

Design Template for About Us Pages

Organization Logo and Top Navigation here



Left Navigation here

About Us

- [What We Do](#)
- [Who We Are](#)
- [Plans](#)
- [General Contacts](#)

What We Do

Mission

This should be a relatively short statement of what your organization does, using terms that the general public can understand. If you have a longer and more detailed explanation of all the things you do, you may want to link to a separate page for it.

Statutory Authority

The E-Government Act requires that you provide your organization's statutory authority. For example: Congress established [Organization Name] on [date of law] in the [name of law].

Who We Are

[Agency Head] - and info or links about them

Senior Staff

information about other key staff

Organizational Structure

If you have a short description of your organizational structure, or want to mention (and link) parent or subsidiary organizations, you can do so here. Or link to a description of your organizational structure, or your organization chart.

Strategic and Other Plans

Your [strategic plan](#) must be posted—you can link to it in this section. If you post other plans (performance plans, for example), add them here as well.

Performance, Budget, and Planning

- Strategic plan (Your [strategic plan](#) must be posted—you can link to it in this section.)
- Annual performance plan and report
- Annual financial statements
- Status of program performance and improvement efforts
- Status of President's Management Agenda initiatives
- GAO high-risk improvement plans with status of implementation
- Inspector General audits and investigative reports and a method for reporting evidences of waste, fraud, or abuse to the Inspector General

General Contacts

[You may wish to add a link to frequently asked questions here.]

Contact us at:

Organization Name
Street Address
City, State, ZIP
1-800-NNN-NNNN

Or see our "[Contact Us](#)" page for more contact information.