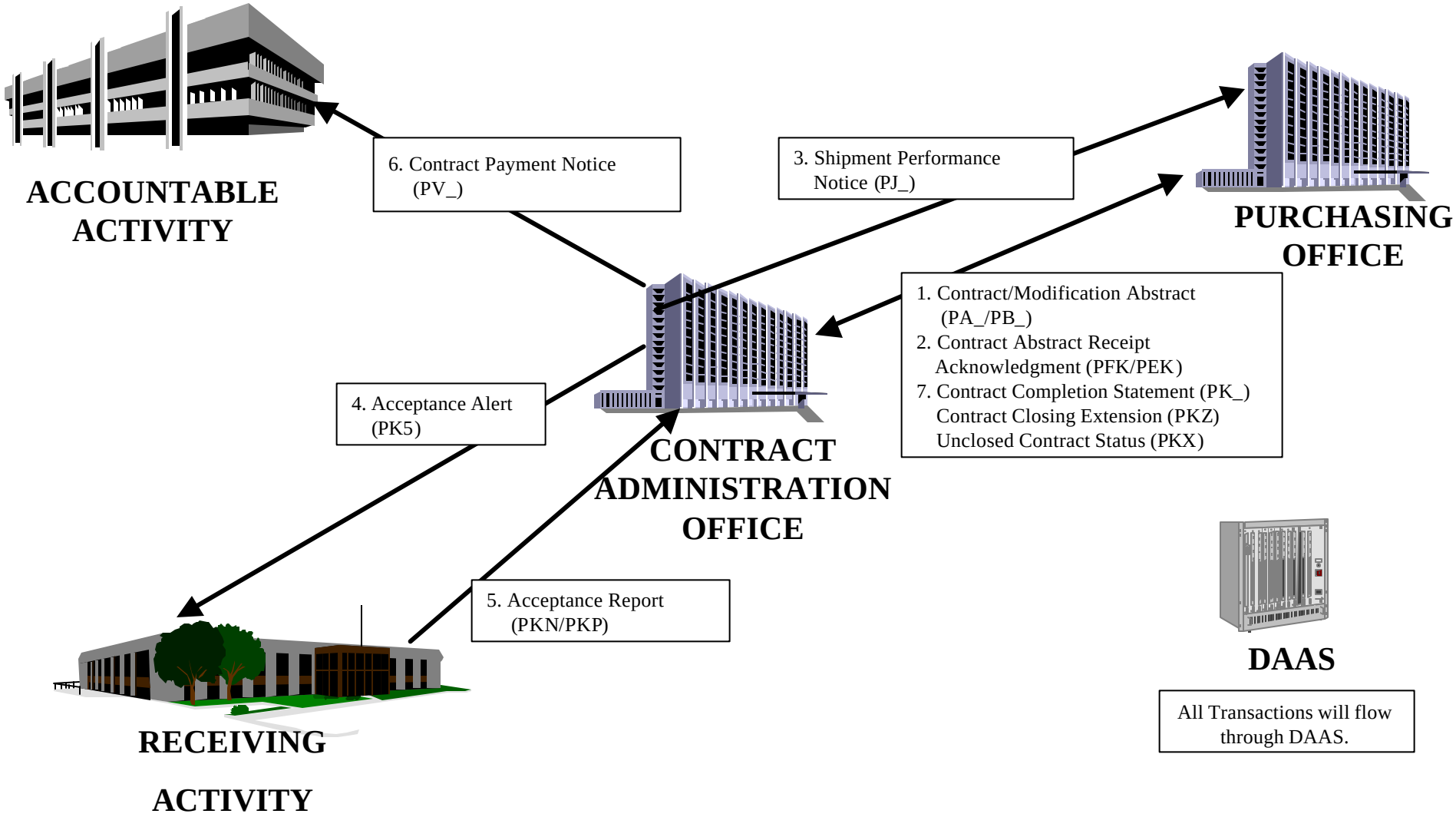MILSCAP CONTRACT ADMINISTRATION PROCESS