

Office of Personnel Management
Retirement and Insurance Service



1920



1954



1959



1986

Benefits Administration Letter

Number: 95-218

Date: July 25, 1995

**SUBJECT: Federal Employees' Group Life Insurance:
Revision of SF 2819, Notice of Conversion Privilege**

Date of Revision The revised form is dated May 1995.

Purpose of Revision The form has been revised to change the sample premium rates and the description of the types of conversion policies available, to reflect that assignees must get the conversion notice if the insurance has been assigned, to update OFEGLI's address, and to make minor language changes. The form is also now a two-part form, with one copy forwarded to the retirement system in the case of retiring employees.

Agencies are asked to keep track of to whom you send SF 2819s. You may keep a list of names and addresses or you may make a copy of the envelope. This information should be attached to the copy of the SF 2819 that is sent to retirement systems. For employees who are separating for reasons other than retirement, include the information in the employee's OPF.

When Available The revised SF 2819 will be ready around August 21, 1995, from GSA/FSS using the normal FEDSTRIP/MILSTRIP procedures as specified by your agency's procurement or acquisitions office.

Previous Editions Previous editions are not usable.

**Stock Number and
Cost**

The National Stock Number (NSN) for the SF
2819 is 7540-01-231-5586. The cost of the
revised form is not available.

Abby L. Block, Chief
Insurance Policy
and Information Division