S	F-1	PRINTING to the Public					* Requi Fields		JACKE	T NO. (For	r GPO Use	Only)	Red Black Blue	REQUISITION	NO. *		
	SSIFICATION * CI M (Department or	assified Yes	SBL	J ☐ Yes ☐ No	PII	Yes No			Strictly f	or adminis ational pur	strative		ION TO FE Copyright restriction	EDERAL DEPO: Not Fed	SITORY LIB published v eral funds		
	LICATION TITLE	Government Esta	abilistiment)											QUALITY LEV	EL	DATE PF	REPARED
QUA	NTITY (Units of Fi	nished Product)		SHED PROD Books/Pamp	hlets	Forms (Shee		abels		Sets				Rush (Prer	nium Authorized		en Requisition
PREVIOUS JACKET/REQ. NO. (If Reprint) FORM NO.								Envelopes Other						IF AVAILABLE ONLINE http://			
	ORDER RIDES (E		act required f	(Requisitio		n estimate)	GPC		cket No.)	stribution S	Services			STRAP WITH F			
	Graphic and  Multimedia Design  BILLING ADDRE	☐ Web Service	ces Pref	light 🗌 Ot	her			Mailin	ng 🗌 S	torage [	Mailing	List Mair	itenance	Secure Fed	-		
NFO	PURCHASE CAR	ID NO. ( Call f	for Purchase	Card No.)	EXP. DATE	NAME AS IT	APPEARS O	N PUF	RCHASE	CARD							
BILLING INFO	PHONE NO. OF (		EMAIL OF PURCHASE CARDHOLDER								TREASURY ACCT. SYMBOL (TAS)						
		NTING/DOCUME			ER (Info Wil	II Appear on IPA	C as Entered)										
PROOFS	FURNISHED (Electronic media must include Form 952)    Files sent via FTP or Email   CD/DVD   Copy   Negative   Other													Materials to be furnished by (date):			
PRE-PRESS & PROOFS	PROOFS Content Inkjet OTY) DELIVER PROOFS TO (PO Box not acceptable, include contact phone number):  Prior to Production Samples Intervention Samples OTY) Description OTY) Description OTY) DAYS DEPT. WILL HOLD PROOFS OF No. of Hours Notice PROOFS OF No. of Hours Notice																
PAPER & INK	COVER PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight)  TEXT PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight)							COVER INK(S) (Black, 4-Color Process, Pantone #)  TEXT INK(S) (Black, 4-Color Process, Pantone #)									Paper & Ink Materials Below in Additional
PRESS & BINDERY	DIGITAL PRINT ACCEPTABLE  SIZE FLAT (Inche FORMS, SETS, P		Head Head	to H FOLD TO (Inches)	ead to	INDICATE WHIC	3	4 ED es)	EMBO	SS PERF	FORATE	SCORE	POSI	NO. OF TEX	TRING (Inclute to to	PAPER C	OVERS (Separate)
			PASTE ON FOLD (Sheets in Set)	LOOSELE/ (Chipboard Required)	CARBON	COMB	(No. of Holes)	PERF	FECT	SEW (Inches to Cer	CASE BOUN Center		STAMP TI	TLE (Bindery) Spine Foil (Colo	ır)	Ink (Color)	
	COLLATE (Expla	in)												TAB DIVIDERS (Height of Tab	Width o	of Cut (1/5 et	cc.) (Position)
LIVERY	REQUESTED DELIVERY DATE KRAFT WRAP  DELIVER PRODUCT TO:					SHRINK FILM BAND IN			IN SETS SUITABLE OTHER PAGE  (QTY)			CKAGING (Specify)  (QTY)			PACK IN CARTONS		
PACKAGING & DELIVERY	DELIVER HODE	, c. 10.						ĸ	IE I UHIN	FURINISH	IED MATE	RIALS I	J:				
PA	☐ Distribution Li	st Attached						D	Digital De	eliverables	s Request	ed - Forr	nat: Na	ative PDF	Suppl	emental Info	ormation Attached
ADDITIONAL INFORMATION																	
NOITION	FOR ADDITIONAL INFORMATION CONTACT (Name)							TELEPHONE				F	PRICE APPROVAL REQUIRED IF EXCEEDS \$				
Αľ	EMAIL							F	AX			EST	MATE (For	r GPO Use Only	/)		CLUDES Yes

Title 44 of the U.S. Code Control No. 1-110

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PRINTING AND BINDING REQUISITION to the Public Printer of the United States

Supplemental Instructions PAGE 2

FROM (Department or Government Establishment)	PUBLICATION TITLE							
REQUISITION NO.	BILLING ADDRESS CODE (BAC)							

ADDITIONAL INFORMATION