

[TITLE]

[COMMITTEE]

[REPORT #]

**National EMS Advisory Council  
Committee Reporting Template**  
DRAFT/INTERIM/FINAL  
DATE

**Committee:**

**Report Number: (assigned by Office of EMS staff)**

**Title:**

*(Instructions: This report should be brief but provide sufficient information that NEMSAC or the public clearly understands the problem and recommended action.)*

**Issue Synopsis:**

**A. Problem statement**

Description or introduction of issue/topic addressed by the report.

**B. Resources/references related to the issue**

Sources relevant to the problem statement used to support the committee's analysis of the issue or topic; not a comprehensive bibliography.

**C. Crosswalk with other standards**

Has the topic or issue been discussed by other documents considered standards (e.g. National EMS Education Agenda for the Future, NFPA standards, National Incident Management System, etc)? How do the standards documents you reviewed relate to the issue, your analysis, or recommendation?

**D. Analysis**

A brief discussion of the issue using the sources and standards listed above.

**E. Committee conclusion**

What is the committee's conclusion regarding the issue? This explanation should support the recommendations made to the National EMS Advisory Council.

**Recommended Actions/Strategies:**

**National EMS Advisory Council**

Committee recommendations to the National EMS Advisory Council.

**National Highway Traffic Safety Administration**

National EMS Advisory Council recommendations to the National Highway Traffic Safety Administration.

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**Other Department of Transportation**

National EMS Advisory Council recommendations to NHTSA for consideration by other administrations within the U.S. Department of Transportation.

**Federal Interagency Committee on Emergency Medical Services**

National EMS Advisory Council recommendations to NHTSA for consideration by the Federal Interagency Committee on EMS.

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