



DEFENSE LOGISTICS AGENCY  
DEFENSE LOGISTICS SUPPORT COMMAND  
8725 JOHN J. KINGMAN ROAD, SUITE 2533  
FT. BELVOIR, VIRGINIA 22060-6221

DEC 17 2007

IN REPLY  
REFER TO DLMSO

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE MEMBERS

SUBJECT: Approved Defense Logistics Management System (DLMS) Change (ADC) 266,  
USAF Lateral Requisition Routing Identifiers (Supply/MILSTRIP) (Staffed as  
PDC 283)

The attached change to DOD 4000.25-M, DLMS, is approved for implementation. DAASC conversion support is available. The updated DLMS Supplement will be posted to the Defense Logistics Management Standards Office (DLMSO) Web site, <http://www.dla.mil/j-6/dlms0/elibrary/TransFormats/formats.asp>, within 10 days from the above date for implementation planning.

Addressees may direct questions to the DLMSO point of contact, Ms. Ellen Hilert, Chair, Supply Process Review Committee, 703-767-0676; DSN 427-0676; or, e-mail: [ellen.hilert@dlm.mil](mailto:ellen.hilert@dlm.mil). Others must contact their Component designated representative.

DONALD C. PIPP  
Director  
Defense Logistics Management  
Standards Office

Attachment

cc:  
ADUSD(L)SCI



**ADC 266**  
**USAF Lateral Requisition Routing Identifiers**

**1. ORIGINATING SERVICE/AGENCY:** USAF, 754 ELSG/LRS; DSN 596-2012;  
Commercial 334-416-2012

**2. FUNCTIONAL AREA:**

- a. Primary/Secondary Functional Area:** AF Retail Supply
- b. Primary/Secondary Functional Process:** Lateral Requisitioning

**3. BACKGROUND:**

**a. Intent of the change:** This proposed DLMS change is in support of an AF Jump Start program. This change supports identification of two additional routing identifiers in lateral requisitions to identify the DoD source of supply (as different from the lateral source of supply), and the requisitioner. Under the Air Force Jump Start program, AF lateral requisitions, i.e., requisitions submitted to another AF base, will be produced in DLMS XML using the DLMS 511R format, and need to perpetuate the additional routing identifier as required under AF business rules.

**b. Scenario applicable to this change:** Requisitions are submitted by the AF Standard Base Supply System (SBSS) by an in-line (user caused) or programmatic input to fill a customer or stock requirement. This PDC is applicable to the following A0(x) transactions: A01, A04, A0A, A0D).

**c. Procedures, transactions, data elements, processing details in use today:** Today the SBSS produces requisitions in MILS formats and transmits them to DAAS for routing to the source of supply. Under the Jump Start program, the SBSS will send the requisition transactions in DLMS XML format that will include data contained on the Air Force MILS transactions.

**4. APPROVED CHANGE(S):**

**a. Change in detail:** Under the legacy SBSS system, the Routing Identifier Codes (RIC)-From and the Source of Supply (SOS) RIC, are transmitted on lateral requisitions to other Air Force Bases (TO RIC = Dxx). The RIC-From, the requisition, is in pos 73-75 of the A0(x) and is taken from the Base Constants record on the SBSS database. The Source of Supply (Item Manager) RIC is located in positions 78-80. This value is taken from the Item Record detail on the SBSS database. This is unique to the Air Force and thus requires this PDC. **Note:** The original request to include requisition follow-ups (DI AT\_) in this revision was withdrawn.

**b. Procedures:**

(1) For AF purposes, the routing identifier of both the requisitioner and the DoD source of supply will be carried in the DLMS requisition format.

(2) Update the DLMS 511R as shown:

#	Location	Revision	Reason for Change
1	2/N101/180	<p>Add new DLMS note for existing qualifier Z3:</p> <p><b>Z3 Potential Source of Supply</b>  <b>DLMS Note:</b>  1. Use when requisitioning nonstandard material identified in PO106 only with code FT or MG to identify potential supply sources.  2. <i>For intra-USAF lateral requisitions, use to identify the DoD Source of Supply (applicable when the requisition is submitted to another AF base).</i></p>	<p>Establishes a new business rule for USAF lateral requisitions. Maps to rp 78-80 of the AF lateral requisition.</p>
2	2/N101/180	<p>Add new DLMS note for existing qualifier Z4:</p> <p><b>Z4 Owning Inventory Control Point</b>  <b>DLMS Note:</b>  1. Use to indicate the <i>source of supply</i> <del>owning ICP</del>.  2. Use to indicate DLA ICP when directing the disposition of previously purchased assets. This is a restricted use applicable when a Service has entered into an MOA with DLA relative to Service-owned stocks, centrally-managed/stored by DLA (1/BR06/020, Code RI).  3. <i>For intra-USAF lateral requisitions, the supply source will be another AF base (rather than the DoD “Owning ICP”). The DoD supply source/owning ICP will be identified as the potential source of supply (Code Z3).</i></p>	<p>Establishes a new business rule for USAF lateral requisitions. Maps to rp 4-6 of the AF lateral requisition.</p>
3	2/N101/180	<p>Add new DLMS note for existing qualifier OB:</p> <p><b>OB Ordered By</b>  <b>DLMS Note:</b>  1. Use to identify the requisitioner when the 1/N1/070 uses code ZL (Party Passing The Transaction) or Code Z5 (Management Control Activity) to identify the transaction originator.  2. DLMS enhancement: see introductory DLMS note 3a. Required entry for DLSS/DLMS conversion to support BSM.  3. <i>For intra-USAF lateral requisitions, use to identify the routing identifier of the requisitioner (this is the same requisitioner identified by DoDAAC at 1/N101/070 Code OB).</i></p>	<p>Establishes a new business rule for USAF lateral requisitions. Maps to the RI-From, rp 73-75 of the AF lateral requisition.</p>

**c. Alternatives:**

(1) DLMSO explored alternative mapping, to include assignment of a new code for the routing identifier to as a retail location, rather than the DOD source of supply. This approach seemed to create unnecessary mapping variations for DAASC. It is illustrated above and may be reconsidered during staffing and evaluation.

(2) DLMSO also considered requiring a new code in the beginning segment to identify lateral requisitions, but could not adequately justify the additional mapping change. It may be reconsidered during staffing and evaluation.

**5. REASON FOR CHANGE:** The SBSS-generated lateral requisitions contain identification of requisitioned RIC and the Dodd Sops, and these require mapping to the DLMS transaction. This applies on an intra-USAF basis, and does not apply to other requisition-related transaction types.

**6. ADVANTAGES AND DISADVANTAGES:**

**a. Advantages (tangible/intangible):** Supports established AF requirements for DLMS migration under Jump Start program.

**b. Disadvantages:** None identified.

**7. NOTE ANY REGULATIONS OR GUIDANCE:**

**a.** AFMAN 23-110, Volume II, Part 2, Chapter 9, Attachment 9B-1 (MILSTRIP REQUISITION (A0\*)), Requisition Output Transaction.

**b.** DoD 4000.25-1-M MISTRIP

**8. ESTIMATED TIME LINE/IMPLEMENTATION TARGET:** As soon as possible.

**9. IMPACT:** Requires DAASC conversion functionality to support the migration of the Air Force legacy system to the DLMS. The only unusual impact resulting from this otherwise simple addition of Component data uniques, is the resulting variance from the data element names used in DLMS X12 EDI for the standard requisition as illustrated below.

Source of Supply

- Currently, the MILSTRIP requisition rp 4-6 (RI-To) maps to “Owning ICP.”
- For the AF lateral requisition, rp 4-6 (RI-To) is a retail AF base; however, the standard DLMS mapping is retained resulting in a unique association with the X12 qualifier name for Owning ICP. The actual “Owning ICP” is in rp 78-80 of the AF lateral requisition, and will be carried in the DLMS as the “potential source of supply.”

Requisitioner:

- Currently, the requisitioner is mapped as a DoDAAC.
- For the AF lateral requisition, the requisitioner is identified by RI, thus requiring a double mapping using the same qualifier “Ordered By.”

## AP3.2. APPENDIX 3.2

### REQUISITION

<u>FIELD LEGEND</u>	<u>TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)</u>	<u>ENTRY AND INSTRUCTIONS</u>
Send to	Block A <sup>1</sup> Not Applicable	Enter the appropriate in-the-clear name and address corresponding to the RI, if applicable.
Requisition Is From	Block B      Not Applicable	Enter the appropriate in-the-clear name and address of the requisitioner, if applicable.
Document Identifier	Block 1      1-3	Enter DI A0_ or AM_.
Routing Identifier	Block 2      4-6	Enter RI indicating the supply source to which the document is being submitted.
Media and Status	Block 3      7	Enter the M&S code.
Stock Number <sup>2</sup>	Blocks 4, 5, 6      8-22	Enter the stock or part number of the item being requisitioned. For subsistence items, enter the type of pack in rp 21.
Unit of Issue	Block 7      23-24	Enter the unit of issue.
Quantity	Block 8      25-29	Enter the quantity requisitioned. For ammunition requisitions only (items in FSG 13), enter an "M" in rp 29 to express in thousands any quantity exceeding 99,999. Example: A quantity of 1,950,000 will be expressed as 1950M (1950 in rp 25-28 and an "M" in rp 29).
Document Number	Blocks 9-12      30-43	Enter document number as assigned by the preparing activity.

<sup>1</sup>See the AP2 series of appendices for an explanation of the data fields.

<sup>2</sup>Requisitions to DRMS (RI S9D) cannot reflect an entry in rp 21-22 other than a DTID number suffix in rp 21, when applicable.

<u>FIELD LEGEND</u>	<u>TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)</u>		<u>ENTRY AND INSTRUCTIONS</u>
Demand <sup>3</sup>	Block 13	44	Enter the demand; otherwise, leave blank.
Supplementary Address	Blocks 14-15	45-50	When applicable, enter the coded SUPADD of the ship-to or bill-to activity; otherwise, leave blank. When coded data is not significant to the supply source (other than an AAC), enter an alphabetic "Y" in rp 45.
Signal	Block 16	51	Enter the signal code.
Fund	Block 17	52-53	Enter the fund code as directed by the Component.
Distribution	Block 18	54	When applicable, enter the distribution code of the activity to receive status information in addition to the requisitioner or the SUPADD.
		55-56	Enter the code as directed by the Components.
Project	Block 19	57-59	When applicable, enter the appropriate code under Component instructions.
Priority	Block 20	60-61	Enter priority designator.
Required Delivery Date/Required Delivery Period <sup>4</sup>	Block 21	62-64	Enter data requirements from AP2.14, as applicable; otherwise, leave blank.
Advice	Block 22	65-66	Enter advice code to convey instructions to the supply source; otherwise, leave blank.
Date of Receipt of Requisition <sup>5, 6, 7</sup>	Block 23	67-69	Leave blank.

<sup>3</sup> On an Intra-Army basis a suffix code entry is authorized for identification of post-post partial issues of materiel by Army Single Stock Fund Activities. These requisitions will contain Army Edit Action Code IV in rps 74-75.

<sup>4</sup> Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.

<sup>5</sup> Processing points passing DI AM\_ transactions to another supply source for continued processing will enter their RI code in rp 67-69.

<sup>6</sup> The Map Support Office Distribution System (MSODS) will enter the MSODS RI Code SD& in A0\_ transactions returned to Mapping Agency Automated Distribution Management System (DADMS) (HM8) for processing. This will indicate to DADMS that this is not the initial processing of the requisition (requisition was previously reviewed and forwarded to MSODS, which was unable to fulfill).

**TYPE REQUISITION BLOCK  
NUMBER(S) (MANUAL)  
RECORD POSITION(S)  
(MECHANICAL)**

**FIELD LEGEND**

**ENTRY AND INSTRUCTIONS**

Blank	Block 23	70-80	<p>Leave blank on inter-Component requisitions forwarded to the DLA and GSA supply sources.</p> <p>a. This field is optional for intra-Component use.<sup>8, 9, 10, 11</sup> <b>12</b></p> <p>b. This field may be used for internal purposes on retained copies of requisitions.</p>
Remarks	Blocks L-W		<p>This field will be used to convey any additional required information not provided for in the requisition format.</p>

**GOVERNMENT-FURNISHED MATERIEL REQUISITION ENTRIES.<sup>13</sup>**

Manufacturer's Directive Number	54-56	If required by the Component contracts, enter the MDN.
Contract Call Order Number	69-72	If required by the Component contracts, enter the appropriate contract call order number.
Contract Identification	73-80	At the option of the Component, enter the last eight positions of the PIIN in rp 73-80 in lieu of the MDN in rp 54-56. This entry is mandatory if the MDN is not entered in rp 54-56.

<sup>7</sup> On an Intra-Army basis a RI code entry is authorized for identification of the storage site related to post-post issues of materiel by Army Single Stock Fund Activities. These post-post requisitions will contain Army Edit Action Code IV in rps 74-75.

<sup>8</sup> On Intra-Army requisitions rp 70 will contain the ownership/purpose code and rp 71 will contain the supply condition code of the material post-post issued by Army Single Stock Fund Activities. These post-post requisitions will contain Army Edit Action Code IV in rp 74-75.

<sup>9</sup> On Intra-Army basis both post-post and image Single Stock Fund Activity requisitions may contain a management code in rp 72 to facilitate processing.

<sup>10</sup> On Intra-Army basis requisitions may contain an Army Edit Action Code in rp 74-75 to indicate the actions required by the receiving system in order to process transactions and direct authorized follow-on actions. This code is meaningful to the Army only and is used on both post-post and image requisitions.

<sup>11</sup> On Intra-Army basis requisitions may contain the date generated in rp 77-80. This date is required to accurately process transactions relative to image, post-post and working requisitions submitted by Army Single Stock Fund activities.

<sup>12</sup> **For Intra-Air Force lateral requisitions, the supply source identified in rp 4-6 is another Air Force base, the Routing Identifier of the requisitioner is identified in rp 73-75, and the Routing Identifier of the DoD Source of Supply is identified in rp 78-80. Refer to ADC 266.**

<sup>13</sup> Procedures to control access to DOD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

**TYPE REQUISITION BLOCK**  
**NUMBER(S) (MANUAL)**  
**RECORD POSITION(S)**  
**(MECHANICAL)**

**FIELD LEGEND**

**ENTRY AND INSTRUCTIONS**

**MANAGEMENT CONTROL ACTIVITY ENTRIES: Entries Required for Requisitions for Government-Furnished Materiel.**<sup>14</sup>

Routing Identifier	4-6	Enter the RI code of the supply source.
Distribution	54-56	Enter the distribution code of the MCA validating the transaction or the MDN consisting of the MCA's distribution code in rp 54 and two other alpha/numeric characters in rp 55-56.
Routing Identifier	74-76	If required by the Component, enter the RI code of the validating MCA in rp 74-76.

**DEFENSE REUTILIZATION AND MARKETING ENTRIES: Entries Required When Requisitioning a Specific Item From Disposal.**<sup>15</sup>

Disposal Turn-in Document Number or Excess Report Number	67-80	This entry is optional on DI A01/A0A/A05/A0E requisitions, and is mandatory on DI A04/A0D requisitions. If applicable, the DTID suffix will be entered in rp 21.
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**DEFENSE REUTILIZATION AND MARKETING ENTRIES: Entries Required on Requisitions to Disposal When a Specific Item is Not Required.**<sup>16</sup>

Blank	70	Leave blank.
Condition Code	71	Enter lowest acceptable supply condition code under Component criteria furnished to DRMS. See Chapter C2, paragraph C2.21., for requirement.
Blank	72-80	Leave blank.

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<sup>14</sup> See Footnote 6.

<sup>15</sup> Procedures, formats, and codes for requisitioning material from disposal last reported as not implemented by DLA. Refer to AMCL 139A.

<sup>16</sup> See Footnote 8.