



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
CHARLIE COMPANY
TRAINING SUPPORT BATTALION
FORT JACKSON, SOUTH CAROLINA 29207

ATSG-SB-C

14 April 2011

Dear Service Member,

Congratulations on your assignment to Charlie Company, Training Support Battalion, Soldier Support Institute (SSI), Fort Jackson. Our mission is to train and equip all of our Service Members with the skills and knowledge to support the force by educating them in the areas of Postal Operations, Executive Assistance, Human Resources, Financial Management, Paralegal, and Chaplain Assistance training. I am sure that you will find your assignment here both challenging and rewarding.

Our Soldiers are highly trained, motivated, disciplined, and pivotal in executing the SSI's training mission. Part of your unit in-processing will entail taking the Army Physical Fitness Test (APFT) within 7 days of arrival. I encourage you to arrive in top physical condition in order to pass the APFT and comply with the Army's height and weight standards. I also expect you to arrive imbued in the Warrior Ethos, a positive attitude, and prepared to contribute to our mission accomplishment.

Once again, welcome and congratulations on your upcoming temporary assignment to the Soldier Support Institute and Charlie Company, Training Support Battalion.

"One Team, One Mission!"

Sincerely,

//////////SIGNED//////////
STEPHEN A. BARAN
CPT, FC
Commanding