

# NEH Institutional Profile

OMB Number: 3136-0134  
Expiration Date: 6/30/2012

The National Endowment for the Humanities collects basic descriptive information about all applicants and their projects. The information below will help the agency comply with the Government Performance and Results Act (GPRA) and will be used to develop statistical profiles of the projects that it funds to report to Congress and the public.

The institutional profile you provide references the grant applicant. If you are a parent organization, your responses should relate to your organization, not the group on whose behalf you are applying. If you are part of a larger organization, provide information for your institutional unit.

**1. Operating Budget:** Indicate the size of the operating budget in the most recently completed fiscal year.

below \$250,000     \$250,000 - \$749,999     \$750,000 - \$2,000,000     above \$2,000,000

**2. Full-Time Staff:** Indicate the number of full-time paid staff members.

2 or less     3 - 10     11 - 20     above 20

**3. Part-Time Staff:** Indicate the number of part-time paid staff members.

2 or less     3 - 10     11 - 20     above 20

**4. Volunteers:** Indicate the number of volunteers.

2 or less     3 - 10     11 - 20     above 20

**5. Days Open per Year**

Less than 119     120 or more

**6. Previous Applications:** Indicate whether you have applied for NEH grants in the past. (Check all that apply)

- This application is the first submitted by the organization to NEH.
- This application is the first submitted by the organization to this NEH program.