OUTGOING MAIL RECORD

OPNAV 5216/4 (Rev. 8-98)

CLASSIFICATION (Of attached material)

CONTROL NO.	CODE ORIG.	CNO SER. NO.	CNO DATE	TYPE

Addressee (CMR Action)		REG NO.	

KEY WORD	KEY WORD	KEY WORD

KEY WORD	SSIC	DECLASS/REVIEW

REQUIRED RETENTION DATE	INTERNAL MAIL DEL.

CLEARANCE LADDER:

- -

COMMENTS (Enter any comments that should become a permanent part of this action for retention in the CMR files.)

Originator's Name/Code:

Typed by:

MAILER	FILER	FOIA	CLASSIFICATION (Of attached material)