

U.S. Department of the Interior
Position Sensitivity Level Designation Form

Bureau/Office: _____ Program _____

Position Title: _____

Position Description #: _____

Program Placement:

Impact on Efficiency of Service (A-G) _____

Scope of Operations for Efficiency of Service (1-7) _____

Placement (Highest, Significant, Moderate, Lowest) _____

Position Placement:

Risk Factors _____ Risk Points

a. Degree of Public Trust (7-1): _____

b. Fiduciary Responsibilities (7-1): _____

c. Importance to Program (7-1): _____

d. Program Authority Level (7-1): _____

e. Supervision Received (7-1): _____

Total Points _____

Placement Placement (SS; CS; NCS; NS): _____

Final Adjustment. (Enter adjustment factor items from Step 3) ADP _____

Position Sensitivity adjusted only as necessary in accordance with 441 DM 4.6

Note: If more than one final adjustment factor from the CS, NCS, and NS sensitivity levels applies to the position, the adjustment factor from the highest sensitivity level should be used to determine the final sensitivity level.

Final Sensitivity Level 8 = SS/ADP; 7 = CS/ADP; 6= NCS/ADP;
5 = NS/ADP; 4 = SS; 3 = CS; 2 = NCS; 1 = NS: _____

Signature of Agency Designator

Printed Name of Agency Designator

Date

Telephone Number