

**Federal Financial Institutions Examination Council (FFIEC)
Annual Freedom of Information Act Report
Fiscal Year 2009**

(For the period 10/01/2008 through 09/30/2009)

I. BASIC INFORMATION REGARDING THIS REPORT

1. The FFIEC contact person for questions about this report is Paul T. Sanford, Executive Secretary, FFIEC, 3501 Fairfax Drive, Room D-8073a, Arlington, VA, 22226-3550; telephone: (703) 516-5590, fax: (703) 562-6446.
2. This report is available on the FFIEC website at <http://www.ffiec.gov>.
3. A paper copy of this report may be obtained by downloading it from the FFIEC website or by requesting a copy from the Executive Secretary, FFIEC, 3501 Fairfax Drive, Room D-8073a, Arlington, VA, 22226-3550; telephone: (703) 516-5590, fax: (703) 562-6446 or e-mail: pasanford@fdic.gov.

II. MAKING A FOIA REQUEST TO THE FFIEC

1. All FOIA requests to the FFIEC must be in writing and directed to the FFIEC, Attn: Executive Secretary, 3501 Fairfax Drive, Room D-8073a, Arlington, VA, 22226-3550. Requests may also be submitted electronically through the FFIEC's Electronic FOIA Office on the website at <http://www.ffiec.gov/foia.htm> using the email link provided: FOIA@ffiec.gov. The FFIEC's FOIA Guide is available on the FFIEC website at <http://www.ffiec.gov/foia.htm>.
2. Some FOIA requests are denied in whole or in part because the information requested is exempted from disclosure by the FOIA (5 U.S.C. §552 (b)). The exemptions most often applicable to information requested from the FFIEC include (b)(4), (b)(6) and (b)(8). The FFIEC receives a great deal of privileged and private financial information concerning individuals, businesses, and banking entities by virtue of its role as the interagency body empowered to prescribe uniform principles, standards, and report forms for the federal examination of financial institutions by the Board of Governors of the Federal Reserve System (FRB), the Federal Deposit Insurance Corporation (FDIC), the National Credit Union Administration (NCUA), the Office of the Comptroller of the Currency (OCC), and the Office of Thrift Supervision (OTS), and to make recommendations to promote uniformity in the supervision of financial institutions. Exemptions (b)(4) and (b)(6) are invoked to withhold confidential or privileged material received by the FFIEC. The FFIEC invokes FOIA exemption (b)(8) to withhold financial institution examination reports and related information. Other exemptions may be used occasionally. In some cases, records cannot be located.

III. ACRONYMS, DEFINITIONS, AND EXEMPTIONS

1. There are no FFIEC-specific acronyms or other terms used in this report.
2. Definition of terms used in this report:
 - a. **Administrative Appeal** – a request to a federal agency asking that it review at a higher administrative level a FOIA determination made by the agency at the initial request level.
 - b. **Average Number** – the number obtained by dividing the sum of a group of numbers by the quantity of numbers in the group. For example, of 3, 7, and 14, the average number is 8.
 - c. **Backlog** – the number of requests or administrative appeals that are pending at an agency at the end of the fiscal year that are beyond the statutory time period for a response.
 - d. **Component** – for agencies that process requests on a decentralized basis, a “component” is an entity, also sometimes referred to as an Office, Division, Bureau, Center, or Directorate, within the agency that processes FOIA requests.
 - e. **Consultation** – the procedure whereby the agency responding to a FOIA request first forwards a record to another agency for its review because that other agency has an interest in the document. Once the agency in receipt of the consultation finishes its review of the record, it responds back to the agency that forwarded it. That agency, in turn, will then respond to the FOIA requester.
 - f. **Exemption 3 Statute** – a federal statute that exempts information from disclosure and upon which the agency relies to withhold information under subsection (b)(3) of the FOIA.
 - g. **FOIA Request** – a FOIA request is generally a request to a federal agency for access to records concerning another person (i.e., a “third-party” request), or concerning an organization, or a particular topic of interest. FOIA requests also include requests made by requesters seeking records concerning themselves (i.e., “first-party” requests) when those requesters are not subject to the Privacy Act, such as non-U.S. citizens. Moreover, because all first-party requesters should be afforded the benefit of both the access provisions of the FOIA as well as those of the Privacy Act, FOIA requests also include any first-party requests where an agency determines that it must search beyond its Privacy Act “systems of records” or where a Privacy Act exemption applies, and the agency looks to FOIA to afford the greatest possible access. All requests which require the agency to utilize the FOIA in responding to the requester are included in this report. Additionally, a FOIA request includes records referred to the agency for processing and direct response to the requester. It does not, however, include records for which the agency has received a consultation from another agency. (Consultations are reported separately in Section XII

of this report.)

- h. **Full Grant** – an agency decision to disclose all records in full in response to a FOIA request.
- i. **Full Denial** – an agency decision not to release any records in response to a FOIA request because the records are exempt in their entireties under one or more of the FOIA exemptions, or because of a procedural reason, such as when no records could be located.
- j. **Median Number** – the middle, not average, number. For example, of 3, 7, and 14, the median number is 7.
- k. **Multi-Track Processing** – a system in which simple requests requiring relatively minimal review are placed in one processing track and more voluminous and complex requests are placed in one or more other tracks. Requests granted expedited processing are placed in yet another track. Requests in each track are processed on a first in/first out basis.
 - i. **Expedited Processing** – an agency will process a FOIA request on an expedited basis when a requester satisfies the requirements for expedited processing as set forth in the statute and in agency regulations.
 - ii. **Simple Request** – a FOIA request that an agency using multi-track processing places in its fastest (non-expedited) track based on the low volume and/or simplicity of the records requested.
 - iii. **Complex Request** – a FOIA request that an agency using multi-track processing places in a slower track based on the high volume and/or complexity of the records requested.
- l. **Partial Grant/Partial Denial** – in response to a FOIA request, an agency decision to disclose portions of the records and to withhold other portions that are exempt under the FOIA, or to otherwise deny a portion of the request for a procedural reason.
- m. **Pending Request or Pending Administrative Appeal** – a request or administrative appeal for which an agency has not taken final action in all respects.
- n. **Perfected Request** – a request for records which reasonably describes such records and is made in accordance with published rules stating the time, place, fees (if any) and procedures to be followed.
- o. **Processed Request or Processed Administrative Appeal** – a request or administrative appeal for which an agency has taken final action in all respects.
- p. **Range in Number of Days** – the lowest and highest number of days to process requests

or administrative appeals.

q. **Time Limits** – the time period in the statute for an agency to respond to a FOIA request (ordinarily twenty working days from receipt of a perfected FOIA request).

3. Concise descriptions of the nine FOIA exemptions:

- a. **Exemption 1:** classified national defense and foreign relations information.
- b. **Exemption 2:** internal agency rules and practices.
- c. **Exemption 3:** information that is prohibited from disclosure by another federal law.
- d. **Exemption 4:** trade secrets and other confidential business information.
- e. **Exemption 5:** inter-agency or intra-agency communications that are protected by legal privileges.
- f. **Exemption 6:** information involving matters of personal privacy.
- g. **Exemption 7:** records or information compiled for law enforcement purposes, to the extent that the production of those records (A) could reasonably be expected to interfere with enforcement proceedings, (B) would deprive a person of a right to a fair trial or an impartial adjudication, (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy, (D) could reasonably be expected to disclose the identity of a confidential source, (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions, or (F) could reasonably be expected to endanger the life or physical safety of any individual.
- h. **Exemption 8:** information relating to the supervision of financial institutions.
- i. **Exemption 9:** geological information on wells.

IV. EXEMPTION 3 STATUTES

A. Exemption 3 Statutes Relied upon to Withhold Information

Statute	Type of Information Withheld	Supporting Case Citation	Total Number of Times Relied upon by FFIEC
-0-	-0-	-0-	-0-

V. FOIA REQUESTS

A. Received, Processed and Pending FOIA Requests (both perfected and non-perfected)

Number of Requests Pending as of the Start of the Fiscal Year	Number of Requests Received in the Fiscal Year	Number of Requests Processed in the Fiscal Year	Number of Requests Pending as of the End of the Fiscal Year
-0-	-2-	-2-	-0-

B.(1) Disposition of FOIA Requests – All Processed Requests

Full Grant	Partial Grant Partial Denial	Full Denial Based on Exemption	Full Denial No Records	Full Denial Records Referred to Another Agency	Full Denial Request Withdrn	Full Denial Fee Related	Full Denial Records not Reasonably Described	Full Denial Improper FOIA Request	Full Denial Not Agency Record	Full Denial Dup. Req.	Full Denial Other <u>see B.(2) below</u>	FFIEC Total
-1-	-1-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-2-

B.(2) Disposition of FOIA Requests – “Other” Reasons for “Full Denials Based on Reasons Other than Exemptions” from Section VB(1) Chart

Description of “Other” Reasons for Denials from Chart B(1) & Number of Times Those Reasons Were Relied Upon	Total
NA	-0-

B.(3) Disposition of FOIA Requests – Number of Times Exemptions Applied

Ex. 1	Ex. 2	Ex. 3	Ex. 4	Ex. 5	Ex. 6	Ex. 7(A)	Ex. 7(B)	Ex. 7(c)	Ex. 7(D)	Ex. 7(E)	Ex. 7(F)	Ex. 8	Ex. 9
-0-	-0-	-0-	-0-	-0-	-1-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-

VI. APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS

A. Received, Processed and Pending Administrative Appeals

Number of Appeals Pending as of the Start of the Fiscal Year	Number of Appeals Received in the Fiscal Year	Number of Appeals Processed in the Fiscal Year	Number of Appeals Pending as of the End of the Fiscal Year
-0-	-0-	-0-	-0-

B. Disposition of Administrative Appeals – All Processed Appeals

Number Affirmed on Appeal	Number Partially Affirmed & Partially Reversed or Remanded	Number Completely Reversed or Remanded on Appeal	Number of Appeals Closed for Other Reasons	TOTAL
-0-	-0-	-0-	-0-	-0-

C.(1) Reasons for Denial on Appeal – Number of Times Exemptions Applied

Ex. 1	Ex. 2	Ex. 3	Ex. 4	Ex. 5	Ex. 6	Ex. 7(A)	Ex. 7(B)	Ex. 7(C)	Ex. 7(D)	Ex. 7(E)	Ex. 7(F)	Ex. 8	Ex. 9
-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-

C.(2) Reasons for Denial on Appeal – Reasons Other than Exemptions

No Records	Records Referred at Initial Request	Request Withdrawn	Fee Related Reason	Records not Reasonably Described	Improper Request for Other Reasons	Not Agency Record	Duplicate Request or Appeal	Request in Litigation	Denial of Request for Expedited Processing	Other see C.(3) below
-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-

C.(3) Reasons for Denial on Appeal – “Other” Reasons from Section VI,C(2) Chart

Description of “Other” Reasons for Denial on Appeal from Chart C(2) & Number of Times Those Reasons Were Relied Upon	Total
NA	-0-

C.(4) Response Time for Administrative Appeals

Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
-0-	-0-	-0-	-0-

C.(5) Ten Oldest Pending Administrative Appeals

	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	Oldest Appeal
Date Received	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Number of Days Pending	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-

VII. RESPONSE TIME FOR PROCESSED AND PENDING FOIA REQUESTS

A. Processed Requests – Response Time for All Processed Perfected Requests

Simple				Complex				Expedited Processing			
Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
-3-	-3-	-3-	-3-	-22-	-22-	-22-	-22-	NA	NA	NA	NA

B. Processed Requests – Response Time for Perfected Requests Where Information Granted

Simple				Complex				Expedited Processing			
Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
-3-	-3-	-3-	-3-	-22-	-22-	-22-	-22-	NA	NA	NA	NA

C. Processed Requests – Response Time in Day Increments

Simple Requests

1 - 20 Days	21 - 40 Days	41 - 60 Days	61 - 80 Days	81 - 100 Days	101 - 120 Days	121 - 140 Days	141 - 160 Days	161 - 180 Days	181 - 200 Days	201 - 300 Days	301 - 400 Days	401 + Days	FFIEC Total
-1-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-1-

Complex Requests

1 - 20 Days	21 - 40 Days	41 - 60 Days	61 - 80 Days	81 - 100 Days	101 - 120 Days	121 - 140 Days	141 - 160 Days	161 - 180 Days	181 - 200 Days	201 - 300 Days	301 - 400 Days	401 + Days	FFIEC Total
-0-	-1-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-1-

Requests Granted Expedited Processing

1 - 20 Days	21 - 40 Days	41 - 60 Days	61 - 80 Days	81 - 100 Days	101 - 120 Days	121 - 140 Days	141 - 160 Days	161 - 180 Days	181 - 200 Days	201 - 300 Days	301 - 400 Days	401 + Days	FFIEC Total
-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-

D. Pending Requests – All Pending Perfected Requests

Simple			Complex			Expedited Processing		
Number Pending	Median Number of Days	Average Number of Days	Number Pending	Median Number of Days	Average Number of Days	Number Pending	Median Number of Days	Average Number of Days
NA	NA	NA	NA	NA	NA	NA	NA	NA

E. Pending Requests – Ten Oldest Pending Perfected Requests

	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	Oldest Request
Date Received	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Number of Days Pending	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-

VIII. REQUESTS FOR EXPEDITED PROCESSING AND REQUESTS FOR FEE WAIVER

A. Requests For Expedited Processing

Number Granted	Number Denied	Median Number of Days to Adjudicate	Average Number of Days to Adjudicate	Number Adjudicated Within Ten Calendar Days
-0-	-0-	-0-	-0-	-0-

B. Requests for Fee Waiver

Number Granted	Number Denied	Median Number of Days to Adjudicate	Average Number of Days to Adjudicate
-0-	-0-	-0-	-0-

IX. FOIA PERSONNEL AND COSTS

Personnel			Costs		
Number of "Full-Time FOIA Employees"	Number of "Equivalent Full-Time FOIA Employees"	Total Number of "Full-Time FOIA Staff"	Processing Costs	Litigation Related Costs	Total Costs
-0-	-0.02-	-0-	-\$3040.-	-0-	-0-

X. FEES COLLECTED FOR PROCESSING REQUESTS

Total Amount of Fees Collected	Percentage of Total Costs
-0-	NA

XI. FOIA REGULATIONS AND FEE SCHEDULE

The FFIEC FOIA regulations are found at 12 CFR § 1101.4 and are available at <http://www.ffiec.gov/foia.htm>.

XII. BACKLOGS, CONSULTATIONS, AND COMPARISONS

A. Backlogs of FOIA Requests and Administrative Appeals

Number of Backlogged <u>Requests</u> as of the End of the Fiscal Year	Number of Backlogged <u>Appeals</u> as of the End of the Fiscal Year
-0-	-0-

B. Consultations on FOIA Requests – Received, Processed, and Pending Consultations

Number of Consultations Received from Other Agencies that Were <u>Pending</u> as of the <u>Start</u> of the Fiscal Year	Number of Consultations <u>Received</u> from Other Agencies During the Fiscal Year	Number of Consultations Received from Other Agencies that Were <u>Processed</u> During the Fiscal Year	Number of Consultations Received from Other Agencies that Were <u>Pending</u> at Your Agency as of the <u>End</u> of the Fiscal Year
-0-	-0-	-0-	-0-

C. Consultations on FOIA Requests – Ten Oldest Consultations Received from Other Agencies and Pending

	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	Oldest Consultation
Date Received	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Number of Days Pending	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-

D. Comparison of Numbers of Requests from Previous and Current Annual Report – Requests Received, Processed, and Backlogged

Number of Requests <u>Received</u>		Number of Requests <u>Processed</u>	
Number Received During Fiscal Year from Last Year's Annual Report	Number Received During Fiscal Year from Current Annual Report	Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report
-0-	-2-	-0-	-2-

Number of Requests Backlogged

Number of Backlogged Requests as of the End of the Fiscal Year from the <u>Previous</u> Annual Report	Number of Backlogged Requests as of the End of the Fiscal Year from the <u>Current</u> Annual Report
-0-	-0-

E. Comparison of Numbers of Appeals from Previous and Current Annual Report – Appeals Received, Processed, and Backlogged

Number of Appeals Received

Number of Appeals Processed

Number Received During Fiscal Year from Last Year's Annual Report	Number Received During Fiscal Year from Current Annual Report	Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report
-0-	-0-	-0-	-0-

Number of Backlogged Appeals as of the End of the Fiscal Year from the <u>Previous</u> Annual Report	Number of Backlogged Appeals as of the End of the Fiscal Year from the <u>Current</u> Annual Report
-0-	-0-