

DECISION SUMMARY FORM 2

Preparer's Name: _____
 Title: _____
 Telephone: _____
 Date Completed: _____

DEPARTMENT OF _____
 SUMMARY OF OMB CIRCULAR NO. A-76 REVIEWS AND COST
 COMPARISONS CONDUCTED DURING THE PAST FISCAL YEAR (PY)

	<u>Total Number of Activities</u> (1)	<u>Reductions in FTEs</u> (2)	<u>Line 161/ Annual Cost Avoidance</u> (3)	<u>Annual Savings from Original Cost</u> (4)
I. <u>In-House Activities</u>				
A. Converted to contract without a cost study				
1. 10 FTEs or less	_____	_____	--	--
2. Over 10 FTEs	_____	_____	--	--
B. Remained in-house due to non-cost exemption	_____	--	--	--
C. Continued in-house on basis of cost study	_____	_____	_____	_____
D. Converted to contract on basis of cost study				
1. 10 FTEs or less	_____	_____	_____	_____
2. Over 10 FTEs	_____	_____	_____	_____
TOTAL COLUMNS 3 and 4			=====	=====
			<u>Total Number of Contracts</u>	<u>Line 181/ Annual Cost Avoidance</u>
II. <u>Contracts</u>				
A. Total contracts reviewed and continued without cost study	_____	_____		--
B. Converted to in-house on basis of cost study	_____	_____	_____	_____
C. Remaining in commercial sector on basis of cost study	_____	_____	_____	_____
TOTAL COLUMN 3			=====	=====

1/ Line 16 and Line 1 on the cost comparison forms (Illustration 1-1 and 5-1, respectively, Part IV) reflect the estimated cost avoidance for the entire period of the cost comparison (normally 3 or more years) for the entire period. Refer to the instructions for how to calculate the annual cost avoidance.