

ECP APPLICATION CHECKLIST

PRIVACY ACT STATEMENT

Information contained on this form is maintained under the Systems of Records Notice MMN00010 (Personnel Services Working Files), published February 22, 1993, 58 FR 10630. **AUTHORITY:** 10 U.S.C. 1071-1087, 1441-1455, 1475-1488, 2771 6148a, b, and d; 31, U.S.C. 240-243; 37 U.S.C. 401 and 551,et. seq.; 38 U.S.C. 765-770, 2021-2026; 50 U.S.C. 1436, and E.O. 11016; 5 U.S.C. 301, Departmental Regulations. **PRINCIPLE:** Members and former members of the Marine Corps and Marine Corps Reserve; permanently and temporarily retired members of the Marine Corps and Marine Corps Reserve; members of the Fleet Marine Corps Reserve; Federal civil service employees of the Marines Corps; and dependents, survivors or appointed agents of the foregoing. **PURPOSE:** This information is to provide a record for the use in the administration of programs concerning the personal welfare of Marines and their dependents. **ROUTINE USE:** In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as pursuant to 5 U.S.C. 552a(b)(3). **DISCLOSURE:** MANDATORY for computer matching.

NAME: _____ RANK: _____ MOS: _____

COMMAND: _____ AGE: _____

HEIGHT: _____ WEIGHT: _____ MAX: _____ BF: _____

PFT SCORE: _____ DATE OF PFT : _____ CFT SCORE: _____ DATE OF CFT: _____

HS DIPLOMA: YES NO SAT (MATH & VERBAL - 1000): _____ ACT (MATH & ENGLISH 45): _____ AFCT (EL 115): _____

PACKAGE MUST CONTAIN THE FOLLOWING

- YES NO N/A (1) ECP APPLICATION FORM (PER MARADMIN AND MCO 1040.43A) WITNESSED BY CO
- YES NO N/A (2) DATA SHEET
- YES NO N/A (3) ACADEMIC CERTIFICATION FORM
- YES NO N/A (4) OFFICIAL TRANSCRIPT WITH EVIDENCE OF DEGREE COMPLETION (ECP)
- YES NO N/A (5) MEDICAL/DENTAL DOCUMENTS (DD FORM 2807-1 AND 2808) - DENOTING QUALIFIED (IN APPLICATION OR ENCRYPTED TO MCRON@MARINES.USMC.MIL)
- YES NO N/A (6) REPORT OF INTERVIEW BOARD REPORT
- YES NO N/A (7) HANDWRITTEN STATEMENT IN CURSIVE (MUST BE SIGNED)
- YES NO N/A (8) SERVICE AGREEMENT
- YES NO N/A (9) PHOTOGRAPH (FULL LENGTH **COLOR**)
- YES NO N/A (10) CERTIFIED TRUE COPIES - SRB, PAGE 3, PAGE 11 AND 12 (IF APPLICABLE) PAGE 11: FRATERNIZATION
- YES NO N/A (11) CERTIFIED TRUE COPIES - MCTFS SCREENS BIR, BTR, ROS, EDU, WAWDS
- YES NO N/A (12) TATTOO STATEMENT OF UNDERSTANDING/FORM
- YES NO N/A (13) CERTIFIED TRUE COPY OF EVIDENCE OF SECURITY CLEARANCE - JPAS SCREEN
- YES NO N/A (14) LIST ANY ADDITIONAL ENCLOSURES THAT APPLY (LETTERS OF RECOMMENDATION, ETC.)

ALL WAIVERS (REQUESTED/JUSTIFIED IN ALL ENDORSEMENTS & APPLICANTS APPLICATION)-CO MUST JUSTIFY IN ENDORSEMENT

- AGE YES NO N/A (GROUND 35, AVIATION 29)
- DRUGS YES NO N/A
- MORAL YES NO N/A
- MEDICAL YES NO N/A
- YEARS OF SERVICE YES NO N/A (MIN 1 YEAR AND AT LEAST 12 MONTHS REMAIN)

INTERVIEW

YES NO INTERVIEWED BY COMMANDING OFFICER RECOMMENDED WITH: _____

SECURITY CLEARANCE ELIGIBILITY

YES NO SECURITY CLEARANCE NLC (NOT ENTNAC): JPAS (PRINT SCREEN): PAGE 11:

CITIZENSHIP

VERIFY CITIZENSHIP _____ FORM DD538: CORRECT IN MCTFS? YES NO

TATTOOS OR CHECK N/A (PROVIDE TATTOO SCREENING FORM/SOU IN ACCORDANCE WITH MARADMIN 027/10)

- YES NO PICTURES IN COLOR YES NO SIZE
- YES NO RIGHT SIDE VIEW IN GREEN SHIRT AND SHORTS YES NO LOCATION
- YES NO LEFT SIDE VIEW IN GREEN SHIRT AND SHORTS YES NO DATE
- YES NO FRONT VIEW IN GREEN SHIRT AND SHORTS YES NO MEANING
- YES NO BACK VIEW IN GREEN SHIRT AND SHORTS

TATTOO IN PRIVATE AREA YES NO (WRITTEN DESCRIPTION REQUIRED)

ADDITIONAL REMARKS: