## **NON-APPROPRIATED FUND**

## PERFORMANCE APPRAISAL RATING CYCLES

## FORT RILEY, KANSAS

01 June 2011

| NON-<br>APPROPRIATED<br>FUND<br>PAY SYSTEMS | RATING<br>CYCLE<br>BEGINS | DA 3612<br>(PERFORMANCE<br>STANDARDS)<br>MUST BE IN PLACE BY | FACE-TO-FACE MANDATORY MIDPOINT REVIEW  (NOT REQUIRED TO BE SENT TO THE CPAC)  NO LATER THAN | RATING<br>CYCLE<br>ENDS | COMPLETED EVALUATIONS  DA Form 3612 (PERFORMANCE STANDARDS)  MUST BE IN CPAC BY CLOSE OF BUSINESS  (Late appraisals require prior CPAC approval) |
|---------------------------------------------|---------------------------|--------------------------------------------------------------|----------------------------------------------------------------------------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| NF-4 AND NF-5<br>(Fort Riley only)          | 1 July                    | 1 August                                                     | 1 January                                                                                    | 30 June                 | 30 July                                                                                                                                          |
| NF-1 thru NF-3<br>(Fort Riley only)         | 1 April                   | 1 May                                                        | 1 October                                                                                    | 31 March                | 30 April                                                                                                                                         |
| CY-1 and CY-2<br>(Fort Riley only)          | 1 September               | 1 October                                                    | 1 March                                                                                      | 31 August               | 30 September                                                                                                                                     |
| All NA, NL and NS<br>(Fort Riley only)      | 1 June                    | 1 July                                                       | 1 December                                                                                   | 31 May                  | 30 June                                                                                                                                          |