



**Notice of Federal Funding Opportunity Addendum  
Corporation for National and Community Service  
AmeriCorps State and National Grants FY 2013**

**2013 National Performance Measures Instructions (Disaster Services Focus Area)  
Definitions, Suggestions regarding Data Collection, and Additional Notes**

Additional measurement and data collection resources may be found at:

<http://www.nationalservicerresources.org/national-performance-measures/home>

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## Focus Area Overview

### Disaster Services Focus Area

Grants will help individuals and communities prepare, respond, recover, and mitigate disasters and increase community resiliency. Grant activities will:

- increase the preparedness of individuals,
- increase individuals readiness to respond,
- help individuals recover from disasters, and
- help individuals mitigate disasters.

### Aligned Outcome Measures

AmeriCorps programs are required to have at least one outcome measure aligned with each output measure they select. The opt-in rules (in blue boxes before the measures) provide guidance to applicants by indicating the required or recommended pairing, or alignment, of output and outcome measures. The rules also denote any constraints that may apply to reporting of performance measurement data to CNCS.

### Focus Area Definitions

**Preparedness:** Actions that involve a combination of planning, resources, training, exercising, and organizing to build, sustain, and improve operational capabilities. Preparedness is the process of identifying the personnel, training, and equipment needed for a wide range of potential incidents, and developing jurisdiction-specific plans for delivering capabilities when needed for an incident.

**Response:** Immediate actions to save lives, protect property and the environment, and meet basic human needs. Response also includes the execution of emergency plans and actions to support short-term recovery.

**Recovery:** The development, coordination, and execution of service- and site-restoration plans; the reconstitution of government operations and services; individual, private-sector, nongovernmental, and public-assistance programs to provide housing and to promote restoration; long-term care and treatment of affected persons; additional measures for social, political, environmental, and economic restoration; evaluation of the incident to identify lessons learned; post incident reporting; and development of initiatives to mitigate the effects of future incidents.

**Mitigation:** Activities providing a critical foundation in the effort to reduce the loss of life and property from natural and/or manmade disasters by avoiding or lessening the impact of a disaster and providing value to the public by creating safer communities. Mitigation seeks to fix the cycle of disaster damage, reconstruction, and repeated damage. These activities or actions, in most cases, will have a long-term sustained effect.

## Tier 1 Priority Performance Measures

Disaster Services Performance Measures are divided into two categories, Disaster Services-specific measures, and measures in other Focus Areas (Economic Opportunity, Environmental Stewardship and Healthy Futures) where applicants and grantees will specify how many of the total individuals served were impacted by disaster preparedness, mitigation, response or recovery efforts. Applicants and grantees must create aligned outcome measures that are appropriate to their program model.

### ***Strategic Plan Objective 3: Disaster Services***

*If your program model focuses on providing preparedness, response, recovery or mitigation services to vulnerable communities, families and/or individuals in disaster prone areas, you MUST select among these measures.*

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You may select any measures that apply to your program model. You must also develop your own aligned outcome measure for each output measure (D1-D4).

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<b>Measure D1</b>	Number of individuals that received CNCS-supported services in disaster preparedness.
<b>Definition of Key Terms</b>	<p><b>CNCS-supported services:</b> Could be a variety of different kinds of supports to help the individuals have a higher quality of life, but cannot only be referrals to federal services without supplementary assistance. The assistance may be delivered by phone, e-mail, or in person. It may be delivered individually or as a group.</p> <p><b>Preparedness:</b> Actions that involve a combination of planning, resources, training, exercising, and organizing to build, sustain, and improve operational capabilities. Preparedness is the process of identifying the personnel, training, and equipment needed for a wide range of potential incidents, and developing jurisdiction-specific plans for delivering capabilities when needed for an incident.</p>
<b>How to Calculate/ Measure/ Collect Data</b>	<p>Unduplicated count of individuals that received CNCS-supported services in disaster preparedness.</p> <p>The data should be collected using a tracking mechanism appropriate for the type of service, such as: CNCS-supported agency’s call center records, referral logs, sign-in sheet, client tracking database, or other information management system.</p>

<b>Measure D2</b>	Number of individuals that received CNCS-supported services in disaster response.
<b>Definition of Key Terms</b>	<p><b>CNCS-supported services:</b> Could be a variety of different kinds of supports to help the individuals have a higher quality of life, but cannot only be referrals to federal services without supplementary assistance. The assistance may be delivered by phone, e-mail, or in person. It may be delivered individually or as a group.</p> <p><b>Response:</b> Immediate actions to save lives, protect property and the environment, and meet basic human needs. Response also includes the execution of emergency plans and actions to support short-term recovery.</p>
<b>How to Calculate/ Measure/ Collect Data</b>	<p>Unduplicated count of individuals that received CNCS-supported services in disaster response.</p> <p>The data should be collected using a tracking mechanism appropriate for the type of service, such as: CNCS-supported agency's call center records, referral logs, sign-in sheet, client tracking database, or other information management system.</p>

<b>Measure D3</b>	Number of individuals that received CNCS-supported services in disaster recovery.
<b>Definition of Key Terms</b>	<p><b>CNCS-supported services:</b> Could be a variety of different kinds of supports to help the individuals have a higher quality of life, but cannot only be referrals to federal services without supplementary assistance. The assistance may be delivered by phone, e-mail, or in person. It may be delivered individually or as a group.</p> <p><b>Recovery:</b> The development, coordination, and execution of service- and site-restoration plans; the reconstitution of government operations and services; individual, private-sector, nongovernmental, and public-assistance programs to provide housing and to promote restoration; long-term care and treatment of affected persons; additional measures for social, political, environmental, and economic restoration; evaluation of the incident to identify lessons learned; post incident reporting; and development of initiatives to mitigate the effects of future incidents.</p>
<b>How to Calculate/ Measure/ Collect Data</b>	<p>Unduplicated count of individuals that received CNCS-supported services in disaster recovery.</p> <p>The data should be collected using a tracking mechanism appropriate for the type of service, such as: CNCS-supported agency's call center records, referral logs, sign-in sheet, client tracking database, or other information management system.</p>

<b>Measure D4</b>	Number of individuals that received CNCS-supported services in disaster mitigation.
<b>Definition of Key Terms</b>	<p><b>CNCS-supported services:</b> Could be a variety of different kinds of supports to help the individuals have a higher quality of life, but cannot only be referrals to federal services without supplementary assistance. The assistance may be delivered by phone, e-mail, or in person. It may be delivered individually or as a group.</p> <p><b>Mitigation:</b> Activities providing a critical foundation in the effort to reduce the loss of life and property from natural and/or manmade disasters by avoiding or lessening the impact of a disaster and providing value to the public by creating safer communities. Mitigation seeks to fix the cycle of disaster damage, reconstruction, and repeated damage. These activities or actions, in most cases, will have a long-term sustained effect.</p>
<b>How to Calculate/ Measure/ Collect Data</b>	<p>Unduplicated count of individuals that received CNCS-supported services in disaster mitigation</p> <p>The data should be collected using a tracking mechanism appropriate for the type of service, such as: CNCS-supported agency's call center records, referral logs, sign-in sheet, client tracking database, or other information management system.</p>

## ***Tier 2 Disaster Services Measures in Other Focus Areas***

*In order to provide more detailed information on your program's performance in providing disaster services, you may select any of the focus area-specific measures listed below that are consistent with your program model. Consult the NOFO Performance Measures Instructions of the relevant focus area for detailed guidance on these measures.*

### **ECONOMIC OPPORTUNITY: Housing**

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If you select O5, you must also select O11 as an aligned outcome measure.

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O5. Number of economically disadvantaged individuals, including homeless individuals, receiving housing services.

O11. Number of economically disadvantaged individuals, including homeless individuals, transitioned into safe, healthy, affordable housing.

### **ENVIRONMENTAL STEWARDSHIP: Improving Lands or Habitats**

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You may select EN4 and/or EN5. You must also develop your own aligned outcome measure for EN4 and/or EN5.

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EN4. Number of acres of national parks, state parks, city parks, county parks, or other public and tribal lands that are improved.

EN5. Number of miles of trails or waterways (owned/maintained by national, state, county, city or tribal governments) that are improved, and/or created.

### **HEALTHY FUTURES: Independent Living**

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If you select H8, you must also select H9 as an aligned outcome measure.

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H8: Number of homebound OR older adults and individuals with disabilities receiving food, transportation, or other services that allow them to live independently.

H9. Number of homebound OR older adults and individuals with disabilities who reported having increased social ties/perceived social support.

### **HEALTHY FUTURES: Food Security**

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If you select H10 (O6) and/or H11 (O7), you must also select H12 as an aligned outcome measure.

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H10 (*formerly* O6). Number of individuals receiving emergency food from food banks, food pantries, or other nonprofit organizations.

H11 (*formerly* O7). Number of individuals receiving support, services, education and/or referrals to alleviate long-term hunger.

H12. Number of individuals that reported increased food security of themselves and their children (household food security) as a result of CNCS-supported services.