

Contracting Officer's Representative (COR)  
 Training Opportunities  
 Initial release September 01, 2011  
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*Initial training for new CORs must include, at a minimum, a course covering COR roles and responsibilities as well as fundamental contract rules and regulations. In addition, it is strongly recommended that this training be provided in a classroom setting. For other CORs, any combination of classroom or online training that contributes to learning the competencies is acceptable. Required training should be determined by agency policy and the agency's Acquisition Career Manager (ACM). Individual CORs should consult with their supervisor and the Contracting Officer to determine their specific training needs.*

*Training or continuous learning from one level may be applied to training requirements for the next higher certification level.*

**LEVEL I – 8 HOURS OF TRAINING REQUIRED.**

**NOTE: CLASSROOM TRAINING FOR LEVEL I IS CURRENTLY UNDER DEVELOPMENT.**

***Option I - Classroom Training***

Class Number	Class Title	Number of Hours	Online or Classroom	Provider
COR 100	Contracting Officer's Representative (COR) Training (1 day)	8	Classroom	FAI (Currently in Development)

***Option II - Online Training***

Class Number	Class Title	Number of Hours	Online or Classroom	Provider
FCR 100	Contracting Officer's Representative Level I Course	7 + 1 hr from Agency perspective	Online	FAI/DAU (Available March 2012)
CLC106	Contracting Officer Representative with a Mission Focus	8	Online	DAU

**LEVEL II – 40 HOURS OF TRAINING REQUIRED**

***Option I- Classroom Training***

Class Number	Class Title	Number of Hours	Online or Classroom	Provider
	Contracting Officer's Representative (COR) Training (5 day)	40	Classroom	FAI and numerous contractors

***Option II - Combination of Classroom and Online Training***

Class Number	Class Title	Number of Hours	Online or Classroom	Provider
FCR 100	Contracting Officer's Representative Level I Course	7 + 1 hr from Agency perspective	Online	FAI/DAU (Available March 2012)
CLM024	Contracting Overview	8	Online	DAU
CLE028	Market Research for Technical Personnel	4	Online	DAU
CLM031	Improved Statement of Work	4	Online	DAU
CLC 013	Services Acquisition	3	Online	DAU
CLM 005	Industry Proposals and Communication	3	Online	DAU
CLC 011	Contracting for the Rest of Us	2	Online	DAU
CLM 017	Risk Management	8	Online	DAU

**LEVEL II – 40 HOURS OF TRAINING REQUIRED (CONT.)**

***Option III -Online Training***

Class Number	Class Title	Number of Hours	Online or Classroom	Provider
FCR 100	Contracting Officer's Representative Level I Course	7 + 1 hr from Agency perspective	Online	FAI/DAU (Available March 2012)
CLM024	Contracting Overview	8	Online	DAU
CLE028	Market Research for Technical Personnel	4	Online	DAU
CLM031	Improved Statement of Work	4	Online	DAU
CLC 013	Services Acquisition	3	Online	DAU
CLM 005	Industry Proposals and Communication	3	Online	DAU
CLC 011	Contracting for the Rest of Us	2	Online	DAU
CLM 017	Risk Management	8	Online	DAU

***Option IV - Online Training***

Class Number	Class Title	Number of Hours	Online or Classroom	Provider
CLC222	Online Training for Contracting Officer's Representative	32	Online	DAU

CLE028	Market Research for Technical Personnel	4	Online	DAU
CLM031	Improved Statement of Work	4	Online	DAU

**LEVEL III – A TOTAL OF 60 HOURS OF TRAINING IS REQUIRED**

***Option I - Combination of Classroom and Online Training***

Class Number	Class Title	Number of Hours	Online or Classroom	Provider
	Contracting Officer's Technical Representative (COR) Training (5 day)	40	Classroom	FAI and numerous contractors
CLE028	Market Research for Technical Personnel	4	Online	DAU
CLM031	Improved Statement of Work	4	Online	DAU
FAC033	Contract Management: Strategies for Mission Success	3	Online	DAU
CLM014	IPT Management and Leadership	8	Online	DAU
CLB016	Introduction to Earned Value Management	1	Online	DAU

**LEVEL III – A TOTAL OF 60 HOURS OF TRAINING IS REQUIRED (CONT.)**

***Option II - Online Training***

Class Number	Class Title	Number of Hours	Online or Classroom	Provider
CLC222	Online Training for Contracting Officer's Representative	32	Online	DAU
CLE028	Market Research for Technical Personnel	4	Online	DAU
CLM031	Improved Statement of Work	4	Online	DAU
CLM017	Risk Management	8	Online	DAU
FAC033	Contract Management: Strategies for Mission Success	3	Online	DAU
CLM014	IPT Management and Leadership	8	Online	DAU
CLB016	Introduction to Earned Value Management	1	Online	DAU

**LEVEL III – 60 HOURS OF TRAINING REQUIRED (CONT.)**

***Option III - Online Training for COR handling IT Procurements***

Class Number	Class Title	Number of Hours	Online or Classroom	Provider
FCR 100	Contracting Officer's Representative Level I Course	7 + 1 hr from Agency perspective	Online	FAI/DAU (Available March 2012)
CLM024	Contracting Overview	8	Online	DAU
CLM031	Improved Statement of Work	4	Online	DAU
CLE028	Market Research for Technical Personnel	4	Online	DAU
IRM101	Basic Information Systems Acquisition	35	Online	DAU
CLB016	Introduction to Earned Value Management	1	Online	DAU