



FOLLOW-UP AND SUPERVISION CHECKLISTS

Family involvement and engagement requires the ideas, leadership, and outreach from all program staff. Coach and assist staff in their family engagement efforts to ensure quality and ongoing improvement.

Staff

Know families and their cultures	Strong	OK	Needs work
Give and find time for families to talk about themselves.			
Actively examine and questions his/her “cultural lens” or how he/she views the world and experiences in it.			
Find ways to have youth teach him/her about families’ cultures.			
Meet and interact with families in settings other than the program.			
Understand challenges to family involvement			
Avoid or question generalizations related to why families may or may not be involved.			
Actively think of new and untried ways to overcome challenges to family involvement.			
Explore underlying causes (transportation issues, language barriers, etc.) for why families may not be involved.			
Involve families			
Provide numerous ways for families to be involved in his/her classroom.			
Consistently show families their involvement is welcomed.			
Thank families for their involvement.			
Seek out appropriate ways to involve families from youth.			
Support families			
Find ways to incorporate families’ strengths and skills into the program.			
Recognize when families or youth are facing challenges and try to connect them with the appropriate resources.			
Seek out ideas for workshops and other opportunities for families.			
Reestablish contact with families if their connection to the program fades or stops.			

