



United States
Department of
Agriculture

Food and
Nutrition
Service

3101 Park
Center Drive

Alexandria, VA
22302-1500

APR 06 2011

Dear Interested Party:

The Food and Nutrition Service (FNS) is announcing the opportunity to submit grant applications for the Supplemental Nutrition Assistance Program (SNAP) Participation Grants (PPG) for fiscal year (FY) 2011. Subject to the availability of funds, a total of \$5 million is available for FY 2011. This year, USDA is interested in funding process improvement efforts that examine local office processes and identify and implement efficiencies. The Department is also interested in funding projects that use technology to achieve procedural changes, such as document imaging, telephone interviews or web-based access to case status information. A copy of the Request for Applications, which provides all of the pertinent details regarding the submission of grant applications, is attached.

All 53 State agencies that administer SNAP, State or local governments, agencies providing health or welfare services, public health or educational entities and private nonprofit entities such as community-based or faith-based organizations, food banks, or other emergency feeding organizations may apply. The proposal may involve partnerships between State agencies administering SNAP and other public and private nonprofit organizations, including faith-based and community-based organizations. Eligible applicants may use the funding to support projects that develop and implement simple SNAP application and eligibility determination systems, or measures to improve access to SNAP benefits.

The enclosed application materials outline the requirements, which must be adhered to in order to be considered for funding under the program. All completed grant applications must be received by FNS on or before 5 p.m. Eastern Daylight Time (EDT), June 6, 2011. Applications must be submitted electronically by accessing www.grants.gov. Applications submitted by any other method (e.g. via mail, email or fax) will not be accepted. Please be aware that in order to use the grants.gov system, the user will need to register online to obtain both a Data Universal Number and a Contract Registry Number. When using the grants.gov portal, we suggest you submit the online application at least two (2) weeks in advance of the due date in case there are problems with the government-wide website. All applicants must also send an e-mail to Greg Walton, Grants Officer, at greg.walton@fns.usda.gov advising that the application was submitted through the grants.gov portal. This e-mail must be received no later than 5 p.m. EDT on the due date.

Interested Party

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Please submit your application sufficiently in advance of the due date to ensure your application package is received on or before the deadline. It is your responsibility to meet the June 6, 2011, 5 p.m. EDT due date. Late applications will not be considered in the competition. Furthermore, we will not consider additions or revisions to applications once they are received by FNS.

All questions regarding the grant solicitation should be directed to Greg Walton, Grants Officer, Grants and Fiscal Policy Division, via email at greg.walton@fns.usda.gov or on (703) 305-1575.

Sincerely,

A handwritten signature in black ink, appearing to read "Lizbeth Silberman", with a long, sweeping horizontal flourish extending to the right.

Lizbeth Silberman

Director

Program Development Division

Attachment