## Bureau of the Public Debt FedInvest Logon – ID Request General Information

## **INSTRUCTIONS**

## Please Complete Sections 1 through 3

Effective Date:		Enter MM DD YY
1.	Action Requested:	Grant Access = New access to FedInvest Add Additional account = Access to additional AFS, existing users Revoke Access = Delete user access Revoke Account= Revoke specified account(s) Supervisor Change = Change in supervisor Other (List) = Any other changes
2.	User Information: Name:	Please fill out <u>all</u> information completely. Format First, MI, Last (If you do not have middle initial please input <b>NMI</b> )
	Full Access (TAS):	Full Access is for users that <b>process</b> transactions on behalf of their agency. Please list <u>all</u> Treasury Account Symbols (TAS) in which you need full access. (e.g. 20X8185)
	Inquiry Access (TAS):	Inquiry Access is for users that <u>do not</u> process investments but want view only access. Please list <u>all</u> Treasury Account Symbols (TAS) in which you need inquiry access. (e.g. 20X8185 and 20X8155)
	Note:	User can have full or inquiry access with the same ID. (e.g. users process investments for certain AFS and also need view access for other AFS) – List in both places above.
	Street Address Line 2:	Indicate particular building or room number.
	User's Signature:	To be signed by user.
	Mother's Maiden Name	Please indicate mother's maiden name to verify user's authenticity
3.	Supervisor Information:	To be completed and signed by supervisor.
4.	Transmit Information:	Where to send your form.

## If you submit an incomplete form your access will be delayed.