



TRANSSHIPMENT NOTIFICATION INSTRUCTIONS

A controlled substance may be imported into the United States for transshipment, or may be transferred or transshipped within the United States for immediate exportation, provided that written notice is submitted to the Drug Enforcement Administration (DEA). See Title 21, Code of Federal Regulations (CFR), Section 1312.31 and 1312.32 for more details. Applications must be submitted 30 days prior to shipment for a Schedule I controlled substance, and 15 days prior to shipment for Schedules II, III, or IV. A comprehensive list of controlled substances can be found on our website, www.dea.diversion.usdoj.gov; (press the Controlled Substance Schedules button on the left side of the page).

It is the responsibility of the foreign exporter to notify the DEA and the U.S. Customs Port of Entry of any controlled substance shipment that will be passing through the United States. The website for the U.S. Customs is www.cbp.gov.

The notification must be accompanied by an export license, permit or authorization, issued by a competent authority of the country of origin. If the notification is for a Schedule I controlled substance, a copy of the import permit issued by the competent authority of the country of destination must also accompany the notification.

Transshipment notifications can be faxed to the DEA Import/Export Unit at Fax# 202-307-4702, mailed to:

DEA Headquarters
Attn: Import/Export Unit
8701 Morrisette Drive
Springfield, VA 22152

or e-mailed to john.j.kronebusch@usdoj.gov

The attached example should be copied onto company letterhead.

**NOTIFICATION OF TRANSSHIPMENT OF
CONTROLLED SUBSTANCES
(Pursuant to Title 21, Code of Federal Regulations, Sections 1313.31 and
1313.32)**

Date

AIR BILL NUMBER (if applicable):

Description of Controlled Substance:

Net quantity:

Name/address/business of exporter:

Foreign port of exportation:

Approximate date of exportation:

Exporting carrier:

Name/address/business of importer:

United States port of entry:

Approximate date of entry:

**Name/address/business of consignee
at foreign port of entry:**

**Approximate date of receipt
at foreign port of entry:**

**Name of carrier and
mode of transportation:**

**Signature and title
(importer, transshiper, or agent)**