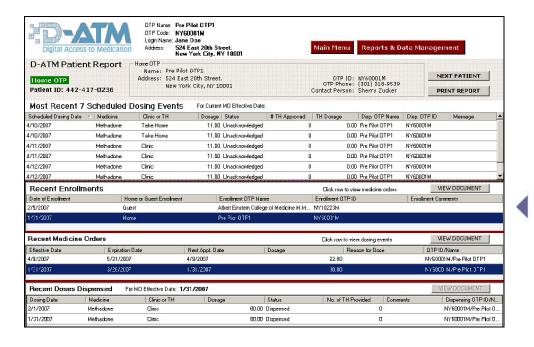
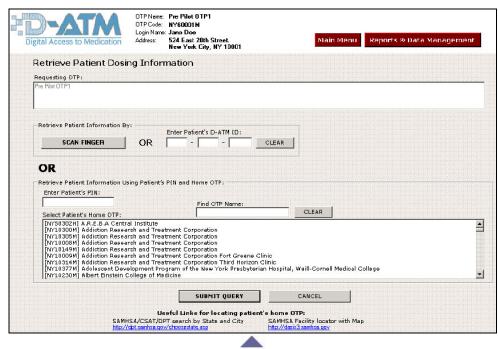
Process a HOME Patient		
D-ATM	Clinical System	
	Step 1: If patient is new to clinic, admit patient & establish clinical system record	
Step 2: Enroll patient in D-ATM		
Step 3: Create patient's medicine order in D-ATM		
Step 4: Record patient's dosing events in D-ATM		





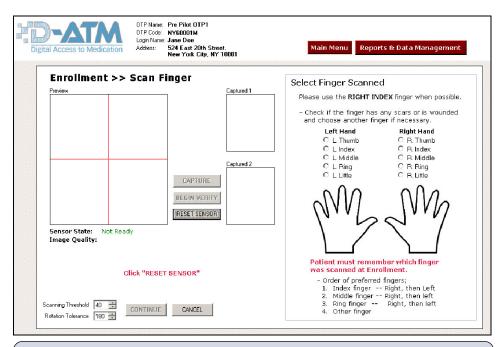
To Query for the Patient's Medicine Order & Dosing History

- 1. Choose one of the following 3 ways to identify the patient:
 - a. Scan patient's finger, or
 - b. Enter patient's D-ATM ID if known, or
 - c. Enter patient's PIN and select patient's home clinic
- 2. Click <Submit Query>.

<u>Hint for Finding Home Clinic Name</u>: Start typing clinic name into [Find OTP Name] field. The list of clinic names will be reduced; then click on name.

To View the Patient's Medicine Order & Dosing History

- To view enrollment details, select enrollment row, and then click View Document>.
- 2. To view medicine orders, select the enrollment row and the medicine orders appear.
- To view medicine order details, select the medicine order row, and then click <View Document>.
- **4.** To view dosing events, select medicine order row, and dosing events appear.
- To view dosing event details, select dosing event row, and then click <View Document>.



Finger Scanning Instructions for Enrollment

- 1. When the Scan Finger screen (above) appears, the [Sensor State] should be Ready. If the [Sensor State] is Not Ready, click <Reset Sensor>. If the [Sensor State] is still Not Ready, make sure that the scanner is properly connected to your computer.
- 2. When the [Sensor State] is Ready, patient centers right index finger on sensor. If [Image Quality] is Not Acceptable, rescan finger. If patient needs to scan a different finger, see the [Order of preferred fingers] list in the above illustration, and select the finger to be scanned in the hands diagram.
- 3. When [Image Quality] is Good or Medium, click < Capture >.
- **4.** Ask patient to remove finger, and then click **Begin Verify**>.
- **5.** Patient places same finger on sensor for a second scan.
- **6.** When [Image Quality] is *Good* or *Medium*, click **<Capture>**.
- **7.** Ask patient to remove finger, and then click **Continue**>.

Finger Scanning Instructions for Retrieval

- **1.** Ask patient which finger was scanned when enrolled (usually right index finger).
- **2.** When **<Sensor State>** is *Ready*, patient centers finger on sensor.
- 3. Click < Capture >.
- **4.** Ask patient to remove finger, and then click **Continue**>.

Process a GUEST Patient		
D-ATM at Guest Clinic D-ATM Process	Guest Clinical System Existing Clinic Process	Home Clinic Automatic Process
Step 1: Retrieve guest's home clinic medicine order & recent dosing events from D-ATM email to home clinic		
CIIIIC		Step 2: Automatic update of home clinic's D-ATM Queue with guest retrieval event
	Step 3: Admit guest to clinic, establish clinical system record	
Step 4: Enroll guest in D-ATM		
Step 5: Create guest medicine order in D-ATM		
Step 6: Record guest dosing events in D-ATM		
		Step 7: Automatic update of home clinic's D-ATM Queue with guest dosing events
email to home clinic		