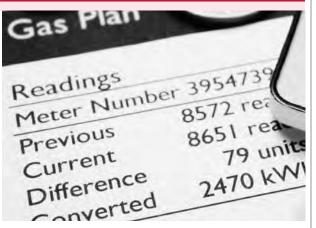
There are many choices for consumers looking to buy new televisions today.

### **BUNDLING, PROMOTIONS, AND DEALS**

For information about bundling Internet, telephone, and TV service, along with special promotions and deals, see Bundling and Other Promotions on page 31.

Before buying a new TV, do your homework. Visit stores and online sites to compare prices, models, and features. It is important to see the monitors in person before buying to make sure the one you select will meet your needs. For independent ratings and reviews, check out *Consumer Reports* at www.consumerreports.org. Additional information is also available at www.energystar.gov/index. cfm?c=home\_elec\_details.fap\_tv\_whatelse.

## UTILITIES



In many states, consumers can choose their telephone and energy service provider. Contact your state utility commission (p. 138) to find out whether you have a choice. Some commissions will provide a list of service providers and advice on making a choice. Most state utility commissions will also take any complaints you have concerning utility sales and service.

#### **ELECTRICITY AND NATURAL GAS**

If you have a choice of suppliers, ask:

- How much will it cost? How long can I depend on this rate? Will I be charged any other fees?
- Are there any other terms or conditions? For example, is there a fee if I cancel my agreement before the service period is up?
- Whom do I contact if I have a problem? Do you have a local customer service office?

For advice on how to save money on your energy bills, visit the U.S. Department of Energy at www.energysavers.gov or www.energystar.gov. You'll find information to help save energy at home and work. The Energy Savers site also provides

### ENERGY STAR APPLIANCES



ENERGY STAR-qualified appliances **ENERGYSTA** use about 33% less energy than standard units.



You can find the ENERGY STAR logo on TVs, clothes washers and dryers, water heaters, furnaces and many other products.

Home electronics that have earned

the ENERGY STAR rating deliver exceptional features, while using less energy. Saving energy helps you save money on utility bills and helps to protect the environment by reducing greenhouse gas emissions to counter climate change. For more information, go to www.energystar.gov.

the latest updates on efficient, EPA-approved, and renewable energy, with links that take you directly to available federal resources.

#### WATER

The majority of consumers rely on local utilities to provide a safe and ample supply of water. Your local water agency is responsible for sending you an annual Consumer Confidence Report that should list the source of your water, what contaminants may be in the water, and information on the safety levels of contaminants and their effects on health. For more information, call the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791 or visit EPA's website at www.epa.gov/safewater.

### WATERSENSE MAKES SENSE

The EPA WaterSense program can help protect the future of our nation's water supply by promoting water-efficiency and enhancing the market for water-efficient products, programs, and practices. To learn



more and see what you can do to conserve water, visit www.epa.gov/watersense.

## WILLS & FUNERALS



#### PLANNING FOR THE END OF LIFE

It's unfortunate how many people believe that estate planning is only for the wealthy. People at all economic levels benefit from an estate plan. Upon death, an estate plan legally protects and distributes property based on your wishes and the needs of your family and/or survivors with the fewest tax consequences.

#### **Advance Medical Directives**

We all face the possibility that sometime during our lifetime, we may become incapacitated. This often happens when nearing death, but it can also be the result of a temporary condition. Many people assume their spouses or children will automatically be allowed to make financial and/or medical decisions for them, but this is not necessarily true.

Advance directives are written documents that tell your doctors what kind of treatment you'll want if you become unable to make medical decisions (for example, if you're in a coma). Forms and laws vary from state to state, so it's a good idea to understand the laws of the state where you live when you write advance directives. It's also a good idea to make them before you are very ill. Federal law requires hospitals, nursing homes, and other institutions that receive Medicare or Medicaid funds to provide written information regarding advanced care directives to all patients upon admission.

A living will is one type of advance directive that goes into effect when a person is terminally ill. A living will does not give you the opportunity to select someone to make decisions for you, but it does allow you to specify the kind of treatment you want in specific situations. For example, you might choose to specify that you do not want to be treated with antibiotics if death is imminent. You can, if you choose, include an advance directive that you do not wish to be resuscitated if your heart stops or if you stop breathing. In this case, a Do Not Resuscitate (DNR) order would be entered on your medical chart.

#### WILLS

A will is the most practical first step in estate planning. It makes clear how you want your property to be distributed after you die.

Writing a will can be as simple as typing out how you want your assets to be transferred to loved ones or charitable organizations after your death. If you don't have a will when you die, your estate will be handled in probate, and your property could be distributed differently from what you would like.

It may help to get legal advice when writing a will, particularly when it comes to understanding all the rules of the estate disposition process in your state. For information about legal issues, see page 55. Some states, for instance, have communityproperty laws that entitle your surviving spouse to keep half of your wealth after you die no matter what percentage you leave him or her. Fees for the execution of a will vary according to its complexity.

#### **CHOOSE AN EXECUTOR**

An executor is the person who is responsible for settling the estate after death. Duties of an executor include:

- Taking inventory of property and belongings.
- Appraising and distributing assets.
- · Paying taxes.
- · Settling debts owed by the deceased.

Most important, the executor is legally obligated to act in the interests of the deceased, following the wishes provided by the will. Here again, it could be helpful to consult an attorney to help with the probate process or offer legal guidance. In most states, any person over the age of 18 who hasn't been convicted of a felony can be named executor of a will. Some people choose a lawyer, accountant, or financial consultant based on his or her professional experience. Others choose a spouse, adult child, relative, or friend. Since the role of executor can be demanding, it's often a good idea to ask the person if he or she is willing to serve.

If you've been named executor in someone's will but are not able or do not want to serve, you need to file a "declination," which is a legal document that declines your designation as an executor. The contingent executor named in the will then assumes responsibility. If no contingent executor is named, the court will appoint one.

#### **FUNERALS**

One of the most expensive purchases many consumers will ever make is the arrangement of a funeral. A traditional burial, including a casket and vault, costs about \$7,000. Extras such as flowers, obituary notices, cards, and limousines can add

- In most states, you must be 18 years of age or older.
- To be valid, a will must be written when you are of sound judgment and have adequate mental capacity.
- The document must clearly state that it is your will.
- An executor of your will, who ensures your estate is distributed according to your wishes, must be named.
- It is not necessary to notarize or record your will, but doing so can safeguard any claims that it is invalid. To be valid, you must sign a will in the presence of at least two witnesses.

thousands of dollars more. At such a highly emotional time, many people are easily swayed to believe that their decisions reflect how they feel about the deceased and wind up spending more than may be necessary.

Most funeral providers are professionals who work to serve their clients' needs and best interests. Unfortunately, some do not. They may take

### WRITE A SOCIAL MEDIA WILL

Social media is a part of daily life, so what happens to the online content that you created once you die? If you are active online you should consider creating a statement of how you would like your online identity to be handled, like a social media will. You should appoint someone you trust as an online executor. This person will be responsible for the closure of your email addresses, social media profiles, and blogs after you are deceased. Take these steps to help you write a social media will:

- Review the privacy policies and the terms and conditions of each website where you have a presence.
- State how you would like your profiles to be handled. You may want to completely cancel your profile or keep it up for friends and family to visit. Some sites allow users to create a memorial profile where other users can still see your profile but can't post anything new.
- Give this person a document that lists all the websites where you have a profile, along with your usernames and passwords.
- Stipulate in your will that the online executor should have a copy of your death certificate. The online executor may need this as proof in order for websites to take any actions on your behalf.

## WILLS & FUNERALS

advantage of clients by insisting on unnecessary services and overcharging consumers. That's why there is a federal law, called the Funeral Rule, that regulates the actions of funeral directors, homes, and services.

Many funeral providers offer a variety of package plans that include products and services that are most commonly sold. Keep in mind, you are not obligated to buy a package plan; you have the right to buy the individual products and services you prefer.

As outlined by the Funeral Rule:

- You have the right to choose the funeral goods and services you want (with some exceptions).
- The funeral provider must state this "Rule" in writing on the general price list.
- If state or local law requires you to buy any particular item, the funeral provider must disclose it on the price list, with a reference to the specific law.
- The funeral provider may not refuse, or charge a fee, to handle a casket that you bought elsewhere.
- A funeral provider who offers cremations must make alternative containers available.
- For more information about the Funeral Rule, visit www.ftc.gov/bcp/edu/microsites/funerals.

Planning ahead is the best way to make informed decisions about funeral arrangements. An advance plan also spares your family from having to make choices in the middle of grief and under time constraints. Every family is different, and funeral arrangements are influenced by religious and cultural traditions, budgets, and personal preferences.

You are not legally required to use a funeral home to plan and conduct a funeral, but most people find that the services of a professional funeral home make it easier.

Comparison shopping, either in person or by phone, can save you money and is much easier when done in advance. Many funeral homes will also send you a price list by mail, but this is not required by law. If you have a problem concerning funeral matters, it's best to try to resolve it first with the funeral director. If you are dissatisfied, the Funeral Consumers Alliance (p. 110) may be able to advise you on how best to resolve your issue. You can also contact your state or local consumer protection agencies (p. 112) or the Funeral Service Consumer Assistance Program at 1-800-662-7666. Most states have a licensing board that regulates the funeral industry. You can contact the board in your state for information or help.

### THE FUNERAL RULE

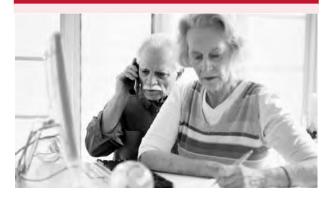
A federal law makes it easier for you to choose only the goods and services you want or need when planning a funeral, and to pay only for those you select. The Funeral Rule, enforced by the Federal Trade Commission, requires funeral directors to give you itemized prices in person and, if you ask, over the phone.

#### **VETERANS CEMETERIES**

All veterans are entitled to a free burial in a national cemetery and a grave marker. This eligibility also applies to some civilians who have provided militaryrelated service and some Public Health Service personnel. Spouses and dependent children also are entitled to a lot and marker when buried in a national cemetery. There are no charges for opening or closing the grave, for a vault or liner, or for setting the marker in a national cemetery. For more information, visit the Department of Veterans Affairs (p. 104) at www.cem.va.gov.

## PART II: FILING A COMPLAINT

## **FILING A COMPLAINT**



Even the savviest consumer has problems with a good or service at one time or another. It is your right to complain if you have a genuine consumer problem. It is also your responsibility. A problem can't be fixed if no one knows it exists.

#### **CONTACT THE SELLER**

The first step in resolving a consumer problem is contacting the seller. You can solve most consumer problems by talking to a salesperson or customer service representative. Do this as soon as possible because some retailers have time limits on returns and refunds. If this doesn't work, ask for a supervisor or manager. If this fails, try going higher up, to the national headquarters of the seller or the manufacturer of the item. Many companies have a special customer relations or consumer affairs division whose primary function is solving consumer problems. Many companies provide a toll free number or address for this office on the product label, warranty, or other papers, you received at the time of purchase. If this is not the case:

- Check the Corporate Consumer Directory portion of this *Handbook* for the contact information of several hundred corporations (p. 71).
- Visit the company's website, and look for a "Contact Us" link.
- Dial the directory of toll free numbers at 1-800-555-1212 to see whether the company has a toll free number listed.
- Ask your local librarian to assist you. Most public libraries have reference books with contact information.
- As you do your search, keep in mind that the name of the manufacturer or parent company is often different from the brand name. The *Thomas Register of American Manufacturers*, a book available at many public libraries, lists the manufacturers of thousands of products.
- With each person you contact, calmly and

accurately explain the problem and what action you would like to be taken. A written letter is a good strategy because you will have a record of your communication with the company. The sample letter (p. 57) will help you prepare a written complaint.

- Be brief and to the point. Note all important facts about your purchase, including what you bought, serial or model numbers, the name and location of the seller, and when you made the purchase.
- State exactly what you want done about the problem and how long you are willing to wait for a response. Be reasonable.
- Don't write an angry, sarcastic, or threatening letter. The person reading your letter probably was not responsible for your problem but could be very helpful in resolving it.
- Send your letter as certified mail or request delivery confirmation.
- Include copies of all documents regarding your problem. Keep the originals.
- Provide your name, address, and phone numbers. If an account is involved, be sure to include the account number.
- Keep a record of your efforts to contact the seller; include the name of the person with whom you spoke and what was done, if anything.

### **STEPS TO FOLLOW TO RESOLVE A COMPLAINT**

- Before starting, start a file or log to record all contacts and documents.
- Contact the seller.
- Contact the manufacturer.
- Contact industry trade
   associations.
- Contact local and state consumer protection/ regulatory/licensing officers.
- Contact the local BBB.

#### **CONTACT THIRD PARTIES**

Don't give up if you are not satisfied with the seller's response to your complaint. Once you have given the seller a reasonable amount of time to respond, consider filing a complaint with one or more of these outside organizations:

**State or local consumer protection offices** (p. 112). These government agencies mediate complaints, conduct investigations, and prosecute those who break consumer laws.

**State regulatory agencies** that have jurisdiction over the business. For example, banking (p. 126), securities (p. 134), insurance (p. 130), and utilities (p.138) are regulated at the state level.

**Local politicians.** Your local and state politicians may be able to help you get your complaint addressed.

## FILING A COMPLAINT

Call for Action, Inc. 11820 Parklawn Dr., Suite 340 Rockville, MD 20852 Phone: 240-747-0229 Web: www.callforaction.org		<b>Call for Action, Inc.,</b> is a nonprofit network of consumer hotlines that educate and assist consumers with consumer problems. Listed below are hotlines in major markets staffed with trained volunteers who offer advice and mediate complaints at no cost to consumers. Consumers in locations not listed should call the Network Hotline at 240-747-0225 (T, W, F 10 am–2 pm).	
WTAJ–TV Altoona, PA 814-944-9336 M–F 1–3 pm	WJW–TV Cleveland, OH 216-578-0700 M, W, Th 10 am–1:00 pm M 5:30–6:30 pm	KSHB–TV Kansas City, MO 816-932-4321 T–Th 10 am–1 pm	KPNX–TV & KNAZ–TV & <i>The Arizona Republic</i> Phoenix, AZ 602-260-1212 or 1-866-260-1212 M–F 11 am–1 pm
WAGA–TV	KKTV–TV	KTNV–TV	WPRI–TV
Atlanta, GA	Colorado Springs, CO	Las Vegas, NV	Providence, RI
404-879-4500	719-457-8211	702-368-2255	401-228-1850
M–F 11 am–1 pm	M–Th 11 am–1 pm	M–F 11 am–1 pm	M–Th 11 am–1 pm
WRDW–TV Augusta, GA 803-442-4550 T–Th 11 am–1 pm	WSYX-TV Columbus, OH 614-821-9799 T-Th 11 am-1 pm	WKOW–TV Madison, WI 608-661-2727 M–F 11 am–1 pm	KTVI–TV St. Louis, MO 636-282-2222 1-800-782-2222 (IL) M–Th 11 am–1 pm
WBRC-TV	WXYZ–TV	WTMJ–TV	WTOL–TV
Birmingham, AL	Detroit, MI	Milwaukee, WI	Toledo, OH
205-583-4321	248-827-3362	414-967-5495	419-255-2255
M-F 11 am- 1 pm	M–Th 11 am–1 pm	M–Th 11 am–1 pm	T–Th 11 am–1 pm
WBZ Radio	WINK–TV	WQAD–TV	WTOP AM & FM
Boston, MA	Fort Myers, FL	Moline, IL	Washington, DC
617-787-7070	239-334-4357	309-764-2255	301-652-4357
M–F 11 am–1:30 pm	T–Th 11 am–1 pm	M–F 11 am–1 pm	T–F 11 am–1 pm
WIVB–TV	WHTM–TV	WTAE–TV	
Buffalo, NY	Harrisburg, PA	Pittsburgh, PA	
716-879-4900	717-214-9187	412-244-4698	
M–F 11 am–1 pm	T–Th 11 am–1 pm	T–Th 9 am–1 pm	

**State and local licensing agencies.** Doctors, lawyers, home improvement contractors, auto repair shops, debt collectors, and child care providers are required to register or be licensed. The board or agency that oversees this process may handle complaints and have the authority to take disciplinary action. Your state or local consumer protection office (p. 112) can help you identify the appropriate agency.

**Better Business Bureaus** (p. 66). This network of nonprofit organizations supported by local businesses tries to resolve buyer complaints against sellers. Records are kept on unresolved complaints as a source of information for the seller's future customers. The umbrella organization for the BBBs assists with complaints concerning the truthfulness of national advertising and helps to settle disputes with automobile manufacturers through the BBB AUTO LINE program (p. 65). **Trade associations.** Companies selling similar products or services often belong to an industry association that will help resolve problems between its members and consumers (p. 142).

**National consumer organizations.** Some of these organizations assist consumers with complaints. Others may be unable to help individuals but are interested in hearing about problems that could influence their education and advocacy efforts (p. 109).

**Media programs.** Local newspapers, radio stations, and television stations often have Action Lines or Hotline services that try to resolve consumer complaints they receive. To find these services, check with your local newspapers or broadcast stations. See the "Call for Action" box above.

## **FILING A COMPLAINT**

#### **DISPUTE RESOLUTION PROGRAMS**

Some companies and industries offer programs to address disagreements between buyers and sellers. The auto industry (p. 65) has several of these programs . The Financial Industry Regulatory Authority (FINRA) offers a program to resolve investment-related disputes (p. 144). Some small claims courts also offer a dispute resolution program as an alternative to a trial.

Mediation, arbitration, and conciliation are three common types of dispute resolution. During mediation, both sides involved in the dispute meet with a neutral third party and create their own agreement jointly. In arbitration, the third party decides how to settle the problem. Conciliation is similar, however you and the other party would meet with the conciliator separately (not a group meeting). Request a copy of the rules of any program before making a decision to participate. You will want to know beforehand whether the decision is binding; some programs do not require both parties to accept the decision. Also ask whether participation in the program places any restrictions on your ability to take other legal action. The American Bar Association (p. 142) publishes a directory of state and local dispute resolution programs.

#### **SMALL CLAIMS COURT**

Small claims courts resolve disputes over small amounts of money. While the maximum amount that can be claimed differs from state to state, court procedures are generally simple, inexpensive, quick, and informal. Court fees are minimal, and you often get your filing fee back if you win your case. Typically, you will not need a lawyer—some states do not permit them. If you live in a state that allows lawyers, and the party you are suing brings one, don't be intimidated. Most judges make allowances for consumers who appear without lawyers. Even though the court is informal, the judge's decision must be followed.

If you file a case and win, the losing party should give you what the court says you are owed without further action on your part. But some losers refuse to follow the court's decision. When this happens, you can go back to court and ask for the order to be enforced. Depending on local laws, law enforcement officials might sell a person's property or take money from a bank account or business cash register. If the person who owes the money receives a salary, the court might order an employer to garnish (deduct money from) each paycheck to pay you.

Check your local telephone book under the municipal, county, or state government headings for small claims court offices. Ask the clerk how to use



the small claims court. Before taking your own case to court, observe a small claims court session and ask the court if it has information that will help you prepare your presentation to the judge.

#### LEGAL HELP AND INFORMATION

If you need an attorney to advise or represent you, ask friends and family for recommendations. You can also contact the Lawyer Referral Service of your state, county, or city bar association listed in your local phone directory. Websites such as www.abalawinfo.org (American Bar Association) and www.nolo.com can help you with answers to general legal questions.

#### **Tips for Choosing an Attorney**

Many lawyers who primarily serve individuals and families are general practitioners with experience in frequently needed legal services, such as divorce and family matters, wills and probate, bankruptcy and debt problems, real estate, and criminal and/ or personal injury. Some have a narrower focus. Be sure the lawyer you are considering has experience in the area for which you are seeking help.

#### Once you've identified some candidates:

- Call each attorney on the telephone, describe your legal issue, and find out if he or she handles your situation.
- Ask if you will be charged for an initial consultation.
- Ask for an estimate of what the lawyer usually charges to handle your kind of case.

### FILE A COMPLAINT USING SOCIAL MEDIA

Social media offers an alternative to filing a formal consumer complaint. The customer relations staff at many major corporations monitor posts and complaints about their company's service. Someone may respond to your problem quiickly, to avoid negative perceptions of their performance by other potential customers. While there is no guarantee that you'll get your problem resolved, it can be a worthwhile effort. • Ask whether there are hourly charges or your attorney accepts a percentage of the settlement as a fee contingency.

The initial consultation is an opportunity for you and the lawyer to get to know each other. After listening to the description of your case, the lawyer should be able to outline your rights and liabilities as well as alternative courses of action. The initial consultation is the lawyer's opportunity to explain what he or she can do for you and how much it will cost. You should not hesitate to ask about the attorney's experience in handling matters such as yours. Also, do not hesitate to ask about the lawyer's fees and the likely results. If you are considering going beyond the initial consultation and hiring the lawyer, request a written fee agreement before proceeding.

#### What If You Can't Afford a Lawyer?

If you cannot afford a lawyer, you may qualify for free legal help from a Legal Aid or Legal Services Corporation (LSC) office. These offices generally offer legal assistance for such things as landlordtenant relations, credit, utilities, family matters (for example, divorce and adoption), foreclosure, home equity fraud, Social Security, welfare, unemployment, and workers' compensation. If the Legal Aid office in your area does not handle your type of case, it may refer you to other local, state, or national organizations that can provide help. Additional resources may be found at www.lawhelp.org or www.freeadvice.com.

• To find the Legal Aid office nearest to you, check a local telephone directory or contact:

National Legal Aid and Defender Association 1625 K St., NW, 8th Floor Washington, DC 20006 Phone: 202-452-0620 ⊠: info@nlada.org www.nlada.org

• To find the LSC office nearest you, check a local telephone directory or contact:

LSC Public Affairs 3333 K St., NW, 3rd Floor Washington, DC 20007 Phone: 202-295-1500 www.lsc.gov

Free assistance could also be available from a law school program where students, supervised by attorneys, handle a variety of legal matters. Some of these programs are open to all, others limit their service to specific groups, such as senior citizens or low-income persons. Contact a law school in your area to find out whether such a program is available.

#### **REPORT FRAUD & SAFETY HAZARD**

If you suspect a law has been violated, contact your local or state consumer protection agency (p. 112). This agency may take action or refer you to another state organization that has authority where you live. A local law enforcement officer could also be able to provide advice and assistance.

Violations of federal laws should be reported to the federal agency responsible for enforcement. While federal agencies are rarely able to act on behalf of individual consumers, complaints are used to document patterns of abuse, allowing the agency to take action against a company.

Throughout Part I of this *Handbook*, you will find references to federal agencies you can contact for more information, which is usually the same agency to contact with your complaint. You can also find the appropriate federal agency by using the Federal Agency Directory (p. 96).

People who have no intention of delivering what is sold, misrepresent items, send counterfeit goods, or otherwise try to trick you out of your money are committing fraud. If you suspect fraud, there are some additional steps to take:

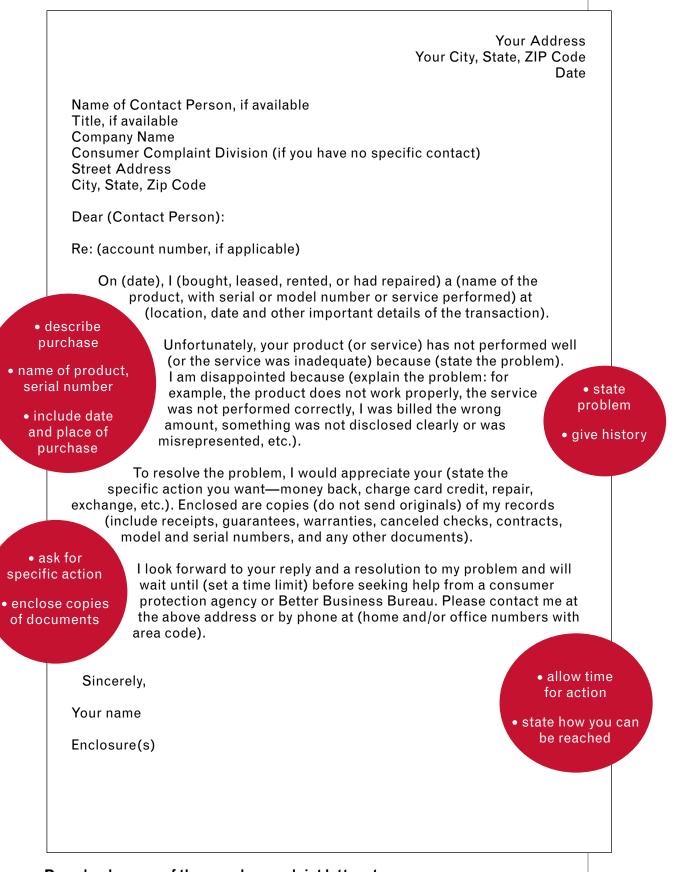
- Contact the Federal Trade Commission (p. 106).
- Scams that use the mail or interstate delivery service should also be reported to the U.S. Postal Inspection Service (p. 108). It is illegal to use the mail to misrepresent or steal money.

Reporting fraud promptly improves your chances of recovering what you have lost and helps law enforcement authorities stop scams before others are victimized.

If you suspect you have a product that poses a safety hazard, report the problem to the appropriate federal agency:

- Animal Products. Food and Drug Administration (p. 100)
- Automobiles. National Highway Traffic Safety Administration (p. 104)
- Consumer Household Products. U.S. Consumer Product Safety Commission (p. 97)
- Drugs, Cosmetics, and Medical Devices. Food and Drug Administration (p. 100)
- **Food.** Food and Drug Administration (p. 100), U.S. Department of Agriculture (p. 96)
- Household Chemicals. Environmental Protection Agency (p. 105)
- **Seafood.** Food and Drug Administration (p. 100), U.S. Department of Commerce (p. 97)
- Toys, Baby, and Play Equipment. U.S. Consumer Product Safety Commission (p. 96)

#### Keep copies of all of your letters, faxes, e-mails, receipts and related documents.



Download a copy of the sample complaint letter at: www.usa.gov/topics/consumer/complaint/complaint-letter.shtml SAMPLE COMPLAINT LETTER

## KEY INFORMATION Resources



#### Federal Citizen Information Center (FCIC)

FCIC is a one-stop source that provides government information and services directly to the public. FCIC offers information across various channels, including websites USA.gov and GobiernoUSA.gov (in Spanish), telephone at 1-888-333-4636, print publications available through the *Consumer Information Catalog* and at Publications.USA.gov, and via social media on Facebook at: facebook.com/USAgov and Twitter: @USAgov.

# SERVICES AND RESOURCES FOR CONSUMERS WITH DISABILITIES

**Relay Services:** Telecommunications relay services link telephone conversations between individuals who use standard voice telephones and those who use text telephones (TTYs). Calls can be made from either type of telephone to the other type through the relay service.

**Local Relay Services**: States provide relay services for local and long-distance calls. Consult your local telephone directory for information on use, fees (if any), services, and dialing instructions for that area.

**Federal Relay Service**: The FRS, a program of the U.S. General Services Administration (GSA), provides access to TTY users who wish to conduct official business nationwide with and within the Federal government. The toll free number is 1-866-377-8642. For more information on relay communications or to obtain a brochure on using the FRS, call 1-800-877-0996.

**Other Services**: Consumers who are deaf or hard of hearing, or who have speech impairment, and use a TTY may receive operator and directory assistance for calls by calling 1-800-855-1155. Check the introductory pages of your local telephone directory for additional TTY services.

#### Center for the Study of Services

www.checkbook.org Evaluates quality and price for local services in major metropolitan areas. See page 109.

#### **Consumers Union (CU)**

www.consumerreports.org Researches and tests goods and services such as automobiles, appliances, food, clothing, luggage, and insurance. See page 110.

#### **Consumer World**

www.consumerworld.org A public service website with links to hundreds of consumer resources, corporations and government agencies.

## National Institute of Food and Agriculture (NIFA)

Programs cover food and nutrition, housing, gardening, budgeting, using credit, saving for retirement, and more. Visit www.nifa.usda.gov or www.extension.org. See page 96.

#### Libraries

Publications from many of the organizations mentioned on this page are available at your local public library or by visiting www.publiclibraries.com.

#### **EMERGENCY PREPAREDNESS**

Disasters can strike in many forms—fires, floods, hurricanes, tornadoes, and even national emergencies. Protecting yourself, your family, your pets, and your home or your business requires advance planning. It is equally important to know where to turn for help and information. You may even be eligible for government assistance.

There are numerous sources of information to help you prepare. To get started, check out these sites:

- www.disasterassistance.gov
- www.fema.gov/areyouready
- www.ready.gov
- www.redcross.org

#### **FOR TEACHERS**

Teachers often use the *Consumer Action Handbook* to teach essential information about credit, insurance, major purchases, complaint letters, saving and investing, and other consumer topics. For classroom copies of the *Handbook*, e-mail action. handbook@gsa.gov; include the name and address of your school and the number of copies you would like to receive.

#### FOR PERSONS WITH DISABILITIES

#### **National Council on Disability**

www.ncd.gov A federal agency whose mission is to improve the quality of life for Americans with disabilities and their families; see page 107.

#### **National Disability Rights Network**

www.ndrn.org Provides legally based advocacy services for people with disabilities.

#### **D**epartment of Education

www.ed.gov Provides training and information to parents of disabled children and to people who work with them; see page 97.

## Department of Housing and Urban Development

www.hud.gov/offices/fheo/disabilities Learn more about the housing rights of people with disabilities, and the responsibilities of housing providers and building and design professionals; see page 101.

## National Library Service for the Blind and Physically Handicapped

www.loc.gov/nls Administers a free loan service of recorded and Braille books and magazines, music scores in Braille and large print, plus specially designed playback equipment.

#### FOR MILITARY PERSONNEL

Today's military families face many common consumer challenges as well as the additional stress associated with frequent separation. To ease such difficulties, Family Centers, along with the other programs described below, provide help and support for military families.

#### **U.S. Military Family Centers**

Located on most military installations, Family Centers provide information, life skills education, and support services to military members and their families. One key function of the Family Center is to link customers with appropriate services available in the local community and/or through state and federal assistance programs such as those related to health and human services, school systems, employment assistance, law enforcement, and recreation.

If you cannot locate a Family Center, please contact your respective military branch's headquarters office listed below. The designation "DSN," preceding some of the phone numbers, refers to the military phone system and does not apply to the civilian sector.

## Air Force Community Readiness and Family Support

#### AF/A1SF 4E235

Force Sustainment Division 1040 Air Force Pentagon Washington, DC 20330-1040 Phone: 703-697-0067

#### www.afcrossroads.com

Air Force Crossroads is a comprehensive resource for Air Force members and their families relating to nearly every aspect of personal and professional life. With topics that cover, among others, health and wellness, finances, family matters, and recreation, the network includes access to the Air Force Spouse Forum, chat rooms, an employment forum, and a flea market, and links to news sources.

#### Marine Corps Community Services (MCCS)

3280 Russell Rd. Quantico, VA 22134-5103 703-784-0275 DSN: 278-0275 Toll free: 1-800-627-4637

#### www.usmc-mccs.org

The Personal and Family Readiness Division (MR) provides a number of Marine Corps personnel service programs, such as Casualty Assistance, DEERS Dependency Determination, Voting Assistance, Postal Services, and Personal Claims.

### BETTER BUSINESS BUREAU MILITARY LINE

The BBB Military Line, **www.military.bbb.org**, offers consumer education and advocacy to service members and their families. Five servicespecific sites contain current military-related consumer news as well as links to local BBBs and other sites with useful consumer information:

www.bbb.org/us/Military/Army www.bbb.org/us/Military/Navy www.bbb.org/us/Military/Air-force www.bbb.org/us/Military/Marine www.bbb.org/us/Military/Coast-guard

Users may request reports, file complaints, and sign up for a custom consumer newsletter. At the local level, area BBBs provide educational briefings for military personnel and their families, and work with local businesses to promote ethical treatment of military consumers.

1-800-FED-INFO (800-333-4636)

#### Fleet and Family Support Programs

Commander, Navy Installations Command 2713 Mitscher Rd., SW, Suite 300 Washington, DC 20373-5802 Toll free: 1-800-372-5463

#### www.nffsp.org

The Fleet and Family Support Program delivered by Commander, Navy Installations Command, provides support, references, information, and a wide range of assistance for members of the Navy and their families to meet the unique challenges of the military lifestyle. Up-to-date news, messages, links, and resources are provided, including assistance with relocation, employment, career and benefits, healthy lifestyles, casualties, domestic violence, and retirement.

### PREDATORY LENDING RESTRICTIONS

As of October 1, 2007, the Talent-Nelson Amendment to the John Warner National Defense Authorization Act allows the Department of Defense to regulate the terms of payday loans, vehicle title loans, and tax refund loans to active-duty service members and their dependents. These three products have high interest rates, coupled with short payback terms.

The rule for service members and their dependents limits the Military Annual Percentage Rate (MAPR) on these loans to 36%. All fees and charges should be included in calculating the rate. The rule also prohibits contracts requiring the use of a check or access to a bank account, mandatory arbitration, or unreasonable legal notice. Any credit agreement subject to this regulation that fails to comply with the regulation is void and cannot be enforced. The rule further provides that a creditor or assignee who knowingly violates the regulation shall be subject to certain criminal penalties.

The Department of Defense strongly encourages service members and their families to choose alternatives that are specifically designed to help resolve financial crises, rebuild credit rating, and establish savings for emergencies. Payday loans, vehicle title loans, and tax refund loans can propel an already overextended borrower into a deeper spiral of debt.

#### Family and Morale, Welfare and Recreation Command Family Programs

Directorate, Army Community Service 4700 King St. Alexandria, VA 22302 Phone: 703-681-5375 DSN: 761-5375

#### **MyArmyLifeToo**

#### www.myarmylifetoo.com

This portal is the single gateway to comprehensive information on the support available to Army personnel and families, including resources to strengthen home and family life, Army basic training, lifelong learning, finances, employment, and relevant news, along with links to other key resources.

#### U.S. Coast Guard

2100 Second St., SW, Room 6320 Washington, DC 20593 Phone: 202-267-6160 Toll free: 1-800-368-5647 (Safety) Toll free: 1-877-669-8724 (Recruiting) www.uscg.mil

The U.S. Coast Guard can provide key resources, including core publications, career information, and related news, as well as comprehensive background about its mission, community services, history, photos, and reports.

#### **Military HOMEFRONT**

#### www.militaryhomefront.dod.mil

Military HOMEFRONT is the official Department of Defense website for information to help improve the quality of life for troops and their families. Members of all branches of the military service and their families will find reliable, up-to-date details and advice on such topics as education, housing, legal matters, parenting, personal finances, pay and benefits, relocation, and health care. Military HOMEFRONT also makes it easier for leaders to locate official quality-of-life program information and resources for its troops and families. In addition, service providers can access desk guides, policies, forms, and other resources.

#### **Military Sentinel**

#### www.ftc.gov/sentinel/military

Military Sentinel is a gateway to consumer education materials covering a wide range of consumer protection issues, from auto leasing, to identity theft, to work-at-home scams. It allows members of the U.S. Armed Forces to enter consumer complaints directly into a database that is immediately accessible by over 500 law enforcement organizations throughout the United States, Canada, and Australia. These law enforcement agencies use this complaint data to target cases for prosecution and other enforcement measures. Members of the Judge Advocate General's staff and others in the Department of Defense can also use this information to help protect armed services members and their families from consumer protection-related problems.

# HELP FROM THE CONSUMER FINANCIAL PROTECTION BUREAU

The Consumer Financial Protection Bureau (CFPB) offers resources specifically for servicemembers and their families. The Office of Servicemember Affairs is dedicated to helping military personnel plan for their financial futures, as well as protect themselves from frauds that are targeted at military communities. For more information visit,

www.consumerfinance.gov/servicemembers.

#### Military OneSource

www.militaryonesource.com Toll free: 1-800-342-9647 Military OneSource is an excellent hub of information and assistance for military personnel and their families. This 24/7 resource offers a variety of services and tools to meet the special needs and improve the lives of service men and women, both personally and professionally. In addition to in-person counseling and direct links to all of the armed services home sites, Military OneSource offers advice and whom-to-contact information on matters such as health, education, training, moving, shopping, legal issues, and finances. Podcasts, webinars, discussion boards, and news feeds cover special topics and provide answers to help resolve problems.

#### **Commissaries and Exchanges**

Consumers who shop at military commissaries and exchanges and who have a question or problem should contact the local manager before contacting the regional office. If your problem is not resolved at the local level, then write or call the regional office nearest you. Be sure to discuss the problem with the local and regional offices of a commissary or exchange before contacting the national headquarters.

#### **Wounded Warrior Resource Center**

#### www.woundedwarriorresourcecenter.com

The Wounded Warrior Resource Center website (WWRC) provides wounded service members, their families, and caregivers with information they need in the areas of military facilities, health care services, and benefits. It supports access to the Wounded Warrior Resource Call Center and trained specialists who are available 24 hours a day, 7 days a week by phone at 1-800-342-9647 or by e-mail at wwrc@militaryonesource.com. Information is also available on how to connect to other families for support and recreation.

#### **National Resource Directory**

#### www.nationalresourcedirectory.gov

The National Resource Directory provides wounded, ill, and injured service members, veterans, their families, and those who support them, with a web-based "yellow book." It has information on, and access to, the full range of medical and nonmedical services and resources needed to achieve their personal and professional goals across the transitions from recovery to rehabilitation to community reintegration. The National Resource Directory, an online partnership of the departments of Defense, Labor, and Veterans Affairs, provides links to the services and resources of federal, state, and local government agencies; veterans' service, non-profit, community-based, and philanthropic organizations; professional associations; and academic institutions.

Automotive Manufacturers
Better Business Bureaus
Corporate Consumer Contacts
Federal Agencies
Commission on Civil Rights
Consumer Financial Protection Bureau
Consumer Product Safety Commission
Department of:
Agriculture
Commerce
Education
Energy
Health and Human Services
Homeland Security101
Housing and Urban Development
Interior
Justice
Labor
State
Transportation103
Treasury
Veterans Affairs104
Environmental Protection Agency105
Equal Employment Opportunity Commission
Federal Communications Commission105
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Federal Maritme Commission106
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National Council on Disability107
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Office of Personnel Management107
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### **SOCAP INTERNATIONAL**

Many of the companies listed in this *Handbook* are members of the Society of Consumer Affairs Professionals International (SOCAP). A professional organization established in 1973, the Society's goal is to improve the marketplace for consumers by improving customer care through education and networking. SOCAP members are identified in the automotive and corporate directories by the SOCAP logo (see Key at right). For more information, contact SOCAP (p. 111).

#### KEY:

- 🖂 Email
- SOCAP International Member
- Provided financial support for the publication of the 2012 Consumer Action Handbook.
- TTY Numbers for people with hearing disabilities. For more information see the box on page 58.

#### Acura

Customer Relations Department 1919 Torrance Blvd. Mail Stop 500-2N7E Torrance, CA 90501-2746 310-783-2000 Toll free: 1-800-382-2238 www.acura.com

#### Alfa-Romeo

7454 Brokerage Dr. Orlando, FL 32809 407-856-5000 www.alfaromeo.com

#### American Honda Motor Company, Inc. 5

Honda Automobile Customer Service 1919 Torrance Blvd. Mail Stop 500 - 2N7D Torrance, CA 90501-2746 310-783-2000 Toll free: 1-800-999-1009 www.honda.com

#### American Suzuki Motor Corporation S

Customer Relations Department PO Box 1100 Brea, CA 92822-1100 714-572-1490 (Motorcycle/ATV/ Marine) Toll free: 1-800-934-0934 (Automotive) www.suzuki.com

#### **Aston Martin**

Customer Relations Department U.S. National Headquarters One Premier Pl. Irvine, CA 92618 949-341-5800 www.astonmartin.com

#### Audi of America, Inc.

Customer Relations 3800 W. Hamlin Rd. Auburn Hills, MI 483226 Toll free: 1-800-822-2834 A: auditalk@audi.com www.audiusa.com

#### BMW 5

Customer Relations 300 Chestnut Ridge Rd. Woodcliff Lake, NJ 07677-7731 201-307-4000 Toll free: 1-800-831-1117 www.bmwusa.com

#### **Contacting Your Automotive Manufacturer**

If you have a problem with a car purchased from a local dealer, first try to work it out with the dealer. If the problem is not resolved, contact the manufacturer's regional or national office. Ask for the Consumer Affairs Office.

If you are still unsuccessful, consider contacting the automotive dispute resolution resources listed at the end of this section. The method used to resolve your dispute may be mediation, arbitration, or conciliation. Decisions of arbitrators are usually binding and must be accepted by both the customer and the business. Ask for a copy of the rules of the program before you file your case. See page 55 for an overview of ispute resolution programs.

A local or state consumer agency (p. 112) could also be a useful resource in resolving problems with your vehicle. If you have a new vehicle, be sure to ask whether you have any protection under a state "lemon" law.

#### Buick

Customer Assistance Center PO Box 33136 Detroit, MI 48232-5136 Toll free: 1-800-521-7300 TTY: 1-800-735-2900 www.buick.com

#### Cadillac

Customer Assistance Center PO Box 33169 Detroit, MI 48232-5169 Toll free: 1-800-458-8006 TTY: 1-800-255-2683 www.cadillac.com

#### Chevrolet

Customer Assistance Center PO Box 33170 Detroit, MI 48232-5170 Toll free: 1-800-222-1020 TTY: 1-800-833-2438 www.chevrolet.com

#### Chrysler 5

Chrysler Group, LLC Customer Assistance Center PO Box 21-8004 Auburn Hills, MI 48321-8004 Toll free: 1-800-992-1997 www.chrysler.com

#### Dodge

Toll free: 1-800-992-1997 www.dodge.com

#### Ferrari North America, Inc.

Corporate Office 250 Sylvan Ave. Englewood Cliffs, NJ 07632 201-816-2600 www.ferrari.com

#### Ford Motor Company 5

Customer Relationship Center PO Box 6248 Dearborn, MI 48126 Toll free: 1-800-392-3673 TTY: 1-800-232-5952 www.ford.com

#### GMC ᠫ

PO Box 33172 Detroit, MI 48232-5172 Toll free: 1-800-462-8782 TTY: 1-800-462-8583 www.gmc.com

#### Hyundai Motor America

PO Box 20850 Fountain Valley, CA 92728-0850 714-965-3000 Toll free: 1-800-633-5151 Sel: consumeraffairs@hmausa.com www.hyundaiusa.com

#### Infiniti

See: Nissan North America, Inc. Toll free: 1-800-662-6200 www.infiniti.com

#### Isuzu Motors America, Inc.

Owner Relations Department 1400 S. Douglass Rd., Suite 100 Anaheim, CA 92806 714-935-9300 Toll free: 1-800-255-6727 www.isuzu.com

## **AUTOMOTIVE MANUFACTURERS**

#### **Jaguar Cars**

555 MacArthur Blvd. Mahwah, NJ 07430-2327 Toll free: 1-800-452-4827 www.jaguarusa.com

#### Jeep

See: Chrysler Toll free: 1-800-992-1997 www.jeep.com/en

#### Kia Motors America, Inc. 🕥

PO Box 52410 Irvine, CA 92619-2410 Toll free: 1-800-333-4542 www.kia.com

#### Land Rover

Customer Relationship Center 555 MacArthur Blvd. Mahwah, NJ 07430 Toll free: 1-800-637-6837 www.landroverusa.com

#### Lexus

A Division of Toyota Motor Sales, USA, Inc. PO Box 2991 Mail Drop L201 Torrance, CA 90501-2732 Toll free: 1-800-255-3987 TTY: 711 www.lexus.com

Lincoln See: Ford Motor Company www.lincoln.com

#### Mazda North American Operations

PO Box 19734 Irvine, CA 92623-9734 Toll free: 1-800-222-5500 www.mazdausa.com

#### Mercedes Benz USA, LLC

Customer Assistance Center Three Mercedes Dr. Montvale, NJ 07645 Toll free: 1-800-367-6372 www.mbusa.com

#### Mercury

See: Ford Motor Company www.mercuryvehicles.com

### Mitsubishi Motors North

America, Inc. Customer Relations PO Box 6400 Cypress, CA 90630-0014 Toll free: 1-888-648-7820 www.mitsubishicars.com

#### Nissan North America, Inc. 🕥

PO Box 685003 Franklin, TN 37068-5003 Toll free: 1-800-647-7261 www.nissanusa.com

#### Oldsmobile

Customer Assistance Center PO Box 33171 Detroit, MI 48232-5171 Toll free: 1-800-442-6537 TTY: 1-800-833-9935 www.oldsmobile.com

#### Peugeot Motors of America, Inc.

Overlook at Great Notch 150 Clove Rd. Little Falls, NJ 07424 973-812-4444 www.peugeot.com

#### Pontiac

See: GMC Toll free: 1-800-762-2737 TTY: 1-800-833-9935 www.pontiac.com

#### Porsche Cars North America, Inc.

Owner Relations 980 Hammond Dr., Suite 1000 Atlanta, GA 30328 Toll free: 1-800-767-7243 www.porsche.com/usa

#### Saab Automobile USA

Customer Assistance Center PO Box 33166 Detroit, MI 48232-5166 Toll free: 1-800-955-9007 www.saabusa.com

#### Saturn

See: GMC Customer Assistance Center Toll free: 1-800-553-6000 www.saturn.com

#### Smart USA

2555 Telegraph Rd. Bloomfield Hills, MI 48302 Toll free: 1-800-762-7887 www.smartusa.com

#### Subaru of America, Inc. 🕥

Customer/Dealer Services Subaru Plaza PO Box 6000 Cherry Hill, NJ 08034-6000 Toll free: 1-800-782-2783 www.subaru.com

## Toyota Motor Sales USA, Inc. 5

Customer Experience Center Department WC 11 19001 S. Western Ave. Torrance, CA 90501 310-468-4000 Toll free: 1-800-331-4331 TTY: 1-800-443-4999 www.toyota.com

## Volkswagen Group of America. Inc.

Customer Care 2200 Ferdinand Porshe Dr. Herndon, VA 20171 Toll free: 1-800-822-8987 www.vw.com or volkswagengroupamerica.com

#### Volvo Cars of North America 5

Customer Care Center One Volvo Dr. PO Box 914 Rockleigh, NJ 07647 Toll free: 1-800-458-1552 www.volvocars.com

#### Yamaha Motor Corporation

Customer Relations 6555 Katella Ave. Cypress, CA 90630 714-761-7435 Toll free: 1-800-962-7926 (Customer Relations) Toll free: 1-800-252-5265 (Yamaha Card) www.yamaha-motor.com

## AUTOMOTIVE DISPUTE RESOLUTION PROGRAMS

#### BBB Auto Line Council of Better Business Bureaus, Inc.

4200 Wilson Blvd., 8th Floor Arlington, VA 22203-1838 703-276-0100 Toll free: 1-800-955-5100 TTY: 703-276-1862 ⊠: info@cbbb.bbb.org www.bbb.org Third-party dispute resolution program for automobile

#### **DOT Auto Safety Hotline**

manufacturers.

1200 New Jersey Ave., SE West Building Washington, DC 20590 Toll free: 1-888-327-4236 TTY: 1-800-424-9153 www-odi.nhtsa.dot.gov/ contact.cfm

Consumers can contact the DOT Auto Safety Hotline to report safety defects in vehicles, tires, and child safety seats. Information is available about air bags, child safety seats, seat belts, and general highway safety. Consumers who experience a safety defect in their vehicle are encouraged to report the defect to the Hotline in addition to the dealer or manufacturer.

#### International Association of Lemon Law Administrators www.ialla.net

This organization supports and promotes government agencies that administer motor vehicle warranty and related laws, through consumer and industry education and other intergovernmental activities.

#### **Contacting Automotive Dispute Resolution Programs**

An automotive dispute resolution program is another resource to consult if you need to solve a problem with your car's manufacturer or dealership. If you have been unable to reach an agreement your manufacturer, consider contacting the automotive dispute resolution resources listed here. The method used to resolve your dispute may be mediation, arbitration, or conciliation. Decisions of arbitrators are usually binding and must be accepted by both the customer and the business. Ask for a copy of the rules of the program before you file your case.

Read the contract that you signed when you purchased your car. Manufacturers and dealers may have included a clause that requires you to agree to mandatory arbitration, waiving your right to sue or settle a disagreement in a court of law.

#### Motorist Assurance Program (MAP)

201 Park Washington Ct. Falls Church, VA 22046 703-538-3557 ⊠: map@motorist.org www.motorist.org

MAP accredits those auto repair shops that apply and follow industry developed standards for inspecting vehicles as well as meet other requirements. MAP handles inquiries/disputes between accredited shops and customers and offers information to consumers about how to locate a repair shop, how to talk to a technician, and how to work successfully with auto repair shops.

#### National Automobile Dealers Association (NADA)

8400 Westpark Dr. McLean, VA 22102 Toll free: 1-800-252-6232 ⊠: nadainfo@nada.org www.nada.org NADA is a third-party dispute resolution organization. The national office makes referrals to state auto dealer associations.

#### **RV Consumer Group**

PO Box 520 Quilcene, WA 98376 **www.rv.org** RV Consumer Group is a non-profit organization dedicated to the safety of recreational vehicles. This group is not aligned or affiliated with the RV industry. It offers books and memberships to help consumers select the best RV for them. See page 55 for more information about dispute resolution programs.

#### **Contacting Your Local Better Business Bureau**

Better Business Bureaus (BBBs) are non-profit organizations that encourage honest advertising and selling practices and are supported primarily by local businesses. BBBs offer a variety of consumer services, including consumer education materials; business reports, particularly unanswered or unsettled complaints or other problems; mediation and arbitration services; and information about charities and other organizations that are seeking public donations. They also provide ratings (A, B, C, D, or F) of local companies to express the BBB's confidence that the company operates in a trustworthy manner and demonstrates a willingness to resolve customer concerns.

Complaints should be submitted in writing so that an accurate record exists of the dispute. The BBB will then present the complaint to the company involved. If the complaint is not resolved, the BBB may offer an alternative dispute settlement process. BBBs do not judge or rate individual products or brands, handle employer/ employee wage disputes, or give legal advice.

If you need help with a consumer question or complaint, call your local BBB or visit its website.

BBBOnLine (**www.bbb.org/online**) provides Internet users an easy way to verify the legitimacy of online businesses. Companies carrying the BBBOnLine seal have been checked out by the BBB and agree to resolve customer concerns.

The Council of Better Business Bureaus, the umbrella organization for the BBBs, can assist with complaints about the truthfulness and accuracy of national advertising claims, including children's advertising; provide reports on national soliciting charities; and help to settle disputes with automobile manufacturers through the BBB Auto Line program (p. 65).

#### Council

#### Council of Better Business Bureaus, Inc.

4200 Wilson Blvd., 8th Floor Arlington, VA 22203-1838 703-276-0100

#### Alabama

Birmingham

1210 S. 20th St. Birmingham, AL 35205 Toll free: 1-800-824-5274 (AL) 205-558-2222

#### Cullman

202 1st Ave., SE, Suite I Cullman, AL 35055 256-775-2917

#### Decatur

254 Moulton St. E, 3rd Floor Decatur, AL 35601 256-355-2226

#### Dothan

1971 S. Brannon Stand Rd. Suite 1 Dothan, AL 36305 334-794-0492

#### Huntsville

107 Lincoln St., SE Huntsville, AL 35801 256-533-1640

#### **Mobile**

960 S. Schillinger Rd., Suite I Mobile, AL 36695 251-433-5494

#### Montgomery

4750 Woodmere Blvd., Suite D Montgomery, AL 36107 334-273-5530

#### Alaska

#### Anchorage

341 W. Tudor Rd., Suite 209 Anchorage, AK 99503 907-562-0704

#### Arizona

#### Phoenix 4428 N. 12th St.

4428 N. 12th St. Phoenix, AZ 85014-4585 602-264-1721

#### Prescott

1569 W. Gurley St. Prescott, AZ 86305 928-772-3410

#### Siera Vista

2160 E. Fry Blvd. Suite C5 PMB 172 Siera Vista, AZ 85635 520-888-5353

#### Tucson

434 S. Williams Blvd., Suite 102 Tucson, AZ 85711 520-888-5353

#### Arkansas

#### Little Rock

12521 Kanis Rd. Little Rock, AR 72211 501-664-4888

#### California

#### Bakersfield

1601 H St., Suite 101 Bakersfield, CA 93301 661-322-2074

#### **Culver City**

6125 Washington Blvd., 3rd Floor Culver City, CA 90232 310-945-3166

#### Fresno

4201 W. Shaw Ave., Suite 107 Fresno, CA 93722 559-222-8111

#### Long Beach

3363 Linden Ave., Suite A Long Beach, CA 90807 562-216-9242

#### Los Angeles

315 N. La Cadena Dr. Colton, CA 92324 909-825-7280

#### Oakland

1000 Broadway, Suite 625 Oakland, CA 94607 510-844-2000

#### Placentia

550 W. Orangethorpe Ave. Placentia, CA 92870 714-985-8922

#### **Sacramento**

3075 Beacon Blvd. West Sacramento, CA 95691 916-443-6843

### **BETTER BUSINESS BUREAUS**

#### San Diego

5050 Murphy Canyon Rd. Suite 110 San Diego, CA 92123 858-496-2131

#### San Jose

1112 S. Bascom Ave. San Jose, CA 95128 408-278-7400

#### Santa Barbara

PO Box 129 Santa Barbara, CA 93101 805-963-8657

#### Stockton

11 S. San Joaquin St., 8th Floor Stockton, CA 95202 209-948-4880

#### Colorado

#### **Colorado Springs**

25 N. Wahsatch Ave. Colorado Springs, CO 80903 719-636-1155

#### Denver

1020 Cherokee St. Denver, CO 80204-4039 303-758-2100

#### **Fort Collins**

8020 S. County Rd. 5, Suite 100 Fort Collins, CO 80528 970-484-1348

#### Connecticut

Wallingford 94 S. Turnpike Rd. Wallingford, CT 06492-4322 203-269-2700

#### Delaware

Wilmington 60 Reads Way New Castle, DE 19720 302-221-5255

#### District of Columbia

Washington

1411 K St., NW, Suite 1000 Washington, DC 20005-3404 202-393-8000

#### Florida

#### Clearwater

2655 McCormick Dr. Clearwater, FL 33759 727-535-5522

#### Jacksonville

4417 Beach Blvd., Suite 202 Jacksonville, FL 32207 904-721-2288

#### Longwood

1600 S. Grant St. Longwood, FL 32750 407-621-3300

#### Miami Lakes

14750 N.W. 77 Ct., #317 Miami Lakes, FL 33016 561-842-1918

#### Pensacola

912 E. Gadsden St. Pensacola, FL 32501 850-429-0002

#### Stuart

101 S.E. Ocean Blvd., Suite 202 Stuart, FL 34994 772-223-1492

#### West Palm Beach

4411 Beacon Circle, Suite 4 West Palm Beach, FL 33407 561-842-1918

#### Georgia

Atlanta 503 Oak Place, Suite 590 Atlanta, GA 30349 404-766-0875

#### Augusta

1227 Augusta West Parkway Suite 15 Augusta, GA 30909 706-210-7676

#### Columbus

PO Box 2587 Columbus, GA 31902 706-324-0712

#### Macon

277 Martin Luther King, Jr. Blvd. Suite 102 Macon, GA 31201-3495 478-742-7999

#### Savannah

6555 Abercorn St., Suite 120 Savannah, GA 31405-5817 912-354-7521

#### Hawaii

#### Honolulu

1132 Bishop St., Suite 615 Honolulu, HI 96813 808-536-6956

#### Idaho

#### Boise

1200 N. Curtis Rd. Boise, ID 83706 208-342-4649

#### Idaho Falls

453 River Parkway Idaho Falls, ID 83402 208-523-9754

#### Illinois

#### Chicago

330 N. Wabash Ave., Suite 2006 Chicago, IL 60611-7621 312-832-0500

#### Peoria

112 Harrison St. Peoria, IL 61602 309-688-3741

#### Rockford

810 E. State St., 3rd Floor Rockford, IL 61104-1001 815-963-2226

#### Indiana

Evansville 3101 N. Green River Rd., Suite 410 Evansville, IN 47715 812-473-0202

#### Fort Wayne

4011 Parnell Ave. Fort Wayne, IN 46805 260-423-4433

#### Indianapolis

151 N. Delaware St., Suite 2020 Indianapolis, IN 46204-2599 317-488-2222

#### Merriville

7863 Broadway, Suite 124 Merriville, IN 46410 219-791-9550

#### Osceola

10775 McKinley Highway, Suite B Osceola, IN 46561 574-675-9315

#### lowa

#### Bettendorf

2435 Kimberly Rd., Suite 260 N Bettendorf, IA 52722-4100 563-355-6344

### **BETTER BUSINESS BUREAUS**

#### **Des Moines**

505 5th Ave., Suite 950 Des Moines, IA 50309 515-243-8137

#### Kansas

Wichita 345 N. Riverview St., Suite 720 Wichita, KS 67203 Toll free: 1-800-856-2417

#### Kentucky

#### Lexington

1460 Newtown Pike Lexington, KY 40511 859-259-1008

#### Louisville

844 S. Fourth St. Louisville, KY 40203 502-583-6546

#### Louisiana

Alexandria 5220-C Rue Verdun Alexandria, LA 71303 318-473-4494

Baton Rouge 748 Main St. Baton Rouge, LA 70802

#### 225-346-5222 Houma

801 Barrow St., Suite 400 Houma, LA 70360 985-868-3456

#### Lafayette

4007 W. Congress St., Suite B Lafayette, LA 70506 337-981-3497

#### Lake Charles

2309 E. Prien Lake Rd. Lake Charles, LA 70601 337-478-6253

#### Monroe

212 Walnut St., #210 Monroe, LA 71201 Toll free: 1-800-960-7756 318-387-4600

#### **New Orleans**

710 Baronne St., Suite C New Orleans, LA 70113 504-581-6222

#### Shreveport

401 Edwards St., Suite 135 Shreveport, LA 71101 318-222-7575

#### Maryland

#### Baltimore

502 S. Sharp St., Suite 1200 Baltimore, MD 21201 410-347-3990

#### Massachusetts

#### Marlborough

290 Donald Lynch Blvd., Suite 102 Marlborough, MA 01752 508-652-4800

#### Worcester

340 Main St., Suite 802 Worcester, MA 01608 508-755-2548

#### Michigan

Grand Rapids 40 Pearl St., NW, Suite 354 Grand Rapids, MI 49503 616-774-8236

#### Detroit

26777 Central Park Blvd., Suite 100 Southfield, MI 48076-4163 248-223-9400

#### Minnesota

**St. Paul** 2706 Gannon Rd. St. Paul, MN 55116-2600 651-699-1111

#### Mississippi

#### Ridgeland

601 Renaissance Way, Suite A Ridgeland, MS 39157 601-707-0960

#### Missouri

Kansas City 8080 Ward Parkway, Suite 401 Kansas City, MO 64114 816-421-7800

#### **Springfield**

430 S. Glenstone Ave., Suite A Springfield, MO 65802 417-862-4222

#### St. Louis

211 N. Broadway, Suite 2060 St. Louis, MO 63102 314-645-3300

#### Nebraska

#### Lincoln

3633 O St., Suite 1 Lincoln, NE 68510 402-436-2345

Omaha 11811 P St. Omaha, NE 68137

402-391-7612

#### Nevada

#### Las Vegas

6040 S. Jones Blvd. Las Vegas, NV 89118 702-320-4500

#### **S**parks

4834 Sparks Blvd., Suite 102 Sparks, NV 89436 775-322-0657

#### **New Hampshire**

#### **Concord** 48 Pleasant St. Concord, NH 03301

603-224-1991

#### **New Jersey**

#### Trenton

1700 Whitehorse-Hamilton Square Rd., Suite D-5 Trenton, NJ 08690-3596 609-588-0808

#### **New Mexico**

#### Albuquerque

2625 Pennsylvania St., NE Suite 2050 Albuquerque, NM 87110-3658 505-346-0110

#### Farmington

308 N. Locke Ave. Farmington, NM 87401-5855 505-326-6501

#### **New York**

#### Amherst

100 Bryant Woods South Amherst, NY 14228 716-881-5222

#### Farmingdale

399 Conklin St., Suite 300 Farmingdale, NY 11735 516-420-0500

# **BETTER BUSINESS BUREAUS**

#### **New York**

257 Park Ave. S, 4th Floor New York, NY 10016 212-533-6200

#### Rochester

55 St. Paul St. Rochester, NY 14604 716-881-5222

#### Tarrytown

150 White Plains Rd., Suite 107 Tarrytown, NY 10591-5521 914-333-0550

#### North Carolina

#### Asheville

112 Executive Park Asheville, NC 28801 828-253-2392

#### Charlotte

13860 Ballantyne Corporate Place Suite 225 Charlotte, NC 28277 704-927-8611

#### Greensboro

3608 W. Friendly Ave. Greensboro, NC 27410-4895 336-852-4240

#### Raleigh

5540 Munford Rd., Suite 130 Raleigh, NC 27612-2655 919-277-4222

#### Winston-Salem

500 W. 5th St., Suite 202 Winston-Salem, NC 27101-2728 336-725-8348

#### Ohio

#### Akron

222 W. Market St. Akron, OH 44303 330-253-4590

#### Canton

1434 Cleveland Ave., NW Canton, OH 44703 330-454-9401

#### Cincinnati

Seven W. 7th St., Suite 1600 Cincinnati, OH 45202 513-421-3015

#### Cleveland

2800 Euclid Ave., 4th Floor Cleveland, OH 44115 216-241-7678

#### Columbus

1169 Dublin Rd. Columbus, OH 43215-1005 614-486-6336

#### Dayton

15 W. Fourth St., Suite 300 Dayton, OH 45402-1830 Toll free: 1-800-776-5301 937-222-5825

#### Lima

219 N. McDonel St. Lima, OH 45801 419-223-7010

#### Toledo

Integrity Place 7668 King's Pointe Rd. Toledo, OH 43617 419-531-3116

#### Youngstown

International Towers 25 Market St. Youngstown, OH 44501 Toll free: 1-866-887-9222 330-744-3111

#### Oklahoma

#### **Oklahoma City**

17 S. Dewey St. Oklahoma City, OK 73102-2400 405-239-6081

#### Tulsa

1722 S. Carson Ave., Suite 3200 Tulsa, OK 74119 918-492-1266

#### Oregon

#### Lake Oswego

4004 S.W. Kruse Way Pl., Suite 375 Lake Oswego, OR 97035 503-212-3022

#### Pennsylvania

#### Bethlehem

50 W. North St. Bethlehem, PA 18018-3907 610-866-8780

# Harrisburg

1337 N. Front St. Harrisburg, PA 17102 717-364-3250

#### Scranton/Wilkes-Barre

4099 Birney Ave. Moosic, PA 18507 570-342-5100

#### **Philadelphia**

1880 John F. Kennedy Blvd. Suite 1330 Philadelphia, PA 19103 215-985-9313

#### Pittsburgh

400 Holiday Dr., Suite 220 Pittsburgh, PA 15220 412-456-2700

#### **Puerto Rico**

#### San Juan

530 Avenida De La Constitución, #206 San Juan, PR 00901 787-289-8710

#### South Carolina

### Columbia

1515 Burnette Dr. Columbia, SC 29210 803-254-2525

#### Conway

1121 3rd Ave. Conway, SC 29526 843-488-2227

#### Greenville

408 N. Church St., Suite C Greenville, SC 29601-2164 864-242-5052

#### South Dakota

#### Sioux Falls 300 N. Phillips Ave., #202 Sioux Falls, SD 57104 605-271-2066

#### Tennessee

Chattanooga 1010 Market St., Suite 200 Chattanooga, TN 37402 423-266-6144

#### Clarksville

214 Main St. Clarksville, TN 37040 931-503-2222

#### Columbia

502 N. Garden St., Suite 201 Columbia, TN 38401 931-388-9222

# **BETTER BUSINESS BUREAUS**

# Cookeville

18 N. Jefferson St. Cookeville, TN 38501 931-520-0008

#### Franklin

367 Riverside Dr., Suite 110 Franklin, TN 37064 615-250-7431

#### Knoxville

255 N. Peters Rd., Suite A Knoxville, TN 37923 865-692-1600

#### Memphis

3693 Tyndale Dr. Memphis, TN 38125 901-759-1300

#### Murfreesboro

530 Uptown Square Murfreesboro, TN 37129 615-242-4222

#### Nashville

201 4th Ave. N., Suite 100 Nashville, TN 37219 615-242-4222

#### Texas

Abilene

3300 S. 14th St., Suite 307 Abilene, TX 79605-5052 325-691-1533

#### Amarillo

720 S. Tyler St., Suite B112 Amarillo, TX 79101 806-379-6222

#### Austin

1005 La Posada Dr. Austin, TX 78752 512-445-2911

#### Beaumont

550 Fannin St., Suite 100 Beaumont, TX 77701-2011 409-835-5348

#### **College Station**

418 Tarrow St. College Station, TX 77840-1822 979-260-2222

#### **Corpus Christi**

719 S. Shoreline, Suite 304 Corpus Christi, TX 78401 361-852-4949

#### Dallas

1601 Elm St., Suite 3838 Dallas, TX 75201-3093 214-220-2000

#### El Paso

720 Arizona Ave. El Paso, TX 79902 915-577-0191

#### **Fort Worth**

101 Summit Ave., Suite 707 Fort Worth, TX 76102-5978 817-332-7585

#### **Harker Heights**

445 E. Central Texas Expressway Suite 1 Harker Heights, TX 76548 254-699-0694

#### Houston

1333 W. Loop South, Suite 1200 Houston, TX 77027 713-868-9500

#### Longview

2401 Judson Rd., #102 Longview, TX 75605 903-758-3222

#### Lubbock

3333 66th St. Lubbock, TX 79413-5711 806-763-0459

#### Midland

10100 Liberator Ln. Midland, TX 79711 432-563-1880

#### San Angelo

3134 Executive Dr., Suite A San Angelo, TX 76904 325-949-2989

#### San Antonio

1800 Northeast Loop 410 Suite 400 San Antonio, TX 78217-5296 210-828-9441

#### Tyler

3600 Old Bullard Rd. Building 1, Suite 101 Tyler, TX 75701 903-581-5704

#### Weslaco

502 E. Expressway 83, Suite C Weslaco, TX 78596 956-968-3678

#### Wichita Falls

4245 Kemp Blvd., Suite 900 Wichita Falls, TX 76308-2830 940-691-1172

#### Utah

#### Salt Lake City

5673 S. Redwood Rd., Suite 22 Salt Lake City, UT 84123-5322 801-892-6009

#### Virginia

#### Norfolk

586 Virginian Dr. Norfolk, VA 23505 757-531-1300

#### Richmond

720 Moorefield Park Dr., Suite 300 Richmond, VA 23236 804-648-0016

#### Roanoke

31 W. Campbell Ave. Roanoke, VA 24011 540-342-3455

#### Washington

### DuPont

1000 Station Dr., Suite 222 DuPont, WA 98327 206-431-2222

#### **Spokane**

152 S. Jefferson, Suite 200 Spokane, WA 99201 509-455-4200

#### West Virginia

#### Charleston

1018 Kanawha Blvd. E, Suite 301 Charleston, WV 25301 304-345-7502

#### Wisconsin

#### Milwaukee

10101 W. Greeenfield Ave. Suite 125 West Allis, WI 53214 414-847-6000

# A

# A&W Restaurants, Inc.

See: YUM! Brands, Inc. Toll free: 1-866-456-2929 www.awrestaurants.com

# AAMCO Transmissions, Inc.

Consumer Affairs 201 Gibraltar Rd. Horsham, PA 19044 610-668-2900 ext. 224 Toll free: 1-800-523-0401 Toll free: 1-800-292-8500 ext. 224 www.aamco.com

# Abbott Nutrition Products Division 5

Consumer Relations 625 Cleveland Ave. Columbus, OH 43215-1754 Toll free: 1-800-227-5767 www.abbottnutrition.com

# Abercrombie & Fitch ᠫ

Customer Service 720 5th Ave., 8th Floor New York, NY 10019 614-219-5380 Service: abercrombie@abercrombie.com www.abercrombie.com

# Accor North America

PO Box 326 Worthington, OH 43085 Toll free: 1-800-557-3435 www.accor-na.com

# Adidas USA

Customer Service 5055 N. Greeley Ave. Portland, OR 97217 Toll free: 1-800-448-1796 Sconsumer.relations@adidas.com www.adidas.com

# Adobe Systems, Inc.

345 Park Ave. San Jose, CA 95110-2704 408-536-6000 Toll free: 1-800-833-6687 (Customer and Technical Support) www.adobe.com

# Aetna, Inc.

151 Farmington Ave. Hartford, CT 06156 860-273-0123 www.aetna.com

# **Contacting Corporate Consumer Affairs Departments**

The following directory lists the addresses and phone numbers for hundreds of corporations. Many companies have a consumer affairs department that handles consumer questions and concerns. Consumer affairs offices are set up within companies because they want to hear from you. If you do not find the company you are looking for, try checking your public libraries for the following resources:

- The Standard & Poor's Register of Corporations, Directors and Executives
- Trade Names Directory
- Standard Directory of Advertisers
- Dun & Bradstreet Directory

To identify the name of a company that manufactures a specific product, check the product label and other documents given to you at the time of your purchase. *The Thomas Register of American Manufacturers*, another resource available at many public libraries, might also be helpful. It lists the manufacturers of thousands of products.

If you have a complaint about an item or service, it is usually best to go back to the seller BEFORE you contact the companies in this directory. Follow up with a letter, phone call, or e-mail message to the consumer affairs department of the company to let it know about your complaint and whether the seller was able to resolve your problem.

#### Aflac

1932 Wynnton Rd. Columbus, GA 31999 Toll free: 1-800-992-3522 www.aflac.com

### AirTran Airways

Customer Relations 1800 Phoenix Blvd., Suite 104 Atlanta, GA 30349 Toll free: 1-866-247-2428 Toll free: 1-800-965-2107 ext. 8900 (Baggage) www.airtran.com

#### Alamo Rent A Car

Customer Service 600 Corporate Park Dr. Saint Louis, MO 63105 Toll free: 1-800-445-5664 TTY: 1-800-522-9292 www.alamo.com

# Alaska Airlines

Customer Care PO Box 24948-SEAGT Seattle, WA 98124-0948 Toll free: 1-800-654-5669 Toll free: 1-877-815-8253 (Baggage) TTY: 1-800-682-2221 www.alaskaair.com

# Alberto Culver Company 5

Consumer Relations 2525 Armitage Ave. Melrose Park, IL 60160 708-450-3000 Toll free: 1-800-333-0005 Science: actesting@alberto.com (Testing Hair Products) www.alberto.com

# Albertson's

Customer Service 157 S. Howard St. Spokane, WA 99201 208-395-6200 Toll free: 1-877-932-7948 (Customer Service) www.albertsons.com

# Alcon Laboratories, Inc.

Technical Consumer Affairs 6201 South Freeway, TC-24 Fort Worth, TX 76134-2099 Toll free: 1-800-862-5266 ⊠: consumeraffairs.ft.worth@ alconlabs.com www.alconlabs.com

# Allied Van Lines, Inc.

Customer Service 700 Oakmont Ln. Westmont, IL 60559 Toll free: 1-800-470-2851 (Customer Service) 🖂: custsvc@alliedvan.com www.allied.com

# Allstate Insurance Company

PO Box 12055 1819 Electric Rd., SW Roanoke, IL 24018 847-402-5000 Toll free: 1-800-255-7828 (Claims) www.allstate.com

#### **Amana Appliances**

Customer Service 553 Benson Rd. Benton Harbor, MI 49022 Toll free: 1-866-616-2664 www.amana.com

#### Amazon.com, Inc.

Customer Service PO Box 81226 Seattle, WA 98108-1226 Toll free: 1-800-201-7575 www.amazon.com

#### AMC Entertainment, Inc.

PO Box 725489 Atlanta, GA 31139-9923 In CustomerService@ MovieTickets.com www.amctheatres.com

#### American Airlines, Inc.

Customer Relations PO Box 619612 Mail Drop 2400 Dallas/Fort Worth Airport, TX 75261-9612 817-967-2000 Toll free: 1-800-535-5225 (Baggage) www.aa.com

#### American Automobile Association (AAA) 5

Member Relations 1000 AAA Dr., Mail Space 61 Heathrow, FL 32746 407-444-8402 www.aaa.com

#### American Eagle Outfitters

Customer Service 150 Thorn Hill Dr. Warrendale, PA 15086 Toll free: 1-888-232-4535 Scustserv@ae.com www.ae.com

# American Express

Company S ◆ Customer Service PO Box 981540 El Paso, TX 79998-1540 Toll free: 1-800-528-4800 Toll free: 1-877-297-4438 (Gift Cards) TTY: 1-800-221-9950 www.americanexpress.com

# American Girl ᠫ

PO Box 620497 Middleton, WI 53562-0497 Toll free: 1-800-360-1861 Section: im\_cs@americangirl.com www.americangirl.com

#### American Greetings Corporation

Consumer Relations One American Rd. Cleveland, OH 44144 Toll free: 1-800-777-4891 (Consumer Products) Sel: consumer.relations@ amgreetings.com www.americangreetings.com

#### American Tourister

See: Samsonite Corporation Toll free: 1-800-765-2247 Toll free: 1-800-262-8282 (Warranty and Repair) Sections@ AmericanTourister.com www.americantourister.com

#### America Online, Inc.

Member Services 22000 AOL Way Dulles, VA 20166 Toll free: 1-800-827-6364 www.aol.com

#### Amtrak

Customer Relations 60 Massachusetts Ave., NE Washington, DC 20002 Toll free: 1-800-872-7245 TTY: 1-800-523-6590 www.amtrak.com

### **Amway Corporation**

Customer Service - North American Business Region 7575 Fulton St., E Ada, MI 49355-0001 616-787-6000 Toll free: 1-800-253-6500 Toll free: 1-800-529-8772 (Personalized Health) TTY: 1-800-548-3878 www.amway.com

## Andersen Corporation 🅤

Window Care Call Center 100 4th Ave., N Bayport, MN 55003-1096 Toll free: 1-888-888-7020 (Service) www.andersenwindows.com

### Angie's List

1030 E. Washington St. Indianapolis, AK 46202 Toll free: 1-888-888-5478 www.angieslist.com

### Anheuser-Busch, Inc.

Customer Relationship Group One Busch Pl. St. Louis, MO 63118 Toll free: 1-800-342-5283 www.anheuser-busch.com

#### Anthem

2015 Staples Mills Rd. Richmond, VA 23230 804-354-7000 www.anthem.com

#### Applebee's

11201 Renner Blvd. Lenexa, KS 66219 Toll free: 1-888-592-7753 www.applebees.com

#### Apple Computer, Inc.

One Infinite Loop Cupertino, CA 95014 408-996-1010 Toll free: 1-800-676-2775 (Customer Service) Toll free: 1-800-275-2273 (Technical Support) www.apple.com

#### Arby's Restaurant Group, Inc.

1155 Perimeter Center W 12th Floor Atlanta, GA 30338 678-514-4100 www.arbys.com

#### Atlas World Group, Inc.

Customer Service 1212 Saint George Rd. Evansville, IN 47711-2364 Toll free: 1-800-638-9797 www.atlasvanlines.com

#### AT&T, Inc.

Customer Relations 175 E. Houston St. San Antonio, TX 78205 210-821-4105 Toll free: 1-800-464-7928 (Wireless Customer Service) www.att.com

#### Avis RentACar System, LLC

Customer Service Tulsa, OK Toll free: 1-800-352-7900 TTY: 1-800-331-2323 Serv@avis.com www.avis.com

#### Avon Products, Inc.

Customer Service 1345 Avenue of the Americas New York, NY 10105 212-282-7000 Toll free: 1-800-367-2866 Toll free: 1-800-445-2866 (Product Information) www.avon.com

ww.avon.coi

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#### Bacardi USA, Inc. 🕥

Consumer Affairs 890 Mountain Ave., Suite 105 New Providence, NJ 07974 Toll free: 1-800-222-2734 www.bacardi.com

#### **Bally Total Fitness Corporation**

Member Services PO Box 1090 Norwalk, CA 90651-1090 Toll free: 1-866-402-2559 www.ballyfitness.com

#### **Banana Republic**

Customer Services 5900 N. Meadows Dr. Grove City, OH 43123 Toll free: 1-888-277-8953 TTY: 1-888-906-1345 Scustserv@bananarepublic.com www.bananarepublic.com **Bank of America Corporation** 

Toll free: 1-800-432-1000 TTY: 1-800-288-4408 www.bankofamerica.com

#### Barnes & Noble

Toll free: 1-800-843-2665 www.bn.com

#### **Baskin-Robbins**

Toll free: 1-800-859-5339 ⊠: support@baskinrobbins.com www.baskinrobbins.com

#### **Bassett Baby Furniture**

3525 Fairystone Park Highway PO Box 626 Bassett, VA 24055 Toll free: 1-877-308-7485 www.bassettfurniture.com

#### Bayer HealthCare, LLC 5

Consumer Care 36 Columbia Rd. PO Box 1910 Morristown, NJ 07962-1910 Toll free: 1-800-331-4536 www.consumercare.bayer.com

#### Becton, Dickinson and

Company S

Customer Service One Becton Dr., Mail Code 376 Franklin Lakes, NJ 07417 201-847-6800 Toll free: 1-888-237-2762 www.bd.com

#### Beech-Nut Nutrition Corporation

Consumer Affairs 100 Hero Dr. Amsterdam, NY 12010 314-436-7667 Toll free: 1-800-233-2468 Seech-nut@beech-nut.com

#### Beiersdorf, Inc. 5

Consumer Relations Wilton Corporate Center 187 Danbury Rd. Wilton, CT 06897 Toll free: 1-800-227-4703 www.beiersdorf.us

#### Bellisio Foods, Inc.

Consumer Affairs PO Box 16630 Duluth, MN 55816 🖂: info@bellisiofoods.com www.bellisiofoods.com

#### Ben & Jerrys Homemade, Inc.

Consumer Services 30 Community Dr. South Burlington, VT 05403-6828 802-846-1500 www.benjerry.com

#### Benihana, Inc.

Customer Relations Manager 8685 N.W. 53rd Terrace Miami, FL 33166 Toll free: 1-800-327-3369 Security Customer Service@benihana. com www.benihana.com

#### Best Buy Company, Inc.

Customer Care 7601 Penn Ave. S Richfield, MN 55440 612-291-1000 Toll free: 1-888-237-8289 www.bestbuy.com

# Best Western International, Inc.

Customer Service PO Box 10203 Phoenix, AZ 85064 Toll free: 1-800-528-1238 TTY: 1-800-528-2222  $\bowtie$ : customerservice@ bestwestern.com www.bestwestern.com

#### **BIC Corporation** 5

Consumer Affairs One BIC Way, Suite 1 Shelton, CT 06484-6299 Toll free: 1-800-546-1111 www.bicworld.com

#### **Big Lot Stores, Inc.**

Customer Service 300 Phillipi Rd. Columbus, OH 43228-5311 Toll free: 1-800-877-1253 🖂: talk2us@biglots.com www.biglots.com

# Birds Eye Foods, Inc.

See: Pinnacle Foods Group, LLC www.birdseyefoods.com

#### Bissell Homecare, Inc. 🕥

Customer Service PO Box 3606 Grand Rapids, MI 49501 Toll free: 1-800-237-7691 www.bissell.com

#### BJ's Wholesale Club, Inc.

Member Care 25 Research Dr. Westborough, MA 01581 Toll free: 1-800-257-2582 www.bjs.com

# Black & Decker, Inc. 5

Customer Service 101 Schilling Rd. Hunt Valley, MD 21031 410-716-3900 Toll free: 1-800-544-6986 www.blackanddecker.com

# Blockbuster Entertainment Corporation

Customer Care 3000 Redbud Blvd. McKinney, TX 75270 Toll free: 1-866-692-2789 (Blockbuster Online) Toll free: 1-800-406-6843 (In-Store) Scientifications and the state of the s

#### Bloomingdale's, Inc.

Customer Service PO Box 8215 Mason, OH 45040 Toll free: 1-888-529-2254 www.bloomingdales.com

#### Bob Evans Farms, Inc.

Consumer Relations 3776 S. High St. Columbus, OH 43207 Toll free: 1-800-939-2338 www.bobevans.com

#### **Bojangles Restaurants, Inc.**

Customer Relations 9432 Southern Pine Blvd. Charlotte, NC 28273 Toll free: 1-888-300-4265 www.bojangles.com

### **BP Corporation**

Consumer Relations 28301 Ferry Rd. Warrenville, IL 60555 Toll free: 1-800-333-3991 Scom bp.com www.bp.com

#### The Breathe Right Company

Toll free: 1-800-858-6673 www.breatheright.com

#### Bridgestone Retail Operations, LLC S ◆

Consumer Affairs PO Box 6397 Bloomingdale, IL 60108 Toll free: 1-800-367-3872 www. firestonecompleteautocare.com

#### **Brinker International**

6820 LBJ Freeway Dallas, TX 75240 972-980-9917 www.brinker.com

# **Brio Tuscan Grill**

Guest Feedback 777 Goodale Blvd. Suite 100 Columbus, OH 43212 Toll free: 1-888-452-7286 www.brioitalian.com

#### Bristol-Myers Squibb Company

Customer Relations 345 Park Ave. New York, NY 10154 Toll free: 1-800-321-1335 Sel: drug.information@bms.com www.bms.com

### **British Airways**

Customer Relations PO Box 300686 Jamaica, NY 11430-0686 Toll free: 1-800-247-9297 Toll free: 1-800-828-8144 (Baggage Claims) Toll free: 1-800-403-0882 (Online Support) TTY: 1-866-393-0961 www.britishairways.com

#### Brown-Forman Beverages Worldwide

Consumer Support 3310 West End Ave., Suite 600 Nashville, TN 37203 502-585-1100 Toll free: 1-800-753-4567 www.brown-forman.com

#### Brown Shoe Company, Inc.

Consumer Care 8300 Maryland Ave. St. Louis, MO 63105 314-854-4000 Toll free: 1-800-766-6465 Sel: info@brownshoe.com www.brownshoe.com

#### Buca di Beppo

1300 Nicollet Mall, Suite 5003 Minneapolis, MN 55403 Toll free: 1-866-328-2822 ⊠: famiglia@bucainc.com www.bucadibeppo.com

#### Budget Rent A Car System, Inc.

Customer Service Six Sylvan Way Parsippany, NJ 07054 Toll free: 1-800-214-6094 TTY: 1-800-826-5510 www.budget.com

#### **Bulova Corporation**

Customer Relations One Bulova Ave. Woodside, NY 11377 Toll free: 1-800-228-5682 Service@bulova.com www.bulova.com

#### **Burger King Corporation**

Consumer Relations Department 5505 Blue Lagoon Dr. Miami, FL 33126 305-378-3535 (Consumer Relations) www.bk.com

# Burlington Coat Factory Direct Corporation

1830 Route 130 N Burlington, NJ 08016 609-387-7800 Toll free: 1-888-223-2628 www.burlingtoncoatfactory.com

#### Bush Brothers Company 5

Consumer Relations PO Box 52330 Knoxville, TN 37950-2330 Toll free: 1-800-590-3797 ⊠: letters@bushbros.com www.bushbeans.com

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#### **Calvin Klein**

See: Phillips-Van Heusen Corporation 212-719-2600 Toll free: 1-866-214-6694 www.calvinklein.com

### Campbell Soup Company 🕥

Consumer Affairs One Campbell Pl. Camden, NJ 08103-1701 Toll free: 1-800-257-8443 www.campbellsoup.com

### Canon USA, Inc.

One Canon Plaza Lake Success, NY 11042-1198 Toll free: 1-800-652-2666 TTY: 1-866-251-3752

www.usa.canon.com

#### **Capital One**

General Correspondence PO Box 30285 Salt Lake City, UT 84130-0285 1-800-955-7070 TTY: 1-800-206-7986 ⊠: webinfo@capitalone.com www.capitalone.com

#### Captain D's Seafood

1717 Elm Hill Pike, Suite A-1 Nashville, TN 37210 Toll free: 1-800-314-4819 www.captainds.com

# Carfax, Inc.

Consumer Affairs 5860 Trinity Parkway, Suite 600 Centerville, VA 20120 703-218-0340 Sector carfax.com/belp

#### Carnival Cruise Lines 🅥

Guest Relations 3655 N.W. 87th Ave. Miami, FL 33178-2428 Toll free: 1-888-227-6482 ⊠: guestcare@carnival.com www.carnival.com

#### Carrier Air Conditioning Company

Customer Relations PO Box 4808, Carrier Parkway Syracuse, NY 13221-4808 Toll free: 1-800-227-7437 www.residential.carrier.com

#### **Carvel Corporation**

Retail Stores/Food Service 301 Congress Ave., Suite 1100 Austin, TX 78701 Toll free: 1-800-322-4848 www.carvel.com

#### Casio, Inc.

570 Mt. Pleasant Ave. Dover, NJ 07801 973-361-5400 Toll free: 1-800-706-2534 (Repairs) Toll free: 1-800-435-7732 (Technical Support) ⊠: memberservices@casio.com www.casio.com

#### **Casual Male Retail Group**

Customer Service 555 Turnpike St. Canton, MA 02021 Toll free: 1-800-767-0319 Sel: info@casualmale.com www.cmrginc.com

#### Chanel, Inc.

Consumer Relations Nine W. 57th St., 44th Floor New York, NY 10019 212-688-5055 Toll free: 1-800-550-0005 Sci consumerrelations@ chanelusa.com www.chanel.com

#### Chase Bank (J.P. Morgan Chase Bank)

PO Box 36520 Louisville, KY 40233-6520 212-270-6000 (Corporate) Toll free: 1-800-935-9935 (Checking and Savings) TTY: 1-800-242-7383 www.chase.com

#### Chattem, Inc. 5

Consumer Affairs PO Box 22219 Chattanooga, TN 37409 Toll free: 1-888-442-4464 www.chattem.com

#### Check 'n Go

7755 Montgomery Rd., Suite 400 Cincinnati, OH 45236 Toll free: 1-888-372-9329 ⊠: comments@checkngo.com www.checkngo.com

### The Cheesecake Factory S

26901 Malibu Hills Rd. Calabasas Hills, CA 91301 818-871-3000 www.thecheesecakefactory.com

### **Chevron Corporation**

Consumer Connection Center PO Box 4000 Bellaire, TX 77402-4000 www.chevron.com

### Chick-fil-A, Inc.

Customer Feedback PO Box 500367 Atlanta, GA 31150 404-765-8000 Toll free: 1-866-232-2040 www.chick-fil-a.com

# Children's Place 5

Customer Service 500 Plaza Dr. Secaucus, NJ 07094 Toll free: 1-877-752-2387 www.childrensplace.com

#### Chili's Grill and Bar

See: Brinker International Toll free: 1-800-983-4637 (Guest Relations) www.chilis.com

#### Chipotle Mexican Grill, Inc.

1401 Wynkoop St., Suite 500 Denver, CO 80202 303-595-4000 www.chipotle.com

# Choice Hotels 5

Guest Relations 6811 E. Mayo Blvd., Suite 100 Phoenix, AZ 85054 Toll free: 1-800-300-8800 www.choicehotels.com

# Church & Dwight

Company, Inc. Consumer and Professional Relations 469 North Harrison St. Princeton, NJ 08543-5297 609-683-5900 Toll free: 1-800-524-1328 www.churchdwight.com

# Citigroup, Inc.

Client Services 100 Citibank Dr. San Antonio, TX 78245-9004 Toll free: 1-800-627-3999 (Banking) Toll free: 1-800-950-5114 (Credit cards) TTY: 1-800-788-0002 www.citibank.com

### The Clorox Company 5

Consumer Services Mail Stop 2334 1221 Broadway Oakland, CA 94612-1888 510-271-7000 Toll free: 1-800-835-4523 (GLAD) Toll free: 1-800-227-1860 (Household Cleaners) Toll free: 1-800-292-2200 (Laundry Brands) Toll free: 1-800-426-6228 (Insecticides) www.thecloroxcompany.com

### The Coca-Cola Company 🕥

Industry and Consumer Affairs PO Box 1734 Atlanta, GA 30301 404-676-2121 Toll free: 1-800-438-2653 www.thecocacolacompany.com

### Coldwell Banker Real Estate Corporation

Customer Service One Campus Dr. Parsippany, NJ 07054 Toll free: 1-877-373-3829 www.coldwellbanker.com

# The Colgate-Palmolive Company 5 ◆

Consumer Affairs 300 Park Ave. New York, NY 10022 Toll free: 1-800-468-6502 Science: colgate-palmolive\_consumer\_ affairs@colpal.com www.colgate.com

#### **Colonial Penn Life Insurance**

Customer Service 399 Market St. Philadelphia, PA 19181 Toll free: 1-877-877-8052 www.colonialpenn.com

# Combe, Inc. 5

Consumer Resources 1101 Westchester Ave. White Plains, NY 10604-3597 Toll free: 1-800-431-2610 www.combe.com

#### **Comcast Corporation**

One Comcast Center Philadelphia, PA 19103 Toll free: 1-800-266-2278 www.comcast.com

# ConAgra Foods 🅥

Consumer Affairs One ConAgra Dr. Omaha, NE 68102 Toll free: 1-800-722-1344 🖂: consumeraffairs@ conagrafoods.com www.conagrafoods.com

# **Conair Cuisinart Corporation**

Consumer Affairs 150 Milford Rd. East Windsor, NJ 08520 203-351-9000 Toll free: 1-800-326-6247 (Personal Care) Toll free: 1-800-334-4031 (Oral Care) Toll free: 1-800-726-0190 Sci feedback@conair.com

# **Continental Airlines, Inc.**

Customer Care -NH CCR 900 Grand Plaza Dr. Houston, TX 77067-4323 Toll free: 1-800-932-2732 Toll free: 1-800-335-2247 (Baggage) TTY: 1-800-343-9195 Sci custo@coair.com www.continental.com

#### **Costco Wholesale Corporation**

Member Service PO Box 34331 Seattle, WA 98124 Toll free: 1-800-774-2678 Toll free: 1-800-955-2292 (Online Members) www.costco.com

# Coty Inc. 5

Consumer Affairs 118 American Rd. Morris Plains, NJ 07950 Toll free: 1-800-715-4023 Toll free: 1-800-953-5080 (Sally Hansen, N.Y.C., and LaCross brands) Toll free: 1-800-954-5080 (Borghese brand) www.coty.com

#### **Cox Communications**

1550 W. Deer Valley Rd. Phoenix, AZ 85027 www.cox.com

#### craigslist, Inc.

989 Market St., Suite 200 San Francisco, CA 94103 415-278-0404 ⊠: info@craigslistfoundation.org www.craigslist.org

# Crayola, LLC 🕥

Consumer Affairs PO Box 431 Easton, PA 18044-0431 Toll free: 1-800-272-9652 www.crayola.com

#### **Cricket Wireless**

10307 Pacific Center San Diego, CA 92121 Toll free: 1-800-274-2538 www.mycricket.com

#### **Crowne Plaza**

See: InterContinental Hotels Group PLC Toll free: 1-800-465-2680 www.crowneplaza.com

#### **Curves International**

100 Ritchie Rd. Waco, TX 76712 Toll free: 1-800-848-1096 **www.curves.com** 

#### **CVS Caremark Corporation**

Customer Relations Department One CVS Dr. Woonsocket, RI 02895 401-765-1500 Toll free: 1-800-746-7287 Scustomercare@cvs.com www.cvs.com

# D

#### Dairy Queen Corporation 5

Customer Relations 7505 Metro Blvd. Minneapolis, MN 55439 952-830-0200 www.dairygueen.com

#### The Dannon Company, Inc. 5

Consumer Response Center PO Box 90296 Allentown, PA 18109-0296 Toll free: 1-877-326-6668 www.dannon.com

#### Darden Restaurants 🕥

#### Days Inns Worldwide, Inc.

See: Wyndham Hotel Group Toll free: 1-800-441-1618 www.daysinn.com

#### Dean DeLuca

Customer Care 4115 E. Harry St. Wichita, KS 67218 316-821-3200 Toll free: 1-800-221-7714 Scustomercare@deandeluca.com www.deandeluca.com

#### Dell, Inc.

Customer Service One Dell Way Round Rock, TX 78682 Toll free: 1-800-624-9897 (Customer Service) Toll free: 1-866-243-9297 (Technical Support) TTY: 1-877-335-5889 www.dell.com

#### **Del Laboratories, Inc.**

Consumer Relations 410 American Rd. Morris Plains, NJ 07950 Toll free: 1-800-953-5080 www.dellabs.com

#### Del Monte Foods Company 🅤

Consumer Affairs PO Box 80 Pittsburgh, PA 15230-0080 415-247-3000 Toll free: 1-800-543-3090 www.delmonte.com

## Delta Air Lines, Inc. 🕥

Customer Care PO Box 20980 Department 980 Atlanta, GA 30320-2980 404-773-0305 Toll free: 1-800-325-8224 (Baggage) www.delta.com

#### **Delta Faucets Company**

55 E. 111th St. Indianapolis, IN 46280 317-848-1812 Toll free: 1-800-345-3358 ⊠: customerservice@ deltafaucet.com www.deltafaucet.com

### **Denny's Corporation**

Call Center 203 E. Main St. P-8-6 Spartanburg, SC 29319 Toll free: 1-800-733-6697 (Customer Service) www.dennys.com

#### The Dial Corporation S

19001 N. Scottsdale Rd. Scottsdale, AZ 85254-1619 480-754-3425 Toll free: 1-800-258-3425 www.dialsoap.com

#### **Diamond Foods, Inc.**

Consumer Affairs 1050 S. Diamond St. Stockton, CA 95205-7087 209-467-6000 www.diamondfoods.com

#### **Dick's Sporting Goods**

345 Court St. Caraopolis, PA 15108 Toll free: 1-877-846-9997 ⊠: customersupport@ dickssportinggoods.com www.dickssportinggoods.com

#### Dillard's, Inc.

Customer Service Department PO Box 486 Little Rock, AR 72203 501-376-5200 Toll free: 1-800-345-5273 TTY: 1-800-444-1732 : questions@dillards.com www.dillards.com

#### **Diners Club International**

Customer Service PO Box 6500 Sioux Falls, SD 57117 702-797-5532 Toll free: 1-800-234-6377 www.dinersclubus.com

#### **DIRECTV Enterprises, Inc.**

PO Box 6550 Greenwood Village, CO 80155-6550 Toll free: 1-800-531-5000 TTY: 1-800-779-4388 www.directv.com

#### Discover Financial Services, Inc.

Card Customer Service PO Box 30943 Salt Lake City, UT 84130-0943 224-405-0900 (Headquarters) 801-902-3100 Toll free: 1-800-347-2683 TTY: 1-800-347-7449 www.discoverfinancial.com

#### **Dish Network**

Toll free: 1-888-333-3474 ⊠: feedback@customermail. dishnetwork.com www.dishnetwork.com

#### Dole Food Company, Inc. 🕥

Consumer Center PO Box 5700 Thousand Oaks, CA 91359-5700 Toll free: 1-800-356-3111  $\bowtie$ : Dole.Consumer.Center@dole. com www.dole.com

#### Dollar Rent A Car, Inc.

Customer Service 2W2 PO Box 33167 Tulsa, OK 74153-1167 918-669-3000 Toll free: 1-800-800-5252 (Customer Service) Service) Service and the serv

# Domino's Pizza, Inc. 5

Customer Service 30 Frank Lloyd Wright Dr. PO Box 997 Ann Arbor, MI 48106 734-930-3030 Toll free: 1-888-366-4667 www.dominos.com

#### **DoubleTree**

See: Hilton Hospitality, Inc. Toll free: 1-800-222-8733 www.doubletree.com

#### Dr. Pepper/Snapple

Group, Inc. S Consumer Relations PO Box 869077 Plano, TX 75086-9077 972-673-7000 Toll free: 1-800-696-5891 www.drpeppersnapplegroup. com

#### DSW

Customer Service 810 DSW Dr. Columbus, OH 43219 Toll free: 1-866-379-7463 www.dsw.com

### **Dunkin Donuts**

Consumer Care 130 Royall St. Canton, MA 02021 Toll free: 1-800-859-5339 www.dunkindonuts.com

#### **DuPont Company**

Corporate Information Center Chestnut Run Plaza 705/GS38 PO Box 80705 Wilmington, DE 19880-0705 Toll free: 1-800-441-7515 Sel: info@dupont.com www.dupont.com

#### **Duracell North America**

Consumer Relations Berkshire Corporate Park Bethel, OH 06801 Toll free: 1-800-551-2355 www.duracell.com

# Ε

#### E. & J. Gallo Winerv 🕥

Consumer Relations 3840 Kilroy Airport Way Long Beach, CA 90806 Toll free: 1-877-687-9463 Seconsumerrelations@ejgallo. com

# www.gallo.com

#### **Eagle Family Foods**

Consumer Response One Strawberry Ln. Orrville, OH 44667 Toll free: 1-888-656-3245 www.eaglebrand.com

#### Eastman Kodak Company

Kodak Information Center/ Consumer Contact Center 343 State St. Rochester, NY 14650 Toll free: 1-800-235-6325 (Digital Cameras, Printer Docks, Photo Printers) Toll free: 1-800-242-2424 www.kodak.com

#### e-Bay, Inc.

2065 Hamilton Ave. San Jose, CA 95125 Toll free: 1-800-322-9266 www.eBay.com

#### Eddie Bauer, Inc.

Customer Satisfaction Center PO Box 7001 Groveport, OH 43125 Toll free: 1-800-426-8020 TTY: 1-800-462-6757 ScustomerCare@csc. eddiebauer.com www.eddiebauer.com

#### eHarmony

Customer Care PO Box 3640 Pasadena, CA 90408 www.eharmony.com

# The Electrolux Group

Consumer Assistance Center 250 Bobby Jones Expressway Martinez, GA 30907 Toll free: 1-877-435-3287 www.electrolux.com

#### Eli Lilly Company 5

Consumer Communications Lilly Corporate Center Indianapolis, IN 46285 317-276-2000 Toll free: 1-800-545-5979 www.lilly.com

#### Elizabeth Arden, Inc.

Consumer Affairs 309 South St. New Providence, NJ 07974 Toll free: 1-800-217-2927 Sconsumer@elizabetharden.com www.elizabetharden.com

#### **Embassy Suites**

See: Hilton Hospitality, Inc. Toll free: 1-800-362-2779 www.embassysuites.com

#### **Enterprise Rent-A-Car**

600 Corporate Park Dr. Saint Louis, MO 63105-4211 Toll free: 1-800-264-6350 ⊠: customerservice@enterprise. com

#### www.enterprise.com

#### **Equifax**

Office of Consumer Affairs PO Box 740241 Atlanta, GA 30374 Toll free: 1-800-685-1111 www.equifax.com

#### The Estee Lauder Companies,

Inc. S Consumer Communications 767 5th Ave. New York, NY 10153 212-572-4200 Toll free: 1-888-311-3883 Sampogn@estee.com www.elcompanies.com

#### Ethan Allen, Inc.

PO Box 1966 Danbury, CT 06813 Toll free: 1-888-324-3571 ⊠: orders@ethanallen.com www.ethanallen.com

#### The Eureka Company

Consumer Service Department PO Box 3900 Peoria, IL 61701 Toll free: 1-800-282-2886 www.eureka.com

#### Expedia, Inc. 🕥

Customer Support 333 108th Ave., NE Bellevue, WA 98004 Toll free: 1-800-397-3342 Sel: travel@customercare.expedia. com www.expedia.com

#### Experian

National Consumer Assistance Center PO Box 2104 Allen, TX 75013 Toll free: 1-888-397-3742 www.experian.com

#### **ExxonMobil**

Customer Relations PO Box 1049 Buffalo, NY 14240-1049 Toll free: 1-800-243-9966 www.exxonmobil.com

# F

#### Facebook, Inc.

1601 S. California Ave. Palo Alto, CA 94304 650-543-4800 ⊠: info@facebook.com www.facebook.com

#### **Fairfield Inn**

See: Marriott International, Inc. Toll free: 1-800-721-7033 www.fairfieldinn.com

#### **Farmers Insurance**

4680 Wilshire Blvd. Los Angeles, CA 90010 Toll free: 1-800-435-7764 TTY: 1-888-891-1660 www.farmers.com

### FedEx Corporation 5

Customer Relations 3875 Airways Blvd. Module H3 Department 4634 Memphis, TN 38116 Toll free: 1-800-463-3339 www.fedex.com

#### Fingerhut Direct Marketing, Inc.

Customer Service 6250 Ridgewood Rd. St. Cloud, MN 56303 Toll free: 1-800-208-2500 Service@fingerhut. com www.fingerhut.com

#### **Fisher-Price**

Consumer Affairs 636 Girard Ave. East Aurora, NY 14052 716-687-3000 Toll free: 1-800-432-5437 TTY: 1-800-382-7470 Scipconaff@fisher-price.com www.fisher-price.com

#### Florsheim, Inc.

Customer Service 333 W. Estabrook Blvd. Glendale, WI 53212 Toll free: 1-866-454-0449 🖂: us.consumers@florsheim.com www.florsheim.com

#### Flowers Foods, Inc. 5

1919 Flowers Circle Thomasville, GA 31757 229-226-9110 www.flowersfoods.com

#### Food Lion, Inc.

Customer Relations PO Box 1330 Salisbury, NC 28145-1330 Toll free: 1-800-210-9569 www.FoodLion.com

#### Forever 21, Inc.

Customer Service 2001 S. Alameda St. Los Angeles, CA 90058 213-741-5100 Toll free: 1-888-494-3837 www.forever21.com

#### **Fortune Brands**

Corporate Affairs Department 520 Lake Cook Rd. Deerfield, IL 60015 847-484-4400 Section: mail@fortunebrands.com www.fortunebrands.com

#### **Frigidaire Home Products**

PO Box 212378 Martinez, GA 30917 Toll free: 1-800-374-4432 www.frigidaire.com

#### Frito-Lay

Consumer Affairs PO Box 660634 Dallas, TX 75266-6234 972-334-7000 Toll free: 1-800-352-4477 www.fritolay.com

#### Frontier Airlines, Inc.

Customer Relations 7001 Tower Rd. Denver, CO 80249-7312 Toll free: 1-800-432-1359 www.frontierairlines.com

#### FTD, Inc.

Customer Service 3113 Woodcreek Dr. Downers Grove, IL 60515 630-719-7756 Toll free: 1-800-736-3383 www.ftd.com

#### Fuji Photo Film USA, Inc.

Consumer Information Service Center 1100 King George Post Edison, NJ 08837 Toll free: 1-800-800-3854 www.fujifilm.com

# G

#### Gap, Inc.

Customer Relations 100 Gap Online Dr. Grove City, OH 43123-8605 Toll free: 1-800-427-7895 TTY: 1-888-906-1104  $\bowtie$ : custserv@gap.com www.gap.com

#### Gateway, Inc.

Customer Service PO Box 6137 Temple, TX 76503 www.gateway.com

### **GEICO**

One GEICO Plaza Washington, DC 20076 Toll free: 1-877-418-1312 (Car) Toll free: 1-888-395-1200 (Home) Toll free: 1-888-532-5433 (Life) TTY: 1-800-833-8255 www.geico.com

#### **General Electric Company**

3135 Easton Turnpike Fairfield, CT 06828 203-373-2211 Toll free: 1-800-626-2005 **www.ge.com** 

#### General Mills, Inc. 5

Consumer Services PO Box 9452 Minneapolis, MN 55440 Toll free: 1-800-248-7310 www.generalmills.com

#### Georgia-Pacific Corporation 5

Consumer Affairs 133 Peachtree St. NE Atlanta, GA 30303 Toll free: 1-800-283-5547 (Consumer Products) www.gp.com

#### **Gerber Products Company**

Consumer Affairs 445 State St. Fremont, MI 49413-0001 Toll free: 1-800-284-9488 www.gerber.com

### Giant Food, Inc.

8301 Professional Pl., Suite 115 Landover, MD 20785 Toll free: 1-888-469-4426 www.giantfood.com

#### GlaxoSmithKline Consumer Healthcare

Consumer Information PO Box 13398 Five Moore Dr. Research Triangle Park, NC 27709 412-200-4000 Toll free: 1-888-825-5249 (Customer Response Center) Seconsumer.communications@ gsk.com www.gsk.com

#### The Golden Grain Company

PO Box 049003 Chicago, IL 60604-9003 Toll free: 1-800-421-2444 www.ricearoni.com

### Gold's Gym International

Customer Care Department 125 E. John Carpenter Freeway Suite 1300 Irving, TX 75062 214-574-4653 Toll free: 1-866-465-3775 www.goldsgym.com

#### **Goodrich Corporation**

Consumer Relations Department PO Box 19001 Greenville, SC 29602-9001 Toll free: 1-877-788-8899 www.bfgoodrichtires.com

#### The Goodyear Tire & Rubber Company

Department 728 1144 E. Market St. Akron, OH 44316-0001 330-769-2121 Toll free: 1-800-321-2136 ⊠: consumer\_relations@ goodyear.com www.goodyear.com

#### Google.com

1600 Amphitheatre Parkway Mountain View, CA 94043 650-253-0000 www.google.com

#### Graco Children's Products, Inc.

Consumer Services 150 Oaklands Blvd. Exton, PA 19341 Toll free: 1-800-345-4109 www.gracobaby.com

#### Greyhound Lines, Inc.

PO Box 660362 Dallas, TX 75266-0362 214-849-8000 214-849-6246 (Baggage) Toll free: 1-800-231-2222 (Fares/ Schedules) TTY: 1-800- 345-3109 www.greyhound.com

#### Guess? Inc.

Customer Service 1444 S. Alameda St. Los Angeles, CA 90021 213-765-3100 Toll free: 1-877-444-8377 www.guess.com

# **Guinness Company**

801 Main Ave. Norwalk, CT 06851 203-229-2100 Toll free: 1-800-521-1591 ⊠: guinness@consumer-care.net www.guinness.com

# Н

H & R Block, Inc. Customer Support One H & R Block Way Kansas City, MO 64105 www.hrblock.com

#### Hallmark Cards, Inc.

Consumer Affairs PO Box 419034 Mail Drop #216 Kansas City, MO 64141 Toll free: 1-800-425-5627 www.hallmark.com

#### Hampton Inn &Suites

See: Hilton Hospitality, Inc. Toll free: 1-800-426-7866 www.hamptoninn.com

#### **Hanes Hosiery**

Consumer Relations PO Box 3013 Winston-Salem, NC 27102 Toll free: 1-800-225-4872 www.haneshosiery.com

#### Harry & David

Customer Service 2500 South Pacific Highway Medford, OR 97501-2675 541-864-2121 Toll free: 1-877-322-1200 Service@harryanddavid.com www.harryanddavid.com

#### Hartz Mountain Corporation

Consumer Affairs 400 Plaza Dr. Secaucus, NJ 07094 Toll free: 1-800-275-1414 www.hartz.com

#### Hasbro, Inc.

Consumer Affairs PO Box 200 Dept. C-847 Pawtucket, RI 02862-0200 401-727-6899 Toll free: 1-800-255-5516  $\bowtie$ : customersupport@hasbro. com

#### www.hasbro.com

#### Heinz North America ᠫ

Consumer Resource Center/ Consumer Affairs PO Box 57 Pittsburgh, PA 15230 Toll free: 1-800-255-5750 www.heinz.com

#### Hershey Food Corporation 5

Consumer Relations 100 Crystal A Dr. Hershey, PA 17033 Toll free: 1-800-468-1714 www.hersheys.com

#### Hertz Corporation

Customer Relations PO Box 26120 Oklahoma City, OK 73126 Toll free: 1-800-654-4173 TTY: 1-800-654-2280 www.hertz.com

#### Hewlett-Packard Company S

3000 Hanover St. Bldg. 6A Mail Stop 1247 Palo Alto, CA 94304 650-857-1501 Toll free: 1-800-474-6836 www.hp.com

#### Hilton Garden Inn

See: Hilton Hospitality, Inc. Toll free: 1-877-782-9444 www.hiltongardeninn.com

#### Hilton Hospitality, Inc.

Guest Assistance 755 Crossover Ln. Memphis, TN 38117 901-374-6476 Toll free: 1-800-445-8667 www.hilton.com

#### Holiday Inn/Holiday Inn Express

See: InterContinental Hotels Group PLC Toll free: 1-800-465-4329 www.holiday-inn.com

#### Home Depot USA, Inc.

Customer Care 2455 Paces Ferry Rd. Atlanta, GA 30339-4024 770-433-8211 Toll free: 1-800-466-3337 Toll free: 1-800-430-3376 (Website Questions) Sel: customercare@homedepot. com

www.homedepot.com

#### HomeGoods

See: TJX Companies, Inc. Toll free: 1-800-888-0776 www.homegoods.com

#### Home Shopping Network

Customer Service PO Box 9090 Clearwater, FL 33758 Toll free: 1-800-284-3900 (Phone Orders) Toll free: 1-800-933-2887 (Online Orders) TTY: 1-800-753-5353 www.hsn.com

#### **Homewood Suites**

See: Hilton Hospitality, Inc. Toll free: 1-800-225-5466 www.homewoodsuites.com

#### **Hoover Company**

TTI Floor Care North America 7005 Cochran Rd. Glenwillow, OH 44139 Toll free: 1-800-944-9200 www.hoover.com

#### Hormel Foods Company 5

Consumer Affairs One Hormel PI. Austin, MN 55912 Toll free: 1-800-523-4635 www.hormel.com

#### Howard Johnson, Inc.

1910 8th Ave., NE Aberdeen, SD 57402-4090 Toll free: 1-800-544-9881 www.hojo.com

#### Humana, Inc.

PO Box 14601 Lexington, KY 40512-4601 502-580-1000 Toll free: 1-800-448-6262 www.humana.com

#### Hyatt Hotels & Resorts 5

Consumer Affairs 9805 Q St. Omaha, NE 68127 402-592-6465 Toll free: 1-800-323-7249 www.hyatt.com

L

### **IBM Corporation**

One New Orchard Rd. Armonk, NY 10504-1722 914-499-1900 Toll free: 1-800-426-4968 (Customer Service) TTY: 1-800-426-3383 ⊠: askibm@vnet.ibm.com www.ibm.com

#### lkea

Customer Relations 420 Alan Wood Rd. Conshohocken, PA 19428 Toll free: 1-800-434-4532 www.ikea.com

#### Intel

Consumer Relations 2200 Mission College Blvd. Santa Clara, CA 95054 916-377-7000 916-356-8080 (Headquarters) www.intel.com

#### InterContinental Hotels Group PLC

Guest Relations PO Box 30321 Salt Lake City, UT 84130-321 Toll free: 1-800 621-0555 www.ihgplc.com

# J

Jack in the Box, Inc. Guest Relations 9330 Balboa Ave. San Diego, CA 92123-1516 858-571-2121 Toll free: 1-800-955-5225 www.jackinthebox.com

#### Jackson Hewitt Tax Service, Inc.

Three Sylvan Way, Suite 301 Parsippany, NJ 07054 Toll free: 1-800-234-1040 www.jacksonhewitt.com

#### JanSport, Inc.

2011 Farallon Dr. San Leandro, CA 94577 501-614-4000 Toll free: 1-800-558-3600 ⊠: consumer\_relations@vfc.com www.jansport.com

#### Janssen Pharmaceuticals, Inc.

PO Box 200 Titusville, NJ 08560 Toll free: 1-800-526-7736 www.janssenpharmaceuticalsinc. com

# Jarden Consumer

Solutions, Inc. S Consumer Affairs 2381 Executive Center Dr. Boca Raton, FL 34331 Toll free: 1-800-458-8407 www.sunbeam.com

#### JCPenney Company, Inc.

Corporate Customer Relations PO Box 10001 Dallas, TX 75301-7311 972-431-1000 Toll free: 1-800-222-6161 www.jcpenney.com

#### J. Crew

Customer Relations One Ivy Crescent Lynchburg, VA 24513-1001 Toll free: 1-800-562-0258 Sel: contactus@jcrew.com www.jcrew.com

# Jenny Craig, Inc.

Customer Care 5770 Fleet St. Carlsbad, CA 92008 Toll free: 1-800-597-5366  $\boxtimes$ : WebCustomerService@ jennycraig.com www.jennycraig.com

#### JetBlue Airways Corporation

Customer Relations PO Box 17435 Salt Lake City, UT 84117-7435 Toll free: 1-800-538-2583 TTY: 1-800-336-5530 Sector promise@jetblue.com www.jetblue.com

#### Jiffy Lube International, Inc.

Customer Service PO Box 4427 Houston, TX 77210-4458 713-546-4100 Toll free: 1-800-344-6933 www.jiffylube.com

#### John Hancock Financial Services, Inc.

601 Congress Street Boston, MA 02210-2805 617-572-6000 Toll free: 1-800-732-5543 TTY: 1-800-832-5282 www.johnhancock.com

#### Johnson & Johnson Consumer

Products, Inc. PO Box 726 Langhorne, PA 19047-0726 732-524-0400 Toll free: 1-800-526-3967 www.jnj.com

#### Just Born, Inc ᠫ

Consumer Relations 1300 Stefko Blvd. Bethlehem, PA 18017 610-867-7568 Toll free: 1-888-645-3453 (Consumer Relations) Sel: consumerrelations@justborn. com www.justborn.com

#### JVC Company of America S

Customer Care 3600 Formosa Ave. Building N McAllen, TX 78503 973-317-5000 Toll free: 1-800-252-5722  $\bowtie$ : customerrelations@jvc.com www.jvcservice.com

# K

#### Kao Brands Company

Consumer Relations Dept. 2535 Spring Grove Ave. Cincinnati, OH 45214 www.kaobrands.com

# Kawasaki Motor Corporation, USA

Consumer Services PO Box 25252 Santa Ana, CA 92799-5252 949-460-5688 www.kawasaki.com

Kayak

55 N. Water St., Suite 1 Norwalk, CT 06854 www.kayak.com

# Kellogg Company 5 •

Consumer Affairs PO Box CAMB Battle Creek, MI 49016 269-961-2000 (Corporate) Toll free: 1-800-962-1413 www.kelloggcompany.com

# KFC

PO Box 725489 Atlanta, GA 31139 Toll free: 1-800-225-5532 www.kfc.com

#### Kimberly-Clark Corporation 5

Consumer Services Dept. INT PO Box 2020 Neenah, WI 54957-2020 Toll free: 1-888-525-8388 www.kimberly-clark.com

#### The Kirby Company

Customer Relations 1920 W. 114th St. Cleveland, OH 44102 Toll free: 1-800-494-8586 Sconsumer@kirbywhq.com www.kirby.com

#### **KitchenAid**

Customer Satisfaction Center 553 Benson Rd. Benton Harbor, MI 49022 269-923-5000 Toll free: 1-800-422-1230 (Large Appliances) Toll free: 1-800-541-6390 (Small Appliances) www.kitchenaid.com

### **K**mart **C**orporation

Customer Service 847-286-2500 Toll free: 1-866-562-7848 Service.kmart.com www.kmart.com

#### Kohler Company

444 Highland Dr. Kohler, WI 53044 Toll free: 1-800-456-4537 www.kohler.com

## Kohl's Corporation 5

Customer Service N56 W 17000 Ridgewood Dr. Menomonee Falls, WI 53051 262-703-7000 Toll free: 1-866-887-8884 Toll free: 1-800-564-5740 (Credit) Service@kohls.com www.kohls.com

#### Kona Grill, Inc.

7150 E. Camelback Rd., #220 Scottsdale, AZ 85251 480-922-8100 www.konagrill.com

#### Kraft Foods, Inc. 5

Consumer Relations One Kraft Court Glenview, IL 60025 Toll free: 1-800-535-5666 www.kraftfoods.com

#### **Kroger Company**

1014 Vine St. Cincinnati, OH 45202-1100 Toll free: 1-800-576-4377 www.kroger.com

# \_ L

#### LA Fitness International, LLC

Member Services PO Box 54170 Irvine, CA 92619-1300 949-255-7200 www.lafitness.com

# Land O'Lakes, Inc. 5

Consumer Affairs PO Box 64050 St. Paul, MN 55164-9784 Toll free: 1-800-328-4155 (Consumer Affairs) www.landolakes.com

### Lands End. Inc.

**Customer Service** 1 Lands End Ln. Dodgeville, WI 53595 Toll free: 1-800-963-4816 TTY: 1-800-541-3459 www.landsend.com

#### Lane Bryant

777 S. State Rd. 7 Margate, FL 33068 Toll free: 1-866-886-4731 www.lanebryant.com

#### Lane Furniture

**Consumer Services** PO Box 1627 Highway 145 South Tupelo, MS 38802 Toll free: 1-877-405-3745  $\boxtimes$ : service@lanefurniture.com www.lanefurniture.com

### La-Z-Boy, Inc.

**Consumer Services** 1284 N. Telegraph Rd. Monroe, MI 48162-3309 Toll free: 1-800-375-6890 ⊠: cservice@la-z-boy.com www.la-z-boy.com

#### LeapFrog Enterprises, Inc.

Customer Support 6401 Hollis St., Suite 100 Emeryville, CA 94608-1071 Toll free: 1-800-701-5327 ⊠: support@leapfrog.com www.leapfrog.com

#### Leap Wireless International, Inc

Cricket Communications, LLC 5887 Copley Dr. San Diego, CA 92111 858-882-6000 Toll free: 1-800-274-2538 www.leapwireless.com

#### Lee Jeans

**Consumer Services** 9001 W. 67th St. Merriam, KS 66202 Toll free: 1-800-453-3348 www.lee.com

# L'eggs Products

**Consumer Relations** 1000 E. Hanes Mill Rd. Winston-Salem, NC 27105 Toll free: 1-800-925-3447 www.leggs.com

### **LEGO Systems, Inc**

**Consumer Affairs** 555 Taylor Rd. PO Box 1138 Enfield, CT 06083-1138 Toll free: 1-800-838-9647 Toll free: 1-877-518-5346( (Shop at Home) www.lego.com

### Lennox Industries, Inc. 5

Consumer Affairs PO Box 799900 Dallas, TX 75379 Toll free: 1-800-953-6669 www.lennox.com

#### **LensCrafters**

4000 Luxottica Pl. Mason, OH 45040 513-765-6000 Toll free: 1-877-753-6727 www.lenscrafters.com

# Levi Strauss & Company 🌖

1155 Battery St. San Francisco, CA 94111 415-501-6000 Toll free: 1-866-860-8907 ⊠: customerservice@levisstore. com

www.levi.com

#### Lexmark International, Inc.

740 W. New Circle Rd. Lexington, KY 40550 Toll free: 1-800-539-6275 www.lexmark.com

#### LG Electronics, Inc S

**Customer Service** PO Box 240007 201 James Record Rd. Huntsville, AL 35813 256-772-8860 Toll free: 1-800-243-0000 (Appliances) Toll free: 1-800-793-8896 (Phones) www.lge.com

#### **Liberty Mutual Insurance** Group 5

**Customer Service** 100 Liberty Way Dover, NH 03820 Toll free: 1-800-398-8924 ⊠: Liberty.Service@ libertymutual.com www.libertymutual.com

#### Lillian Vernon Corporation

**Customer Service** 100 Lillian Vernon Dr. Virginia Beach, VA 23479-0002 Toll free: 1-800-901-9291 TTY: 303-682-7999 ⊠: custservice@lillianvernon. com www.lillianvernon.com

### Limited Brands, Inc.

**Customer Service** Three Limited Parkway Columbus, OH 43230 614-415-7000 Toll free: 1-800-945-5088 www.limitedbrands.com

### **LinkedIn Corporation**

2029 Stierlin Ct. Mountain View, CA 94043 www.linkedin.com

### **Little Tikes Company**

**Consumer Services** 2180 Barlow Rd. Hudson, OH 44236 Toll free: 1-800-321-0183  $\boxtimes$ : littletikes.cares@ littletikescare.com www.littletikes.com

# L.L. Bean. Inc.

15 Casco St. Freeport, ME 04033-0001 207-552-3028 Toll free: 1-800-441-5713 TTY: 1-800-545-0090 www.llbean.com

# Loehmann's

**Customer Service** 2500 Halsey St. Bronx, NY 10461 1-800-366-5634 www.loehmanns.com

# Longhorn Steakhouse

See: Darden Restaurants 407-245-4000 www.longhornsteakhouse.com

Long John Silver's Restaurants. Inc.

1900 Colonel Sanders Ln. Louisville, KY 40213 www.ljsilvers.com

L'Oreal USA 575 Fifth Ave. New York, NY 10017 212-818-1500 (Headquarters) Toll free: 1-800-322-2036 www.lorealusa.com

#### Lowe's Companies, Inc.

Customer Care PO Box 1111 North Wilkesboro, NC 28656 Toll free: 1-800-445-6937 Scustomercare@lowes.com www.lowes.com

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#### MAACO Franchising, Inc.

610 Freedom Business Center Suite 200 King of Prussia, PA 19406 610-265-6606 Toll free: 1-800-523-1180 www.maaco.com

#### Macy's

Customer Service PO Box 8113 Mason, OH 45040 Toll free: 1-800-526-1202 (Customer Service) Toll free: 1-877-493-9207 (Credit) www.macys.com

#### Magic Chef

Customer Service 777 Mark St. Wood Dale, IL 49022 Toll free: 1-888-775-0202 www.magicchef.com

#### Magnavox

See: Philips Consumer Electronics North America Toll free: 1-800-705-2000 www.magnavox.com

#### Marriott International, Inc.

Guest Relations 1818 N. 90th St. Omaha, NE 68114-1315 Toll free: 1-800-535-4028 ⊠: customer.care@marriott.com www.marriott.com

#### Mars Chocolate North America

800 High St. Hackettstown, NJ 07840 908-852-1000 ⊠: askus@masterfoodsusa.com www.masterfoods.com

#### Marshalls, Inc.

See: TJX Companies, Inc. Toll free: 1-888-627-7425 www.marshallsonline.com

#### Massachusetts Mutual Insurance Company (Mass Mutual)

Customer Relations 1295 State St. Springfield, MA 01111-0001 Toll free: 1-800-272-2216 (Life Insurance) Toll free: 1-800-505-8952 (Long Term Insurance) www.massmutual.com

#### MasterCard Worldwide

Consumer Inquiries (Contact your issuing bank first) 2000 Purchase St. Purchase, NY 10577 Toll free: 1-800-307-7309 Sel: Consumer\_Inquiries@ mastercard.com www.mastercard.com

#### Match.com, LLC

PO Box 25472 Dallas, TX 75225 www.match.com

## Mattel, Inc. 🕥

Worldwide Consumer Affairs 333 Continental Blvd. El Segundo, CA 90245-5012 310-252-2000 Toll free: 1-800-524-8697 TTY: 1-800-382-7470 www.mattel.com

#### Maybelline, Inc.

Consumer Affairs PO Box 1010 Clark, NJ 07066 Toll free: 1-800-944-0730 www.maybelline.com

#### Mayflower Transit, LLC

One Mayflower Dr. St. Louis, MO 63026 636-305-4000 Toll free: 1-800-241-1321 Toll free: 1-800-325-9970 (Claims) www.mayflower.com

#### Maytag

Customer Service 553 Benson Rd. Benton Harbor, MI 49022 Toll free: 1-800-344-1274 www.maytag.com

#### McCormick & Schmicks Seafood Restaurants

720 S.W. Washington St., Suite 550 Portland, OR 97205 503-226-3440 www.mccormickandschmicks.com

### McCormick & Company, Inc.

Consumer Affairs 211 Schilling Circle Hunt Valley, MD 21031 410-527-6000 Toll free: 1-800-632-5847 www.mccormick.com

#### McDonalds Corporation 5

Customer Satisfaction Department 2111 McDonalds Dr Oak Brook, IL 60523 Toll free: 1-800-244-6227 www.mcdonalds.com

#### McKee Foods Corporation 5

PO Box 750 Collegedale, TN 37315 Toll free: 1-800-522-4499 www.mckeefoods.com

#### Medco Health Solutions, Inc.

Public Affairs 100 Parsons Pond Dr. Franklin Lakes, NJ 07417 201-269-3400 Toll free: 1-800-631-7780 www.medco.com

#### Meineke Car Care Centers, Inc.

Customer Relations Department PO Box 32401 128 S. Tryon St., Suite 900 Charlotte, NC 28232-2401 704-377-3070 Toll free: 1-800-447-3070 www.meineke.com

#### **Mellon Financial Corporation**

BNY Mellon Center Pittsburgh, PA 15258 412-234-5000 www.mellon.com

# The Mentholatum Company, Inc.

Consumer Affairs 707 Sterling Dr. Orchard Park, NY 14127 716-677-2500 Toll free: 1-800-688-9046 www.mentholatum.com

# Merck & Co., Inc.

Consumer Relations One Merck Dr. Whitehouse Station, NJ 08889 www.merck.com

# Merrill Lynch Company, Inc.

(Contact local branch manager first) 250 Vesey St. New York, NY 10080 212-449-1000 Toll free: 1-800-637-7455 TTY: 1-800-657-3323 www.merrilllynch.com

# MetLife, Inc.

200 Park Ave. New York, NY 10166 Toll free: 1-800-638-5433 www.metlife.com

# Michelinas

See: Bellisio Foods, Inc. 218-723-5555 ⊠: michelinas@bellisiofoods.com www.michelinas.com

# Michelin North America, Inc.

Consumer Relations Department PO Box 19001 Greenville, SC 29650 Toll free: 1-866-866-6605 www.michelin-us.com

# **Microsoft Corporation**

Customer Service 1 Microsoft Way Redmond, WA 98052-6399 425-882-8080 Toll free: 1-800-642-7676 TTY: 1-800-892-5234 www.microsoft.com

# Midas, Inc.

Consumer Relations 1300 Arlington Heights Rd. Itasca, IL 60143 Toll free: 1-800-621-8545 www.midas.com

# MillerCoors 🅥

Consumer Affairs 3939 W. Highland Blvd. Milwaukee, WI 53208 Toll free: 1-800-645-5376 Scontact@millercoors.com www.millercoors.com

# Milton Bradley

See: Hasbro, Inc. Toll free: 1-888-836-7025 Scustomersupport@hasbro.com www.hasbro.com/miltonbradley

#### Mitsubishi Digital Electronics America, Inc.

Consumer Relations Department 9351 Jeronimo Rd. Irvine, CA 92618 Toll free: 1-800-332-2119 Sel: mdeaservice@mdea.com www.mitsubishi-tv.com

#### Money Management International

14141 Southwest Freeway Suite 1000 Sugar Land, TX 77478-3494 Toll free: 1-866-889-9347 www.moneymanagement.org

# Morgan Stanley

Client Advocate 1585 Broadway New York, NY 10036 212-761-4000 Toll free: 1-800-869-3326 Selientadvocate@ morganstanley.com www.morganstanley.com

# Motel 6

Guest Relations PO Box 326 Worthington, OH 43085 614-601-4089 Toll free: 1-800-557-3435 www.motel6.com

# Motorola Mobility, Inc.

Corporate Communications 600 N. U.S. Highway 45 Libertyville, IL 60048 847-523-5000 Toll free: 1-800-331-6456 TTY: 847-538-7116 www.motorola.com

# Motts, Inc.

Consumer Relations PO Box 869077 Plano, TX 75086-9077 Toll free: 1-800-426-4891 www.motts.com

# Mozilla Firefox ♦

650 Castro St., Suite 300 Mountain View, CA 94041-2021 www.mozilla.org

#### Movado Group, Inc.

650 From Rd., Suite 375 Paramus, NJ 07652-3556 201-267-8000 Toll free: 1-800-810-2311 www.movadogroupinc.com

#### Mutual of Omaha Insurance Company

Customer Service Mutual of Omaha Plaza Omaha, NE 68175 402-342-7600 Toll free: 1-800-228-7104 Toll free: 1-800-775-1000 (Claims) Sel: individualclaims@ mutualofomaha.com www.mutualofomaha.com

# Myspace, LLC

8391 Beverly Blvd., #349 Los Angeles, CA 90048 310-969-7400 ⊠: info@myspace.com www.myspace.com

# Ν

Nabisco Foods Group See: Kraft Foods, Inc. Toll free: 1-800-622-4726 www.nabiscoworld.com

# National Amusements, Inc.

PO Box 9126 Dedham, MA 02027-9126 781-461-1600 Secutional-amusements.com www.national-amusements.com

# National Car Rental System, Inc.

Customer Services 8420 St. John Industrial Dr. St. Louis, MO 63114 Toll free: 1-800-468-3334 TTY: 1-800-328-6323 www.nationalcar.com

#### Nationwide Mutual Insurance Company

Customer Relations One Nationwide Plaza Columbus, OH 43215?220 Toll free: 1-877-669-6877 (Auto and Property Insurance) Toll free: 1-800-882-2822 (General Inquiries) Toll free: 1-800.848-6331 (Investments) www.nationwide.com

#### NaturaLawn of America

One E. Church St. Fredrick, MD 21701 301-694-5440 Toll free: 1-800-989-5444 ⊠: natural@nl-amer.com www.nl-amer.com

#### Nautica Enterprises, Inc.

Consumer Relations 40 West 57th St. New York, NY 10019 Toll free: 1-866-376-4184 www.nautica.com

# The Neiman-Marcus Group,

Inc. Customer Relations PO Box 650589 Dallas, TX 75265-0589 214-761-2660 Toll free: 1-888-888-4757 www.neimanmarcus.com

# Nestlé Purina PetCare Company S

Office of Consumer Affairs Checkerboard Square St. Louis, MO 63164 314-982-1000 Toll free: 1-800-778-7462 www.purina.com

# Nestlé USA ᠫ

Consumer Services Center 800 N. Brand Blvd. Glendale, CA 91203 Toll free: 1-800-225-2270 www.nestle.com

#### Nestlé Waters North America, Inc.

900 Long Ridge Rd. Building 2 Stamford, CT 06902-1138 203-531-4100 Toll free: 1-866-676-1672 www.nestle-watersna.com

#### Netflix Inc. 5

Customer Service 100 Winchester Circle Los Gatos, CA 95032 Toll free: 1-866-716-0414 www.netflix.com

#### **Neutrogena Corporation**

Consumer Affairs 199 Grandview Rd. Skillman, NJ 08558 Toll free: 1-800-582-4048  $\bowtie$ : ntgweb@neuus.jnj.com www.neutrogena.com

#### **New England Financial**

See: MetLife, Inc. Toll free: 1-800-388-4000 www.nefn.com

#### **Newport News**

5100 City Line Rd. Hampton, VA 23630-5100 Toll free: 1-800-759-3950 ⊠: customercare@newportnews.com www.newport-news.com

### Newsweek, Inc.

555 W. 18th St. New York, NY 10011 Toll free: 1-800-631-1040 ⊠: newsweek@ emailcustomerservice.com www.newsweek.com

#### **New York and Company**

Customer Service 450 W. 33rd St. Fifth Floor New York, NY 10001 Toll free: 1-800-723-5333 www.nyandcompany.com

#### New York Life Insurance Company

Corporate Compliance Department One Rockwood Rd. Sleepy Hollow, NY 10591 Toll free: 1-800-710-7945 www.newyorklife.com

#### **Nexxus Products Company**

Toll free: 1-800-444-6399 www.nexxus.com

#### Nickelodeon

1515 Broadway New York, NY 10036 212-846-2543 www.nick.com

#### Nike, Inc. 🕥

Consumer Services PO Box 4027 One Bowerman Dr. Beaverton, OR 97005 503-671-6453 Toll free: 1-800-344-6453 www.nike.com

#### Nikon, Inc.

Consumer Affairs 1300 Walt Whitman Rd. Melville, NY 11747-3064 631-547-4200 310-414-8107 (Parts) Toll free: 1-800-645-6687 (Technical and Service Repair) www.nikonusa.com

#### Nine West Group, Inc.

Customer Relations 9 West Plaza 1129 Westchester Ave. White Plains, NY 10604 914-640-6400 Toll free: 1-800-999-1877 www.ninewest.com

#### Nintendo

4820 150th Ave., NE Redmond, WA 98052 Toll free: 1-800-255-3700 www.nintendo.com

#### Nokia USA

Customer Contact Center 6021 Connection Dr. Irving, TX 75039 Toll free: 1-888-665-4228 TTY: 1-800-246-6542 Scustomercare@nokia.com

#### Nordstrom, Inc.

Customer Service 1700 7th Ave., Suite 300 Seattle, WA 98101 Toll free: 1-888-282-6060 www.nordstrom.com

#### Norelco Consumer Products Company

See: Philips Consumer Electronics North America Toll free: 1-800-243-3050 www.usa.philips.com

#### **North American Van Lines**

Claims Department PO Box 988 Ft. Wayne, IN 46801-0988 Toll free: 1-800-348-2111 www.navl.com

#### The North Face, Inc.

Customer Service 2013 Farallon Dr. San Leandro, CA 94577 Toll free: 1-888-863-1968 Toll free: 1-855-500-8639 (Warranties) Sel: tnfsupport@vfc.com www.thenorthface.com

# Northwestern Mutual Life Insurance Company

Corporate Relations 720 E. Wisconsin Ave. Milwaukee, WI 53202-4797 414-271-1444 www.northwesternmutual.com

#### **Norwegian Cruise Lines**

Guest Relations 7665 Corporate Center Dr. Miami, FL 33126 Toll free: 1-866-625-1164 Toll free: 1-866-584-9756 (Special Needs) www.ncl.com

#### Novartis Pharmaceuticals Corporation 5

Customer Interaction Center One Health Plaza East Hanover, NJ 07936-1080 862-778-8300 Toll free: 1-888-669-6682 www.pharma.us.novartis.com

#### The NutraSweet Company

Customer Service 10 S. Wacker Dr. Chicago, IL 60606 Toll free: 1-800-323-5321 www.nutrasweet.com

#### NutriSystem, Inc.

Customer Service 600 Office Center Dr. Fort Washington, PA 19034 215-706-5300 Toll free: 1-800-585-5483 Sel: feedback@nutrisystem.com. www.nutrisystem.com

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#### Ocean Spray Cranberries, Inc. 5

Consumer Affairs Department One Ocean Spray Dr. Lakeville-Middleboro, MA 02349 Toll free: 1-800-662-3263 www.oceanspray.com

#### Office Depot, Inc.

PO Box 5009 Boca Raton, FL 33431-0809 Toll free: 1-800-463-3768 www.officedepot.com

#### **OfficeMax**, Inc.

Customer Service 263 Shuman Blvd. Naperville, IL 60563 630-438-7800 Toll free: 1-800-283-7674 Section 2007 content of the section of the sect

### Old Navy

Customer Relations 200 Old Navy Ln. Grove City, OH 43123-8605 Toll free: 1-800-653-6289 TTY: 1-800-449-4253 Sel: custserv@oldnavy.com www.oldnavy.com

#### **Olive Garden**

See: Darden Restaurants PO Box 695017 Orlando, FL 32869 Toll free: 1-800-331-2729 www.olivegarden.com

#### **Olympus America**

3500 Corporate Parkway PO Box 610 Center Valley, PA 18034-0610 Toll free: 1-800-622-6372 Toll free: 1-888-553-4448 (Digital Cameras) www.olympusamerica.com

#### **O**mni Hotels

Guest Relations 420 Decker Dr. Irving, TX 75062 Toll free: 1-800-809-6664 www.omnihotels.com

#### 1-800-FLOWERS

Customer Satisfaction Department One Old Country Rd., Suite 500 Carle Place, NY 11514 Toll free: 1-800-356-9377 Toll free: 1-800-716-4851 (Customer Service) www.1800flowers.com

#### On the Border

See: Brinker International Toll free: 1-800-682-6882 www.ontheborder.com

#### Orbitz, Inc. S

Customer Service 500 W. Madison St. Chicago, IL 60661 Toll free: 1-888-656-4546 www.orbitz.com

#### Orkin

Customer Care Center 2170 Piedmont Rd., NE Atlanta, GA 30324 Toll free: 1-888-675-4662 www.orkin.com

#### Oster

See: Jarden Consumer Solutions, Inc. Toll free: 1-800-334-0759 www.oster.com

### **Outback Steakhouse**

2202 N. West Shore Blvd. Suite 500 Tampa, FL 33607-5761 813-282-1225 ⊠: newsoutback@outback.com www.outback.com

### Overstock.com, Inc.

Customer Service 6350 S. 3000 E Salt Lake City, UT 84121 Toll free: 1-800-843-2446 www.overstock.com

#### **Owens Corning**

Consumer Relations One Owens Corning Parkway Toledo, OH 43659 Toll free: 1-800-438-7465 Section: answers@answers. owenscorning.com www.owenscorning.com

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# Palm, Inc.

Customer Service 950 W. Maude Ave. Sunnyvale, CA 94085 408-617-7000 Toll free: 1-877-426-3777 www.palm.com

#### **Panasonic Company**

Consumer Affairs Panazip 2F-3 One Panasonic Way Secaucus, NJ 07094 201-348-7000 Toll free: 1-800-211-7262 www.panasonic.com

# Papa Johns International, Inc.

PO Box 99900 Louisville, KY 40269-9990 502-261-4987 Toll free: 1-877-547-7272 www.papajohns.com

#### Pathmark Stores, Inc.

Customer Relations Two Paragon Dr. Montvale, NJ 07645 Toll free: 1-866-443-7374  $\bowtie$ : customers@pathmark.com www.pathmark.com

#### Payless ShoeSource, Inc.

Customer Service 3231 S.E. Sixth Ave. Topeka, KS 66607 Toll free: 1-877-474-6379  $\bowtie$ : CustomerService@csr. payless.com www.payless.com

### PayPal.com

2211 N. First St. San Jose, CA 95131 402-935-2050 www.paypal.com

#### **PearleVision**

Customer Service 4000 Luxottica Pl. Mason, OH 45040 Toll free: 1-800-937-3937 www.pearlevision.com

#### Pennzoil

See: Shell Oil Company 713-546-4000 Toll free: 1-800-237-8045 **www.pennzoil.com** 

#### **Pep Boys Auto**

3111 W. Allegheny Ave. Philadelphia, PA 19132 Toll free: 1-800-737-2697 ⊠: custserv@pepboys.com www.pepboys.com

#### Pepperidge Farm, Inc. 5

Consumer Affairs 595 Westport Ave. Norwalk, CT 06851 Toll free: 1-888-737-7374 www.pepperidgefarm.com

# Pepsi-Cola Company 🕥

Public Affairs 700 Anderson Hill Rd. Purchase, NY 10577 914-253-2000 Toll free: 1-800-433-2652 www.pepsico.com

### Perdue Farms, Inc. 5

Consumer Relations PO Box 1656 Horsham, PA 19044-6656 Toll free: 1-800-473-7383 www.perdue.com

#### Petco

Toll free: 1-877-738-6742 www.petco.com

### PetSmart, Inc.

Customer Service 1435 International Dr. Eau Claire, WI 54701 Toll free: 1-888-839-9638 Sel: CustomerCare@petsmart.com www.petsmart.com

### P.F. Chang's China Bistro, Inc.

7676 E. Pinnacle Peak Rd. Scottsdale, AZ 85255 Toll free: 1-866-732-4264 www.pfchangs.com

# Pfizer, Inc.

Consumer Affairs PO Box 2219 Chattanooga, TN 37409-0219 212-733-2323 Toll free: 1-800-879-3477 (Customer Response) Toll free: 1-800-438-1985 (Medical Questions) www.pfizer.com

#### Pharmavite Corporation 5

Consumer Affairs PO Box 9606 Mission Hills, CA 91346-9606 818-221-6200 Toll free: 1-800-276-2878 (Nature Made) Toll free: 1-888-676-9569 (Soy Joy) www.pharmavite.com

#### **Philip Morris USA**

Quality Department PO Box 18583 Pittsburgh, PA 15236 804-274-2000 Toll free: 1-800-343-0975 www.philipmorrisusa.com

#### Philips Consumer Electronics North America 5

Customer Service 3000 Minuteman Rd., Mail Stop 109 Andover, MA 01810 Toll free: 1-888-744-5477 www.philips.com

#### Phillips-Van Heusen Corporation

Customer Services 1001 Frontier Rd., Mail Stop 44 Bridgewater, NJ 08807 Toll free: 1-800-388-9122 (Van Heusen) Toll free: 1-800-950-2277 (Bass) Toll free: 1-800-866-7292 (Izod) Toll free: 1-866-214-6694 (Calvin Klein) www.pvh.com

### Pinnacle Foods Group, LLC

PO Box 3900 Peoria, IL 61612 www.pinnaclefoodscorp.com

#### Pioneer Electronics Service, Inc.

Customer Service Toll free: 1-800-228-7221(Parts) Toll free: 1-800-421-1404 (General Service) www.pioneerelectronics.com

#### **Pirelli Tire Corporation**

100 Pirelli Dr. Rome, GA 30161 Toll free: 1-800-747-3554 www.us.pirelli.com

#### Pizza Hut 🕥

See: YUM! Brands, Inc. 14841 Dallas Parkway Plano, TX 75054 972-338-7700 Toll free: 1-800-948-8488 www.pizzahut.com

#### Playskool

See: Hasbro, Inc. Toll free: 1-800-752-9755 Scustomersupport@hasbro.com www.hasbro.com/playskool

#### **PlayStation**

See: Sony Corporation of America Toll free: 1-800-345-7669 www.us.playstation.com

#### **Playtex Products, Inc.**

Consumer Affairs PO Box 537 Neenah, WI 54957 Toll free: 1-888-310-4290 www.playtexproductsinc.com

# **Polaroid Corporation**

Customer Care Center 4400 Baker Ave. Minnetonka, MN 55343 Toll free: 1-800-765-2764 (Product Support) Toll free: 1-888-312-2615 (Order Support) Support) Support) Support.

#### Polo/Ralph Lauren Corporation

Consumer Relations 625 Madison Ave., 11th Floor New York, NY 10022 Toll free: 1-888-475-7674 Secutionerassistance@ ralphlauren.com www.polo.com

### Popeyes Louisiana Kitchen 🕥

AFC Enterprises, Inc. Customer Relations 5555 Glenridge Connector, NE Suite 300 Atlanta, GA 30342 404-459-4450 Toll free: 1-877-767-3937 ⊠: popeyescommunications@ popeyes.com www.popeyes.com

# Prestige Brands ᠫ

Office of Consumer Affairs 90 N. Broadway Irvington, NY 10533 Toll free: 1-800-443-4908 www.prestigebrandsinc.com

#### Price Chopper Supermarkets S

Consumer Services 461 Nott St. Schenectady, NY 12308 518-355-5000 Toll free: 1-800-666-7667 www.pricechopper.com

# Priceline.com, Inc.

800 Connecticut Ave. Norwalk, CT 06854 Toll free: 1-800-774-2354 www.priceline.com

### **Princess Cruise Lines**

24844 Avenue Rockefeller Santa Clarita, CA 91355 Toll free: 1-800-774-6237 C: customerrelations@ princesscruises.com www.princess.com

# The Procter & Gamble Company 5 +

Consumer Relations PO Box 599 Cincinnati, OH 45201 513-983-1100 Toll free: (Toll free numbers appear on all labels) www.pg.com

### The Progressive Corporation

Customer Service 6300 Wilson Mills Rd. Mayfield Village, OH 44143 440-461-5000 (Corporate) Toll free: 1-800-776-4737 www.progressive.com

# Prudential Financial, Inc.

Policyowner Relations Dept. One Corporate Drive Shelton, CT 06484 Toll free: 1-800-778-2255 (Insurance) Toll free: 1-888-778-2888 (Annuities) Toll free: 1-800-732-0416 (Long-Term Care) TTY: 1-800-526-8061 www.prudential.com

# **Publishers Clearing House**

Consumer Affairs 382 Channel Dr. Port Washington, NY 11050 516-883-5432 Toll free: 1-800-459-4724 www.pch.com

# **Publix**

Consumer Relations PO Box 407 Lakeland, FL 33802-0407 1-800-242-1227 Toll free: 1-800-242-1227 www.publix.com

# Q

#### **Q**doba Mexican Grill

4865 Ward Rd., Suite 500 Wheat Ridge, CO 80033-1902 720-898-2300 Toll free: 1-888-497-3622 ⊠: info@qdoba.com www.qdoba.com

### The Quaker Oats Company

Consumer Response/QTG PO Box 049003 Chicago, IL 60604-9003 312-821-1000 Toll free: 1-800-367-6287 www.guakeroats.com

# QuikTrip Corporation

PO Box 3475 Tulsa, OK 74101 918-615-7700 Toll free: 1-800-848-1966 www.quiktrip.com

### Quiznos

1001 17th St., Suite 200 Denver, CO 80202 720-359-3300 (Headquarters) Toll free: 1-866-486-2783 (Customer Comments) www.quiznos.com

# QVC, Inc.

Customer Service 1200 Wilson Drive at Studio Park West Chester, PA 19380 Toll free: 1-800-367-9444 TTY: 1-800-544-3316  $\bowtie$ : QVCcares@QVC.com www.qvc.com

# R

#### Radio Shack Corporation

Customer Care Riverfront Campus, Mail Stop #CF4-216 300 Radio Shack Circle Fort Worth, TX 76102-1964 817-415-3011 Toll free: 1-800-843-7422 MatioShack.Customer.Care@ RadioShack.com www.radioshack.com

# **Radisson Hotels Resorts**

11340 Blondo St., Suite 100 Omaha, NE 68164 Toll free: 1-800-615-7253 www.radisson.com

### Ramada Inn

See: Wyndham Hotel Group Toll free: 1-800-828-6644 www.ramada.com

#### Reckitt Benckiser, Inc. 5

Consumer Relations PO Box 224 Parsippany, NJ 07054-0224 Toll free: 1-800-228-4722 🖂: corpcomms@reckittbenckiser. com

# www.reckittbenckiser.com

#### **Red Lobster**

Guest Relations 1000 Darden Center Dr. Orlando, FL 32837 407-245-4000 Toll free: 1-800-562-7837 www.redlobster.com

#### Regal Ware, Inc.

Consumer Service 1675 Reigle Dr. Kewaskum, WI 53040 262-626-2121 Service: info@regalware.com www.regalware.com

#### **Remington Products Company**

Consumer Services PO Box 1 DeForest, WI 53532 Toll free: 1-800-392-6544 ⊠: ContactUs@ remingtonproducts.com www.remington-products.com

#### **Rent-A-Center**

Customer Service 5501 Headquarters Dr. Plano, TX 75024 Toll free: 1-800-422-8186 www.rentacenter.com

#### **Residence Inn**

See: Marriott International, Inc. Toll free: 1-800-228-2800 www.residenceinn.com

#### **Rich Products**

Consumer Relations PO Box 20670 127 Airport Rd. St. Simons Island, GA 31522 912-638-5000 Toll free: 1-888-732-7251 ⊠: rsp-consumer.relations@rich. com www.rich.com

#### **Rite Aid Corporation**

Customer Support PO Box 3165 Harrisburg, PA 17105 717-761-2633 Toll free: 1-800-748-3243 Toll free: 1-888-213-9920 (Rebates) TTY: 1-800-821-1833 www.riteaid.com

#### Rolex Watch USA, Inc.

665 5th Ave., 5th Floor New York, NY 10022 212-758-7700 www.rolex.com

#### **Roto-Rooter Corporation**

225 E. 5th Street Cincinnati, OH 45202 513-762-6690 Toll free: 1-800-438-7686 www.rotorooter.com

#### **Royal Caribbean International**

Corporate Guest Relations 1050 Caribbean Way Miami, FL 33132 Toll free: 1-800-256-6649 Toll free: 1-800-398-9819 (Website) www.royalcaribbean.com

### Rubbermaid

Consumer Services 3320 W. Market St. Fairlawn, OH 44333 Toll free: 1-888-895-2110 www.rubbermaid.com

#### **Ruth's Chris Steakhouse**

Ruth's Hospitality Group, Inc. 400 International Parkway, #325 Heathrow, FL 32746-5500 407-333-7440 www.ruthschris.com

# S

#### Safeway, Inc.

Customer Service Center MS 10501 PO Box 29093 Phoenix, AZ 85038-9093 Toll free: 1-877-723-3929 www.safeway.com

#### **Saks Fifth Avenue**

Customer Relations PO Box 10327 Jackson, MS 39289 212-940-5027 Toll free: 1-877-551-7257 Service@saks.com www.saks.com

#### Sam's Club

Member Service 608 S.E. Simple Savings Dr. Bentonville, AR 72716-0745 Toll free: 1-888-746-7726 www.samsclub.com

#### Samsonite Corporation

Customer Service 575 West St., Suite 110 Mansfield, MA 02048 Toll free: 1-800-765-2247 Toll free: 1-800-262-8282 (Warranty) Service: Questions@samsonite.com www.samsonite.com

#### Samsung Electronics America

Customer Service and Technical Support 85 Challenger Rd. Ridgefield Park, NJ 07660 Toll free: 1-800-726-7864 Toll free: 1-888-987-4357 (Mobile Phones) TTY: 1-888-899-7608

# www.samsung.com

#### Sanofi-Aventis U.S., LLC

55 Corporate Dr. Bridgewater, NJ 08807-2854 Toll free: 1-800-981-2491 www.sanofi.us

#### Sara Lee Foods 🅤

Consumer Affairs PO Box 756 Neenah, WI 54957-0756 Toll free: 1-800-323-7117 (Bakery) Toll free: 1-800-925-3326 (Meats) Toll free: 1-800-392-7733 (Body Care) www.saraleefoods.com

#### Sargento Foods Inc. ᠫ

Consumer Affairs One Persnickety Pl. Plymouth, WI 53073 920-893-8484 (Corporate) Toll free: 1-800-243-3737 www.sargento.com

# Schering-Plough HealthCare Products, Inc.

See: Merck & Co., Inc. www.merck.com

# Schering-Plough HealthCare Products, Inc.

Consumer Relations One Merck Dr. Whitehouse Station, NJ 08889 908-298-4000 Toll free: 1-800-317-2165 www.schering-plough.com

### SC Johnson and Son, Inc. 🕥

1525 Howe St. Racine, WI 53403 Toll free: 1-800-494-4855 www.scjohnsonwax.com

# The Scotts Company 5

Help Center 14111 Scottslawn Rd. Marysville, OH 43041 Toll free: 1-888-270-3714 www.scotts.com

# Seabourn Cruise Line

Guest Relations 300 Elliott Ave., W Seattle, WA 98119 206-626-9179 Toll free: 1-866-755-5619 Seabourn.com www.seabourn.com

#### Sealy Corporation

Consumer Support One Office Parkway at Sealy Dr. Trinity, NC 27370 Toll free: 1-800-697-3259 www.sealy.com

#### Sears, Roebuck and Company

Sears National Customer Relations 3333 Beverly Rd. Hoffman Estates, IL 60179 847-286-2500 Toll free: 1-800-549-4505 (Retail) Toll free: 1-800-697-3277 (Online) TTY: 1-800-659-7017 www.sears.com

www.sears.com

#### **Seneca Foods Corporation**

Consumer Affairs 3736 S. Main St. Marion, NY 14505 315-926-8100 Toll free: 1-800-872-1110 www.senecafoods.com

### Serta, Inc. 🕥

Customer Service Three Golf Center #392 Hoffman Estates, IL 60169 847-645-0200 Toll free: 1-888-557-3782 Service@serta.com

#### 7-Eleven, Inc.

Customer Relations Location 231 PO Box 711 Dallas, TX 75221-0711 Toll free: 1-800-255-0711 www.7-eleven.com

#### **Sharp Electronics Corporation**

Customer Service Sharp Plaza Mahwah, NJ 07495 Toll free: 1-800-237-4277 www.sharpusa.com

#### Shell Oil Company

Customer Care PO Box 2463 Houston, TX 77252 713-241-6161 (Headquarters) Toll free: 1-888-467-4355 Toll free: 1-800-331-3703 (Shell Card) ShellCustomerCare@shell. com

### www.shellus.com

#### **Sheraton Hotels**

See: Starwood Hotels & Resorts Worldwide, Inc. www.sheraton.com

#### Sherwin-Williams Company

Midland Building 101 Prospect Ave., NW PO Box 647 Cleveland, OH 44115 216-515-4825 Toll free: 1-800-474-3794 www.sherwin-williams.com

#### Simmons Bedding Company

Consumer Service One Concourse Parkway Suite 800 Atlanta, GA 30328-6188 Toll free: 1-877-399-9397 www.simmons.com

#### **Slim-Fast Foods Company**

Consumer Services Department 920 Sylvan Ave. Second Floor Englewood Cliffs, NJ 07632 Toll free: 1-800-754-6327 Support@slimfast.com www.slimfast.com

#### Sonesta International Hotels Corporation

116 Huntington Ave. Boston, MA 02116 617-421-5447 Toll free: 1-800-766-3782 ⊠: info@sonesta.com www.sonesta.com

#### **Sony Corporation of America**

Customer Service Consumer Information Service Center 12451 Gateway Blvd. Fort Myers, FL 33913 239-768-7547 Toll free: 1-866-456-7669 Toll free: 1-800-345-7669 (PlayStation) www.sony.com

# Southwest Airlines

Customer Relations Department PO Box 36647-1CR Dallas, TX 75235 214-932-0333 Toll free: 1-800-435-9792 TTY: 1-800-533-1305 www.southwest.com

#### Spiegel Brands, Inc.

Customer Satisfaction One Spiegel Ave. Hampton, VA 23630-5367 Toll free: 1-800-222-5680 Scientservices@spiegel.com www.spiegel.com

#### **Spirit Airlines**

2800 Executive Way Miramar, FL 33025 Toll free: 1-800-772-7117 ⊠: customer@spirit.com www.spiritair.com

#### Springs Global, Inc.

Public Relations Department of Corporate Communication PO Box 70 Fort Mill, SC 29716 Toll free: 1-888-926-7888 Toll free: 1-800-221-6352 (Window Products) www.springs.com

# Sprint Nextel

KSOPHT0101-Z4300 6391 Sprint Parkway Overland Park, KS 66251-4300 Toll free: 1-888-211-4727 (Sprint Phones) Toll free: 1-800-639-6111 (Nextel Phones) Toll free: 1-800-877-4646 (Wireline Service) www.sprint.com/consumerinfo

#### **Stanley Hardware**

Customer Service 480 Myrtle St. New Britain, CT 06053 Toll free: 1-800-622-4393 www.stanleyhardware.com

#### Staples, Inc.

Consumer Affairs 500 Staples Dr. Framingham, MA 01702 Toll free: 1-800-378-2753

www.staples.com

#### **Starbucks**

Customer Relations PO Box 3717 Seattle, WA 98124-3717 Toll free: 1-800-782-7282 www.starbucks.com

#### Starwood Hotels & Resorts Worldwide, Inc. 5

Customer Service PO Box 6020 Lancaster, CA 93539 914-640-8100 (Headquarters) Toll free: 1-800-625-5144  $\bowtie$ : customercare@ starwoodhotels.com www.starwoodhotels.com

#### State Farm

Executive Customer Service One State Farm Plaza Bloomington, IL 61710 309-766-6393 Service: info@statefarm.com www.statefarm.com

#### **Stein Mart**

1200 Riverplace Blvd. Jacksonville, FL 32207 904-346-1500 Toll free: 1-888-783-4662 ⊠: e-customerservice@ steinmart.com www.steinmart.com

#### Stop & Shop Supermarket Company

Customer Service Department 1385 Hancock St. Quincy, MA 02169 Toll free: 1-800-767-7772 www.stopandshop.com

#### Subway Restaurants, Inc.

325 Bic Dr. Milford, CT 06461 Toll free: 1-800-888-4848 www.subway.com

#### Suntrust Banks, Inc.

PO Box 4418 GA-Atlanta-0795 Atlanta, GA 30302-4418 Toll free: 1-800-786-8787 TTY: 1-800-854-8965 www.suntrust.com

#### Symantec Corporation

Customer Service 350 Ellis St. Mountain View, CA 94043 Toll free: 1-800-721-3934 www.symantec.com

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#### Taco Bell

Customer Relations 1 Glen Bell Way Irvine, CA 92618 Toll free: 1-800-822-6235 www.tacobell.com

#### **Talbots**

Customer Service Department One Talbots Dr. Hingham, MA 02043 781-741-4028 Toll free: 1-800-992-9010 TTY: 1-800-624-9179  $\bowtie$ : customerservice@talbots. com www.talbots.com

#### Target Stores 5

Guest Relations and Quality Assurance PO Box 9350 Minneapolis, MN 55440 Toll free: 1-800-440-0680 Sector 2 com www.target.com

#### TEAC America, Inc. 🕥

Customer Service 7733 Telegraph Rd. Montebello, CA 90640 323-727-7627 (Service) Scustser@teac.com www.teac.com

#### Teleflora

PO Box 60910 Los Angeles, CA 90060-0910 Toll free: 1-800-835-3356 Service@teleflora.com www.teleflora.com

#### Terminix

Customer Service 860 Ridge Lake Rd. Memphis, TN 38120 Toll free: 1-800-837-6464 Secutionaria community.com www.terminix.com

#### Texas Instruments, Inc.

Consumer Relations PO Box 660199 Dallas, TX 75266-0199 972-995-2011 Toll free: 1-800-842-2737 www.ti.com

#### T.G.I. Fridays

Guest Relations 4201 Marsh Ln. Carrollton, TX 75007 Toll free: 1-800-374-4297 (Option 1) www.tgifridays.com

#### 3M

Customer Relations 3M Center St. Paul, MN 55144-1000 651-737-6501 Toll free: 1-800-364-3577 www.3m.com

#### **Thrifty Car Rental**

PO Box 35250 Tulsa, OK 74153 918-669-2168 Toll free: 1-800-847-4389 TTY: 1-888-332-3677 ⊠: customercare@thrifty.com www.thrifty.com

#### Time, Inc.

Consumer Affairs 3000 University Center Dr. Tampa, FL 33612-6408 813-979-6625 Toll free: 1-866-550-6934 Sel: subsvcs@time.customersvc.com www.time.com

#### Time Warner, Inc.

One Time Warner Center New York, NY 10019 212-484-8000 www.timewarner.com

#### **Timex Corporation**

Customer Service 1302 Pike Ave. North Little Rock, AR 72114 501-372-1111 Toll free: 1-800-448-4639 Sel: custserv@timex.com www.timex.com

#### T.J. Maxx

See: TJX Companies, Inc. Toll free: 1-800-926-6299 www.tjmaxx.com

#### TJX Companies, Inc.

770 Cochituate Rd. Framingham, MA 01701 508-390-1000 Toll free: 1-800-926-6299 (TJ Maxx) Toll free: 1-800-888-0776 (Home Goods) Toll free: 1-888-627-7425 (Marshalls) www.tjx.com

#### T-Mobile

Customer Relations PO Box 37380 Albuquerque, NM 87176-7380 Toll free: 1-877-453-1304 (Customer Care) Toll free: 1-800-866-2453 (Product Questions) TTY: 1-877-296-1018 www.tmobile.com

### The Top-Flite Golf Company

Consumer Department 2180 Rutherford Rd. Carlsbad, CA 92008 760-931-1771 Toll free: 1-866-834-6532 www.topflite.com

#### The Toro Company 5

Consumer Customer Care 8111 Lyndale Ave., South Bloomington, MN 55420 Toll free: 1-888-384-9939 Sel: consumer.service@toro.com www.toro.com

#### Toshiba America

Toll free: 1-800-631-3811 ⊠: customer\_support@tacp.com www.tacp.toshiba.com

#### **Totes Isotoner Corporation**

Customer Service 9655 International Blvd. Cincinnati, OH 45246-5658 513-682-8200 (Warranties) Toll free: 1-800-762-8712 Secutionerservice@totes.com www.totes.com

#### Toys "R" Us, Inc.

Guest Relations 1 Geoffrey Way Wayne, NJ 07470 973-617-3500 Toll free: 1-800-869-7787 ⊠: contactus@toysrus.com www.toysrus.com

#### **Trader Joe's**

PO Box 5049 Monrovia, CA 91016 626-599-3700 ext. 3035 www.traderjoes.com

#### TransUnion LLC

Consumer Solutions PO Box 2000 Chester, PA 19022 610-546-4600 Toll free: 1-800-888-4213 (Obtain a Report) Toll free: 1-800-916-8800 (Disputes) Toll free: 1-800-680-7289 (Frauds) Sector fraud@transunion.com

#### Travelers Companies, Inc.

Consumer Affairs One Tower Square 8MS Hartford, CT 06183 Toll free: 1-866-336-2077 (Customer Advocacy) Toll free: 1-800-252-4633 (Claim Inquiry) www.travelers.com

# Travelocity.com LP

Customer Service 3150 Sabre Dr. Southlake, TX 76092 Toll free: 1-888-872-8356 TTY: 1-800-555-7585 Sel: travelocity@travelocity.com www.travelocity.com

# Travelodge

See: Wyndham Hotel Group Toll free: 1-800-835-2424 www.travelodge.com

#### True Value Company

Customer Service 8600 W. Bryn Mawr Ave. Chicago, IL 60631-3505 773-695-5000 www.truevalue.com

# TruGreen Lawn Care

Service Master Company 860 Ridge Lake Blvd. Memphis, TN 38120 Toll free: 1-877-905-5147 Service: customercare@trugreenmail. com www.trugreen.com

### Turtle Wax, Inc.

Consumer Affairs PO Box 247 Willowbrook, IL 60559-0247 Toll free: 1-800-887-8539 www.turtlewax.com

### TV Guide

Customer Relations 11 W. 42nd St. Sixteenth Floor New York, NY 10036 Toll free: 1-800-866-1400 Section: feedback@tvguide.com www.tvguide.com

# Twitter, Inc.

795 Folsom St. Suite 600 San Francisco, CA 94107 415-896-2008 www.twitter.com

#### Tyson Foods 🕥

Consumer Relations CP631 2200 Don Tyson Parkway Springdale, AR 72762 Toll free: 1-800-643-3410 www.tyson.com

# U

# U-Haul International, Inc.

Customer Service 2727 North Central Ave. Phoenix, AZ 85004 602-263-6771 Toll free: 1-800-789-3638 www.uhaul.com

# **Uniden America Corporation**

Customer Service 4700 Amon Carter Blvd. Fort Worth, TX 76155 817-858-3300 Toll free: 1-800-297-1023 TTY: 1-800-874-9314 Scservice@uniden.com www.uniden.com

### Unilever 🕥

Consumer Services 920 Sylvan Ave., 2nd Floor Englewood Cliffs, NJ 07632 Toll free: 1-800-298-5018 Service: comments@unilever.com www.unilever.com

#### **Uniroyal Tires**

Consumer Care Department PO Box 19001 Greenville, SC 29602-9001 Toll free: 1-877-458-5878 www.uniroyal.com

#### **United Airlines**

Customer Relations PO Box 66100 Chicago, IL 60666 Toll free: 1-800-864-8331 Toll free: 1-800-221-6903 (Baggage) TTY: 1-800-323-0170 Sel: customervoice9@united.com www.united.com

#### **United Healthcare**

Customer Service PO Box 740815 Atlanta, GA 30374-0815 Toll free: 1-888-545-5205 www.uhc.com

#### **United Parcel Service (UPS)**

Customer Service 55 Glenlake Parkway, NE Atlanta, GA 30328 Toll free: 1-800-742-5877 TTY: 1-800-833-0056 www.ups.com

#### **United Van Lines LLC**

Claim Department One United Dr. St. Louis, MO 63026 Toll free: 1-800-948-4885 www.unitedvanlines.com

#### Uno Restaurant Holdings Corporation

100 Charles Park Rd. Boston, MA 02132 617-323-9200 Toll free: 1-866-600-8667 ⊠: mail@unos.com www.unos.com

#### **US Airways**

Customer Relations 4000 E. Sky Harbor Blvd. Phoenix, AZ 85034 480-693-0800 Toll free: 1-800-428-4322 TTY: 1-800-245-2966 www.usairways.com

#### **U.S. Bancorp**

U.S. Bancorp Center 800 Nicollet Mall Minneapolis, MN 55402 TTY: 1-800-872-2657 www.usbank.com

# V

### The Valvoline Company

Customer Service PO Box 14000 Lexington, KY 40512 Toll free: 1-800-832-682 www.valvoline.com

# Verizon Communications, Inc. 5

(Contact the Verizon office in your geographic area) Toll free: 1-800-837-4966 TTY: 1-800-974-6006 www.verizon.com

#### Victoria's Secret Stores

Customer Service North American Office PO Box 16589 Columbus, OH 43216-6589 Toll free: 1-800-411-5116 TTY: 1-800-695-1788  $\bowtie$ : customercare@ victoriassecret.com www.victoriassecret.com

#### Virgin Atlantic Airways Ltd.

PO Box 570 Canton, MA 02021 Toll free: 1-800-821-5438 TTY: 1 800 847 4641 ⊠: customer.relations.us@fly. virgin.com www.virgin-atlantic.com

#### Virgin Mobile USA, L.P.

Customer Resolutions 10 Independence Blvd. Warren, NJ 07059 Toll free: 1-888-322-1122 Sel: ourteam@virginmobileusa.com www.virginmobileusa.com

#### Visa USA, Inc.

(Contact your issuing bank first) PO Box 194607 San Francisco, CA 94119-4607 Toll free: 1-800-847-2911 ⊠: askvisausa@visa.com www.visa.com

#### Vonage

Customer Care 23 Main St. Holmdel, NJ 07733 Toll free: 1-866-243-4357 www.vonage.com

#### The Vons Companies, Inc.

See: Safeway, Inc. Toll free: 1-877-723-3929 www.vons.com

# W

#### W Hotels

See: Starwood Hotels & Resorts Worldwide, Inc. www.whotels.com

#### Walgreen Company

Consumer Relations 200 Wilmot Rd. Deerfield, IL 60015 Toll free: 1-800-925-4733 (In-store) Toll free: 1-877-250-5823 (Online) www.walgreens.com

#### Wal-Mart Stores, Inc.

Customer Relations 702 S.W. 8th St. Bentonville, AR 72716-0117 479-273-4000 Toll free: 1-800-925-6278 Toll free: 1-800-966-6546 (Website Questions) www.wal-mart.com

#### Walter Drake, Inc.

Customer Service PO Box 3680 Oshkosh, WI 54903-3680 Toll free: 1-855-202-7393 TTY: 920-231-5506 www.wdrake.com

#### Wegmans Food Markets

Consumer Affairs 1500 Brooks Ave. PO Box 30844 Rochester, NY 14603-0844 Toll free: 1-800-934-6267 www.wegmans.com

#### Weight Watchers International 5

Corporate Affairs 11 Madison Ave., 17th Floor New York, NY 10010 Toll free: 1-800-651-6000 Sel: customerservice@ weightwatchers.com www.weightwatchers.com

#### Wells Fargo Company 🌀

Customer Service F4008-080 800 Walnut St. Des Moines, IA 50309 Toll free: 1-800-869-3557 (General) TTY: 1-800-877-4833 www.wellsfargo.com

#### Wendy's International, Inc.

One Dave Thomas Blvd. Dublin, OH 43017 614-764-3100 ext. 2032 Toll free: 1-800-443-7266 www.wendys.com

#### Western Union Financial Services, Inc.

Customer Service PO Box 4430 Bridgeton, MO 63044 720-332-1000 Toll free: 1-800-325-6000 Toll free: 1-800-448-1492 (Fraud) www.westernunion.com

#### Westin

See: Starwood Hotels & Resorts Worldwide, Inc. 914-640-8100 Toll free: 1-800-937-8461 www.westin.com

#### Whirlpool Corporation

Customer Service 553 Benson Rd. Benton Harbor, MI 49022 Toll free: 1-800-688-2002 Toll free: 1-800-344-1274 (Maytag) Toll free: 1-800-422-1230 (KitchenAid) Sel: whirlpool\_ customerexperience@whirlpool. com www.whirlpoolcorp.com

### Whole Foods Markets, Inc.

550 Bowie St. Austin, TX 78703 512-542-0878 ⊠: customer.questions@ wholefoods.com www.wholefoods.com

# Williams-Sonoma, Inc.

10000 Covington Cross Dr. Las Vegas, NV 89144 702-360-7000 Toll free: 1-877-812-6235 ⊠: CustomerService@williamssonoma.com www.williams-sonoma.com

# Winn-Dixie Stores, Inc.

Customer Service 5050 Edgewood Ct. Jacksonville, FL 32254 Toll free: 1-866-946-6349 Src\_WDCustResp@winndixie.com www.winn-dixie.com

#### Wrangler

Consumer Relations PO Box 21488 Greensboro, NC 27420-1488 Toll free: 1-888-784-8571 Sel: wranglerweb@vfc.com www.wrangler.com

# Wyndham Hotel Group

Customer Service 1910 8th Ave., NE Aberdeen, SD 57401 Toll free: 1-800-347-7559 www.wyndhamworldwide.com

# X

#### Xbox

See: Microsoft Corporation Toll free: 1-800-469-9269 TTY: 1-866-740-9269 www.xbox.com

#### Xerox Corporation

Customer Relations PO Box 4505 45 Glover Ave. Norwalk, CT 06856 Toll free: 1-877-979-8498 Sel: webmaster@xerox.com www.xerox.com

Yahoo! Inc. Customer Care 701 First Ave. Sunnyvale, CA 94089 Toll free: 1-866-562-7219 (Customer Care) ⊠: cc-advoc@yahoo-inc.com www.yahoo.com

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#### YUM! Brands, Inc.

Customer Relations 1441 Gardiner Ln. Louisville, KY 40213 Toll free: 1-800-544-5774 www.yum.com

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#### Zappos.com, Inc.

Customer Loyalty 2280 Corporate Circle, Suite 100 Henderson, NV 89074 Toll free: 1-800-927-7671 🖂: cs@zappos.com www.zappos.com

# Zenith Electronics LLC

Customer Service 2000 Millbrook Dr. Lincolnshire, IL 60069 Toll free: 1-877-993-6484 www.zenithservice.com

### **Contacting Federal Agencies**

Many federal agencies have enforcement and/or complainthandling duties for products and services used by the general public. Others act for the benefit of the public, but do not resolve individual consumer problems. Agencies also create fact sheets, booklets, and websites that may be helpful when making purchase decisions or dealing with consumer problems. Some agencies provide timely information to citizens through profile pages on social media outlets, blogs, text messages, and news feeds. If you need help in deciding which federal agency to contact, check the index at the end of this book or call the Federal Citizen Information Center (FCIC) toll free at 1-800-FED-INFO (333-4636).

# **Commission on Civil Rights**

624 9th St., NW

Washington, DC 20425

202-376-8128 (Publications) Toll free: 1-800-552-6843 (Complaint Referrals) TTY: 202-376-8116 (Nationwide Complaint Referral) Streferrals@usccr.gov

#### www.usccr.gov

The U.S. Commission on Civil Rights is an independent, bipartisan agency charged with monitoring federal civil rights enforcement.

# Consumer Financial Protection Bureau (CFPB)

1500 Pennsylvania Ave., NW Washington, DC 20220 202-435-7000 Toll free: 1-855-411-2372 TTY: 1-855-729-2372 ⊠: info@consumerfinance.gov

www.consumerfinance.gov

The CFPB ensures that financial products and services work for consumers. The Bureau helps consumers by providing educational materials and accepts complaints. They also supervise banks, credit unions, and other financial companies. CFPB also works to make credit card, mortgage, and other loan disclosures clearer so consumers can understand their rights and responsibilities.

# Consumer Product Safety Commission (CPSC) ◆

4330 East West Highway Bethesda, MD 20814 Toll free: 1-800-638-2772 (CPSC Hotline; 8:00 am - 5:30 pm, ET) TTY: 1-800-638-8270 ⊠: info@cpsc.gov www.cpsc.gov www.recalls.gov (Government Recalls)

**www.saferproducts.gov** (Report product safety incidents, injuries or concerns)

The CPSC protects the public from unreasonable risks of serious injury or death from thousands of types of consumer products under its jurisdiction, including products that pose a fire, electrical, chemical, or mechanical hazard or can injure children.

# Department of Agriculture (USDA)

# Center for Nutrition Policy and Promotion (CNPP)

3101 Park Center Dr., 10th Floor Alexandria, VA 22302-1594 703-305-7600

#### www.cnpp.usda.gov www.choosemyplate.gov

The CNPP works to improve the health and well-being of Americans by developing and promoting dietary guidance that links scientific research to the nutrition needs of consumers.

#### Food and Nutrition Service (FNS)

3101 Park Center Dr. Alexandria, VA 22302 703-305-2281

#### www.fns.usda.gov

FNS provides children and low-income people access to food, a healthful diet, and nutrition education.

### **General Information Line**

1400 Independence Ave., SW Washington, DC 20250 202-720-2791 www.usda.gov

This automated information line provides answers regarding USDA programs and activities.

# Meat and Poultry Hotline

Food Safety and Inspection Service Toll free: 1-888-674-6854 (10:00 am - 4:00 pm, ET, English and Spanish) TTY: 1-800-256-7072 M: mphotline.fsis@usda.gov

#### www.fsis.usda.gov

This toll free service helps prevent foodborne illness by answering questions about the safe storage, handling, and preparation of meat, poultry, and egg products.

#### **National Institute of Food and Agriculture**

1400 Independence Ave., SW Mail Stop 2215 Washington, DC 20250-2215 202-720-7947 www.nifa.usda.gov www.extension.org

NIFA responds to issues that are critical to daily life (health, nutrition, parenting, personal finances) by sharing, relevant research-based information through a network of county extension offices. The educators in extension offices conduct workshops, create, and distribute publications. To find your local Cooperative Extension office, consult the county government listings in your local telephone directory.

#### **Department of Commerce (DOC)**

#### Bureau of the Census

4600 Silver Hill Rd. Washington, DC 20233 301-763-4636 Toll free: 1-800-923-8282 TTY: 1-800-877-8339

#### www.census.gov

#### Seafood Inspection Program

National Oceanic and Atmospheric Administration (NOAA) 1315 East West Highway, F/SI - Room 10837 Silver Spring, MD 20910 301-713-2355 Toll free: 1-800-422-2750 XI: NMFS.Seafood.Services@noaa.gov

#### www.seafood.nmfs.noaa.gov

NOAA oversees fisheries management in the United States and provides a voluntary inspection service to the industry. The Seafood Inspection Program offers product quality evaluation, grading, and certification services. NOAA provides official marks to eligible products, such as U.S. Grade A, Processed Under Federal Inspection (PUFI) and Lot Inspection.

# United States Patent and Trademark Office (USPTO)

PO Box 1450 Arlington, VA 22313-1450 Toll free: 1-800-786-9199 TTY: 571-272-9950 ⊠: usptoinfo@uspto.gov

#### www.uspto.gov

The USPTO grants patents for intellectual property and trademarks for brand names and symbols, protecting the rights of inventors and designers.

#### Weights & Measures Division (WMD)

National Institute of Standards and Technology 100 Bureau Dr., Stop 2600 Gaithersburg, MD 20899-2600 301-975-4004 Science: Standards and Technology 301-975-4004 Science: Science

The WMD promotes uniformity in U.S. weights and measures laws, regulations, and standards to achieve equity between buyers and sellers in the marketplace.

#### Department of Education (ED)

#### The Education Publications Center (EDPUBS)

PO Box 22207 Alexandria, VA 22304 Toll free: 1-877-433-7827 (in English and Spanish) TTY: 1-877-576-7734 Sel: edpubs@edpubs.ed.gov

### www.edpubs.gov

This office helps consumers identify and order free publications and resources from the U.S. Department of Education.

#### Federal Student Aid Information Center PO Box 84

Washington, DC 20044-0084 319-337-5665 Toll free: 1-800-433-3243 TTY: 1-800-730-8913 (in English and Spanish) ⊠: FederalStudentAidCustomerService@ed.gov www.studentaid.ed.gov

Federal Student Aid provides over \$150 billion in grants, work-study, and federal loans for students attending career and trade schools, community colleges, and four-year colleges or universities. Visit the website to learn about planning and paying for your postsecondary education and to apply for federal student aid. Also, the website provides federal student loan information such as descriptions of repayment plans and actions to take if you are having trouble making loan payments.

# Office for Civil Rights (OCR)

400 Maryland Ave., SW Washington, DC 20202-1100 202-245-6700 Toll free: 1-800-421-3481 TTY: 1-877-521-2172 ⊠: ocr@ed.gov www.ed.gov/ocr This office works to ensure equal access to education and resolve complaints of discrimination.

#### Office of the Inspector General (OIG)

400 Maryland Ave., SW Washington, DC 20202-1500 Toll free: 1-800-647-8733 www2.ed.gov/about/offices/list/oig/hotline.html The OIG Hotline is available for anyone suspecting fraud, waste, or abuse involving U.S. Department of Education funds or programs.

#### Office of Postsecondary Education (OPE)

1990 K St., NW Washington, DC 20006 202-502-7750

www2.ed.gov/about/offices/list/ope/index.html www.ope.ed.gov/accreditation (Searchable Accreditation Database)

OPE develops programs to increase access to postsecondary education. This office works with state accreditation agencies to recognize institutions of higher learning that provide quality education.

# Office of Special Education and Rehabilitative Services (OSERS)

400 Marvland Ave., SW Washington, DC 20202-2800 202-245-7468 Toll free: 1-800-872-5327 TTY: 202-205-4208 www.ed.gov/about/offices/list/osers/index.html www.ed.gov/about/offices/list/osers/osep/ index.html (Office of Special Education Programs) www.ed.gov/about/offices/list/osers/rsa/index. html, (Rehabilitation Services Administration) www.ed.gov/about/offices/list/osers/nidrr/ index.html (National Institute of **Disability & Rehabilitation Research**) OSERS provides a wide array of support to parents and individuals, school districts and states in three main areas: special education, vocational rehabilitation and research.

# Office of Vocational and Adult Education (OVAE)

400 Maryland Ave., SW Washington, DC 20202-7100 202-245-7700 ⊠: ovae@ed.gov www2.ed.gov/about/offices/list/ovae/index. html

OVAE administers and coordinates programs that are related to adult education and literacy, career and technical education, and community colleges.

# Department of Energy (DOE)

#### **Public Affairs**

1000 Independence Ave., SW Washington, DC 20585 202-586-5575 Toll free: 1-800-342-5363

www.doe.gov

# www.energy.gov/forconsumers.htm

Energy Efficiency and Renewable Energy (EERE)

Department of Energy, Mail Stop EE-1 Washington, DC 20585 202-586-9220 202-586-0303 Toll free: 1-877-337-3463 ⊠: eereic@ee.doe.gov

# www.energysavers.gov

The EERE Information Center answers questions about EERE's products, services, and technology programs, and refers callers to the most appropriate EERE resources.

## Department of Health and Human Services (HHS)

#### AIDS.gov

200 Independence Ave., SW Room 443 Washington, DC 20201 Toll free: 1-800-458-5231 ⊠: info@cdcnpin.org www.aids.gov AIDS.gov works to increase HIV testing and care among people at-risk for living with HIV and AIDS.

#### **HHS-TIPS Fraud Hotline**

Office of Inspector General (OIG) Attn: Hotline PO Box 23489 Washington, DC 20026 Toll free: 1-800-447-8477 TTY: 1-800-377-4950 www.oig.hhs.gov

The mission of the Office of Inspector General (OIG) is to protect the integrity of HHS programs, as well as the health and welfare of the beneficiaries of those programs.

# National Health Information Center (NHIC)

PO Box 1133 Washington, DC 20013-1133 301-565-4167 Toll free: 1-800-336-4797 Selection: 1-800-33

# Office for Civil Rights (OCR)

health-related questions.

200 Independence Ave., SW Room 509F, HHH Building Washington, DC 20201 Toll free: 1-800-368-1019 TTY: 1-800-537-7697 ⊠: OCRMail@hhs.gov www.dhhs.gov/ocr OCR protects you from discrimination in healthcare and social service programs. They educate communities about civil and health information privacy rights, and investigate violations of these rights.

# Administration for Children & Families (ACF)

370 L'Enfant Promenade, SW Washington, DC 20447 Toll free: 1-888-289-8442 (Fraud Alert Hotline) www.acf.hhs.gov

The ACF funds state, territory, local, and tribal organizations to provide family assistance (welfare), child support, child care, Head Start, child welfare, and other programs relating to children and families.

#### **Child Welfare Information Gateway**

Administration for Children & Families (ACF) 1250 Mayland Ave., SW, 8th Floor Washington, DC 20024 Toll free: 1-800-394-3366 (8:30 am - 5:30 pm, ET) ⊠: info@childwelfare.gov

#### www.childwelfare.gov

Child Welfare Information Gateway connects child welfare and related professionals to comprehensive information and resources to help protect children and strengthen families.

#### National Runaway Switchboard (NRS)

Administration for Children & Families (ACF) 3080 N. Lincoln Ave. Chicago, IL 60657 773-880-9860 Toll free: 1-800-786-2929 (24 hrs./7 days a week) ⊠: info@1800RUNAWAY.org www.1800runaway.org

#### www.facebook.com/1800RUNAWAY.org

(Information for youth and teens) NRS helps keep America's runaway and at-risk youth safe and off the streets. The organization serves as the federally designated national communication system for runaway and homeless youth.

#### **Office of Child Support Enforcement (OCSE)**

Administration for Children & Families (ACF) 370 L'Enfant Promenade, SW Washington, DC 20447 202-401-9373

#### www.acf.hhs.gov/programs/cse

The OCSE assures that assistance in obtaining support (both financial and medical) is available to children through locating parents, establishing paternity and support obligations, and enforcing those obligations.

#### Administration on Aging (AoA)

One Massachusetts Ave., NW Washington, DC 20001 202-619-0724 ⊠: aoainfo@aoa.hhs.gov www.aoa.gov

AoA is the Federal focal point and advocate agency for older persons and their concerns. In this role, AoA works to heighten awareness among other Federal agencies, organizations, groups, and the public about the valuable contributions that older Americans make to the nation. AoA also alerts others to the needs of vulnerable older people. Through information, referral and outreach efforts at the community level, AoA seeks to educate older people and their caregivers about the benefits and services available to help them.

#### **Eldercare Locator**

Administration on Aging (AoA) Toll free: 1-800-677-1116 (M-F, 9:00 am-8:00 pm, ET) TTY: 1-800-677-1116 ⊠: eldercarelocator@n4a.org www.eldercare.gov

The Eldercare Locator is the first step to finding resources for older adults in any U.S. community. It is a free national service of the Administration on Aging that provides an instant connection to resources that enable older persons to live independently in their communities and offers support for caregivers. The Eldercare Locator is administered by The National Association of Area Agencies on Aging.

#### **Centers for Disease Control and Prevention** (CDC)

1600 Clifton Rd.

Atlanta, GA 30333 Toll free: 1-800-232-4636 (24 hrs./7 days a week) TTY: 1-888-232-6348 ⊠: cdcinfo@cdc.gov

# www.cdc.gov

www.cdc.gov/spanish (in Spanish)

CDC collaborates to create the expertise, information. and tools that people and communities need to protect their health through health promotion, prevention of disease, injury and disability, and preparedness for new health threats.

#### **CDC National STD Hotline**

Centers for Disease Control and Prevention (CDC) Toll free: 1-800-232-4636 (24 hrs./7 days a week, in English and Spanish) TTY: 1-888-232-6348 (in English and Spanish) ⊠: cdcinfo@cdc.gov www.cdc.gov/std www.cdc.gov/std/Spanish (in Spanish)

#### **HIV/AIDS** Prevention

Centers for Disease Control and Prevention (CDC) Toll free: 1-800-232-4636 (24 hrs./7 days a week, in English and Spanish) TTY: 1-888-232-6348 ⊠: cdcinfo@cdc.gov www.cdc.gov/hiv

#### www.cdc.gov/hiv/spanish (in Spanish)

The Division of HIV/AIDS Prevention provides national leadership and support for HIV prevention research and the development, implementation, and evaluation of evidence-based HIV prevention programs serving persons affected by, or at risk for, HIV infection.

#### Centers for Medicare & Medicaid Services (CMS)

Office of External Affairs 7500 Security Blvd. Baltimore, MD 21244-1850 Toll free: 1-800-447-8477 (Medicare Fraud Hotline) TTY: 1-877-486-2048 www.cms.gov

# www.medicare.gov

The Medicare Service Center answers your questions about Medicare topics, manages your orders of Medicare publications, provides detailed information about the Medicare managed care plans in your area, shares Medicare health plan quality and customer satisfaction information. Contact the Center to obtain the phone number to your state Medicaid office.

#### Food and Drug Administration (FDA)

10903 New Hampshire Ave. Silver Spring, MD 20993 Toll free: 1-888-463-6332

#### www.fda.gov

The FDA is responsible for protecting the public health by assuring the safety, efficacy, and security of human and veterinary drugs, biological products, medical devices, our nation's food supply, cosmetics, and products that emit radiation. The FDA also provides accurate, science-based health information to the public.

#### Center for Food Safety and Applied Nutrition Information Line (CFSAN)

Food and Drug Administration (FDA) Outreach and Information Center 5100 Paint Branch Parkway, HFS-009 College Park, MD 20740 Toll free: 1-888-723-3366 (M-F, 10:00 am-4:00 pm, ET) www.fda.gov/Food

The CFSAN Information Line is a general information line for questions pertaining to food safety and applied nutrition.

#### National Institutes of Health (NIH)

9000 Rockville Pike Bethesda, MD 20892 301-496-4000 TTY: 301-402-9612 ⊠: NIHinfo@od.nih.gov www.nih.gov www.salud.nih.gov (in Spanish) The National Institutes of Health (NIH) is the primary federal agency for conducting and supporting medical research.

### AIDSinfo

National Institutes of Health (NIH) PO Box 6303 Rockville, MD 20849-6303 301-315-2816 Toll free: 1-800-448-0440 (12:00 pm - 5:00 pm, ET, in English and Spanish) TTY: 1-888-480-3739  $\bowtie$ : ContactUs@aidsinfo.nih.gov

www.aidsinfo.nih.gov www.aidsinfo.nih.gov/infoSIDA (in Spanish) www.aidsinfo.nih.gov/LiveHelp/default.aspx (Real time, online assistance M-F, 12:00 pm - 4:00 pm ET. Spanish-speaking agents available) AIDSinfo offers the latest federally approved information on HIV/AIDS clinical research, treatment and prevention, and medical practice guidelines for people living with HIV/AIDS, their families

# and friends, health care providers, scientists, and researchers.

### National Cancer Institute (NCI)

National Institutes of Health (NIH) NCI Office of Communications and Education 6116 Executive Blvd., Suite 300 Bethesda, MD 20892-8322 Toll free: 1-800-422-6237 (M-F, 8 :00am - 8:00 pm ET, English and Spanish) Sel: cancergovstaff@mail.nih.gov

www.cancer.gov/espanol (in Spanish) cissecure.nci.nih/livehelp/welcome.asp (Live help online chat, M-F, 8:00 am - 11:00 pm) NCI coordinates the National Cancer Program, which conducts and supports research, training, health information dissemination, and other programs with respect to the cause, diagnosis, prevention, and treatment of cancer, rehabilitation from cancer, and the continuing care of cancer patients and the families of cancer patients.

# National Institute of Allergy and Infectious

Diseases (NIAID) 6610 Rockledge Dr. MSC 6612 Bethesda, MD 20892-6612 301-496-5717 Toll free: 1-866-284-4107 TTY: 1-800-877-8339 ⊠: ocpostoffice@niaid.nih.gov www.niaid.nih.gov

NIAID provides health information on allergic, infectious, and immunologic diseases. Diseases include food allergy, sinusitis, and genital herpes. Consumers can call or write to the institute with questions and can order publications over the phone or on the website.

#### National Institute of Mental Health (NIMH)

National Institutes of Health (NIH) 6001 Executive Blvd. Room 8184, MSC 9663 Bethesda, MD 20892-9663 301-443-4513 Toll free: 1-866-615-6464 TTY: 301-443-8431, 1-866-415-8051 🖂: nimhinfo@nih.gov

#### www.nimh.nih.gov

NIMH is the federal agency that conducts and supports research that seeks to understand, treat, and prevent mental illness. Contact NIMH for information on the symptoms, diagnosis and treatment of mental disorders, clinical trials and research. A publications ordering system is available on the NIMH website. Some publications are available in Spanish.

### **Department of Homeland Security (DHS)**

#### 202-282-8000

www.dhs.gov

#### Transportation Security Administration (TSA)

601 S. 12th St. Arlington, VA 20598-6002 Toll free: 1-866-289-9673 ⊠: TSA-ContactCenter@dhs.gov

#### www.tsa.gov

The TSA can assist you with questions or concerns about travel tips, permitted and prohibited items, and information on filing a claim for items that were damaged or lost during a TSA screening.

# U.S. Citizenship and Immigration Services (USCIS)

Information and Customer Service Division 111 Massachusetts Ave., NW MS 2260 Washington, DC 20529-2260 Toll free: 1-800-375-5283 (National Customer Service Center, M-F, 8:00 am - 8:00 pm, ET) TTY: 1-800-767-1833

#### www.uscis.gov

www.uscis.gov/portal/site/uscis-es (in Spanish) The USCIS is responsible for processing immigration and naturalization applications and establishing policies regarding immigration services.

#### **U.S. Customs and Border Protection**

1300 Pennsylvania Ave., NW Washington, DC 20229 703-526-4200 Toll free: 1-877-227-5511 TTY: 1-866-880-6582

#### www.cbp.gov

CBP prevents individuals from entering the country illegally or bringing harmful and illegal substances into the U.S. They also protect agricultural products from pests and American businesses from theft of their intellectual property.

#### Federal Emergency Management Agency (FEMA)

500 C St., SW

Washington, DC 20472 Toll free: 1-800-621-3362 TTY: 1-800-462-7585 www.fema.gov www.fema.gov/esp (in Spanish) www.ready.gov (Disaster Preparedness) www.listo.gov (Disaster Preparedness, in Spanish) www.disasterassistance.gov (Disaster Assistance) FEMA supports citizens and emergency personnel

to build, sustain, and improve the nation's capability to prepare for, protect against, respond to, recover from, and mitigate all hazards.

# FEMA Disaster Assistance

PO Box 10055 Hyattsville, MD 20782-8055 Toll free: 1-800-621-3362 TTY: 1-800-462-7585

#### www.fema.gov/assistance www.disasterassistance.gov

FEMA Disaster Assistance provides information about how you can get help before, during, or after a disaster and apply for assistance from the federal government. This office also provides information to help you prepare for, respond to, and recover from disasters.

#### National Flood Insurance Program (NFIP)

Federal Emergency Management Agency 500 C St., SW Washington, DC 20472 Toll free: 1-888-379-9531 TTY: 1-800-427-5593 ⊠: FloodSmart@dhs.gov

#### www.floodsmart.gov

NFIP provides a means for property owners to financially protect themselves. The NFIP offers flood insurance to homeowners, renters, and business owners if their community participates in the NFIP.

### Department of Housing and Urban Development (HUD)

# Office of Fair Housing and Equal Opportunity (FHEO)

451 7th St., SW, Room 5204 Washington, DC 20410-2000 202-708-4252 Toll free: 1-800-669-9777 (Complaints Hotline) TTY: 1-800-927-9275

#### www.hud.gov/complaints/housediscrim.cfm www.hud.gov/offices/fheo

FHEO enforces federal laws and establishes policies that make sure all Americans have equal access to the housing of their choice. If you believe that you have been the victim of housing discrimination, file a complaint with this office.

### **Department of Housing**

#### 451 7th St., SW

Washington, DC 20410 portal.hud.gov/portal/page/portal/HUD/ program\_offices/housing

The Department of Housing provides public services through its nationally administered programs. It oversees the Federal Housing Administration mortgage inusrance program and regulates the housing industry business.

#### Federal Housing Administration (FHA)

451 7th St., SW Washington, DC 20410 Toll free: 1-800-225-5342 TTY: 1-877-833-2483 ⊠: info@fhaoutreach.com

#### portal.hud.gov

FHA provides mortgage insurance on single-family, multifamily, manufactured home, and hospital loans made by FHA-approved lenders throughout the United States and its territories.

#### **Office of Interstate Land Sales**

451 7th St., SW, Room 9146 Washington, DC 20410 202-708-0502 Toll free: 1-800-225-5342 TTY: (202) 708-1455 ⊠: hsg-respa@hud.gov

www.hud.gov/complaints/landsales.cfm The Interstate Land Sales program protects consumers from fraud and abuse when buying or selling land from developers.

#### Office of Manufactured Housing Programs

451 7th St., SW, Room 9164 Washington, DC 20410-8000 202-708-6423 Toll free: 1-800-927-2891 TTY: 202-708-1455 ⊠: mhs@hud.gov www.hud.gov/offices/hsg/sfh/mhs/mhshome.

cfm

The Manufactured Housing Program is a consumer protection program that regulates the construction of certain factory-built housing units called

"manufactured homes". HUD works with 37 states to respond to consumer complaints.

# Department of the Interior (DOI)

#### Fish and Wildlife Service

1849 C St., NW Washington, DC 20240 202-208-5634 (Public Affairs routes all calls from here) Toll free: 1-800-344-9453

#### www.fws.gov

The Fish and Wildlife Service works to conserve, protect and enhance fish, wildlife and plants and their habitats.

#### National Park Service (NPS)

1849 C St., NW Room 7012 Washington, DC 20240 202-208-6843 (Public Affairs routes all calls from here) www.nps.gov www.recreation.gov (Federal recreational activities and reservations)

NPS preserves the nation's national parks and historic landmarks so that individuals may enjoy the natural environment for years to come. You can explore federal parks, forests, museums and other recreation sites, and make reservations for an upcoming visit.

### Department of Justice (DOJ)

#### Americans with Disabilities Act (ADA) Information Line

950 Pennsylvania Ave., NW Disability Rights Section–NYAV Washington, DC 20530 Toll free: 1-800-514-0301 (M-W, F 9:00 am-5:30 pm, ET, T 12:30 pm-5:30 pm, ET) TTY: 1-800-514-0383

#### www.ada.gov

This service permits businesses, state and local governments, or others to call and ask questions about general or specific ADA requirements including questions about the ADA Standards for Accessible Design.

#### **U.S. Trustee Program**

Executive Offices for U.S. Trustees 20 Massachusetts Ave., NW Suite 8000 Washington, DC 20530 202-307-1399 Solution: ustrustee.program@usdoj.gov www.justice.gov/ust www.justice.gov/ust www.justice.gov/ust/eo/bapcpa/ccde/cc\_ approved.htm The Trustee Program protects the integrity of the federal bankruptcy system. The Program monitors

federal bankruptcy system. The Program monitors the conduct of bankruptcy parties and private estate trustees. It also identifies and helps investigate bankruptcy fraud and abuse.

### **Department of Labor (DOL)**

# Employee Benefits Security Administration (EBSA)

Department of Labor 200 Constitution Ave., NW Office of Participant Assistance, Room N5623 Washington, DC 20210 Toll free: 1-866-444-3272 TTY: 1-877-889-5627 www.dol.gov/ebsa www.askebsa.dol.gov

The EBSA provides information and assistance on private sector, employer-sponsored retirement benefit and health benefit plans. The agency educates plan participants, beneficiaries, and sponsors to insure that they have access to documents related to their benefit plan.

#### Job Corps

200 Constitution Ave., NW Suite N4463 Washington, DC 20210 202-693-3000 Toll free: 1-800-733-5627 Scientifice@jobcorps.gov

#### www.jobcorps.gov

Job Corps is a no-cost education and vocational training program that helps young people (ages 16 to 24) improve the quality of their lives through vocational and academic training.

#### National Contact Center

Department of Labor Toll free: 1-866-487-2365 TTY: 1-877-889-5627

# www.dol.gov

# Occupational Safety and Health Administration (OSHA)

Department of Labor 200 Constitution Ave., NW Washington, DC 20210 Toll free: 1-800-321-6742 TTY: 1-877-889-5627

#### www.osha.gov

OSHA ensures safe and healthful working conditions for working men and women by setting and enforcing standards and by providing training, outreach, education and assistance.

#### Office of Disability Employment Policy (ODEP)

Department of Labor 200 Constitution Ave., NW, Room S1303 Washington, DC 20210 202-693-7880 Toll free: 1-866-633-7365 TTY: 202-693-7881 or 1-877-889-5627

#### www.dol.gov/odep www.disability.gov

ODEP works to create policies to ensure that people with disabilities are fully integrated in the workforce.

# Veteran's Employment and Training Service (VETS)

Department of Labor 200 Constitution Ave., NW, Room S1325 Washington, DC 20210 Toll free: 1-866-487-2365 TTY: 1-877-889-5627

#### www.dol.gov/vets

VETS provides resources to prepare and assist veterans obtain meaningful careers and maximize their employment opportunities.

### **Department of State (DOS)**

#### American Citizens Services and Crisis Management

Department of State 2201 C St., NW Washington, DC 20520 202-501-4444 Toll free: 1-888-407-4747 (within U.S.) www.travel.state.gov/travel

Contact the State Department for help with emergencies and non-emergencies affecting private Americans abroad.

#### National Passport Information Center (NPIC)

Toll free: 1-877-487-2778 TTY: 1-888-874-7793

#### www.travel.state.gov/passport

Contact the NPIC for information on U.S. passports, including the status of pending applications, as well as the locations of the over 4,500 passport acceptance facilities.

#### Visa Services

protection matters.

Washington, DC 20520 202-663-1225 (M-F, 8:30 am - 5:00 pm, ET) Emergency after hours: 202-647-1512  $\square$ : nvcinquiry@state.gov www.travel.state.gov/visa Contact Visa Services for information on U.S. visas for foreigners.

#### **Department of Transportation (DOT)**

#### **Aviation Consumer Protection Division (ACPD)**

Office of Aviation Enforcement and Proceedings 1200 New Jersey Ave., SE Washington, DC 20590 202-366-2220 (Airline Service Complaints) Toll free: 1-800-778-4838 (Air travelers with disabilities hotline) TTY: 202-366-0511; Toll free: 1-800-455-9880 ⊠: airconsumer@dot.gov airconsumer.ost.dot.gov/problems.htm airconsumer.ost.dot.gov/problems.htm airconsumer.ost.dot.gov/spanish (in Spanish) The ACPD receives complaints from members of the public regarding air travel consumer issues. It verifies compliance with the Department's aviation consumer protection requirements and provides guidance to the industry and members of the public on consumer

#### Federal Aviation Administration (FAA)

800 Independence Ave., SW Washington, DC 20591 202-366-4000 Toll free: 1-866-835-5322 www.faa.gov

The FAA works to ensure that all air travel is safe.

# Federal Motor Carrier Safety Administration (FMCSA)

1200 New Jersey Ave., SE Suite W60-300 Washington, DC 20590 202-366-2519 Toll free: 1-800-832-5660 (FMCSA Information Line) TTY: 1-800-877-8339

www.fmcsa.dot.gov

www.protectyourmove.gov (Interstate moving
information)

The FMCSA provides information about your rights when moving across state lines (interstate moves). Consumers should submit household goods commercial complaints or dangerous safety violations involving a commercial truck or bus (including charter buses) to this agency.

#### National Highway Traffic Safety Administration (NHTSA)

1200 New Jersey Ave., SE West Building Washington, DC 20590 Toll free: 1-888-327-4236 (Vehicle Safety Hotline) TTY: 1-800-424-9153

# www.nhtsa.dot.gov

NHTSA wants to hear from consumers regarding potential defects in their cars. NHTSA's hotline has information on safety recalls, crash test ratings, child safety seats; bicycles; air bags; and impaired and distracted driving prevention.

# **Department of the Treasury**

#### **Bureau of the Public Debt**

Treasury Direct PO Box 7015 Parkersburg, WV 26106-7015 Toll free: 1-800-722-2678 www.publicdebt.treas.gov www.treasurydirect.gov

This agency borrows moneys to make sure that the federal government continues to operate. You can contact them to purchase bonds or to check on the maturity of bonds you have already purchased.

#### Internal Revenue Service (IRS)

Toll free: 1-800-829-1040 (Help for individuals) Toll free: 1-800-829-4933 (Help for businesses) TTY: 1-800-829-4059

#### www.irs.gov

Free tax help is available from the Internal Revenue Service at www.IRS.gov 24 hours a day, seven days a week. Numerous on-line applications, resources and taxpayer assistance services are available. Learn about electronic filing options, look up the status of your refund, print tax forms and instructions, look for preparers who can electronically file tax returns and find ways to connect with the IRS through New Media. If your personal tax questions require face-to-face assistance you may visit the Taxpayer Assistance Centers closest to you. Locations are listed on www.irs.gov.

### Office of the Comptroller of the Currency (OCC)

Customer Assistance Group 1301 McKinney St., Suite 3450 Houston, TX 77010 Toll free: 1-800-613-6743 (M-F, 7:00 am-7:00 pm CST) TTY: 713-658-0340

#### www.helpwithmybank.gov

The Office of the Comptroller of the Currency charters, regulates, and supervises all national banks. The OCC also supervises federal savings associations (thrifts) and the federal branches and agencies of foreign banks.

#### **United States Mint**

Customer Service Center 2799 Reeves Rd. Plainfield, IN 46168 202-756-6468 TTY: 1-888-321-6468 (M-F, 8:30 am - 5:00 pm, ET) www.usmint.gov

The Mint produces the the coins that circulate throughout the US. They also produce special edition coinage that can be purchased for coin collections.

# Department of Veterans Affairs (VA) ◆

1722 I St., NW Washington , DC 20421 Toll free: 1-800-827-1000 TTY: 1-800-829-4833

#### www.va.gov

The VA oversees and administers benefits for veterans and their families. Some programs include home loans, life insurance policies, financing education through the GI bill, job training, and health resources. For more information about VA medical care or benefits, write, call or visit your nearest VA facility.

### National Cemetery Administration (NCA)

810 Vermont Ave., NW Washington, DC 20420 202-461-6240 TTY: 1-800-829-4833

#### www.cem.va.gov

Contact the NCA for information about burials, headstones or markers, the State Cemetery Grants Program, and presidential memorial certificates for veterans.

#### Veterans Benefits Administration (VBA)

810 Vermont Ave., NW Washington, DC 20420 202-461-9763 (Publications only) Toll free: 1-800-827-1000 TTY: 1-800-829-4833

#### www.vba.va.gov/VBA

The VBA helps veterans receive benefits, such as educational and financial resources.

#### Veterans Health Administration (VHA)

810 Vermont Ave., NW Washington, DC 20420 Toll free: 1-877-222-8387

www.va.gov/health (Veteran health resources) VHA serves the needs of America's veterans by providing primary care, specialized care, and related medical and social support services.

### Environmental Protection Agency (EPA)

#### **Energy Star Program**

1200 Pennsylvania Ave., NW Room 6202J Washington, DC 20460 703-412-3086 Toll free: 1-888-782-7937 ⊠: hotline@energystar.gov

### www.energystar.gov

The ENERGY STAR label is awarded to products for the home and office that are highly energy-efficient. The program encourages the use of energy-efficient products that both protect the environment and save consumers money.

#### **Indoor Environments Division**

1200 Pennsylvania Ave., NW Mail Code 6609J Washington, DC 20460 202-343-9370 Toll free: 1-800-438-4318

⊠: IAQINFO@aol.com

#### www.epa.gov/iaq/iaqxline.html

This agency is a central source of information on indoor air quality. It is responsible for implementing the Indoor Environments Program, a voluntary (nonregulatory) program to address indoor air pollution.

#### **National Pesticide Information Center**

Toll free: 1-800-858-7378 (6:30 am - 4:30 pm, PT)

## www.npic.orst.edu

A service that provides objective, science-based information about a wide variety of pesticide-related subjects, including pesticide products, pesticide poisonings, toxicology, and environmental chemistry.

# National Service Center for Environmental Publications (NSCEP)

PO Box 42419

Cincinnati, OH 45242-0419 Toll free: 1-800-490-9198 ⊠: nscep@bps-Imit.com

#### www.epa.gov/nscep

NSCEP distributes EPA's publications to the public. Consumers can order copies by phone and mail or download digital versions of the publications.

### Safe Drinking Water Hotline

1200 Pennsylvania Ave., NW, 4606M Washington, DC 20460 703-412-3330 Toll free: 1-800-426-4791 (10:00 am - 4:00 pm, ET, in English and Spanish)

#### www.epa.gov/safewater/hotline

The Office of Ground Water and Drinking Water helps protect public health by ensuring safe drinking water and protecting ground water.

### Equal Employment Opportunity Commission (EEOC)

#### 131 M St., NE

Washington, DC 20507 202-663-4900 Toll free: 1-800-669-4000 TTY: 202-663-4494 ⊠: info@eeoc.gov

#### www.eeoc.gov

The EEOC enforces laws that make discrimination illegal in the workplace. The commission oversees all types of work situations including hiring, firing, promotions, harassment, training, wages, and benefits.

#### Federal Communications Commission (FCC)

#### **Consumer Center**

445 12th St., SW Washington, DC 20554 Toll free: 1-888-225-5322 TTY: 1-888-835-5322 ⊠: fccinfo@fcc.gov www.fcc.gov/cgb

FCC accepts public inquiries, informal complaints, and questions regarding cable, radio, satellite, telephone, television and wireless services.

## Wireless Telecommunications Bureau (WTB)

445 12th St., SW Washington, DC 20554 Toll free: 1-877-480-3201 TTY: 717-338-2824

#### wireless.fcc.gov

The WTB handles the majority of FCC's wireless telecommunication programs. They provide guidance for consumers about selecting wireless communication providers and products.

### Federal Deposit Insurance Corporation (FDIC) ◆

Division of Depositor and Consumer Protection Consumer Response Center 1100 Walnut St., Box #11 Kansas City, MO 64106 Toll free: 1-877-275-3342 TTY: 1-800-925-4618

### www.fdic.gov

www2.fdic.gov/STARSMAIL/index.asp (Online Consumer Assistance Form)

FDIC responds to questions about federal deposit insurance coverage and handles complaints and inquiries about FDIC-insured state banks which are not members of the Federal Reserve System.

## Federal Maritime Commission (FMC)

#### 800 N. Capitol St., NW

Washington, DC 20573 202-523-5807 Scomplaints@fmc.gov

#### www.fmc.gov

FMC assists consumers engaged in disputes with transporting carriers, ocean transportation intermediaries and cruise operators.

## Federal Reserve System

#### Federal Reserve Consumer Help PO Box 1200

Minneapolis, MN 55480

Toll free: 1-888-851-1920 (8:00 am - 6:00 pm, CT) TTY: 1-877-766-8533 (8:00 am - 6:00 pm, CT) Science consumer help@federalreserve.gov

www.federalreserveconsumerhelp.gov This division receives and tracks consumer complaints and questions regarding practices by banks and other financial institutions supervised by the Board of Governors of the Federal Reserve System.

## Federal Trade Commission (FTC) ♦

#### Bureau of Consumer Protection ♦

Consumer Response Center 600 Pennsylvania Ave., NW Washington, DC 20580 Toll free: 1-877-382-4357 TTY: 1-866-653-4261

#### www.ftc.gov

www.OnGuardOnline.gov (Online security tips) www.Admongo.gov (Advertising literacy for kids) The FTC works for the consumer to prevent fraudulent, deceptive, and unfair business practices in the marketplace and to provide information to help consumers spot, stop, and avoid them. To file a complaint or to get free information on consumer issues, visit the website or call the toll free number above. The FTC records consumer complaints (Internet, telemarketing, identity theft, and other fraud-related complaints) into the Consumer Sentinel Network, a secure, online database and investigative tool available to hundreds of civil and criminal law enforcement agencies.

## General Services Administration (GSA) ◆

#### Federal Citizen Information Center (FCIC) 1275 1st St., NE

11th Floor

Washington, DC 20417

To order the *Consumer Information Catalog* send your name and address to: Catalog, Pueblo, CO 81009 202-501-1794 Toll free: 1-800-333-4636

www.USA.gov (the U.S. government's official web portal)

#### www.GobiernoUSA.gov (USA.gov in Spanish) www.Publications.USA.gov

www.kids.gov (government websites for kids) FCIC publishes the free, quarterly *Consumer Information Catalog*, which lists nearly 200 free and lowcost Federal booklets on a wide variety of consumer topics, and maintains a family of websites to help provide free, timely and useful information to citizens. Consumers can get the information they need in three ways: through printed publications at www. Publications.USA.gov, by calling toll free 1-800-FED-INFO (333-4636), or by visiting www.USA.gov, the U.S. government's official web portal. You can also follow FCIC on social media on Facebook: www.facebook.com/USAgov and on

## Twitter: @USAgov.

#### Surplus Federal Property Sales

Saauctionshelp@gsa.gov Toll free: 1-800-333-7472

#### www.gsaauctions.gov

GSA helps federal agencies dispose of unneeded property by selling directly to the public. It sells personal property, real estate, and vehicles to the public through online auctions.

### National Council on Disability (NCD)

#### 1331 F St., NW Suite 850 Washington, DC 20004 202-272-2004 TTY: 202-272-2074 ⊠: ncd@ncd.gov www.ncd.gov

The NCD is an independent federal agency making recommendations to the President and Congress on policies affecting Americans with disabilities. NCD works to empower individuals with disabilities and to promote equal opportunity.

#### National Credit Union Administration (NCUA)

1775 Duke St.

Alexandria, VA 22314-3428 703-518-6300 Toll free: 1-800-827-9650 (Fraud Hotline) Sconsumerassistance@ncua.gov www.ncua.gov

#### www.ncua.gov

NCUA is the federal agency that charters and supervises federal credit unions and insures savings in federal and most state-chartered credit unions across the country through the National Credit Union Share Insurance Fund.

## Office of Personnel Management (OPM)

1900 E St., NW Washington, DC 20415 202-606-1800 TTY: 202-606-2532 ⊠: general@opm.gov www.opm.gov www.usajobs.gov (Federal employment opportunities)

OPM manages the civil service of the federal government, coordinates recruiting of new government employees, and manages their health insurance and retirement benefits programs. OPM also provides resources for locating student jobs, summer jobs, scholarships, and internships.

#### Pension Benefit Guaranty Corporation (PBGC)

#### **Customer Contact Center**

PO Box 151750 Alexandria, VA 22315-1750 Toll free: 1-800-400-7242 TTY: 1-800-877-8339 ⊠: mypension@pbgc.gov www.pbgc.gov

The PBGC protects the retirement incomes of workers in private sector defined pension benefit plans. When you call, it helps to have your social security number and your plan's name or number.

### Securities and Exchange Commission (SEC) ◆

# Office of Investor Education and Advocacy (OIEA)

100 F St., NE Washington, DC 20549-0213 Toll free: 1-800-732-0330 ⊠: help@sec.gov

www.investor.gov (Investor information) www.sec.gov/complaint.shtml (Complaint form) The SEC's Office of Investor Education and Advocacy serves individual investors and is ready to assist you in resolving your complaints and answering questions. OIEA's website, www.investor.gov, is an online resource to help you invest wisely and avoid fraud.

#### **Small Business Administration (SBA)**

409 3rd St., SW, Suite 7600 Washington, DC 20416 202-205-6740 Toll free: 1-800-827-5722 (Information) TTY: 704-344-6640 ⊠: answerdesk@sba.gov

#### www.sba.gov

The SBA helps Americans start, build and grow businesses. Through an extensive network of field offices and partnerships the SBA aids, counsels, assists and protects the interests of small business concerns.

### Social Security Administration (SSA)

#### **Office of Public Inquiries**

6401 Security Blvd. Baltimore, MD 21235 Toll free: 1-800-772-1213 TTY: 1-800-325-0778 (M-F, 7:00 am - 7:00 pm, ET) www.socialsecurity.gov

www.socialsecurity.gov/espanol (in Spanish) The Social Security Administration provides retirement, survivors and disability benefits, as well as administers Supplemental Security Income (SSI) payments.

## U.S. Commodity Futures Trading Commission (CFTC)

Office of External Affairs Three Lafayette Center 1155 21st St., NW Washington, DC 20581 202-418-5000 TTY: 202-418-5514  $\bowtie$ : questions@cftc.gov

#### www.cftc.gov

CFTC protects market users and the public from fraud, manipulation, and abusive practices related to the sale of commodity and financial futures and options, and to foster open, competitive, and financially sound futures and option markets. In pursuit of its mission, the CFTC investigates and prosecutes commodities fraud, including foreign currency schemes, energy manipulation and hedge fund fraud, and works with other federal and state agencies to bring criminal and other actions. The CFTC also engages in public education and outreach by participating in consumer groups and issuing Consumer Advisories and other educational materials.

## U.S. Postal Service (USPS)

### Toll free: 1-800-275-8777

#### usps.com

The USPS is the federal agency responsible for the delivery of mail across the nation. You can visit your local post office to ship packages, purchase money orders, and apply for a passport (at select locations. The USPS has also made many of their services available online, such as purchasing and printing postage, tracking packages, and changing your address.

### **United States Postal Inspection Service**

#### Attn: Mail Fraud

222 S. Riverside Plaza, Suite 1250 Chicago, IL 60606-6100 Toll free: 1-877-876-2455

#### postalinspectors.uspis.gov

If you believe you have been the victim of a crime involving the U.S. mail or need assistance with postalrelated problems of a law enforcement nature, you should contact your nearest Postal Inspection Service office. Addresses and telephone numbers can be found in the government pages of your telephone book or by visiting the Postal Inspection Service website.

# NATIONAL CONSUMER ORGANIZATIONS

### AARP

601 E. St., NW Washington, DC 20049 Toll free: 1-888-687-2277 Toll free: 1-800-646-2283 (Fraud Fighter Hotline) TTY: 1-877-434-7589 ⊠: member@aarp.org

#### www.aarp.org

AARP is committed to addressing the consumer problems and issues that affect the financial security of people 50 years and older. Through advocacy at the federal and state levels, AARP works to make the marketplace safer for all consumers. AARP also employs a variety of strategies to help AARP members protect themselves from fraud and deceptive practices.

### American Council on Consumer Interests (ACCI)

5100 E. Vogel Rd., Suite 202 Evansville, IN 47715 812-470-1985 ⊠: information@ consumerinterests.org www.consumerinterests.org ACCI is a consumer policy

research and education organization consisting of a worldwide community of researchers, educators, and related professionals.

#### American Council on Science and Health (ACSH)

1995 Broadway, Suite 202 New York, NY 10023-5860 212-362-7044 ⊠: acsh@acsh.org

#### www.acsh.org

A nonprofit public education group, ACSH provides consumers with up-to-date, scientifically sound information on the relationship among human health and chemicals, foods, lifestyles, and the environment. Booklets and special reports on a variety of topics are available.

## **Contacting National Consumer Organizations**

National Consumer Organizations are committed to assisting consumers and protecting their rights via advocacy, research, and outreach efforts. Some organizations assist individuals with problems, while others collect consumer complaints and statistics to better understand consumer trends and direct their advocacy efforts.

### Center for Auto Safety (CAS)

1825 Connecticut Ave., NW Suite 330 Washington, DC 20009-5708 202-328-7700

#### www.autosafety.org

CAS advocates on behalf of consumers in auto safety and quality, fuel-efficiency, emissions, and related issues. For advice on specific problems, CAS requests that consumers write a brief statement of the problem or question, including the year, make, and model of the vehicle. Mail it with a stamped, self-addressed envelope to the address above.

#### Center for Science in the Public Interest (CSPI)

1220 L St., NW, Suite 300 Washington, DC 20005 202-332-9110 ⊠: cspi@cspinet.org www.cspinet.org A non-profit, membership organization, CSPI conducts research, education, and advocacy on nutrition, health, food safety, and related issues. It also provides consumers with current information about their health and well-being via its monthly Nutrition Action Healthletter.

# Center for the Study of Services (CSS)

1625 K St., NW, 8th Floor Washington, DC 20006 202-347-7283 Toll free: 1-800-213-7283 ⊠: questions@cssresearch.org www.checkbook.org

#### www.cssresearch.org

CSS provides consumers with information to help them get highquality services and products at the best possible prices. The organization publishes *Consumers' Checkbook* so that consumers can evaluate the quality and prices of service firms and stores in their local area.

#### Coalition Against Insurance Fraud www.insurancefraud.org

The Coalition is an alliance of consumer groups, government agencies, and insurance companies dedicated to combating all forms of insurance fraud through advocacy and public information.

### **Consumer Action**

221 Main St., Suite 480 San Francisco, CA 94105 415-777-9635 (Consumer Complaints) TTY: 415-777-9456 ⊠: info@consumer-action.org www.consumer-action.org An education and advocacy organization specializing in credit, finance, and telecommunications issues, Consumer Action offers a multi-lingual consumer complaint hotline and consumer education materials in as many as eight languages. Community-based organizations can request these free publications in bulk.

# Consumer Federation of America (CFA)

1620 I St., NW, Suite 200 Washington, DC 20006 202-387-6121  $\boxtimes$ : cfa@consumerfed.org www.consumerfed.org CFA is a consumer advocacy and education organization. It represents consumer interests on issues such as telephone service, insurance and financial services, product safety, indoor air pollution, health care, product liability, and utility rates. It develops and distributes studies of various consumer issues, as well as printed consumer guides.

# NATIONAL CONSUMER ORGANIZATIONS

## Consumers Union (CU)

101 Truman Ave. Yonkers, NY 10703-1057 914-378-2000 914-378-2455 (Consumer Policy Institute) Toll free: 1-800-879-9848 (Consumer Reports magazine) Toll free: 1-866-208-9427 (ConsumerReports.org) www.consumersunion.org www.consumerreports.org CU, publisher of Consumer *Reports*, is an independent, non-profit testing and information organization serving only consumers. CU is a comprehensive source for unbiased advice about products and services, personal finance, health and nutrition, and other consumer concerns. CU tests products, informs the public, and protects consumers. CU's Advocacy Offices provide tools to consumers to make their concerns heard by government and industry. Its Consumer Policy Institute conducts research and education projects on such issues as pesticides, toxic air pollution, and community right-to-know laws.

### **Families USA**

1201 New York Ave., NW Suite 1100 Washington, DC 20005 202-628-3030 ⊠: info@familiesusa.org www.familiesusa.org A national, nonprofit membership organization committed to affordable, high quality health care, Families USA creates materials to educate and mobilize consumers on health care issues.

#### Funeral Consumers Alliance (FCA)

33 Patchen Rd. South Burlington, VT 05403 802-865-8300 Toll free: 1-800-765-0107 ⊠: info@funerals.org www.funerals.org

FCA protects a consumer's right to choose a dignified, meaningful, affordable funeral. In addition to informing the public about its options and rights, FCA will assist in mediating complaints. Local affiliates around the country conduct funeral price surveys and counsel members and the general public.

### Jump\$tart Coalition for Personal Financial Literacy

919 18th St., NW, Suite 300 Washington, DC 20006 202-466-8604 Toll free: 1-888-453-3822 ⊠: info@jumpstartcoalition.org www.jumpstart.org The Coalition encourages curriculum enrichment to ensure that basic personal financial management skills are attained during the K–college educational experience.

### Kids in Danger (KID)

116 W. Illinois St., Suite 5E Chicago, IL 60654 312-595-0649 ⊠: email@kidsindanger.org www.kidsindanger.org KID is dedicated to educating parents, training engineers, designers, and manufacturers, and advocating for improvements in the safety of children's products.

## The Medicare Rights Center

520 Eighth Ave. North Wing, 3rd Floor New York City, NY 10018 212-869-3850 Toll free: 1-800-333-4114 ⊠: info@medicarerights.org www.medicarerights.org The Medicare Rights Center works to ensure access to affordable health care for older adults and people with disabilities through counseling and advocacy, educational programs, and public policy initiatives. It works with clients nationwide through phone hotlines, Internet services, a large volunteer network, and community programs.

#### National Community Reinvestment Coalition (NCRC)

727 15th St., NW, Suite 900 Washington, DC 20005-2112 202-628-8866 ⊠: member@ncrc.org

#### www.ncrc.org

NCRC works to end discriminatory banking practices and increase the flow of private capital and credit into underserved communities across the country. It also offers a housing counseling network to help prospective and current homeowners.

# National Consumer Law Center (NCLC)

Seven Winthrop Square Boston, MA 02110-1245 617-542-8010 🖂: consumerlaw@nclc.org

#### www.consumerlaw.org

NCLC is an advocacy and research organization focusing on the needs of low-income and other disadvantaged consumers. It concentrates on working for fairness in financial services, wealth building and financial health, ending predatory lending and consumer fraud, and the protection of basic energy and utility services. Limited resources prevent the organization from responding to individual inquiries.

#### The National Consumer Protection Technical Resource Center

Senior Medicare Patrol Resource Center **PO Box 388** Waterloo, IA 50704-0388 Toll free: 1-877-808-2468 ⊠: info@smpresource.org www.smpresource.org The Center is funded by the U.S. Administration on Aging to support community-based Senior Medicare Patrol Programs (SMP). The SMP projects use the skills and expertise of retired professionals to help Medicare and Medicaid beneficiaries avoid, detect, and prevent health care fraud and abuse.

### National Consumers League (NCL)

1701 K St., NW, Suite 1200 Washington, DC 20006 202-835-3323 www.nclnet.org www.lifesmarts.org www.fraud.org www.fakechecks.org (Fake check scams) The NCL provides government, businesses, and other organizations with the consumer's perspective on consumer issues and workplace concerns. The League sponsors the LifeSmarts competition to develop the consumer and marketplace knowledge of teenagers, NCL also works to provide consumers with the information they need to avoid becoming victims of telemarketing and Internet fraud and to help them communicate their complaints to law enforcement.

# National Council on the Aging (NCOA)

1901 L St., NW, 4th Floor Washington, DC 20036 202-479-1200 Toll free: 1-800-424-9046 TTY: 202-479-6674 Sector info@ncoa.org

### www.ncoa.org

NCOA is a national voice for older adults — especially those who are vulnerable and disadvantaged and the community organizations that serve them.

#### Society of Consumer Affairs Professionals International (SOCAP) ◆

675 N. Washington St., Suite 200 Alexandria, VA 22314 703-519-3700 ⊠: socap@socap.org www.socap.org SOCAP provides training, conferences, and publications to encourage and promote effective communication and understanding among business, government and consumers, and to define and advance the consumer affairs profession.

## **Contacting Your Local Consumer Protection Offices**

State, county, and city consumer offices offer a variety of important services. They might mediate complaints, conduct investigations, prosecute offenders of consumer laws, license and regulate professionals, provide educational materials, and advocate in the consumer interest.

An advantage of contacting a city or county government office is that it is familiar with local businesses, ordinances, and state laws.

Other local consumer and non-profit organizations may provide consumer assistance and work with the state consumer office. Be sure to contact your state consumer protection office to get more information about other local resources.

Before sending a written complaint, call the office to confirm that it handles the type of complaint you have and determine whether complaint forms are provided. Many offices distribute consumer materials specifically geared to state laws and local issues. Ask whether any information is available regarding your problem.

## Alabama

### State Offices

### Alabama Office of the Attorney General

Consumer Affairs Section 501 Washington Ave. Montgomery, AL 36130 334-242-7335 Toll free: 1-800-392-5658 (AL) www.ago.state.al.us

### Alaska

### State Offices

### Office of the Attorney General

Consumer Protection Unit 1031 W. 4th Ave., Suite 200 Anchorage, AK 99501-5903 907-269-5100 Toll free: 1-888-576-2529 www.law.state.ak.us

### Arizona

### **State Offices**

#### Arizona Office of the Attorney General - Phoenix

Consumer Information and Complaints 1275 W. Washington St. Phoenix, AZ 85007 602-542-5763 Toll free: 1-800-352-8431 (AZ, except Maricopa and Pima) www.azag.gov

#### Arizona Office of the Attorney General - Tucson

Consumer Information and Complaints South Bldg., Suite 315 400 W. Congress St. Tucson, AZ 85701-1367 520-628-6504 Toll free: 1-800-352-8431 (AZ, except Maricopa and Pima)  $\bowtie$ : consumerinfo@azag.gov www.azag.gov

## Arkansas

### **State Offices**

#### Arkansas Office of the Attorney General

Consumer Protection Division 323 Center St., Suite 200 Little Rock, AR 72201 501-682-2341 (Consumer Hotline) 501-682-2007 (Attorney General's Operator) Toll free: 1-800-482-8982 (Consumer Hotline) TTY: 1-800-482-8982 Seconsumer@arkansasag.gov

## California

### State Offices

# California Office of the Attorney General

Public Inquiry Unit PO Box 944255 Sacramento, CA 94244-2550 916-322-3360 Toll free: 1-800-952-5225 (CA) TTY: 1-800-735-2929 www.caag.state.ca.us

#### California Bureau of Automotive Repair

Department of Consumer Affairs 10240 Systems Parkway Sacramento, CA 95827 Toll free: 1-800-952-5210 (Consumer Questions) Toll free: 1-866-799-3811 (Complaint Intake) S BAREditor@dca.ca.gov www.autorepair.ca.gov

#### California Department of Consumer Affairs

Consumer Information Division 1625 N. Market Blvd., Suite N 112 Sacramento, CA 95834 916- 445-1254 Toll free: 1-800-952-5210 TTY: 916-928-1227; 1-800-326-2297 Sci dca@dca.ca.gov www.dca.ca.gov

# Contractors State License Board

9821 Business Park Dr. Sacramento, CA 95827 916-255-3900 (Headquarters) 916-255-2924 (Northern CA) 562-345-7600 (Southern CA) Toll free: 1-800-321-2752 www.cslb.ca.gov

## **County Offices**

#### Contra Costa County District Attorney's Office

Special Operations Division Consumer Fraud 900 Ward St., 4th Floor Martinez, CA 94553 925-957-8604 www.co.contra-costa.ca.us

#### Fresno County District Attorney's Office

Consumer and Environmental Protection Division 929 L St. Fresno, CA 93721 559-600-3156 S: damail@co.fresno.ca.us www.co.fresno.ca.us

# Kern County District Attorney's Office

Consumer Protection Unit Justice Building 1215 Truxtun Ave., 4th Floor Bakersfield, CA 93301 661-868-7600 Sel: investigation@co.kern.ca.us www.co.kern.ca.us/da

#### Los Angeles County Department of Consumer Affairs

500 W. Temple St., Room B-96 Los Angeles, CA 90012-2722 213-974-1452 Toll free: 1-800-593-8222 (L.A. County) TTY: 213-626-0913 ⊠: dca@dca.lacounty.gov www.dca.lacounty.gov

### Marin County District Attorney's Office

Consumer Protection Unit 3501 Civic Center Dr. Hall of Justice, Room 130 San Rafael, CA 94903 415-499-6450 Sconsumer@co.marin.ca.us www.co.marin.ca.us

#### Monterey County District Attorney's Office

Consumer Protection Division 1200 Aguajito Rd., Room 301 Monterey, CA 93940 831-755-5073 (Salinas) 831-647-7770 (Monterey) 831-385-8373 (King City)

www.co.monterey.ca.us

# Napa County District Attorney's Office

Environmental Management Consumer Protection Division 931 Parkway Mall Napa, CA 94559 707-253-4059 (Hotline) www.countyofnapa.org

#### Orange County District Attorney's Office

Consumer Protection Unit 401 Civic Center Dr., W Santa Ana, CA 92701 714-648-3600 ⊠: consumercomplaint@ da.ocgov.com orangecountyda.com

#### San Diego County District Attorney's Office

Consumer Protection Unit 330 W. Broadway San Diego, CA 92101 619-531-4040 619-531-3507 (Hotline) www.sdcda.org

## San Francisco County District Attorney's Office

Consumer and Environmental Protection Unit 732 Brannan St. San Francisco, CA 94102 415-551-9595 (Hotline) www.sfdistrictattorney.org

## San Luis Obispo County District Attorney's Office

Economic Crime Unit Consumer Fraud Department 1050 Monterey St., Room 223 County Courthouse Annex San Luis Obispo, CA 93408 805-781-5856 www.slocounty.ca.gov

#### San Mateo County District Attorney's Office

Consumer and Environmental Protection Unit 400 County Center, 3rd Floor Hall of Justice and Records Redwood City, CA 94063 650-363-4651 650-363-4636 (Bureau of Investigation) www.co.sanmateo.ca.us

### Santa Barbara County District Attorney's Office

Consumer Protection Unit 312-D E. Cook St. Santa Maria, CA 93454 805-346-7632 www.countyofsb.org/da

#### Santa Clara County District Attorney's Office

Consumer Protection Unit 70 W. Hedding St., West Wing San Jose, CA 95110 408-792-2880 Sconsumer\_mediation@ da.sccgov.org www.santaclara-da.org

#### Santa Cruz County District Attorney's Office

Consumer Affairs Unit 701 Ocean St., Room 200 Santa Cruz, CA 95060 831-454-2050 TTY: 831-454-2123 Sel dao@co.santa-cruz.ca.us www.co.santa-cruz.ca.us

#### Solano County District Attorney's Office

Department of Resource Management Consumer Protection Unit 675 Texas St., Suite 5500 Fairfield, CA 94533 707-784-6765 St. RMHelp@solanocounty.com www.co.solano.ca.us/depts/da

#### Stanislaus County District Attorney's Office

Consumer Protection Unit 832 12th St., Suite 300 Modesto, CA 95354 209-525-5550 www.stanislaus-da.org

#### Ventura County District Attorney's Office

Consumer Mediation Section 800 S. Victoria Ave. Ventura, CA 93009 805-654-3110 Toll free: 1-800-660-5474 ext. 3110 da.countyofventura.org

## **City Offices**

# Los Angeles City Attorney's Office

Consumer Protection Unit 200 N. Main St., Room 500 CHE Los Angeles, CA 90012 213-978-8070 TTY: 212-978-8310 www.atty.lacity.org

# San Diego City Attorney's Office

Consumer and Environmental Protection Unit 1200 Third Ave., #1620 San Diego, CA 92101 619-533-5600 TTY: 619-702-7198 Sel: cityattorney@sandiego.gov www.sandiego.gov/ cityattorney

# Santa Monica City Attorney's Office

Consumer Protection Unit 1685 Main St., 3rd Floor Santa Monica, CA 90401 310-458-8336 TTY: 310-458-8696 ⊠: consumer.mailbox@smgov. net www.smgov.net/atty

## Colorado

#### **State Offices**

#### Colorado Office of the Attorney General

Consumer Protection Division 1525 Sherman St., 7th Floor Denver, CO 80203 303-866-5189 Toll free: 1-800-222-4444 (CO) ⊠: stop.fraud@state.co.us www.coloradoattorneygeneral. gov

### **County Offices**

#### Fourth Judicial District Attorney's Office

Economic Crimes Division El Paso and Teller Counties 105 E. Vermijo Ave. Colorado Springs, CO 80903 719-520-6000 www.4thjudicialda.com

Weld County District Attorney's Office PO Box 1167 915 10th St. Greeley, CO 80632-1167 970-356-4010 www.co.weld.co.us

#### Pueblo County District Attorney's Office

701 Court St. Pueblo, CO 81003 719-583-6030 www.co.pueblo.co.us

## **City Offices**

# Denver District Attorney's Office

Economic Crimes Unit 201 W. Colfax Ave. Denver, CO 80202 720-913-9179 Sel: info@denverda.org www.denverda.org

## Connecticut

### State Offices

#### Connecticut Office of the Attorney General 55 Elm St. Hartford, CT 06106 860-808-5318 www.ct.gov/ag

#### Department of Consumer Protection

165 Capitol Ave. Hartford, CT 06106-1630 860-713-6100 (Consumer Information/Complaints) Toll free: 1-800-842-2649 TTY: 860-713-7240 ⊠: trade.practices@ct.gov www.ct.gov/dcp

## **City Offices**

Middletown Office of Consumer Protection 150 William St. Middletown, CT 06457 860-344-3491 TTY: 860-344-3521 www.cityofmiddletown.com

## Delaware

### State Offices

# Delaware Department of Justice

Consumer Protection Division 820 N. French St., 5th Floor Wilmington, DE 19801 302-577-8600 Toll free: 1-800-220-5424 Seconsumer.protection@state. de.us www.attorneygeneral. delaware.gov

## **District of Columbia**

# Department of Consumer and Regulatory Affairs

Government of the District of Columbia 1100 4th St., SW Washington, DC 20024 202-442-4400 TTY: 202-123-4567 ⊠: dcra@dc.gov www.dcra.dc.gov www.consumer.dc.gov

#### **Office of the Attorney General**

Consumer Protection and Antitrust 441 4th St., NW Washington, DC 20001 202-442-9828 (Hotline) Scienconsumer.protection@dc.gov www.oag.dc.gov www.consumer.dc.gov

## Florida

#### **State Offices**

#### Florida Department of Agriculture and Consumer Services

Division of Consumer Services 2005 Apalachee Parkway Terry Lee Rhodes Building Tallahassee, FL 32399-6500 850-488-2221 Toll free: 1-800-435-7352 (FL) Toll free: 1-800-352-9832 (in Spanish)

#### www.800helpfla.com

# Florida Office of the Attorney General

PL-01 The Capitol Tallahassee, FL 32399-1050 850-414-3990 Toll free: 1-866-966-7226 (FL) Toll free: 1-800-203-3099 (Seniors vs. Crime) TTY: 1-800-955-8771 myfloridalegal.com www.seniorsvscrime.com

### **Regional Offices**

## Ft. Lauderdale Branch - Office

of the Attorney General Economic Crimes Division 110 S.E. 6th St., 9th Floor Fort Lauderdale, FL 33301-5000 954-712-4600 www.myfloridalegal.com

## Jacksonville Branch - Office of

the Attorney General Economic Crimes Division 1300 Riverplace Blvd., Suite 405 Jacksonville, FL 32207 904-348-2720

#### www.myfloridalegal.com

# Orlando Branch - Office of the Attorney General

Economic Crimes Division 135 W. Central Blvd., Suite 1000 Orlando, FL 32801 407-999-5588 www.myfloridalegal.com

# Tampa Branch - Office of the Attorney General

Economic Crimes Division 3507 E. Frontage Rd., Suite 325 Concourse Center 4 Tampa, FL 33607-1795 813-287-7950 www.myfloridalegal.com

#### West Palm Beach Branch -Office of the Attorney General

Economic Crimes Division 1515 N. Flagler Dr., Suite 900 West Palm Beach, FL 33401 561-837-5000

www.myfloridalegal.com

## **County Offices**

#### Broward County Permitting, Licensing & Consumer Protection Division

One N. University Dr., Mailbox 302 Plantation, FL 33324 954-765-4400 ⊠: consumer@broward.org www.broward.org/ permittingandlicensing

#### Hillsborough County Consumer Protection Agency

1101 E. 139th Ave. Tampa, FL 33613 813-903-3430 www.hillsboroughcounty.org/ consumerprotection

#### Miami-Dade County Consumer Services Department

Consumer Protection Section 140 West Flagler St., Suites 901-904 Miami, FL 33130 305-375-3677 Section Consumer@miamidade.gov www.miamidade.gov/csd

#### Office of the State Attorney for Miami-Dade County

Economic Crime Division 1350 N.W. 12th Ave. Miami, FL 33136-2111 305-547-0671 www.miamisao.com

## Orange County Consumer

Fraud Unit PO Box 1673 415 N. Orange Ave. Orlando, FL 32802 407-836-2490 ⊠: fraudhelp@sao9.org www.orangecountyfl.net

### Palm Beach County Consumer Affairs Division

50 S. Military Tr., Suite 201 West Palm Beach, FL 33415 561-712-6600 Toll free: 1-888-852-7362 (Boca/ Delray/Glades) www.pbcgov.com/consumer

## Pinellas County Office of Consumer Protection

631 Chestnut St. Clearwater, FL 33756 727-464-6200 TTY: 727-464-6088 ⊠: consumer@pinellascounty.org www.pinellascounty.org/ consumer

### Georgia

### State Offices

### Georgia Governor's Office of Consumer Affairs

Two Martin Luther King, Jr. Dr., SE Suite 356 Atlanta, GA 30334-4600 404-651-8600 Toll free: 1-800-869-1123 (GA) www.consumer.georgia.gov

## Hawaii

## State Offices

## Hawaii Department of Commerce and Consumer Affairs - Hilo

Office of Consumer Protection 345 Kekuanaoa St., Suite 12 Hilo, HI 96720 808-933-0910 808-587-3222 (Consumer Resource Center) St. ocp@dcca.hawaii.gov www.hawaii.gov/dcca

#### Hawaii Department of Commerce and Consumer Affairs - Honolulu (Main Location)

Office of Consumer Protection 235 S. Beretania St., Suite 801 Honolulu, HI 96813 808-586-2630 808-587-3222 (Consumer Resource Center) ⊠: ocp@dcca.hawaii.gov www.hawaii.gov/dcca/ocp

#### Hawaii Department of Commerce and Consumer Affairs - Wailuku

Office of Consumer Protection 1063 Lower Main St., Suite C-216 Wailuku, HI 96793 808-984-8244 808-587-3222 (Consumer Resource Center) Sel: ocp@dcca.hawaii.gov www.hawaii.gov/dcca/ocp

## Idaho

### State Offices

Idaho Attorney General's Office Consumer Protection Division PO Box 83720 954 W. Jefferson, 2nd Floor Boise, ID 83720-0010 208-334-2424 Toll free: 1-800-432-3545 (ID) www.ag.idaho.gov

## Illinois

## State Offices

#### Illinois Office of the Attorney General - Carbondale

Consumer Fraud Bureau 1001 E. Main St. Carbondale, IL 62901 618-529-6400 Toll free: 1-800-243-0607 (Fraud Hotline, IL) Toll free: 1-866-310-8398 (in Spanish) TTY: 1-877-675-9339 (IL) Sig\_consumer@atg.state.il.us www.illinoisattorneygeneral. gov

#### Illinois Office of the Attorney General - Chicago

Consumer Fraud Bureau 100 W. Randolph St., 12th Floor Chicago, IL 60601 312-814-3000 Toll free: 1-800-386-5438 (Fraud Hotline, IL) Toll free: 1-866-310-8398 (in Spanish) TTY: 1-800-964-3013 (IL)  $\boxtimes$ : ag\_consumer@atg.state.il.us www.illinoisattorneygeneral. gov

#### Illinois Office of the Attorney General - Springfield

Consumer Fraud Division 500 S. 2nd St. Springfield, IL 62706 217-782-1090 Toll free: 1-800-243-0618 (Fraud Hotline, IL) Toll free: 1-866-310-8398 (in Spanish) TTY: 1-877-844-5461 (IL)  $\boxtimes$ : ag\_consumer@atg.state.il.us www.illinoisattorneygeneral. gov

## **Regional Offices**

# Chicago South Regional Office of the Attorney General

7906 S. Cottage Grove Ave. Chicago, IL 60619 773-488-2600 TTY: 1-866-717-8798 www.illinoisattorneygeneral. gov

#### Chicago West Regional Office of the Attorney General 306 N. Pulaski Rd. Chicago, IL 60624 773-265-8808 TTY: 1-866-717-8804 www.illinoisattorneygeneral.

gov

### East Central Illinois Regional Office of the Attorney General

1776 E. Washington St. Urbana, IL 61802 217-278-3366 TTY: 217-278-3371 www.illinoisattorneygeneral. gov

#### Metro East Illinois Regional Office of the Attorney General

201 W. Pointe Dr., Suite 7 Belleville, IL 62226 618-236-8616 TTY: 618-236-8619 www.illinoisattorneygeneral. gov

#### Northern Illinois Regional Office of the Attorney General

200 S. Wyman St., Suite 307 Zeke Giorgi Center Rockford, IL 61101 815-967-3883 TTY: 815-967-3891 www.illinoisattorneygeneral. gov

#### West Central Illinois Regional Office of the Attorney General

628 Maine St. Quincy, IL 62301 217-223-2221 TTY: 217-223-2254 www.illinoisattorneygeneral. gov

## **County Offices**

# Cook County State Attorney's Office

Consumer Fraud Unit 69 W. Washington St., Suite 3130 Chicago, IL 60602 312-603-8600 312-603-8700 (Consumer Line) Sconsumer@cookcountygov. com. www.statesattorney.org/ index2/consumer\_fraud.html

## **City Offices**

Chicago Division of Business Affairs and Consumer Protection City Hall, Room 800 121 N. LaSalle St. Chicago, IL 60602 312-744-6060 TTY: 312-744-0254 www.cityofchicago.org/ ConsumerServices

#### Des Plaines Consumer Protection Office

1420 Miner St., Suite 401 Des Plaines, IL 60016 847-391-5303 ⊠: consumerprotection@ desplaines.org www.desplaines.org

## Indiana

## State Offices

### Office of the Attorney General

Consumer Protection Division 302 W. Washington St., 5th floor Indianapolis, IN 46204 317-232-6330 Toll free: 1-800-382-5516 (Consumer Hotline) www.indianaconsumer.com

## lowa

### **State Offices**

# Iowa Office of the Attorney General

Consumer Protection Division 1305 E. Walnut St. Des Moines, IA 50319 515-281-5926 Toll free: 1-888-777-4590 (IA) Sconsumer@ag.state.ia.us www.lowaAttorneyGeneral.org

## Kansas

### State Offices

### **Office of Kansas Attorney**

Consumer Protection & Antitrust Division 120 S.W. 10th St., Suite 430 Topeka, KS 66612-1597 785-296-3751 Toll free: 1-800-432-2310 (KS) : cprotect@ksag.org www.ksag.org

## **County Offices**

#### Douglas County District Attorney's Office

Consumer Protection Division 111 E. 11th St. Lawrence, KS 66044 785-330-2849 (Consumer Hotline) 785-841-0211 (Main) Sel district attorney@douglascounty.com www.douglas-county.com/

# depts/da/da\_cpu.aspx

#### Johnson County District Attorney's Office

Consumer Fraud Unit PO Box 728 Olathe, KS 66051 913-715-3003 (Consumer Hotline) da.jocogov.org

### Sedgwick County District Attorney's Office

Consumer Fraud and Economic Crime Unit 1900 E. Morris St. Wichita, KS 67211 316-660-3600 Toll free: 1-800-432-6878 (KS) Sel: consumer@sedgwick.gov www.sedgwickcounty.org/da

## Kentucky

## State Offices

# Kentucky Office of the Attorney General

Consumer Protection Division 1024 Capital Center Dr. Frankfort, KY 40601 502-696-5389 Toll free: 1-888-432-9257 (Hotline) ⊠: consumer.protection@ag.ky. gov www.ag.ky.gov/cp

# Kentucky Office of the Attorney General - Louisville

Consumer Protection Division 310 Whittington Parkway, Suite 101 Louisville, KY 40222 502-429-7134 Toll free: 1-888-432-9257 (Hotline) Seconsumer.protection@ag.ky. gov

#### www.ag.ky.gov

#### Kentucky Office of the Attorney General - Prestonsburg

361 N. Lake Dr. Prestonsburg, KY 41653 606-889-1821 ⊠: consumer.protection@ag.ky. gov www.ag.ky.gov/cp

## Louisiana

#### State Offices

#### Louisiana Office of the Attorney General

Consumer Protection Section 1885 N. 3rd St. Baton Rouge, LA 70802 225-326-6465 Toll free: 1-800-351-4889 Sector ConsumerInfo@ag.state.la.us www.ag.state.la.us

### **Parish Offices**

#### Jefferson Parish District Attorney's Office

Economic Crime Unit 200 Derbigny St. Gretna, LA 70053-5894 504-361-2920 www.jpda.us

## Maine

### State Offices

#### Maine Attorney General's Office

Consumer Information and Mediation Service Six State House Station Augusta, ME 04333 207-626-8849 Toll free: 1-800-436-2131 (Consumer Protection) Seconsumer.mediation@maine. gov www.maine.gov/ag

## Bureau of Consumer Credit Protection

35 State House Station Augusta, ME 04333-0035 207-624-8527 Toll free: 1-800-332-8529 (ME) TTY: 1-888-577-6690 www.credit.maine.gov

## Maryland

### State Offices

## Maryland Office of the Attorney General

**Consumer Protection Division** 200 Saint Paul Pl. Baltimore, MD 21202 410-528-8662 (Consumer Complaints) 410-576-6550 (Consumer Information) 410-528-1840 (Medical Billing Complaints) Toll free: 1-888-743-0023 Toll free: 1-877-261-8807 (Health plan decision appeals) TTY: 410-576-6372 (MD) ⊠: consumer@oag.state.md.us www.oag.state.md.us/ consumer

### **Regional Offices**

### Maryland Attorney Generals' Office - Western Maryland

Consumer Protection Division 44 N. Potomac St., Suite 104 Hagerstown, MD 21740 301-791-4780 TTY: 410-576-6372 (Baltimore office) Science: Consumer@oag.state.md.us www.oag.state.md.us/ consumer

#### Maryland Attorney General's Office - Southern Maryland PO Box 745

Hughesville, MD 20637 301-274-4620 Toll free: 1-866-366-8343 TTY: 410-576-6372 (Baltimore office) Sel: consumer@oag.state.md.us www.oag.state.md.us/ consumer

# Maryland Attorney General's Office - Eastern Shore

Consumer Protection Division 201 Baptist St., Suite 30 Salisbury, MD 21801-4976 410-713-3620 Toll free: 1-888-743-0023 (Baltimore office) TTY: 410-576-6372 Sel: consumer@oag.state.md.us www.oag.state.md.us/ consumer

## **County Offices**

Howard County Office of Consumer Affairs Box 220 6751 Columbia Gateway Dr. Columbia, MD 21046 410-313-6420 TTY: 410-313-6401 ⊠: consumer@howardcountymd. gov www.howardcountymd.gov/ CA/CS ConsumerAffairs.htm

#### Montgomery County Office of Consumer Protection

100 Maryland Ave., Suite 330 Rockville, MD 20850 240-777-3636 240-777-3681 (Anonymous Consumer Tip Line) TTY: 240-773-3556 ⊠: ConsumerProtection@ montgomerycountymd.gov www.montgomerycountymd. gov/consumer

## **Massachusetts**

## State Offices

# Massachusetts Office of the Attorney General

Public Information and Assistance Center One Ashburton PI. Boston, MA 02108-1518 617-727-8400 (Consumer Hotline) TTY: 617-727-4765 Sago@state.ma.us www.mass.gov/ago

# Office of Consumer Affairs and Business Regulation

10 Park Plaza, Suite 5170 Boston, MA 02116 617-973-8700 (General Information) Toll free: 1-888-283-3757 (MA, Consumer Hotline) TTY: 1-800-720-3480 www.mass.gov/Consumer

## **Regional Offices**

#### Office of the Attorney General -Central Massachusetts Region

10 Mechanic St., Suite 301 Worcester, MA 01608 508-792-7600 TTY: 617-727-4765 ⊠: ago@state.ma.us www.mass.gov/ago

#### Office of the Attorney General-Southern Massachusetts Region

105 William St., 1st Floor New Bedford, MA 02740 508-990-9700 ⊠: ago@state.ma.us www.mass.gov/ago

## Office of the Attorney General -

Western Massachusetts Region 1350 Main St., 4th Floor Springfield, MA 01103 413-784-1240 TTY: 617-727-4765 (Boston office) ⊠: ago@state.ma.us www.mass.gov/ago

## **County Offices**

#### Northwestern District Attorney's Office - Franklin County

Consumer Protection Unit 13 Conway St. Greenfield, MA 01301 413-774-5102 northwesterndistrictattorney. org

#### Northwestern District Attorney's Office - Hampshire County One Gleason Plaza

Northampton, MA 01060 413-586-9225 northwesterndistrictattorney. org

# Norfolk District Attorney's Office

Consumer Protection Division 1515 Hancock St., 4th Floor Quincy, MA 02169 617-769-6118 (Hotline) www.mass.gov/da/norfolk

## **City Offices**

# Boston Consumer Affairs and Licensing

One City Hall Square, Room 817 Boston, MA 02201-2039 617-635-3834 ⊠: MOCAL@cityofboston.gov www.cityofboston.gov/ consumeraffairs

#### Cambridge Consumers' Council

831 Massachusetts Ave., 1st Floor Cambridge, MA 02139 617-349-6150 TTY: 617-349-6112 ⊠: Consumer@cambridgema. gov www.cambridgema.gov/ consumercouncil.aspx

## Newton-Brookline Consumer Office 1000 Commonwealth Ave.

Newton City Hall Newton Centre, MA 02459 617-796-1292 TTY: 617-796-1089 Sconsumer@newtonma.gov www.newtonma.gov

#### Revere Consumer Affairs Office

150 Beach St. Revere, MA 02151 781-286-8114 www.revere.org

#### Springfield Mayor's Office of Consumer Information 36 Court St. City Hall, Room 315 Springfield, MA 01103 413-787-6437 TTY: 413-787-6154 $\bowtie$ : moci@springfieldcityhall.com www.springfieldcityhall.com

## Michigan

## State Offices

Office of the Attorney General Consumer Protection Division PO Box 30213 Lansing, MI 48909-7713 517-373-1140 Toll free: 1-877-765-8388 www.michigan.gov/ag

#### Michigan Department of Agriculture and Rural Development

Consumer Protection Section Weights & Measures/ Motor Fuel Quality 940 Venture Ln. Williamston , MI 48895 517-655-8202 Toll free: 1-800-632-3835 www.michigan.gov/wminfo

## **County Offices**

#### Macomb County Consumer Protection Unit

Office of the Prosecuting Attorney One S. Main St., 3rd Floor Mt. Clemens, MI 48043 586-469-5350 www.macombcountymi.gov

## **City Offices**

## Detroit Consumer Advocacy Division

18100 Meyers Rd. Detroit, MI 48235 313-224-6995 www.ci.detroit.mi.us

## Minnesota

## State Offices

### Office of the Attorney General

Consumer Services Division 445 Minnesota St. 1400 Bremer Tower St. Paul, MN 55101 651-296-3353 Toll free: 1-800-657-3787 TTY: 651-297-7206 or 1-800-366-4812

www.ag.state.mn.us

## **City Offices**

#### Minneapolis Department of Regulatory Services

Division of Licenses and Consumer Services 350 S. 5th St. City Hall, Room 1C Minneapolis, MN 55415 612-673-2080 TTY: 612-673-2157 www.ci.minneapolis.mn.us/ business-licensing/

## Mississippi

#### State Offices

### Mississippi Department of Agriculture and Commerce

Bureau of Regulatory Services Consumer Protection PO Box 1609 Jackson, MS 39215 601-359-1148 www.mdac.state.ms.us

# Mississippi Office of the Attorney General

Consumer Protection Division PO Box 22947 Jackson, MS 39225-2947 601-359-4230 Toll free: 1-800-281-4418 (MS) www.ago.state.ms.us

## Missouri

## State Offices

# Missouri Attorney General's Office

Consumer Protection Unit PO Box 899 Jefferson City, MO 65102 573-751-3321 Toll free: 1-800-392-8222 (Hotline) Seconsumer.help@ago.mo.gov www.ago.mo.gov

### **Regional Offices**

# Missouri Attorney General's Office - St. Louis

Consumer Protection Division 815 Olive St., Suite 200 Old Post Office Building St. Louis, MO 63101 314-340-6816 Toll free: 1-800-392-8222 Sconsumer.help@ago.mo.gov www.ago.mo.gov

## Montana

### State Offices

# Montana Office of Consumer Protection

PO Box 200151 2225 11th Ave. Helena, MT 59620-0151 406-444-4500 Toll free: 1-800-481-6896 ⊠: contactocp@mt.gov www.doj.mt.gov/consumer

## Nebraska

### State Offices

# Nebraska Office of the Attorney General

Consumer Protection Division 2115 State Capitol Lincoln, NE 68509 402-471-2682 Toll free: 1-800-727-6432 (NE) Toll free: 1-888-850-7555 (in Spanish) Toll free: 1-888-287-0778 (Senior Hotline) www.ago.ne.gov

## Nevada

## State Offices

Nevada Department of Business and Industry Fight Fraud Task Force www.fightfraud.nv.gov

## **New Hampshire**

### State Offices

# New Hampshire Office of the Attorney General

Consumer Protection and Antitrust Bureau 33 Capitol St. Concord, NH 03301 603-271-3641 Toll free: 1-888-468-4454 (Consumer Protection Hotline) TTY: 1-800-735-2964 (NH)  $\bowtie$ : DOJ-CPB@doj.nh.gov www.doj.nh.gov/consumer

### **New Jersey**

#### State Offices

## Department of Law and Public

Safety

Division of Consumer Affairs 124 Halsey St. Newark, NJ 07102 973-504-6200 Toll free: 1-800-242-5846 (NJ) TTY: 973-504-6588 State.nj.us www.njconsumeraffairs.gov

### **County Offices**

Bergen County Office of Consumer Protection One Bergen County Plaza, 3rd Floor Hackensack, NJ 07601-7076 201-336-6400 www.co.bergen.nj.us

#### Burlington County Office of Consumer Affairs/Weights & Measures PO Box 6000 Mount Holly, NJ 08060-6000 609-265-5098 (Weights & Measures) 609-265-5054 (Consumer Affairs) ⊠: consumer@co.burlington. nj.us

www.co.burlington.nj.us

### Cape May County Consumer Affairs

Four Moore Rd., DN 310 Cape May Court House, NJ 08210-1601 609-463-6475 Sconsumer@co.cape-may.nj.us www.capemaycountygov.net

#### Cumberland County Department of Consumer

Affairs 788 E. Commerce St. Bridgeton, NJ 08302 856-453-2203 www.co.cumberland.nj.us

#### Essex County Division of Consumer Services

50 S. Clinton St., Suite 3201 East Orange, NJ 07018 973-395-8350

www.essex-countynj.org

#### Gloucester County Office of Consumer Affairs and Weights & Measures

254 County House Rd. Clarksboro, NJ 08020 856-384-6855 TTY: 856-232-9543 www.co.gloucester.nj.us/ Government/Departments/ ConsumerAffairs/main.cfm

### Hudson County Division of Consumer Affairs

583 Newark Ave. Jersey City, NJ 07306 201-795-6295 (Hotline) www.hudsoncountynj.org

#### Hunterdon County Office of Consumer Affairs

PO Box 2900 Flemington, NJ 08822 908-806-5174 www.co.hunterdon.nj.us/ consumeraffairs.htm

## Mercer County Office of

**Consumer Affairs** PO Box 8068 640 S. Broad St. Trenton, NJ 08650-0068 609-989-6671

## www.mercercounty.org

# Middlesex County Consumer Affairs

75 Bayard St., 2nd Floor, Room 290 Middlesex County Administration Building New Brunswick, NJ 08901 732-745-3875 ⊠: consumer@co.middlesex. nj.us www.co.middlesex.nj.us/ consumeraffairs/index.asp

# Monmouth County Department of Consumer Affairs

One E. Main St. Hall of Records Annex Freehold, NJ 07728-1255 732-431-7900

#### www.visitmonmouth.com

### Ocean County Department of Consumer Affairs

1027 Hooper Ave., Building #2 Toms River, NJ 08754-2191 732-929-2105 ⊠: ConsumerAffairs@co.ocean. nj.us www.co.ocean.nj.us

#### Passaic County Department of Consumer Protection/Weights & Measures

Department of Law 1310 Route 23 N Wayne, NJ 07470 973-305-5881 (Consumer Protection) 973-305-5750 (Weights & Measures) www.passaiccountynj.org

#### Somerset County Division of Consumer Protection

PO Box 3000 20 Grove St. Somerville, NJ 08876-1262 908-203-6080 ⊠: consumerprotection@ co.somerset.nj.us www.co.somerset.nj.us

#### Union County Division of Consumer Affairs

Department of Public Safety 300 North Ave., E Westfield, NJ 07090 908-654-9840 www.unioncountynj.org

## **City Offices**

### **Nutley Consumer Affairs**

c/o Department of Public Affairs 149 Chestnut St. Nutley, NJ 07110 973-284-4975 www.nutleynj.org

### **Plainfield Action Services**

510 Watchung Ave. City Hall Annex, 1st Floor Plainfield, NJ 07061 908-753-3519 www.plainfield.com/ plainfieldactionservices.htm

#### Secaucus Department of Consumer Affairs 1203 Patterson Plank Rd.

Municipal Government Center Secaucus, NJ 07094 201-330-2008

Union Consumer Affairs Office 1976 Morris Ave. Union, NJ 07083 908-851-5477 www.uniontownship.com

## **New Mexico**

## State Offices

### Office of Attorney Generral

Consumer Protection Division PO Drawer 1508 Santa Fe, NM 87504-1508 505-827-6060 Toll free: 1-800-678-1508 www.nmag.gov

## New York

### State Offices

# New York State Department of State

Division of Consumer Protection Five Empire State Plaza, Suite 2101 Albany, NY 12223 518-474-8583 Toll free: 1-800-697-1220 Set : webmaster@consumer.state. ny.us www.nysconsumer.gov

## New York State Department of

State - New York City Office Division of Consumer Protection 1740 Broadway, 15th Floor

New York City, NY 10019 518-474-8583 Toll free: 1-800-697-1220 ⊠: webmaster@consumer.state. ny.us www.nysconsumer.gov

#### Office of the Attorney General -Albany Office

Bureau of Consumer Frauds and Protection State Capitol Albany, NY 12224-0341 518-474-5481 Toll free: 1-800-771-7755 (NY) TTY: 1-800-788-9898 www.ag.ny.gov

### Office of the Attorney General -New York City Office

Bureau of Consumer Frauds and Protection 120 Broadway, 3rd Floor New York, NY 10271-0332 212-416-8000 Toll free: 1-800-771-7755 (Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

## **Regional Offices**

# Binghamton Regional Office of the Attorney General

44 Hawley St. State Office Building, 17th Floor Binghamton, NY 13901 607-721-8771 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

# Brooklyn Regional Office of the Attorney General

55 Hanson Place, Suite 1080 Brooklyn, NY 11217 718-722-3949 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

# Buffalo Regional Office of the Attorney General

350 Main St. Main Place Tower, Suite 300A Buffalo, NY 14202 716-853-8400 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898

www.ag.ny.gov

# Harlem Regional Office of the Attorney General

163 W. 125th St., Suite 1324 New York, NY 10027 212-961-4475 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898

www.ag.ny.gov

# Nassau Regional Office of the Attorney General

200 Old Country Rd., Suite 240 Mineola, NY 11501 516-248-3302 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898

#### www.ag.ny.gov

# Plattsburgh Regional Office of the Attorney General

43 Durkee St., Suite 700 Plattsburgh, NY 12901-2958 518-562-3288 Toll free: 1-800-771-7755 TTY: 1-800-788-9898 www.ag.ny.gov

# Poughkeepsie Regional Office of the Attorney General

235 Main St., 3rd Floor Poughkeepsie, NY 12601-3194 845-485-3900 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

# Rochester Regional Office of the Attorney General

144 Exchange Blvd., Suite 200 Rochester, NY 14614-2176 585-546-7430 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

# Suffolk Regional Office of the Attorney General

300 Motor Parkway, Suite 205 Hauppauge, NY 11788 631-231-2424 Toll free: 1-800-771-7755 (Consumer Helpline) TTY: 1-800-788-9898 www.ag.ny.gov

# Syracuse Regional Office of the Attorney General

615 Erie Blvd. W, Suite 102 Syracuse, NY 13204 315-448-4800 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

# Utica Regional Office of the Attorney General

207 Genesee St., Room 508 Utica, NY 13501 315-793-2225 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898 www.ag.ny.gov

## Watertown Regional Office of

the Attorney General 317 Washington St. Dulles State Office Building Watertown, NY 13601 315-785-2444 Toll free: 1-800-771-7755 (Consumer Hotline) TTY: 1-800-788-9898

## www.ag.ny.gov

## Westchester Regional Office of the Attorney General

101 E. Post Rd. White Plains, NY 10601-5008 914-422-8755 Toll free: 1-800-771-7755 (Consumer Helpline) TTY: 1-800-788-9898 www.ag.ny.gov

## **County Offices**

#### Albany County Department of Consumer Affairs

112 State St., Suite 1207-08 Albany, NY 12207 518-447-7581 ⊠: consumer\_complaints@ albanycounty.com www.albanycounty.com

# Erie County District Attorney's Office

Consumer Fraud Bureau 350 Main St., Suite 300A Main Place Tower Buffalo, NY 14202 716-853-8404 www.ag.ny.gov

#### Nassau County Office of Consumer Affairs

200 County Seat Dr. Mineola, NY 11501 516-571-2600 www.nassaucountyny.gov

## Orange County Department of

Consumer Affairs 99 Main St. Goshen, NY 10924 845-360-6700 www.co.orange.ny.us

#### Putnam County Department of Consumer Affairs

110 Old Route 6, Bldg. 3 Carmel, NY 10512 845-808-1618 www.putnamcountyny.com

#### Rockland County Office of Consumer Protection

18 New Hempstead Rd., 6th Floor New City, NY 10956 845-708-7600 www.co.rockland.ny.us

#### Schenectady County Department of Consumer Affairs/Bureau of Weights & Measures

64 Kellar Ave. Schenectady, NY 12306 518-356-7473 (Consumer Affairs) 518-356-6795 (Weights & Measures) www.schenectadycounty.com

### Ulster County Consumer Fraud Bureau

20 Lucas Ave. Kingston, NY 12401-3708 845-340-3260 www.ulstercountyny.gov/ consumerfraud

#### Westchester County Department of Consumer Protection

112 E. Post Rd., 4th Floor White Plains, NY 10601 914-995-2155 ⊠: conpro@westchestergov.com consumer.westchestergov.com

## **City Offices**

# Mt. Vernon Office of Consumer Affairs

One Roosevelt Square, Room 11 City Hall Mount Vernon, NY 10550 914-665-2433 www.cmvny.com

#### New York City Department of Consumer Affairs

42 Broadway New York, NY 10004 212-639-9675 718-286-2296 (in Korean) TTY: 212-487-2710 www.nyc.gov/consumers

### Town of Colonie Consumer Protection Board

534 Loudon Rd. Memorial Town Hall Newtonville, NY 12128 518-783-2787 www.colonie.org

www.yonkersny.gov

#### Yonkers Consumer Protection Bureau 87 Nepperhan Ave., Room 212 Yonkers, NY 10701 914-377-6808 914-377-3000 (Helpline)

## North Carolina

### State Offices

### North Carolina Department of Agriculture and Consumer Services

1001 Mail Service Center Raleigh, NC 27699-1001 919-733-3000 www.agr.state.nc.us/index. htm

#### North Carolina Office of the Attorney General

Consumer Protection Division Mail Service Center 9001 Raleigh, NC 27699-9001 919-716-6000 Toll free: 1-877-566-7226 (NC) www.ncdoj.gov

## North Dakota

### State Offices

### Office of the Attorney General

Consumer Protection and Antitrust Division 1050 E. Interstate Ave., Suite 200 Gateway Professional Center Bismarck, ND 58503-5574 701-328-3404 Toll free: 1-800-472-2600 TTY: 1-800-366-6888 Sel: ndag@nd.gov www.ag.nd.gov

## Ohio

## State Offices

## Ohio Attorney General's Office

Consumer Protection Section 30 E. Broad St., 14th Floor Columbus, OH 43215-3400 614-466-4320 Toll free: 1-800-282-0515 www.ohioattorneygeneral.gov www.speakoutohio.gov (consumer website)

## **County Offices**

#### Summit County Office of Consumer Affairs

175 S. Main St., Suite 209 Akron, OH 44308 330-643-2879 ⊠: consumeraffairs@summitoh. net www.co.summit.oh.us/ conaffairs.htm

## Oklahoma

### State Offices

### **Oklahoma Attorney General**

Consumer Protection Unit 313 N.E. 21st St. Oklahoma City, OK 73105 405-521-3921 (Oklahoma City) 918-581-2885 (Tulsa) www.oag.ok.gov

### Oklahoma Department of Consumer Credit

4545 N. Lincoln Blvd., Suite 164 Oklahoma City, OK 73105-3403 405-521-3653 Toll free: 1-800-448-4904 ⊠: webmaster@okdocc.state. ok.us

#### www.okdocc.state.ok.us

## Oregon

## State Offices

### **Oregon Department of Justice**

Financial Fraud/Consumer Protection Section 1162 Court St., NE Salem, OR 97301-4096 503-378-4320 (Salem) 503-229-5576 (Portland) Toll free: 1-877-877-9392 (OR) TTY: 1-800-735-2900 ⊠: consumer.hotline@doj.state. or.us

### www.doj.state.or.us

## Pennsylvania

## State Offices

### Office of the Attorney General

Bureau of Consumer Protection Strawberry Square, 14th Floor Harrisburg, PA 17120 717-787-9707 Toll free: 1-800-441-2555 (PA) Toll free: 1-888-520-6680 (Home Improvement) www.attorneygeneral.gov

## **Regional Offices**

# Erie Regional Office of the Attorney General

Bureau of Consumer Protection 1001 State St., 10th Floor Erie, PA 16501 814-871-4371 www.attorneygeneral.gov

# Philadelphia Regional Office of the Attorney General

Bureau of Consumer Protection 21 S. 12th St., 2nd Floor Philadelphia, PA 19107 215-560-2414 www.attorneygeneral.gov

# Pittsburgh Regional Office of the Attorney General

Bureau of Consumer Protection 564 Forbes Ave. Manor Complex, 6th Floor Pittsburgh, PA 15219 412-565-5135 Toll free: 1-800-441-2555 www.attorneygeneral.gov

# Scranton Regional Office of the Attorney General

Bureau of Consumer Protection 101 Penn Ave. 100 Samter Building Scranton, PA 18503 570-963-4913 www.attorneygeneral.gov

## **County Offices**

### Bucks County Department of Consumer Protection

50 N. Main St. Doylestown, PA 18901 215-348-7442 Sconsumerprotection@ co.bucks.pa.us www.buckscounty.org

### Delaware County Consumer Affairs

201 W. Front St. Government Center Building Media, PA 19063 610-891-4865 www.co.delaware.pa.us/ consumeraffairs

## **Puerto Rico**

## State Offices

### Department de Asuntos Del Consumidor

Minillas Station Apartado 41059 Santurce, PR 00940 787-722-7555 Toll free: 1-866-520-3226 (PR) www.daco.gobierno.pr

## **Rhode Island**

### State Offices

### Rhode Island Department of the Attorney General

Consumer Protection Unit 150 S. Main St. Providence, RI 02903 401-274-4400 Scontactus@riag.ri.gov www.riag.state.ri.us

## South Carolina

### State Offices

#### South Carolina Department of Consumer Affairs PO Box 5757 3600 Forest Dr., 3rd Floor Columbia, SC 29250 803-734-4200 Toll free: 1-800-922-1594 (SC) Scdca@scconsumer.gov www.scconsumer.gov

## South Dakota

## State Offices

# South Dakota Office of the Attorney General

Consumer Protection 1302 E. Highway 14, Suite 3 Pierre, SD 57501 605-773-4400 Toll free: 1-800-300-1986 (SD) TTY: 605-773-6585 Sconsumerhelp@state.sd.us www.state.sd.us/atg

## Tennessee

## State Offices

# Tennessee Office of the Attorney General

Consumer Advocate and Protection Division PO Box 20207 Nashville, TN 37202-0207 615-741-1671 www.attorneygeneral.state. tn.us

#### Tennessee Department of Commerce and Insurance

Division of Consumer Affairs 500 James Robertson Parkway 12th Floor Nashville, TN 37243-0600 615-741-4737 Toll free: 1-800-342-8385 (TN) Sconsumer.affairs@tn.gov www.tn.gov/consumer

## Texas

### State Offices

#### **Texas Office of the Attorney General** Consumer Protection Division

PO Box 12548 Austin, TX 78711-2548 512-463-2185 Toll free: 1-800-621-0508 www.oag.state.tx.us

## **Regional Offices**

#### Office of the Attorney General -Dallas Region

Consumer Protection Division 1412 Main St., Suite 810 Dallas, TX 75202 214-969-7639 Toll free: 1-800-621-0508 (TX) www.oag.state.tx.us

#### Office of the Attorney General -El Paso Region

Consumer Protection Division 401 E. Franklin Ave., Suite 530 El Paso, TX 79901 915-834-5800 www.oag.state.tx.us

#### Office of the Attorney General -Houston Region

Consumer Protection Division 808 Travis St., Suite 1520 Houston, TX 77002-713-223-5886 Toll free: 1-800-621-0508 (TX) www.oag.state.tx.us

#### Office of the Attorney General -Lubbock Region

Consumer Protection Division 4630 50th St., Suite 500 Lubbock, TX 79414 806-747-5238 Toll free: 1-800-621-0508 (TX) www.oag.state.tx.us

### Office of the Attorney General -McAllen Region

Consumer Protection Division 3201 N. McColl Rd., Suite B McAllen, TX 78501 956-682-4547 Toll free: 1-800-621-0508 (TX) www.oag.state.tx.us

#### Office of the Attorney General -San Antonio Region

Consumer Protection Division 115 E. Travis St., Suite 925 San Antonio, TX 78205 210-224-1007 Toll free: 1-800-621-0508 (TX) www.oag.state.tx.us

## **County Offices**

#### Dallas County District Attorney's Office

Check Division/ID Fraud 133 N. Industrial Blvd., LB 19 Dallas, TX 75207 214-653-3672 www.dallasda.com

#### Harris County District Attorney's Office

Consumer Protection Section 1201 Franklin St., Suite 600 Houston, TX 77002-1923 713-755-5836 app.dao.hctx.net

## Utah

### State Offices

### Utah Department of Commerce

Division of Consumer Protection PO Box 146704 160 E. 300 S, 2nd Floor Salt Lake City, UT 84114-6704 801-530-6601 Toll free: 1-800-721-7233 ⊠: consumerprotection@utah. gov www.consumerprotection. utah.gov

## Vermont

## State Offices

# Vermont Office of the Attorney General

Consumer Assistance Program 146 University PI. Burlington, VT 05405 802-656-3183 Toll free: 1-800-649-2424 (VT) Seconsumer@uvm.edu www.atg.state.vt.us

#### Vermont Agency of Agriculture, Food, and Markets

Food Safety and Consumer Protection 116 State St. Montpelier, VT 05620 802-828-2436 www.vermontagriculture.com

## **Virgin Islands**

### State Offices

Virgin Islands Department of Licensing and Consumer Affairs 3000 Golden Rock Shopping Center, Suite 9 St. Croix, VI 00820 340-773-2226

www.dlca.gov.vi

#### Virgin Islands Department of Licensing and Consumer Affairs

8201 Sub Base, Suite 1 Property and Procurement Bldg. St. Thomas, VI 00802 340-774-3130 www.dlca.gov.vi

## Virginia

## State Offices

#### Virginia Department of Agriculture and Consumer Services

Office of Consumer Affairs 102 Governor St. Richmond, VA 23219 804-786-2042 Toll free: 1-800-552-9963 (VA) TTY: 1-800-828-1120 ⊠: webmaster.vdacs@vdacs. virginia.gov www.vdacs.virginia.gov

## **County Offices**

### Fairfax County Department of Cable Communications and Consumer Protection

12000 Government Center Parkway, Suite 433 Fairfax, VA 22035 703-222-8435 TTY: 711 www.fairfaxcounty.gov/ consumer.htm

## **City Offices**

### **Office of Consumer Affairs**

301 King St. City Hall, Room 1900 Alexandria, VA 22313 703-746-4350

www.alexandriava.gov/citizen

# Office of the Commonwealth's Attorney

Consumer Affairs Division 2425 Nimmo Parkway Judicial Center, Building 10B Virginia Beach, VA 23456 757-385-6373 Science: OCACAAdmin@vbgov.com www.vbgov.com/dept/oca/

## Washington

### State Offices

# Washington Office of the Attorney General

Toll free: 1-800-551-4636 TTY: 1-800-833-6384 www.atg.wa.gov

### **Regional Offices**

# Bellingham Office of the Attorney General

Consumer Protection Division (Island, San Juan, Skagit and Whatcom Counties) 103 E. Holly St., Suite 308 Bellingham, WA 98225-4728 360-676-2037 Toll free: 1-800-551-4636 (WA) TTY: 1-800-833-6384 www.atg.wa.gov

# Seattle Office of the Attorney General

Consumer Protection Division (N. King, Snohomish, Clallam and Jefferson Counties and Bainbridge Island) 800 5th Ave., Suite 2000 Seattle, WA 98104 206-464-7744 Toll free: 1-800-551-4636 (WA) TTY: 1-800-833-6384 www.atg.wa.gov

#### Spokane Office of the Attorney General

Consumer Protection Division (Eastern Washington) 1116 W. Riverside Ave. Spokane, WA 99201-1194 509-456-3123 Toll free: 1-800-551-4636 (WA) TTY: 1-800-833-6384

#### www.atg.wa.gov

# Tacoma Office of the Attorney General

Consumer Protection Division (Pierce, Mason, Grays Harbor Kitsap, and South King Counties) 1250 Pacific Ave. Tacoma, WA 98402 253-593-5243 Toll free: 1-800-551-4636 (WA) TTY: 1-800-833-6384

www.atg.wa.gov

# Vancouver Office of the Attorney General

Consumer Protection Division (Clark, Cowlitz, Pacific, Skamania, Wahkiakum, Lewis, and Thurston Counties) 1220 Main St., Suite 549 Vancouver, WA 98660-2964 360-759-2100 Toll free: 1-800-551-4636 (WA) TTY: 1-800-833-6384 www.atg.wa.gov/consumer

## West Virginia

### **State Offices**

### Office of the Attorney General

Consumer Protection Division PO Box 1789 Charleston, WV 25326-1789 304-558-8986 Toll free: 1-800-368-8808 (WV) ⊠: consumer@wvago.gov www.wvago.gov

## Wisconsin

### State Offices

#### Wisconsin Department of Agriculture, Trade and Consumer Protection

Bureau of Consumer Protection 2811 Agriculture Dr. PO Box 8911 Madison, WI 53708-8911 608-224-4949 Toll free: 1-800-422-7128 (WI) TTY: 608-224-5058 M: hotline@datcp.state.wi.us www.datcp.state.wi.us

## Wyoming

### State Offices

### Office of the Attorney General

Consumer Protection Unit 200 W. 24th St. 123 State Capitol Cheyenne, WY 82002 307-777-7841 TTY: 307-777-5351 **attorneygeneral.state.wy.us** 

## **Contacting Your Local Banking Authority**

The officials listed below regulate and supervise state-chartered banks. Many of them handle or refer problems and complaints about other types of financial institutions as well. Some also answer general questions about banking and consumer credit. If you are dealing with a federally chartered bank, check "Federal Agencies" on page 96. Also see the chart in the "Banking" section on page 3.

## Alabama

State Banking Department PO Box 4600 Montgomery, AL 36103-4600 334-242-3452 Toll free: 1-866-465-2279 www.banking.alabama.gov

## Alaska

#### Department of Commerce, Community and Economic Development

Division of Banking and Securities PO Box 110807 Juneau, AK 99811-0807 907-465-2521 Toll free: 1-888-925-2521 TTY: 907-465-5437 Mdbsc@commerce.state.ak.us www.commerce.state.ak.us/ bsc/home.htm

## Arizona

#### Department of Financial Institutions 2910 N. 44th St., Suite 310 Phoenix, AZ 85018 602-771-2800 Toll free: 1-800-544-0708 Consumeraffairs@azdfi.gov

www.azdfi.gov

## Arkansas

State Bank Department 400 Hardin Rd., Suite 100 Little Rock, AR 72211 501-324-9019 State.ar.us www.arkansas.gov/bank

## California

# State Department of Financial Institutions

45 Fremont St., Suite 1700 San Francisco, CA 94105-2219 415-263-8500 916-322-0622 (Consumer Services) Toll free: 1-800-622-0620 (CA) ⊠: consumer@dfi.ca.gov www.dfi.ca.gov

## Colorado

Department of Regulatory Agencies Division of Banking

1560 Broadway, Suite 975 Denver, CO 80202 303-894-7575 ⊠: banking@dora.state.co.us www.dora.state.co.us/banking

## Connecticut

Connecticut Department of Banking Government Relations and Consumer Affairs 260 Constitution Plaza Hartford, CT 06103 860-240-8299 Toll free: 1-800-831-7225 www.state.ct.us/dob

## Delaware

#### Office of the State Bank Commissioner 555 E. Loockerman St., Suite 210 Dover, DE 19901 302-739-4235 www.banking.delaware.gov

## **District of Columbia**

#### Department of Insurance, Securities and Banking

Attn: Consumer Protection Advocate 810 1st St., NE, Suite 701 Washington, DC 20002 202-727-8000 Science: disb@dc.gov www.disb.dc.gov

## Florida

### **Office of Financial Regulation**

Division of Financial Institutions 200 E. Gaines St. Tallahassee, FL 32399-0371 850-410-9800 Toll free: 1-800-848-3792 (FL) Sel: ofr@flofr.com www.flofr.com

## Georgia

# Department of Banking and Finance

2990 Brandywine Rd., Suite 200 Atlanta, GA 30341-5565 770-986-1633 Toll free: 1-888-986-1633 (GA) www.dbf.georgia.gov

## Hawaii

# Department of Commerce and Consumer Affairs

Division of Financial Institutions PO Box 2054 Honolulu, HI 96805 808-586-2820 808-984-2400, 6-2820# (Maui) 808-974-4000, 6-2820# (Maui) 808-274-3141 (Kauai) Toll free: 1-800-468-4644 (Lanai and Molokai) ⊠: dfi@dcca.hawaii.gov www.hawaii.gov/dcca/dfi

## Idaho

### **D**epartment of Finance

Financial Institutions Bureau PO Box 83720 Boise, ID 83720-0031 208-332-8005 Toll free: 1-888-346-3378 (ID) Self finance@finance.idaho.gov www.finance.idaho.gov

# STATE BANKING AUTHORITIES

## Illinois

#### Department of Financial and Professional Regulation

320 W. Washington St. Springfield, IL 62786 217-782-3000 Toll free: 1-800-532-8785 TTY: 217-524-6644 www.idfpr.com

## Indiana

#### Department of Financial Institutions

30 S. Meridian St., Suite 300 Indianapolis, IN 46204 317-232-3955 Toll free: 1-800-382-4880 (IN) www.in.gov/dfi

#### lowa

**Division of Banking** 

200 E. Grand Ave., Suite 300 Des Moines, IA 50309-1827 515-281-4014 www.idob.state.ia.us

### Kansas

#### Office of the State Bank Commissioner

700 S.W. Jackson St., Suite 300 Topeka, KS 66603-3714 785-296-2266 Toll free: 1-877-387-8523 (Consumer Helpline) ⊠: complaints@osbckansas.org www.osbckansas.org

## Kentucky

#### Department of Financial Institutions

1025 Capitol Center Dr., Suite 200 Frankfort, KY 40601 502-573-3390 Toll free: 1-800-223-2579 ⊠: kfi@ky.gov www.kfi.ky.gov

## Louisiana

## Office of Financial Institutions PO Box 94095 Baton Rouge, LA 70804-9095

225-925-4660 ⊠: ofila@ofi.la.gov www.ofi.state.la.us

## Maine

### **Bureau of Financial Institutions**

36 State House Station Augusta, ME 04333-0036 207-624-8570 Toll free: 1-800-965-5235 www.maine.gov/pfr/ financialinstitutions

## Maryland

### **Commissioner of Financial Regulation** 500 N. Calvert St., Suite 402

Baltimore, MD 21202 410-230-6077 Toll free: 1-888-784-0136 (MD) TTY: 410-767-2117  $\bowtie$ : CFRComplaints@dllr.state. md.us www.dllr.state.md.us/finance

## Massachusetts

#### Division of Banks 1000 Washington St., 10th Floor Boston, MA 02110-6400 617-956-1500 Toll free: 1-800-495-2265 (MA) TTY: 617-956-1577 ⊠: dobconsumer.assistan@state. ma.us www.mass.gov/dob

## Michigan

Office of Financial and Insurance Regulation PO Box 30220 Lansing, MI 48909-7720 517-373-0220 Toll free: 1-877-999-6442 (MI) ⊠: ofir-fin-info@michigan.gov www.michigan.gov/ofir

## Minnesota

## Department of Commerce

Financial Examinations Division 85 7th Pl. E., Suite 500 St. Paul, MN 55101 651-296-2135 TTY: 651-296-2860 ⊠: financial.commerce@state. mn.us www.commerce.state.mn.us

## Mississippi

Department of Banking and Consumer Finance 501 N. West St. 901 Woolfolk Building, Suite A Jackson, MS 39201 601-359-1031 Toll free: 1-800-844-2499 (MS) www.dbcf.state.ms.us

## Missouri

Department of Finance 301 W. High St., Room 630 PO Box 716 Jefferson City, MO 65102 573-751-3242 ⊠: finance@dof.mo.gov www.finance.mo.gov

## Montana

Division of Banking and Financial Institutions PO Box 200546 301 S. Park Ave., Suite 316 Helena, MT 59620 406-841-2920 Toll free: 1-800-914-8423 TTY: 406-444-1421 www.banking.mt.gov

## Nebraska

## Department of Banking and

**Finance** PO Box 95006 Lincoln, NE 68509-5006 402-471-2171 Toll free: 1-877-471-3445 **www.ndbf.ne.gov** 

## Nevada

#### Department of Business and Industry

Financial Institutions Division 2785 E. Desert Inn Rd. Las Vegas, NV 89121 702-486-4120 Toll free: 1-866-858-8951 (NV) Sel: FIDMaster@fid.state.nv.us www.fid.state.nv.us

# STATE BANKING AUTHORITIES

## **New Hampshire**

### State Banking Department

53 Regional Dr., Suite 200 Concord, NH 03301 603-271-3561 Toll free: 1-800-437-5991 TTY: 1-800-735-2964 ⊠: NHBD@Banking.State.NH.US www.nh.gov/banking

## New Jersey

Department of Banking and Insurance Division of Banking PO Box 040 Trenton, NJ 08625 609-292-7272 Toll free: 1-800-446-7467 www.state.nj.us/dobi

## New Mexico

# Regulation and Licensing Department

Financial Institutions Division 2550 Cerrillos Rd., 3rd Floor Santa Fe, NM 87505 505-476-4885 ⊠: rld.fid@state.nm.us www.rld.state.nm.us/FID

## New York

#### Banking Department Consumer Help Unit One State St. New York, NY 10004-1417 212-709-3530 Toll free: 1-877-226-5697 (NY) ⊠: consumer@banking.state. ny.us www.banking.state.ny.us

## North Carolina

#### **Commissioner of Banks**

4309 Mail Service Center Raleigh, NC 27699-4309 Toll free: 1-888-384-3811 www.nccob.org

## North Dakota

## Department of Financial Institutions

2000 Schafer St., Suite G Bismarck, ND 58501-1204 701-328-9933 TTY: 1-800-366-6888 (ND) ⊠: dfi@nd.gov www.nd.gov/dfi

## Ohio

## Department of Commerce

Division of Financial Institutions Consumer Complaints 77 S. High St., 21st Floor Columbus, OH 43215-6120 614-728-8400 Toll free: 1-866-278-0003 TTY: 1-800-750-0750 ⊠: webdfi-cf@com.state.oh.us www.com.ohio.gov/fiin

## **O**klahoma

### State Banking Department

2900 N. Lincoln Blvd. Oklahoma City, OK 73105 405-521-2782 www.osbd.state.ok.us

## Oregon

#### Department of Consumer and Business Services

Division of Finance and Corporate Securities PO Box 14480 Salem, OR 97309-0405 503-378-4140 Toll free: 1-866-814-9710 ⊠: dcbs.dfcsmail@state.or.us dfcs.oregon.gov

## Pennsylvania

#### **Department of Banking** 17 N. Second St., Suite 1300 Harrisburg, PA 17101-2290 717-787-2665 Toll free: 1-800-722-2657 TTY: 1-800-679-5070 www.banking.state.pa.us

## **Puerto Rico**

Oficina del Comisionado de Instituciones Financieras PO Box 11855 San Juan, PR 00910-3855 787-723-3131 www.ocif.gobierno.pr

## Rhode Island

# Department of Business Regulation

Division of Banking 1511 Pontiac Ave. Cranston, RI 02920 401-462-9503 Science: bankinguiry@dbr.state.ri.us www.dbr.state.ri.us

## South Carolina

#### Office of the Commissioner of Banking 1205 Pendleton St., Suite 305 Columbia, SC 29201 803-734-2001

www.banking.sc.gov

## South Dakota

# Department of Labor and Regulation

Division of Banking 217 1/2 W. Missouri Ave. Pierre, SD 57501-4590 605-773-3421 🖂: drr.banking.info@state.sd.us www.dlr.sd.gov/reg/bank

## Tennessee

#### Department of Financial Institutions

Consumer Resources Division 414 Union St., Suite 1000 Nashville, TN 37219 615-253-2023 Toll free: 1-800-778-4215  $\bowtie$ : TDFI.ConsumerResources@ state.tn.us www.tennessee.gov/tdfi

# **STATE BANKING AUTHORITIES**

## Texas

### Department of Banking

2601 N. Lamar Blvd., Suite 201 Austin, TX 78705 512-475-1300 Toll free: 1-877-276-5554 (Consumer Hotline) ⊠: consumer.complaints@ banking.state.tx.us www.banking.state.tx.us

## Utah

Department of Financial Institutions PO Box 146800 Salt Lake City, UT 84114-6800 801-538-8830 www.dfi.utah.gov

### Vermont

#### Department of Banking, Insurance, Securities and Health Care Administration

Division of Banking 89 Main St., Drawer 20 Montpelier, VT 05620-3101 802-828-3301 Toll free: 1-888-568-4547 State.vt.us www.bishca.state.vt.us

## Virgin Islands

#### Office of the Lieutenant Governor

Division of Banking and Insurance 18 Kongens Gade St. Thomas, VI 00802 340-774-7166 www.ltg.gov.vi

## Virginia

### State Corporation Commission

Bureau of Financial Institutions PO Box 640 Richmond, VA 23218 804-371-9657 804-371-9705 Toll free: 1-800-552-7945 (VA) TTY: 804-371-9206 ⊠: bfiquestions@scc.virginia.gov www.scc.virginia.gov

## Washington

### **D**epartment of Financial

Institutions PO Box 41200 Olympia, WA 98504-1200 360-902-8700 Toll free: 1-877-746-4334 TTY: 360-664-8126 www.dfi.wa.gov

## West Virginia

#### **Division of Banking**

One Players Club Dr., Suite 300 Charleston, WV 25311 304-558-2294 www.wvdob.org

### Wisconsin

#### Department of Financial Institutions Division of Banking PO Box 7876 Madison, WI 53707-7876 608-261-7578 TTY: 608-266-8818 ⊠: askthesecretary@dfi.state. wi.us

## www.wdfi.org

## Wyoming

### **Division of Banking**

122 W. 25th St. Herschler Building, 3rd Floor, E Cheyenne, WY 82002 307-777-7797 audit.state.wy.us/banking

## **Contacting Your Local Insurance Regulator**

The officials listed below enforce laws and regulations for each type of insurance. Many of these offices can also provide you with information to help you make informed insurance-buying decisions. See the "Insurance" section in Part I of this Handbook for advice (p. 27).

If you have a question or complaint about your insurance company's policies, contact the company before you contact your state insurance regulator.

## Alabama

## Department of Insurance

PO Box 303351 Montgomery, AL 36130-3351 334-241-4141 (Consumer Services) 334-269-3550 ⊠: ConsumerServices@ insurance.alabama.gov www.aldoi.gov

## Alaska

### **Division of Insurance**

Department of Commerce, Community and Economic Development 550 W. 7th Ave., Suite 1560 Robert B. Atwood Building Anchorage, AK 99501-3567 907-269-7900 Toll free: 1-800-467-8725 TTY: 907-465-5437 ⊠: insurance@alaska.gov www.dced.state.ak.us/ insurance

## Arizona

### **D**epartment of Insurance

Consumer Affairs Division 2910 N. 44th St., Suite 210 Phoenix, AZ 85018-7269 602-364-2499 Toll free: 1-800-325-2548 (AZ) ⊠: consumers@azinsurance.gov www.id.state.az.us

## Arkansas

### **Insurance Department**

Consumer Services Division 1200 W. Third St. Little Rock, AR 72201-1904 501-371-2640 Toll free: 1-800-852-5494 Selvin insurance.consumers@ arkansas.gov www.insurance.arkansas.gov

## California

# California Department of Insurance

Consumer Services Division 300 S. Spring St., South Tower Los Angeles, CA 90013 213-897-8921 Toll free: 1-800-927-4357 (CA) TTY: 1-800-482-4833 www.insurance.ca.gov

#### Department of Managed Health Care, California HMO Help Center

980 9th St., Suite 500 Sacramento, CA 95814-2725 Toll free: 1-888-466-2219 TTY: 1-877-688-9891 ⊠: GenInfo@dmhc.ca.gov www.hmohelp.ca.gov

## Colorado

### Division of Insurance

1560 Broadway, Suite 850 Denver, CO 80202 303-894-7490 (Consumer Information) Toll free: 1-800-930-3745 (CO) TTY: 711 ⊠: insurance@dora.state.co.us www.dora.state.co.us/ Insurance

## Connecticut

### Insurance Department

Consumer Affairs Division PO Box 816 Hartford, CT 06142-0816 860-297-3900 Toll free: 1-800-203-3447 (CT) ⊠: cid.ca@ct.gov www.ct.gov/cid

## Delaware

#### Delaware Insurance Department

Bepartment 841 Silver Lake Blvd. Dover, DE 19904 302-674-7310 Toll free: 1-800-282-8611 ⊠: consumer@state.de.us www.delawareinsurance.gov

## **District of Columbia**

## Department of Insurance,

Securities and Banking Attn: Consumer Protection Advocate 810 First St., NE, Suite 701 Washington, DC 20002 202-727-8000 Security 2000 Securit

## Florida

### **Office of Insurance Regulation**

200 E. Gaines St. Tallahassee, FL 32399 850-413-3140 Toll free: 1-877-693-5236 www.floir.com

## Georgia

# Insurance and Safety Fire Commissioner

Two Martin Luther King, Jr. Dr. West Tower, Suite 716 Atlanta, GA 30334 404-656-2070 Toll free: 1-800-656-2298 (GA) TTY: 711 www.gainsurance.org

## Hawaii

# Department of Commerce and Consumer Affairs

Insurance Division PO Box 3614 Honolulu, HI 96811 808-586-2790 Sel: insurance@dcca.hawaii.gov www.hawaii.gov/dcca/ins

# STATE INSURANCE REGULATORS

## Idaho

## Department of Insurance

Consumer Affairs Bureau PO Box 83720 700 W. State St. Boise, ID 83720-0043 208-334-4250 Toll free: 1-800-721-3272 (ID) www.doi.idaho.gov

## Illinois

#### Division of Insurance -Springfield

320 W. Washington St. Springfield, IL 62767-0001 217-782-4515 Toll free: 1-877-527-9431 (Office of Consumer Health Insurance) Toll free: 1-866-445-5364 (Consumer Assistance Hotline) TTY: 217-524-4872 ⊠: doi.director@illinois.gov www.insurance.illinois.gov

## Indiana

### Department of Insurance

Consumer Services Division 311 W. Washington St., Suite 300 Indianapolis, IN 46204 317-232-2395 Toll free: 1-800-622-4461 (IN) ⊠: consumerservices@idoi. in.gov www.in.gov/idoi

## lowa

### **Division of Insurance**

330 Maple St. Des Moines, IA 50319-0065 515-281-6348 Toll free: 1-877-955-1212 (IA) www.iid.state.ia.us

## Kansas

### Kansas Insurance Department

Consumer Assistance Division 420 S.W. 9th St. Topeka, KS 66612 785-296-3071 Toll free: 1-800-432-2484 (KS) TTY: 1-877-235-3151  $\bowtie$ : commissioner@ksinsurance. org www.ksinsurance.org

## Kentucky

#### **D**epartment of Insurance

Consumer Protection and Education Division PO Box 517 Frankfort, KY 40602-0517 502-564-6034 Toll free: 1-800-595-6053 TTY: 1-800-648-6056 A: doi.info@ky.gov insurance.ky.gov

## Louisiana

**Department of Insurance** PO Box 94214 Baton Rouge, LA 70804-9214 225-342-5900 Toll free: 1-800-259-5300 www.ldi.state.la.us

## Maine

#### **Bureau of Insurance**

34 State House Station Augusta, ME 04333-0034 207-624-8475 Toll free: 1-800-300-5000 (ME) TTY: 1-888-577-6690 ⊠: Insurance.PFR@maine.gov www.maine.gov/insurance

## Maryland

## Insurance Administration

200 St. Paul Pl., Suite 2700 Baltimore, MD 21202 410-468-2000 Toll free: 1-800-492-6116 TTY: 1-800-735-2258 www.mdinsurance.state.md.us

## Massachusetts

#### **Division of Insurance**

1000 Washington St., Suite 810 Boston, MA 02118-6200 617-521-7794 www.state.ma.us/doi

## Michigan

Office of Financial and Insurance Regulation PO Box 30220 Lansing, MI 48909-7720 517-373-0220 Toll free: 1-877-999-6442 Sel: ofir-ins-info@michigan.gov www.michigan.gov/ofir

## Minnesota

### Department of Commerce

Market Assurance Division Suite 500 85 7th Place E St. Paul, MN 55101 651-296-2488 Toll free: 1-800-657-3602 (MN) Sel: market.assurance@state. mn.us www.insurance.mn.gov

## Mississippi

Department of Insurance PO Box 79 Jackson, MS 39205 601-359-3569 Toll free: 1-800-562-2957 (MS) ⊠: consumer@mid.state.ms.us www.mid.state.ms.us

## Missouri

Missouri Department of Insurance, Financial, and Professional Registration Consumer Affairs Division PO Box 690 Jefferson City, MO 65102-0690 573-751-4126 Toll free: 1-800-726-7390 (MO) TTY: 573-526-4536 ⊠: consumeraffairs@insurance. mo.gov www.insurance.mo.gov

## Montana

Montana State Auditor's Office Insurance Division 840 Helena Ave. Helena, MT 59601 406-444-2040 Toll free: 1-800-332-6148 (MT) TTY: 406-444-3246 www.sao.mt.gov

## Nebraska

## Department of Insurance

941 O St., Suite 400 PO Box 82089 Lincoln, NE 68501-2089 402-471-0888 Toll free: 1-877-564-7323 (NE) TTY: 1-800-833-7352 ⊠: DOI.ConsumerAffairs@ nebraska.gov www.doi.ne.gov

# STATE INSURANCE REGULATORS

## Nevada

# Department of Business and Industry

Division of Insurance 788 Fairview Dr., Suite 300 Carson City, NV 89701 775-687-4270 Toll free: 1-888-872-3234 ⊠: cscc@doi.state.nv.us www.doi.state.nv.us/

# Department of Business and Industry

Division of Insurance 2501 E. Sahara Ave., #302 Las Vegas, NV 89104 702-486-4009 Toll free: 1-888-872-3234 Scient consmolv@doi.state.nv.us www.doi.state.nv.us/

## **New Hampshire**

#### **D**epartment of Insurance

21 S. Fruit St., Suite 14 Concord, NH 03301 603-271-2261 Toll free: 1-800-852-3416 (NH) TTY: 1-800-735-2964 (NH) ⊠: consumerservices@ins. nh.gov

### www.nh.gov/insurance

## **New Jersey**

# Department of Banking and Insurance

Consumer Inquiries and Complaints PO Box 471 Trenton, NJ 08625-0471 609-292-7272 Toll free: 1-800-446-7467 www.njdobi.org

## New Mexico

**Department of Insurance** PO Box 1269 Santa Fe, NM 87504-1269 505-827-4601 Toll free: 1-888-427-5772 (NM) www.nmprc.state.nm.us

## **New York**

### Insurance Department

Consumer Services Bureau One Commerce Plaza Albany, NY 12257 518-474-6600 Toll free: 1-800-342-3736 (NY) ⊠: consumers@ins.state.ny.us www.ins.state.ny.us

### Insurance Department

Consumer Services Bureau 25 Beaver St. New York, NY 10004 212-480-6400 Toll free: 1-800-342-3736 (NY) ⊠: consumers@ins.state.ny.us www.ins.state.ny.us

## North Carolina

### Department of Insurance

1201 Mail Service Center Raleigh, NC 27699-1201 919-807-6750 (Consumer Services) Toll free: 1-800-546-5664 (NC, Consumer Services) www.ncdoi.com

## North Dakota

### Insurance Department

State Capitol, 5th Floor 600 E. Boulevard Ave. Bismarck, ND 58505-0320 701-328-2440 Toll free: 1-800-247-0560 (ND) TTY: 1-800-366-6888 ⊠: insurance@nd.gov www.nd.gov/ndins

## Ohio

### Department of Insurance

Office of Consumer Services Suite 300 50 W. Town St., 3rd Floor Columbus, OH 43215 614-644-2658 Toll free: 1-800-686-1526 (Consumer Hotline) Toll free: 1-800-686-1527 (Fraud Hotline) Toll free: 1-800-686-1578 (Senior Hotline) TTY: 614-644-3745 www.insurance.ohio.gov

## Oklahoma

### Insurance Department

3625 N.W. 56th St., Suite 100 Five Corporate Plaza Oklahoma City, OK 73112 405-521-2991 Toll free: 1-800-522-0071 (OK) www.ok.gov/oid

## Oregon

### Insurance Division

PO Box 14480 Salem, OR 97309-0405 503-947-7984 Toll free: 1-888-877-4894 (OR) ⊠: cp.ins@state.or.us www.insurance.oregon.gov

## Pennsylvania

### Insurance Department

Bureau of Consumer Service 1209 Strawberry Square Harrisburg, PA 17120 717-787-2317 Toll free: 1-877-881-6388 TTY: 717-783-3898 ⊠: ra-in-consumer@state.pa.us www.insurance.state.pa.us

## **Puerto Rico**

Office of the Commissioner of Insurance B5 Calle Tabonuco, Suite 216 PMB 356 Guaynabo, PR 00968-3029 787-304-8686 Toll free: 1-888-722-8686 www.ocs.gobierno.pr

## Rhode Island

#### Department of Business Regulation

Insurance Division 1511 Pontiac Ave. Cranston, RI 02920 401-462-9520 Statistical InsuranceInquiry@dbr.ri.gov www.dbr.state.ri.us

# STATE INSURANCE REGULATORS

## South Carolina

#### Department of Insurance

Consumer Services PO Box 100105 Columbia, SC 29202-3105 803-737-6180 Toll free: 1-800-768-3467 (SC) ⊠: info@doi.sc.gov www.doi.sc.gov

## South Dakota

# Department of Revenue and Regulation

Division of Insurance 445 E. Capital Ave. Pierre, SD 57501 605-773-3563 ⊠: insurance@state.sd.us www.sdjobs.org/reg/insurance

## Tennessee

# Department of Commerce and Insurance

Consumer Insurance Services Davy Crockett Tower 500 James Robertson Parkway Nashville, TN 37243 615-741-2218 Toll free: 1-800-342-4029 (TN) Sel: insurance.info@tn.gov www.tn.gov/commerce

## Texas

### Department of Insurance

Consumer Protection (111-1A) PO Box 149091 Austin, TX 78714-9091 512-463-6515 Toll free: 1-800-252-3439 TTY: 512 322-4238 ⊠: consumerprotection@tdi. state.tx.us www.tdi.state.tx.us

## Utah

Department of Insurance State Office Building, Room 3110 Salt Lake City, UT 84114-6901 801-538-3800 Toll free: 1-800-439-3805 (UT) TTY: 801-538-3826 www.insurance.utah.gov

## Vermont

#### Department of Banking, Insurance, Securities and Health Care Administration

Insurance Division - Consumer Services 89 Main St. Montpelier, VT 05620-3101 802-828-3301 802-828-2900 (Health Insurance) Toll free: 1-800-964-1784 Toll free: 1-800-631-7788 (Health Insurance) Seconsumercomplaints@state. vt.us www.bishca.state.vt.us www.vthealthinsurance.info

## Virgin Islands

Division of Banking and Insurance 5049 Kongens Gade St. Thomas, VI 00802 340-774-7166 www.ltg.gov.vi

## Virginia

### **Bureau of Insurance**

State Corporation Commission PO Box 1157 Richmond, VA 23218 804-371-9741 Toll free: 1-800-552-7945 (VA) TTY: 804-371-9206 Sel: bureauofinsurance@scc. virginia.gov www.scc.virginia.gov

## Washington

#### Office of the Insurance Commissioner Consumer Advocacy PO Box 40256 Olympia, WA 98504-0256 360-725-7080 Toll free: 1-800-562-6900 (WA) TTY: 360-586-0241 ⊠: cap@oic.wa.gov www.insurance.wa.gov

## West Virginia

Offices of the Insurance Commissioner PO Box 50540 1124 Smith St. Charleston, WV 25305-0540 304-558-3386 Toll free: 1-888-879-9842 (WV) TTY: 1-800-435-7381 ⊠: consumer.service@ wvinsurance.gov www.wvinsurance.gov

## Wisconsin

Office of the Commissioner of Insurance PO Box 7873 Madison, WI 53707-7873 608-266-0103 Toll free: 1-800-236-8517 (WI) TTY: Dial 711 and ask for 608-266-3586 ⊠: ocicomplaints@wisconsin.gov oci.wi.gov

## Wyoming

### Department of Insurance

Consumer Affairs Section 106 E. 6th Ave. Cheyenne, WY 82002 307-777-7402 Toll free: 1-800-438-5768 (WY) **insurance.state.wy.us** 

## **Contacting Your Local Securities Administrator**

State securities regulators protect the investing public. Each state has its own laws and regulations for securities brokers and securities, including stocks, mutual funds, commodities, real estate, etc. The agencies listed below enforce these laws and regulations; they also license securities professionals, register securities, and investigate consumer complaints. While these agencies do not provide investment advice, many of them offer educational resources so investors can make informed investment decisions.

If you have a question or complaint about an investment, call the company or bank involved. If you are not satisfied with the response you get, call your state securities agency. See the "Investing" section in Part I of this Handbook for additional advice and sources of assistance (p. 35).

## Alabama

#### Securities Commission PO Box 304700 Montgomery, AL 36130-4700 334-242-2984 Toll free: 1-800-222-1253 (AL) ⊠: asc@asc.alabama.gov www.asc.state.al.us

## Alaska

Department of Commerce, Community and Economic Development Division of Banking and Securities PO Box 110807 Juneau, AK 99811-0807

907-465-2521 Toll free: 1-888-925-2521 (AK) TTY: 907-465-5437 ⊠: dbsc@alaska.gov www.commerce.state.ak.us

## Arizona

#### Arizona Corporation Commission

Securities Division 1300 W. Washington St., 3rd Floor Phoenix, AZ 85007 602-542-4242 Toll free: 1-866-837-4399 (AZ) Security info@azinvestor.gov

## Arkansas

### Arkansas Securities Department

201 E. Markham St. Heritage West Building, Suite 300 Little Rock, AR 72201-1692 501-324-9260 Toll free: 1-800-981-4429 ⊠: info@securities.arkansas.gov www.securities.arkansas.gov

## California

Department of Corporations Consumer Services Office 1515 K St., Suite 200 Sacramento, CA 95814 Toll free: 1-866-275-2677 TTY: 1-800-735-2966 www.corp.ca.gov

## Colorado

#### Department of Regulatory Agencies

Division of Securities 1560 Broadway, Suite 900 Denver, CO 80202 303-894-2320 TTY: 1-800-659-2656 ⊠: securities@dora.state.co.us www.dora.state.co.us/ securities

## Connecticut

## Department of Banking

Securities and Business Investments Division 260 Constitution Plaza Hartford, CT 06103-1800 860-240-8230 Toll free: 1-800-831-7225 www.ct.gov/dob

## Delaware

#### **D**epartment of Justice

Division of Securities 820 N. French St., 5th Floor State Office Building Wilmington, DE 19801 302-577-8424 TTY: 302-577-5783 www.state.de.us/securities

## District of Columbia

#### Deparment of Insurance, Securities and Banking

Attn: Consumer Protection Advocate 810 1st St., NE, Suite 701 Washington, DC 20002 202-727-8000 Science and the second se

## Florida

#### **Office of Financial Regulation**

Division of Securities 200 E. Gaines St. Attn: Securities Area Financial Manager Tallahassee, FL 32399-0374 850-410-9500 Toll free: 1-800-848-3792 (FL) Security of the forcom www.flofr.com

## Georgia

### Office of the Secretary of State

Division of Securities and Business Regulation 237 Coliseum Dr. Macon, GA 31217-3858 404-656-3920 Toll free: 1-888-733-7427 ⊠: securities@sos.state.ga.us www.sos.ga.gov/securities

## Hawaii

# Department of Commerce and Consumer Affairs

Securities Enforcement Branch Business Registration Division PO Box 40 Honolulu, HI 96810 808-586-2744 Toll free: 1-877-587-2267 Seb@dcca.hawaii.gov www.hawaii.gov/dcca/sec

# STATE SECURITIES ADMINISTRATORS

## ldaho

## **D**epartment of Finance

Securities Bureau PO Box 83720 Boise, ID 83720-0031 208-332-8000 Toll free: 1-888-346-3378 (ID) Security finance@finance.idaho.gov finance.idaho.gov

## Illinois

#### Secretary of State

Securities Department 300 W. Jefferson St., Suite 300A Jefferson Terrace Springfield, IL 62702 217-782-2256 Toll free: 1-800-628-7937 (IL) www.sos.state.il.us

## Indiana

#### Office of the Secretary of State Securities Division 302 W. Washington St., Room E-111 Indianapolis, IN 46204 317-232-6681 Toll free: 1-800-223-8791 (IN)

# www.state.in.us/sos/securities

## lowa

Securities Bureau 340 Maple St. Des Moines, IA 50319-0066 515-281-5705 Toll free: 1-877-955-1212 (IA) Si iowasec@iid.state.ia.us www.iid.state.ia.us

## Kansas

# Office of the Securities Commissioner

109 S.W. 9th St., Suite 600 Topeka, KS 66612 785-296-3307 Toll free: 1-800-232-9580 (KS) ⊠: ksc@ksc.ks.gov www.ksc.ks.gov

## Kentucky

#### Department of Financial Institutions

Division of Securities 1025 Capitol Center Dr., Suite 200 Frankfort, KY 40601-3868 502-573-3390 Toll free: 1-800-223-2579 Security in the security of the secu

## Louisiana

### Office of Financial Institutions

Securities Division PO Box 94095 Baton Rouge, LA 70804 225-925-4660 Security in the security of the security o

## Maine

Office of Securities 121 State House Station Augusta, ME 04333-0121 207-624-8551 Toll free: 1-877-624-8551 (ME) TTY: 1-888-577-6690 www.maine.gov/pfr/securities

## Maryland

### Office of the Attorney General

Securities Division 200 Saint Paul Pl. Baltimore, MD 21202-2020 410-576-6360 Toll free: 1-888-743-0023 (MD) TTY: 410-576-6372 Securities@oag.state.md.us www.oag.state.md.us

## Massachusetts

Office of the Secretary of the Commonwealth Securities Division One Ashburton PI., 17th Floor, Room 1701 Boston, MA 02108 617-727-3548 Toll free: 1-800-269-5428 (MA) TTY: 617-878-3889 ⊠: securities@sec.state.ma.us www.sec.state.ma.us/sct

## Michigan

Office of Financial and Insurance Regulation Securities Division PO Box 30220 Lansing, MI 48909 517-373-0220 Toll free: 1-877-999-6442 ⊠: ofir-sec-info@michigan.gov www.michigan.gov/ofis

## Minnesota

### Department of Commerce

Market Assurance Division 85 7th Pl. E, Suite 600 St. Paul, MN 55101 651-296-4973 Toll free: 1-800-657-3602 (MN) TTY: 651-296-2860 ⊠: securities.commerce@state. mn.us www.commerce.state.mn.us

## Mississippi

#### Secretary of State's Office

Securities Division Business Regulation and Enforcement PO Box 136 Jackson, MS 39205-0136 601-359-1048 Toll free: 1-888-236-6167 www.sos.ms.gov

## Missouri

### Office of the Secretary of State

Securities Division 600 W. Main St. Jefferson City, MO 65101-1276 573-751-4136 Toll free: 1-800-721-7996 (MO) Securities@sos.mo.gov www.sos.mo.gov

## Montana

Montana State Auditor's Office Securities Division 840 Helena Ave. Helena, MT 59601 406-444-2040 Toll free: 1-800-332-6148 (MT) ⊠: stateauditor@mt.gov www.sao.mt.gov

# STATE SECURITIES ADMINISTRATORS

## Nebraska

# Department of Banking and Finance

Bureau of Securities PO Box 95006 Lincoln, NE 68509-5006 402-471-3445 Toll free: 1-877-471-3445 www.ndbf.ne.gov

## Nevada

### Office of the Secretary of State

Securities Division 555 E. Washington Ave., Suite 5200 Las Vegas, NV 89101 702-486-2440 🖂: nvsec@sos.nv.gov www.sos.state.nv.us

## New Hampshire

## Bureau of Securities Regulation

107 N. Main St., #204 Concord, NH 03301 603-271-1463 Toll free: 1-800-994-4200 ⊠: securities@sos.nh.gov www.sos.nh.gov/securities

## **New Jersey**

## Department of Law and Public Safety Bureau of Securities

PO Box 47029 Newark, NJ 07101 973-504-3600 Toll free: 1-866-446-8378 (NJ) ⊠: Askbureauofsecurities@dca. Ips.state.nj.us www.njsecurities.gov

## New Mexico

#### Regulation & Licensing Department Securities Division 2550 Cerrillos Rd., 3rd Floor Santa Fe, NM 87505 505-476-4580 Toll free: 1-800-704-5533 (NM) www.rld.state.nm.us/securities

## **New York**

### Office of the Attorney General

Investor Protection Bureau 120 Broadway, 23rd Floor New York, NY 10271 212-416-8200 www.oag.state.ny.us

## North Carolina

Securities Division PO Box 29622 Raleigh, NC 27626-0622 919-733-3924 Toll free: 1-800-688-4507 (Investor Hotline) Secdiv@sosnc.com www.sosnc.com

## North Dakota

## Securities Department

600 E. Boulevard Ave. State Capitol, 5th Floor Bismarck, ND 58505-0510 701-328-2910 Toll free: 1-800-297-5124 (ND) Science: ndsecurities@nd.gov www.ndsecurities.com

## Ohio

#### Division of Securities 77 S. High St., 22nd Floor Columbus, OH 43215-6131 614-644-7381 Toll free: 1-800-788-1194 (Investor Protection Hotline) ⊠: securitiesgeneral.questions@ com.state.oh.us www.com.ohio.gov/secu

## Oklahoma

Department of Securities 120 N. Robinson Ave., Suite 860 First National Center Oklahoma City, OK 73102 405-280-7700 ⊠: general@securities.state. ok.gov www.securities.ok.gov

## Oregon

#### Department of Consumer and Business Services

Division of Finance and Corporate Securities PO Box 14480 Salem, OR 97309-0405 503-378-4140 Toll free: 1-866-814-9710 TTY: 503-378-4100 Sc cp.ins@state.or.us www.dfcs.oregon.gov

## Pennsylvania

### Securities Commission

Office of the Secretary 1010 N. 7th St. Eastgate Office Building, 2nd Floor Harrisburg, PA 17102-1410 717-787-8061 Toll free: 1-800-600-0007 (PA) Sec. pscwebmaster@state.pa.us www.psc.state.pa.us

## Puerto Rico

Office of the Commissioner of Financial Institutions Securities Division PO Box 11855 San Juan, PR 00910-3855 787-723-3131 San valores@ocif.gobierno.pr www.ocif.gobierno.pr

## Rhode Island

Department of Business Regulation Securities Division 1511 Pontiac Ave. Cranston, RI 02920 401-462-9527 Securitiesinquiry@dbr.ri.gov

www.dbr.state.ri.us

## South Carolina

Office of the Attorney General Securities Division PO Box 11549 Columbia, SC 29211-1549 803-734-9916 www.scag.gov/scsecurities

# STATE SECURITIES ADMINISTRATORS

## South Dakota

# Department of Labor and Regulation

Division of Securities 445 E. Capitol Ave. Pierre, SD 57501-3185 605-773-4823 ⊠: drr.securities@state.sd.us www.dlr.sd.gov/securities

## Tennessee

# Department of Commerce and Insurance

Securities Division 500 James Robertson Parkway Davy Crockett Tower, Suite 680 Nashville, TN 37243-0575 615-741-2947 Toll free: 1-800-863-9117 (TN) Securities.1@tn.gov www.state.tn.us/commerce/ securities

## Texas

State Securities Board PO Box 13167 Austin, TX 78711-3167 512-305-8300 www.ssb.state.tx.us

## Utah

### **D**epartment of **C**ommerce

Division of Securities PO Box 146760 Salt Lake City, UT 84114-6760 801-530-6600 Toll free: 1-800-721-7233 (UT) ⊠: securities@utah.gov www.securities.utah.gov

## Vermont

### Department of Banking, Insurance, Securities, & Health Care Administration

Securities Division 89 Main St. Montpelier, VT 05620-3101 802-828-3301 www.vermontsecurities.info

## Virginia

## State Corporation Commission

Division of Securities and Retail Franchising PO Box 1197 Richmond, VA 23218 804-371-9051 Toll free: 1-800-552-7945 (VA) TTY: 804-371-9206 SRF\_General@scc.virginia. gov www.scc.virginia.gov/srf

## Washington

Department of Financial Institutions Division of Securities PO Box 41200 Olympia, WA 98504-1200 360-902-8760 Toll free: 1-877-746-4334 TTY: 360-664-8126 ⊠: investorcomplaints@dfi. wa.gov www.dfi.wa.gov

## West Virginia

### State Auditor's Office

Securities Commission Building 1, Room W-100 1900 Kanawha Blvd. Charleston, WV 25305 304-558-2251 Securities@wvsao.gov www.wvsao.gov/ securitiescommission

## Wisconsin

#### Department of Financial Institutions Division of Securities PO Box 1768, 4th Floor Madison, WI 53701-1768 608-266-1064 TTY: 608-266-8818 www.wdfi.org

## Wyoming

### Office of the Secretary of State

Compliance Division 200 W. 24th St. State Capitol Building Cheyenne, WY 82002-0020 307-777-7370 Scompliance@wyo.gov soswy.state.wy.us

# STATE UTILITIES COMMISSIONS

#### **Contacting Your Local Utilities Commission**

State utilities commissions regulate services and rates for gas, electricity, and telephones in your state. In some states, the utility commissions regulate other services such as water, transportation, and the moving of household goods. Rates for utilities and services provided between states are regulated by the federal government.

Many utility commissions handle consumer complaints. Sometimes, if they receive a number of complaints about the same utility matter, they will conduct investigations.

## Alabama

## California

#### Public Service Commission

Consumer Services PO Box 304260 Montgomery, AL 36130 334-242-5025 Toll free: 1-800-392-8050 (AL) www.psc.state.al.us

## Alaska

# Regulatory Commission of Alaska

Consumer Protection Department 701 W. 8th Ave., Suite 300 Anchorage, AK 99501-3469 907-276-6222 Toll free: 1-800-390-2782 TTY: 907-276-4533 Sel: rca.mail@alaska.gov rca.alaska.gov

## Arizona

#### Arizona Corporation Commission Utilities Division Consumer Services Section 1200 W. Washington St. Phoenix, AZ 85007-2996 602-542-4251 Toll free: 1-800-222-7000 (AZ) ⊠: mailmaster@azcc.gov www.cc.state.az.us

## **Arkansas**

### Public Service Commission

Consumer Services Division PO Box 400 Little Rock, AR 72203-0400 501-682-2051 Toll free: 1-800-482-1164 (AR) TTY: 1-800-682-2698 ⊠: consumerissues@psc.state. ar.us www.arkansas.gov/psc Public Utilities Commission Consumer Affairs Branch 505 Van Ness Ave., Room 2250 San Francisco, CA 94102 415-703-2782 Toll free: 1-800-649-7570 (CA) TTY: 1-800-229-6846 ⊠: public.advisor@cpuc.ca.go www.cpuc.ca.gov

## Colorado

### **Public Utilities Commission**

Consumer Protection Division 1560 Broadway, Suite 250 Denver, CO 80202 303-894-2070 Toll free: 1-800-456-0858 (CO) ⊠: puc@dora.state.co.us www.dora.state.co.us/puc

## Connecticut

## Department of Energy and

Environmental Protection Public Utilities Regulatory Authority 10 Franklin Square New Britain, CT 06051 860-827-1553 Toll free: 1-800-382-4586 (CT) TTY: 860-827-2837 🖾: dpuc.information@po.state. ct.us www.state.ct.us/dpuc

## Delaware

#### Public Service Commission 861 Silver Lake Blvd. Cannon Building, Suite 100 Dover, DE 19904 302-736-7500 Toll free: 1-800-282-8574 (DE) www.depsc.delaware.gov

## **District of Columbia**

### **DC Public Service Commission**

Office of Consumer Services 1333 H St., NW, Suite 600 Washington, DC 20005 202-626-5120 www.dcpsc.org

## Florida

#### Florida Public Service Commission

2540 Shumard Oak Blvd. Tallahassee, FL 32399-0850 850-413-6100 Toll free: 1-800-342-3552 (FL) TTY: 1-800-955-8771 ⊠: contact@psc.state.fl.us www.floridapsc.com

## Georgia

#### Public Service Commission

Consumer Affairs Division 244 Washington St., SW Atlanta, GA 30334 404-656-4501 Toll free: 1-800-282-5813 (GA) Science: gapsc@psc.state.ga.us www.psc.state.ga.us

## Hawaii

#### **Public Utilities Commission**

465 S. King St., Room 103 Honolulu, HI 96813 808-586-2020 ⊠: Hawaii.puc@hawaii.gov www.puc.hawaii.gov

## Idaho

#### Public Utilities Commission Consumer Assistance Section PO Box 83720 Boise, ID 83720-0074 208-334-0369 Toll free: 1-800-432-0369 (ID) www.puc.idaho.gov

## Illinois

Commerce Commission Consumer Affairs 527 E. Capitol Ave. Springfield, IL 62701 217-782-2024 Toll free: 1-800-524-0795 (IL) TTY: 1-800-858-9277 www.icc.illinois.gov

# STATE UTILITIES COMMISSIONS

## Indiana

#### Utility Regulatory Commission

Consumer Affairs Division 101 W. Washington St., Suite 1500E Indianapolis, IN 46204 317-232-2712 Toll free: 1-800-851-4268 (IN) TTY: 317-232-8556 www.in.gov/iurc

## lowa

#### **Utilities Board**

Customer Service Group 1375 E. Court Ave., Room 69 Des Moines, IA 50319-0069 515-725-7300 Toll free: 1-877-565-4450 (IA) Sel: iub@iub.iowa.gov www.state.ia.us/iub

## Kansas

Corporation Commission Office of Public Affairs and Consumer Protection 1500 S.W. Arrowhead Rd. Topeka, KS 66604 785-271-3140 Toll free: 1-800-662-0027 (KS) TTY: 1-800-766-3777  $\bowtie$ : public.affairs@kcc.ks.gov www.kcc.state.ks.us

## Kentucky

#### Public Service Commission PO Box 615 211 Sower Blvd. Frankfort, KY 40602 502-564-3940 Toll free: 1-800-772-4636 TTY: 1-800-648-6056 www.psc.state.ky.us

## Louisiana

### Public Service Commission

602 N. Fifth St., Galvez Building 12th Floor PO Box 91154 Baton Rouge, LA 70821-9154 225-342-4404 Toll free: 1-800-256-2397 (LA) www.lpsc.org

## Maine

#### Public Utilities Commission

Consumer Assistance Division 18 State House Station Augusta, ME 04333-0018 207-287-3831 Toll free: 1-800-452-4699 (ME) TTY: 1-800-437-1220 M: maine.puc@maine.gov www.state.me.us/mpuc

## Maryland

#### **Public Service Commission**

Six St. Paul St., 16th Floor Baltimore, MD 21202 410-767-8000 Toll free: 1-800-492-0474 TTY: 1-800-201-7165 www.psc.state.md.us

## **Massachusetts**

## **Department of Public Utilities**

Consumer Division One South Station Boston, MA 02110 617-737-2836 Toll free: 1-877-886-5066 TTY: 1-800-974-6006  $\bowtie$ : DPUConsumer.Complaints@ state.ma.us www.mass.gov/dpu

## Michigan

### **Public Service Commission**

PO Box 30221 Lansing, MI 48909 517-241-6180 Toll free: 1-800-292-9555 (MI) ⊠: mpsc\_commissioners@ michigan.gov www.michigan.gov/mpsc

## Minnesota

#### **Public Utilities Commission**

Consumer Affairs Office 121 7th Pl. E, Suite 350 St. Paul, MN 55101-2147 651-296-0406 Toll free: 1-800-657-3782 Sconsumer.puc@state.mn.us www.puc.state.mn.us

## Mississippi

## Public Service Commission

P.O. Box 1174 Woolfolk Building Jackson, MS 39215 601-961-5430 (Central District) 601-961-5440 (Southern District) 601-961-5450 (Chairman & Northern District) Toll free: 1-800-356-6430 (Central District) Toll free: 1-800-356-6429 (Southern District) Toll free: 1-800-356-6428 (Chairman & Northern District) www.psc.state.ms.us

## Missouri

#### Public Service Commission

Consumer Services Department PO Box 360 200 Madison St. Jefferson City, MO 65102-0360 573-751-3234 Toll free: 1-800-392-4211 (MO) TTY: 573-22-9061 Secinfo@psc.mo.gov www.psc.mo.gov

## Montana

#### Public Service Commission PO Box 202601 Helena, MT 59620-2601 406-444-6199 Toll free: 1-800-646-6150 (MT) TTY: 406-444-4212 www.psc.mt.gov

## Nebraska

#### Public Service Commission 1200 N St., Suite 300 Lincoln, NE 68508 402-471-3101 Toll free: 1-800-526-0017 (NE) TTY: 402-471-0213 www.psc.state.ne.us

## Nevada

### Public Utilities Commission Consumer Division 1150 E. William St. Carson City, NV 89701-3109 775-684-6100 702-486-2600 (Las Vegas) Toll free: 1-800-992-0900 ext. 46101 (NV)

pucweb1.state.nv.us/pucn

# STATE UTILITIES COMMISSIONS

## **New Hampshire**

### **Public Utilities Commission**

21 S. Fruit St., Suite 10 Concord, NH 03301-2429 603-271-2431 Toll free: 1-800-852-3793 (NH) TTY: 1-800-735-2964 (NH) ⊠: puc@puc.nh.gov www.puc.state.nh.us

## New Jersey

#### **Board of Public Utilities**

Division of Customer Assistance Two Gateway Center, 8th Floor Newark, NJ 07102 973-648-2350 Toll free: 1-800-624-0241 (NJ) Toll free: 1-800-624-0331 (Cable Complaint) www.bpu.state.nj.us

## **New Mexico**

### Public Regulation Commission

Utilities Division Consumer Relations Division PO Box 1269 Santa Fe, NM 87504-1269 505-827-4592 Toll free: 1-888-427-5772 TTY: 505-827-6911  $\bowtie$ : crd.complaints@state.nm.us www.nmprc.state.nm.us

## **New York**

### Department of Public Service

Office of Consumer Services 3 Empire State Plaza Albany, NY 12223 518-474-7080 Toll free: 1-800-342-3377 (NY -General Complaints) Toll free: 1-888-342-3355 (Termination) www.askpsc.com

## North Carolina

### **NC Utilities Commission**

Consumer Services 4325 Mail Service Center Raleigh, NC 27699-4325 919-733-9277 Toll free: 1-866-380-9816 ⊠: consumer.services@psncuc. nc.gov www.ncuc.commerce.state. nc.us/

## North Dakota

#### Public Service Commission

600 E. Boulevard Ave., Dept. 408 Bismarck, ND 58505-0480 701-328-2400 Toll free: 1-877-245-6685 TTY: 1-800-366-6888 (ND) ⊠: ndpsc@nd.gov www.psc.nd.gov

## Ohio

## Ohio Consumers' Counsel

10 W. Broad St., Suite 1800 Columbus, OH 43215-3485 614-466-8574 (outside OH) Toll free: 1-877-742-5622 ⊠: occ@occ.state.oh.us www.pickocc.org

## **Public Utilities Commission**

180 E. Broad St. Columbus, OH 43215 614-466-3292 Toll free: 1-800-686-7826 (OH) TTY: 1-800-686-1570 (OH) www.puco.ohio.gov

## Oklahoma

### **Corporation Commission**

Consumer Services Division PO Box 52000 Oklahoma City, OK 73152-2000 405-522-0478 Toll free: 1-800-522-8154 (OK) TTY: 405-521-3513 www.occeweb.com

## Oregon

Public Utility Commission Consumer Services Division PO Box 2148 550 Capitol St., NE, Suite 215 Salem, OR 97308-2148 503-378-6600 Toll free: 1-800-522-2404 TTY: 1-800-648-3458 (OR) ⊠: puc.consumer@state.or.us www.puc.state.or.us

## Pennsylvania

### **Office of the Attorney General**

Pennsylvania Office of Consumer Advocate 5th Floor, Forum Place 555 Walnut St. Harrisburg, PA 17101-1923 717-783-5048 Toll free: 1-800-684-6560 (PA) Sel: consumer@paoca.org www.oca.state.pa.us

#### **Public Utility Commission**

Bureau of Consumer Services PO Box 3265 Harrisburg, PA 17105-3265 Toll free: 1-800-692-7380 www.puc.state.pa.us

## Puerto Rico

#### Public Service Commission Hato Rev Station

Hato Rey Station PO Box 190870 San Juan, PR 00907-3981 787-756-1919

## Rhode Island

Public Utilities Commission Consumer Section 89 Jefferson Blvd. Warwick, RI 02888 401-780-9700 ⊠: consumer.section@ripuc.org www.ripuc.org

## South Carolina

### **Consumer Services Division**

Office of Regulatory Staff 1401 Main St., Suite 900 Columbia, SC 29201 803-737-5230 Toll free: 1-800-922-1531 (SC) TTY: 1-800-334-2217 (SC) www.regulatorystaff.sc.gov

## South Dakota

#### **Public Utilities Commission**

Consumer Affairs 500 E. Capitol Ave. Pierre, SD 57501-5070 605-773-3201 (General) Toll free: 1-800-332-1782 ⊠: PUCConsumerInfo@state. sd.us www.puc.sd.gov

## STATE UTILITIES COMMISSIONS

#### Tennessee

#### Tennessee Regulatory Authority

Consumer Services Division 460 James Robertson Parkway Nashville, TN 37243-0505 615-741-2904 Toll free: 1-800-342-8359 (Consumer Services) TTY: 1-888-276-0677 www.state.tn.us/tra

#### Texas

#### **Public Utility Commission**

Customer Protection PO Box 13326 1701 N. Congress Ave. Austin, TX 78711-3326 512-936-7120 Toll free: 1-888-782-8477 TTY: 1-800-735-2988 Sel: customer@puc.state.tx.us www.puc.state.tx.us

#### Utah

Division of Public Utilities 160 East 300 South Salt Lake City, UT 84114-6751 801-530-6716 Toll free: 1-800-874-0904 (UT) TTY: 801-530-6769 ⊠: psc@utah.gov www.psc.utah.gov

### Vermont

Public Service Board 112 State St., 4th Floor Montpelier, VT 05620-2701 802-828-2358 TTY: 1-800-253-0191 (VT) Setting: psb.clerk@state.vt.us www.psb.vermont.gov

#### Virginia

#### State Corporation Commission

Bureau of Public Utilities PO Box 1197 Richmond, VA 23218 804-371-9611 Toll free: 1-800-552-7945 (VA) TTY: 804-371-9206 ⊠: EnergyReg@scc.virginia.gov www.scc.virginia.gov

### Washington

## Utilities and Transportation Commission

PO Box 47250 Olympia, WA 98504 360-664-1160 Toll free: 1-888-333-9882 TTY: 1-800-416-5289 Seconsumer@utc.wa.gov

### West Virginia

#### **Public Service Commission**

Customer Assistance 201 Brooks St. PO Box 812 Charleston, WV 25323 304-340-0300 Toll free: 1-800-642-8544 www.psc.state.wv.us

#### **Consumer Advocate Division**

Union Building, Suite 700 723 Kanawha Blvd., E Charleston, WV 25301 304-558-0526 www.cad.state.wv.us

#### Wisconsin

#### **Public Service Commission**

Consumer Affairs Unit PO Box 7854 Madison, WI 53707-7854 608-266-2001 Toll free: 1-800-225-7729 TTY: 608-267-1479 www.psc.wi.gov

#### Wyoming

#### Public Service Commission

2515 Warren Ave., Suite 304 Cheyenne, WY 82002 307-777-7427 Toll free: 1-888-570-9905 (WY) ⊠: wpsc\_complaints@state. wy.us **psc.state.wy.us** 

1-800-FED-INFO (800-333-4636)

#### **Contacting Trade & Professional Organizations**

Companies that manufacture similar products or offer similar services often belong to an industry association. These associations help resolve problems between their member companies and consumers. Most also provide consumer information through publications and websites.

If you have a problem with a company and cannot resolve it by working directly with that firm, ask whether the company is a member of an association. Then check this section to see whether the association is listed. If the association is not included here, your local library has reference materials to help you find the appropriate contact.

#### AFSA Education Foundation (AFSAEF) ◆

919 18th St., NW Suite 300 Washington, DC 20006-5517 202-466-8611 Toll free: 1-888-400-7577 ⊠: info@afsaef.org www.afsaef.org

The AFSAEF mission is to educate all consumers about the benefits of responsible money management so they can make informed financial decisions, understand the credit process, and seek help if credit problems occur. Its MoneySKILL® program educates young adults on personal finance concepts in the areas of income, expenses, assets, liabilities, and risk management to empower them to make sound financial decisions.

#### American Arbitration Association

1633 Broadway, 10th Floor New York, NY 10019 Toll free: 1-800-778-7879

#### www.adr.org

This is a not-for-profit public service organization committed to the resolution of disputes through arbitration, mediation, conciliation, and other voluntary procedures.

# American Bankers Association (ABA)

1120 Connecticut Ave., NW Washington, DC 20036 Toll free: 1-800-226-5377

#### www.aba.com

ABA represents the concerns of banks and their employees. It provides consumer education materials on request.

#### **American Bar Association**

321 N. Clark St. Chicago, IL 60654-7598 312-988-5000 ⊠: askaba@abanet.org www.abanet.org The Bar Association publishes a directory of state and local alternative dispute resolution programs and provides consumer information on request.

#### American Cleaning Institute<sup>®</sup> (ACI) ◆

1331 L St., NW, Suite 650 Washington, DC 20005 202-347-2900 ⊠: info@cleaninginstitute.org www.cleaninginstitute.org The American Cleaning Institute<sup>®</sup> (formerly the Soap and Detergent Association) has been providing consumers with accurate information about cleaning products since 1926. ACI is the consumer source for free/ low-cost educational materials designated to help individuals, families, and communities stay clean, safe and healthy at home, work, and school.

#### American Council of Life Insurers

101 Constitution Ave., NW Suite 700 Washington, DC 20001-2133 202-624-2000

#### www.acli.com

This association represents the interests of over 500 insurance companies that provide life insurance, pensions and annuities, long-term care, and disability income insurance.

#### American Health Care Association

1201 L St., NW Washington, DC 20005 202-842-4444

#### www.ahca.org

This federation of affiliated state health organizations advocates for quality care and services for frail, elderly, and disabled Americans.

#### American Institute of Certified Public Accountants (AICPA)

220 Leigh Farm Rd. Durham, NC 27707

919-402-4500 Toll free: 1-888-777-7077 (Ethics Hotline) ⊠: service@aicpa.org www.aicpa.org

AICPA ensures that accountancy gains respect as a profession and is practiced by ethical, competent professionals.

#### American Moving and Storage Association (AMSA)

1611 Duke St. Alexandria, VA 22314 703-683-7410 Toll free: 1-888-849-2672 ⊠: info@moving.org www.moving.org AMSA is a national trade association offering a wealth of information on its consumer website, including a Mover Referral Service. It also sponsors a dispute settlement program to help consumers resolve loss and damage claims on interstate moves.

#### American Pharmacists Association (APhA)

2215 Constitution Ave., NW Washington, DC 20037 202-628-4410 Toll free: 1-800-237-2742

#### www.pharmacist.com

The APhA empowers its members to improve medication use and advance patient care through information, education, and advocacy.

#### American Society of Travel Agents, Inc. (ASTA)

Consumer Affairs 1101 King St., Suite 200 Alexandria, VA 22314 703-739-2782 Sconsumeraffairs@asta.org www.astanet.com

ASTA is an association of travel industry professionals. It provides training and education to professionals and travel tips for consumers.

#### America's Health Insurance Plans (AHIP)

601 Pennsylvania Ave., NW South Bldg., Suite 500 Washington, DC 20004 202-778-3200

#### www.ahip.org

AHIP is the national association representing nearly 1,300 member companies providing health insurance coverage to more than 200 million Americans. Member companies offer medical, longterm care, disability income, dental, supplemental, stop-loss insurance, and reinsurance to consumers, employers, and public purchasers.

#### Assisted Living Federation of America (ALFA)

1650 King St., Suite 602 Alexandria, VA 22314 703-894-1805 www.alfa.org

ALFA sets best practices for senior living. They also provide a directory of senior living communities and other materials to help consumers determine their assisted living needs.

### Association of Credit and Collection Professionals (ACA)

PO Box 390106 Minneapolis, MN 55439-0106 952-926-6547

Saca@acainternational.org

www.askdoctordebt.org ACA International is the leading trade association for credit and collection companies. The Education Foundation arm of ACA educates consumers challenged by debt. It works to inform consumer of their rights when contacted by creditors

#### Association of Independent Consumer Credit Counseling Agencies (AICCCA)

11350 Random Hills Rd., Suite 800 Fairfax, VA 22030 Toll free: 1-866-703-8787

#### www.aiccca.org www.credithelp4u.org

AICCCA represents non-profit credit counseling companies. AICCA sets industry standards to ensure that member companies provide quality service to consumers. The organization also provides information directly to consumers (budgeting tips and a searchable database to locate a credit counseling company) on their website.

#### Automotive Recyclers Association (ARA) 9113 Church St.

Manassas, VA 20110 571-208-0428 Toll free: 1-888-385-1005 www.a-r-a.org ARA is dedicated to the efficient removal and reuse of automotive parts, and the safe disposal of inoperable motor vehicles.

### Better Hearing Institute (BHI)

1441 I St. NW, Suite 700 Washington, DC 20005 202-449-1100 Toll free: 1-800-327-9355 ⊠: mail@betterhearing.org www.betterhearing.org BHI is a not-for-profit corporation that educates the public about hearing loss and what can be done about it.

#### Blue Cross and Blue Shield Association

Consumer Affairs 1310 G St., NW Washington, DC 20005 202-626-4780

#### www.bluecares.com

BCBSA is a national federation of 39 independent, community-based and locally operated Blue Cross and Blue Shield companies.

#### Cellular Telecommunications and Internet Association (CTIA)

1400 16th St., NW, Suite 600 Washington, DC 20036 202-736-3200

#### www.ctia.org

CTIA oversees certification programs to ensure a high standard of quality for wireless consumers.

#### Certified Financial Planner Board of Standards, Inc. (CFP)

1425 K St., NW, Suite 500 Washington, DC 20005 202-379-2200 Toll free: 1-888-487-1497 ⊠: mail@cfpboard.org www.cfp.net

Certified Financial Planner Board of Standards is a regulatory organization that fosters professional standards in personal financial planning. The CFP Board works to ensure that the public benefits from competent financial planning. The CFP Board certifies financial planners who meet its requirements by granting use of its trademarks.

# Children's Advertising Review Unit (CARU)

70 W. 36th St., 12th Floor New York, NY 10018 212-947-5137 Toll free:1-866-334-6272, ext. 111 ⊠: caru@caru.bbb.org www.caru.org CARU handles consumer complaints about truth and accuracy of advertising directed to children under 12 years of age.

#### Commission on Accreditation of Rehabilitation Facilities (CARF)

6951 E. Southpoint Rd. Tucson, AZ 85756 Toll free: 1-888-281-6531 www.carf.org

CARF is an independent accrediting body of rehabilitation, addiction, substance abuse, and retirement living services. The organization provides an online search tools to find services that match your rehabilitation needs, as well as links to consumer resources.

#### **Consumer Electronics Association (CEA)**

1919 S. Eads St. Arlington, VA 22202 703-907-7600 Toll free: 1-866-858-1555  $\boxtimes$ : cea@ce.org www.ce.org CEA represents corporations

involved in the design, development, manufacturing, and distribution of consumer electronics.

#### **Credit Union National** Association (CUNA)

5710 Mineral Point Rd. Madison. WI 53705-0431 Toll free: 1-800-356-9655 www.cuna.org

CUNA provides representation, information, and public relations for more than 90% of credit unions through credit union leagues throughout the nation.

#### **Direct Marketing** Association (DMA)

Department of Corporate Responsibility 1615 L St., NW, Suite 1100 Washington, DC 20036 202-955-5030

 $\boxtimes$ : consumer@the-dma.org www.dmachoice.org

The DMA is the trade association for organizations involved in direct marketing via direct mail, catalogs, the Internet, telemarketing, magazines, and newspaper and TV ads. DMA's consumer website offers consumers options (free of charge) to better manage their mail.

#### **Direct Selling** Association (DSA)

1667 K St., NW Suite 1100 Washington, DC 20006 202-452-8866  $\boxtimes$ : info@dsa.org www.dsa.org DSA is the trade association of firms that manufacture and distribute goods and services sold directly to consumers.

#### **Distance Education and** Training Council (DETC)

1601 18th St., NW, Suite 2 Washington, DC 20009 202-234-5100

#### www.detc.org

The DETC is a voluntary, nongovernmental, educational organization that accredits distance education institutions.

#### **Financial Industry Regulatory** Authority (FINRA) ◆

Office of Dispute Resolution 1736 K St., NW Washington, DC 20006 301-590-6500 (Call Center) Toll free: 1-800-289-9999 (Broker Check Hotline)

#### www.finra.org

FINRA is the largest independent regulator for all securities firms doing business in the U.S. The organization operates the largest dispute resolution forum in the securities industry for disputes between investors and securities firms.

#### **Financial Planning** Association(FPA)

4100 E. Mississippi Ave., Suite 400 Denver, CO 80246-3053 Toll free: 1-800-322-4237 : fpa@fpanet.org www.fpanet.org The FPA is a leadership and

advocacy organization connecting those who provide services with the consumers they serve. This organization is a resource for the public to find educational resources and financial planners to deliver advice using an ethical. objective, client-centered process.

#### Food Marketing Institute (FMI)

2345 Crystal Dr., Suite 800 Arlington, VA 22202 202-452-8444 www.fmi.org FMI conducts programs in

research, education, industry relations, and public affairs on behalf of grocery retailers and wholesalers.

#### **Grocery Manufacturers** Association (GMA)

1350 I St. NW, Suite 300 Washington, DC 20005 202-639-5900 Toll free: 1-800-355-0983

www.gmaonline.org www.makingfoodbetter.com GMA represents food, beverage. and consumer products companies. The Association helps to ensure the safety and security of consumer packaged goods.

#### Insurance Information Institute (III)

Consumer Affairs 110 William St. New York, NY 10038 212-346-5500 ⊠: info@iii.org www.iii.org

III is a non-profit, communications organization supported by the property/casualty insurance industry that works to improve public understanding of insurance.

#### International Association of Movers (IAM)

5904 Richmond Highway Suite 404 Alexandria, VA 22303 703-317-9950 ⊠: info@iamovers.org www.iamovers.org IAM is a global association of movers and forwarders committed to providing customers with the highest level of service available.

#### International Cemetery, **C**remation and Funeral Association (ICCFA)

107 Carpenter Dr. Suite 100 Sterling, VA 20164 703-391-8400 Toll free: 1-800-645-7700 www.iccfa.com ICCFA is the trade association dedicated to funerals and final resting places. It provides management guidance to members and advocates for consumer choice and dispute resolution in circumstances surrounding final arrangements.

# TRADE & PROFESSIONAL ASSOCIATIONS

#### Joint Commission

One Renaissance Blvd. Oakbrook Terrace, IL 60181 630-792-5000

www.jointcommission.org The Joint Commission accredits

and certifies healthcare organizations and programs.

#### LeadingAge ◆

2519 Connecticut Ave., NW Washington, DC 20008-1520 202-783-2242 Sciinfo@aahsa.org

#### www.leadingage.org

LeadingAge is committed to advancing the vision of healthy, affordable, ethical aging services for America. The association represents not-for-profit nursing homes, continuing care retirement communities, assisted-living and senior housing facilities, and community service organizations.

# Mortgage Bankers Association of America (MBA)

1717 Rhode Island Ave., NW Suite 400 Washington, DC 20036 202-557-2700

#### www.mbaa.org

The MBA is the national association representing the real estate finance industry, including mortgage banking firms, commercial banks, life insurance companies, title companies, and savings and loan associations.

#### Mystery Shopping Providers Association (MSPA)

4230 LBJ Freeway, Suite 414 Dallas, TX 75244 www.mysteryshop.org The MSPA is the largest professional trade association dedicated to improving service quality using anonymous resources.

# National Advertising Review Council (NARC)

National Advertising Division 70 W. 36th St., 13th Floor New York, NY 10018 Toll free: 1-866-334-6272 www.narcpartners.org www.nadreview.org NARC fosters truth and accuracy in national advertising through

#### National Association of Attorneys General (NAAG)

2030 M St., NW, 8th Floor Washington, DC 20036 202-326-6000

#### www.naag.org

This organization facilitates communication among attorneys general, who are responsible for enforcing civil laws in their respective states. The AG offices often oversee state government regulation agencies and represent the public interest.

#### National Association of Home Builders (NAHB)

1201 15th St., NW Washington, DC 20005 202-266-8200 Toll free: 1-800-368-5242 ⊠: info@nahb.com www.nahb.org NAHB's mission is to enhance the climate for housing and the building industry.

#### National Association of Insurance Commissioners (NAIC)

Executive Headquarters 2301 McGee St., #800 Kansas City, MO 64108 816-842-3600 Toll free: 1-866-470-6242 S: webpost@naic.org www.naic.org www.naic.org (consumer insurance information) NAIC is a national organization of insurance regulators. The organization helps insurance regulators facilitate the fair and equitable treatment of insurance

consumers and promote

competitive markets.

#### National Association of Professional Insurance Agents (PIA)

400 N. Washington St. Alexandria, VA 22314 703-836-9340 ⊠: piainfo@pianet.org www.pianet.com This association provides practical advice about purchasing personal insurance through its national outreach program.

# National Association of Realtors (NAR)

430 N. Michigan Ave. Chicago, IL 60611-4087 312-329-8200 Toll free: 1-800-874-6500 www.realtor.org

NAR, organization of real estate agents, develops standards for effective and ethical real estate business practices.

#### National Foundation for Credit Counseling (NFCC)

2000 M Street, NW, Suite 505 Washington, DC 20036 Toll free: 1-800-388-2227

#### www.nfcc.org

The NFCC promotes the national agenda for financially responsible behavior and builds capacity for its members to deliver the highestquality financial education and counseling services.

#### National Funeral Directors Association (NFDA)

13625 Bishop's Dr. Brookfield, WI 53005-6607 262-789-1880 Toll free: 1-800-228-6332 ⊠: nfda@nfda.org www.nfda.org

NFDA helps consumers make informed decisions about funeral services and offers a third-party dispute resolution program for complaints regarding funeral homes.

voluntary self-regulation.

#### National Futures Association (NFA) ◆

300 S. Riverside Plaza, Suite 1800 Chicago, IL 60606-6615 312-781-1300 Toll free: 1-800-621-3570 ⊠: information@nfa.futures.org www.nfa.futures.org NFA is the industry-wide selfregulatory organization for the U.S. futures industry. NFA provides innovative and efficient regulatory programs and services that safeguard the integrity of the derivatives markets. Consumers should contact NFA regarding any firm or individual who solicits them for investments in futures, options on futures, or foreign currency.

#### National Institute for Automotive Service Excellence (ASE)

101 Blue Seal Dr., SE, Suite 101 Leesburg, VA 20175 703-669-6600 Toll free: 1-888-273-8378 ⊠: webmaster@ase.com

#### www.ase.com

ASE is an independent organization that works to improve the quality of automotive service and repair through the voluntary testing and certification of automotive repair professionals. ASE publishes several consumer publications about auto maintenance and repair.

#### North American Consumer Protection Investigators (NACPI)

: webmaster@nacpi.org

NACPI provides training and support for consumer protection investigators in government agencies at all levels. NACPI does not investigate individual consumer complaints, but helps investigators share information of mutual concern.

#### North American Securities Administrators Association, Inc. (NASAA)

750 1st St., NE, Suite 1140 Washington, DC 20002 202-737-0900 ⊠: info@nasaa.org www.nasaa.org NASAA is an international

organization devoted to investor protection. NASAA is the voice of the 50 state securities agencies responsible for grassroots investor protection, investor education, and efficient capital formation.

#### Tire Industry Association (TIA)

1532 Pointer Ridge PI., Suite G Bowie, MD 20716-1883 301-430-7280 Toll free: 1-800-876-8372 ⊠: info@tireindustry.org www.tireindustry.org TIA represents all members of the tire industry, including companies that manufacture, sell, recycle, or retread tires, along with their suppliers.

#### Toy Industry Association, Inc. (TIA)

1115 Broadway, Suite 400 New York, NY 10010 212-675-1141 Section info@toyassociation.org www.toy-tia.org www.toyinfo.org TIA is the not-for-profit trade association for producers and importers of toys and youth

entertainment products sold in North America.

#### United States Tour Operators Association (USTOA)

275 Madison Ave., Suite 2014 New York, NY 10016 212-599-6599 ⊠: information@ustoa.com www.ustoa.com USTOA is comprised of companies that conduct business in the U.S. and offer tours and packages throughout the world.

#### Δ

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This alphabetical index will help you find the right organization to contact for information or for assistance with your complaint. First, look for the specific topic, for example, Cars. Under this topic there will be one or more contacts, followed by the Handbook page number(s). Sometimes you will be directed to "See" another entry for information and a list of contacts. "See also" references direct you to other topics that might be related to your problem and may help you locate the right contact. For company names see the alphabetical listings under "Corporate Consumer Contacts" (p. 71), and "Automotive Manufacturers and Dispute Resolution Resources" (p. 63).

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